



**Township of Southgate  
Council Meeting Agenda**

**April 3, 2025**

**1:00 PM**

**Holstein Council Chambers**

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**Pages**

**1. Call to Order**

**2. Land Acknowledgement**

As we gather, we recognize and acknowledge the traditional keepers of this land with whom we share today. The Township of Southgate is a part of the traditional territories of the Anishinaabek, Six Nations of the Grand River, Saugeen Ojibway Nation, Haudenosaunee, and Saugeen Métis. The land that surrounds us is part of who we are as it reflects our histories; may we live in peace and friendship with all its diverse people.

**3. Open Forum - Register in Advance**

If you wish to speak at Open Forum please register in advance of the meeting by email to [clerks@southgate.ca](mailto:clerks@southgate.ca)

**4. Confirmation of Agenda**

**Be it resolved that Council confirm the agenda as presented.**

**5. Declaration of Pecuniary Interest**

**6. Delegations & Presentations**

**6.1 Ron Barnett - Township of Southgate Walk, Bike, Drive Campaign Delegation**

**9 - 18**

**Be it resolved that Council receive the Township of Southgate Walk, Bike, Drive Campaign delegation from Ron Barnett as information.**

6.2	<b>MPAC - Property Assessment and Tax System Presentation - Anthony Fleming, Account Manager, Municipal and Stakeholder Relations</b>	19 - 43
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**Be it resolved that** Council receive the Property Assessment and Tax System Presentation by MPAC as information.

7.	<b>Adoption of Minutes</b>	44 - 65
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**Be it resolved that** Council approve the minutes from the March 19, 2025 Council and Closed Session meetings as presented; and  
**That** Council approve the minutes from the March 19, 2025 Special Council meeting as presented.

## 8. Reports of Municipal Officers

### 8.1 Economic Development Department

8.1.1	<b>EDO2025-006-Township of Southgate 25th Anniversary - Proposed Activities</b>	66 - 68
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**Be it resolved that** Staff Report EDO2025-006 be received for information; and  
**That** Council approve the proposed activities for the 25th anniversary celebration on the condition that the budget of \$25,000 is approved for this item in the 2025 Township budget.

### 8.2 Building & By-law Services

8.2.1	<b>BES2025-006 - Canine Kennel Inspection Cost Recovery - Fee By-law amendment</b>	69 - 70
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**Be it resolved that** Staff Report BES2025-006 be received for information; and  
**That** Council consider approval of By-law 2025-040 to amend the Fees and Charges By-law (By-law 2025-014).

**8.2.2 By-law 2025-040 - Amend Fees and Charges 71 - 72**

**Be it resolved that** by-law number 2025-040 being a by-law to amend by-law 2025-014 to establish fees and charges for certain services be read a first, second and third time, finally passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and entered into the by-law book.

**8.2.3 BES2025-007 - Canine By-law Amendment - Cost Recovery 73 - 75**

**Be it resolved that** Staff Report BES2025-007 be received for information; and  
**That** Council consider approval of By-law 2025-042 to amend the Canine By-law (By-law 2024-078).

**8.2.4 By-law 2025-042 - Canine Control By-law Amendment 2024-078 76**

**Be it resolved that** by-law number 2025-042 being a by-law to amend the Canine Control By-law be read a first, second and third time, finally passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and entered into the by-law book.

**8.3 Planning Department**

**8.3.1 PL2025-024 - Servicing Agreement - Owen Bennington, Southgate Road 04 Upgrades 77 - 80**

**Be it resolved that** Council receive Staff Report PL2025-024 for information; and  
**That** Council consider approval of By-law 2025-037 to authorize a Servicing Agreement with Owen Bennington.

- 8.3.2 **By-law 2025-037 - Servicing Agreement, Owen Bennington, Southgate Road 04 Upgrades** 81 - 89
- Be it resolved that** by-law number 2025-037 being a by-law to authorize an agreement between Owen Bennington and the Corporation of the Township of Southgate be read a first, second and third time, finally passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and entered into the by-law book.
- 8.3.3 **PL2025-025 - Policy 60 Update - OLT Attendance Policy** 90 - 91
- Be it resolved that** Staff Report PL2025-025 be received for information; and  
**That** Council adopt By-law 2025-041 updating Policy 60 – the Ontario Land Tribunal (OLT) Attendance Policy.
- 8.3.4 **By-law 2025-041 - Adopt Policy No 60 - Ontario Land Tribunal (OLT) Policy** 92 - 94
- Be it resolved that** by-law number 2025-041 being a bylaw to adopt the "Ontario Land Tribunal (OLT) Attendance Policy" known as policy number 60 be read a first, second and third time, finally passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and entered into the by-law book.
- 8.3.5 **PL2025-027 - County Hybrid Planning Model Discussion** 95 - 124
- Be it resolved that** Staff Report PL2025-027 be received for information; and  
**That** Council chose Option 2 from those provided in report PL2025-027; and  
**That** the chosen option be forwarded to the County of Grey as the Township’s “In Principle” response to the County’s Hybrid Planning Model discussion.
- 8.4 **Finance Department**
- 8.4.1 **FIN2025-014 - Additional Grant and Donation Request** 125 - 127
- Be it resolved that** Staff Report FIN2025-014 be received for information; and  
**That** Council approve a donation of \$500 to the Hanley Institute for their Walk, Bike Drive Safe Campaign.

<b>8.4.2</b>	<b>FIN2025-015 - 2025 Budget - Final</b>	128 - 189
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**Be it resolved that** Staff Report FIN2025-015 be received for information; and  
**That** Council direct staff to proceed with all necessary administrative actions

<b>8.4.3</b>	<b>By-law 2025-039 - Adopt Revenues and Expenses for 2025</b>	190 - 191
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**Be it resolved that** by-law number 2025-039 being a by-law to adopt the estimates of revenue and expenditures for the year 2025 for the Corporation of the Township of Southgate be read a first, second and third time, finally passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and entered into the by-law book.

## **9. By-laws and Motions**

<b>9.1</b>	<b>By-law 2025-038 - Appoint Municipal Weed Inspectors</b>	192
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**Be it resolved that** by-law number 2025-038 being a by-law to appoint municipal weed inspectors be read a first, second and third time, finally passed, signed by the Mayor and Clerk, sealed with the seal of the Corporation and entered into the by-law book.

<b>9.2</b>	<b>By-law 2025-043 - Road Widening - B2-24 Manassa S Martin</b>	193 - 194
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**Be it resolved that** by-law number 2025-043 being a by-law to establish a highway in the former Township of Proton (Consent file B2-24) be read a first, second and third time, finally passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and entered into the by-law book.

## **10. Notice of Motion**

None.

## **11. Consent Items**

### **11.1 Regular Business (for information)**

**Be it resolved that** Council approve the items on the Regular Business consent agenda dated April 3, 2025 (save and except items \_\_\_\_\_) and direct staff to proceed with all necessary administrative actions.

<b>11.1.1</b>	<b>CAO2025-008 Climate Ready Infrastructure Service Project Approval</b>	<b>195 - 203</b>
<b>11.1.2</b>	<b>CAO2025-009 PSD Citywide AMP Level of Service Survey</b>	<b>204 - 216</b>
<b>11.1.3</b>	<b>PW2025-011 - Department Report</b>	<b>217 - 218</b>
<b>11.1.4</b>	<b>PW2025-012 MECP 2024-2025 Dundalk Drinking Water Inspection Report</b>	<b>219 - 247</b>
<b>11.1.5</b>	<b>Librarian CEO Report 2025-03-20</b>	<b>248 - 249</b>
<b>11.1.6</b>	<b>Deputy Mayor Dobreen - Annual Politicians Meeting Report - received March 25, 2025</b>	<b>250</b>

### **11.2 Correspondence (for information)**

**Be it resolved that** Council receive the items on the Correspondence consent agenda dated April 3, 2025 (save and except items \_\_\_\_\_) as information.

<b>11.2.1</b>	<b>United Way Grey Bruce - Bruce Grey Poverty Task Force Annual Report - received March 17, 2025</b>	<b>251 - 261</b>
<b>11.2.2</b>	<b>AMCTO - DMA Graduate Letter - Kayla Best - received March 19, 2025</b>	<b>262</b>
<b>11.2.3</b>	<b>AMCTO - DMA Graduate Letter - Holly Malynyk - received March 19, 2025</b>	<b>263</b>
<b>11.2.4</b>	<b>SMART - February 21, 2025 Meeting Minutes - received March 24, 2025</b>	<b>264 - 265</b>

### **11.3 Resolutions of Other Municipalities (for information)**

**Be it resolved that** Council receive the items on the Resolutions of other Municipalities consent agenda dated April 3, 2025 (save and except items \_\_\_\_\_) as information.

- 11.3.1 Town of Milton - Redistribution of Land Tax - received March 21, 2025 266 - 268
- 11.3.2 City of Peterborough - Tariff Motion - received March 26, 2025 269 - 270

**11.4 Closed Session (for information)**

**Be it resolved that** Council receive the items on the Closed Session consent agenda dated April 3, 2025 (save and except items \_\_\_\_\_) as information.

- 11.4.1 **Litigation or Potential Litigation, Including Matters Before Administrative Tribunals, Affecting the Municipality or Local Board (Sec239(2)(e))(Subject: Litigation Update)**

**12. County Report**

[www.grey.ca/council](http://www.grey.ca/council)

**13. Members Privilege - Good News & Celebrations**

**14. Closed Meeting**

**Be it resolved that** Council proceed into closed session at [TIME] in order to address two matters relating to litigation or potential litigation, including matters before administrative tribunal, affecting the municipality or local board (Sec239(2)(e))(Subject: Litigation Update); and

**That** all those required remain in attendance.

**Be it resolved that** Council proceed out of Closed Session at [TIME].

- 14.1 **Closed Session (for information) - Item 11.4.1 Litigation or Potential Litigation, Including Matters Before Administrative Tribunals, Affecting the Municipality or Local Board (Sec239(2)(e))(Subject: Litigation Update)**
- 14.2 **Litigation or Potential Litigation, Including Matters Before Administrative Tribunals, Affecting the Municipality or Local Board (Sec239(2)(e))(Subject: Litigation Update)**
- 14.3 **Litigation or Potential Litigation, Including Matters Before Administrative Tribunals, Affecting the Municipality or Local Board (Sec239(2)(e))(Subject: Litigation Update)**

**15. Confirming By-law**

271

**Be it resolved that** by-law number 2025-044 being a by-law to confirm the proceedings of the Council of the Corporation of the Township of Southgate at its regular meeting held on April 3, 2025 be read a first, second and third time, finally passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and entered into the by-law book.

**16. Adjournment**

**Be it resolved that** Council adjourn the meeting at [TIME].



# Walk, Bike, Drive Safe

Road Safety Campaign

# Walk, Bike, Drive Safe

2024 — 4th year of campaign

- 4,000 arm bands distributed
- 3-panel brochures touting safety tips for all road users
- Radio interview:  
88.7 The River
- News media:  
[CollingwoodToday.ca](http://CollingwoodToday.ca),  
[OwenSoundSunTimes.com](http://OwenSoundSunTimes.com),  
Owen Sound Hubbub  
[SouthGrey.ca](http://SouthGrey.ca)



# Walk, Bike, Drive Safe

2024 — 4th year of campaign.

## Online Survey

- 63% social media awareness
- 62.5% felt safer at night
- 61% found it valuable
- 56% would recommend
- Start earlier



# Walk, Bike, Drive Safe

2024 — 4th year of campaign.

“The bands have been a hit at *Cobble Beach Concours* and *The Blue Mountains Open Fields* events...

this was an excellent way to talk to people about walking, hiking, strollers, cycling and more.”

— **Heather Aljoe,**  
**County of Grey Tourism**



# Walk, Bike, Drive Safe

2024 — 4th year of campaign.

“The armbands were a great success, well received by everyone.”

— Mike Givens,  
Chatsworth Fire Chief

“We love it!”

— Keith Barkhouse,  
Barkhouse PET



# Walk, Bike, Drive Safe

2024 — 4th year of campaign.

“ We shared tips with parents on how to add this band to a child's backpack, bike, or scooter... teenagers also took bands to add to their purses and backpacks... many seniors asked if they could have one as well.”

— **Cristin O'Sullivan,**  
**Life Directions**



# Walk, Bike, Drive Safe

2025 campaign begins in June, culminating in November with additional emphasis on **National Road Safety Week (November 19-25)**

- Widen distribution
- 5,000 LED arm bands
- 5,000 rear-view mirror/door hanger cards



# Walk, Bike, Drive Safe

Partnering with **The Hanley Institute** and **West Grey Youth Centres**. Endorsed by the **OPP**, **West Grey Police**, **Chatsworth Fire & Rescue** and the **Canadian Association of Road Safety Professionals (CARSP)**.

Supported by Bruce-Grey-Owen Sound **provincial and federal members of parliament**.





# Walk, Bike, Drive Safe

Township of Southgate grant request submitted on behalf of **The Hanley Institute**. Request funding of **\$500**.

Provide **Township of Southgate** with up to 500 LED arm bands and hanger cards for distribution at municipal office, outreach and events.



# Walk, Bike, Drive Safe

Road Safety Campaign



**Thank you.**

Ron Barnett, volunteer - The Hanley Institute

ColourPix Graphic Design & Publishing

[ron@colourpix.ca](mailto:ron@colourpix.ca)

519-924-0777

# Property Assessment and Tax System

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Anthony Fleming, Account Manager  
Municipal and Stakeholder Relations

April 3, 2025



MUNICIPAL  
PROPERTY  
ASSESSMENT  
CORPORATION

Township of Southgate

# Ontario's Property Assessment and Taxation System



## Government of Ontario

Establishes the province's assessment and taxation laws and determines the education tax rates.



## MPAC

Determines property classifications and assessments for all properties in Ontario, in accordance with legislation set by the Ontario Government.



## Municipalities

Determine revenue requirements, set municipal tax rates and collect property taxes to pay for municipal services.\*



## Property owners

Pay property taxes that fund community services and education taxes that fund public schools.

\*Provincial Land Tax and levies by local boards are collected in unincorporated areas and contribute toward important services.

# Maintaining Ontario's Property Database



Provincial, Municipal and  
Property Owner Support  
& Guidance



New Assessment  
Forecasting & Market  
Analysis/Trends



Municipal Financial  
Planning & Insights



Vacancy and Tax  
Applications for  
Commercial, Business  
& Residential



Requests for  
Reconsideration &  
Appeal Processing



Processing Severances  
and Consolidations






MPAC conducts property valuation updates, referred to as **reassessments**.

Property values continue to be based on the market at **January 1, 2016**, which is our current valuation date.





## What is Current Value Assessment? (CVA)

Current value is market value **at a point in time** (the legislated valuation date)




# MPAC's Role in The **Building** **Permit** Process

Municipalities rely on MPAC to take their building permits and plans and **turn them into assessment.**

Municipalities tax property owners **based on those assessments.**

The sooner MPAC delivers assessments, the faster municipalities realize **new revenue.**



# The **Three** Approaches to Value



**Direct  
Comparison**



**Income**



**Cost**

# The five major factors when assessing residential properties



Age of buildings



Location of property



Quality of construction



Exterior square footage



Lot dimensions

Based on sales information, there are five major factors that generally account for your property's assessed value.



# Let's Talk Property Tax.

Each year, municipalities decide how much money they need to raise from property taxes to pay for services and determine tax rates based on that amount.



A property's assessed value, provided by MPAC.



Municipal and education tax rates\* for your property type.

\*Education tax rates are set by the provincial government.



Property taxes paid by a homeowner.

# How property tax is calculated.



Educational  
videos

Watch the video to **learn more.**



# Resolving Assessment Concerns

1



Reflect on the  
Current Value  
Assessment

2



Visit MPAC's  
[AboutMyProperty.ca](http://AboutMyProperty.ca)  
to confirm details

3



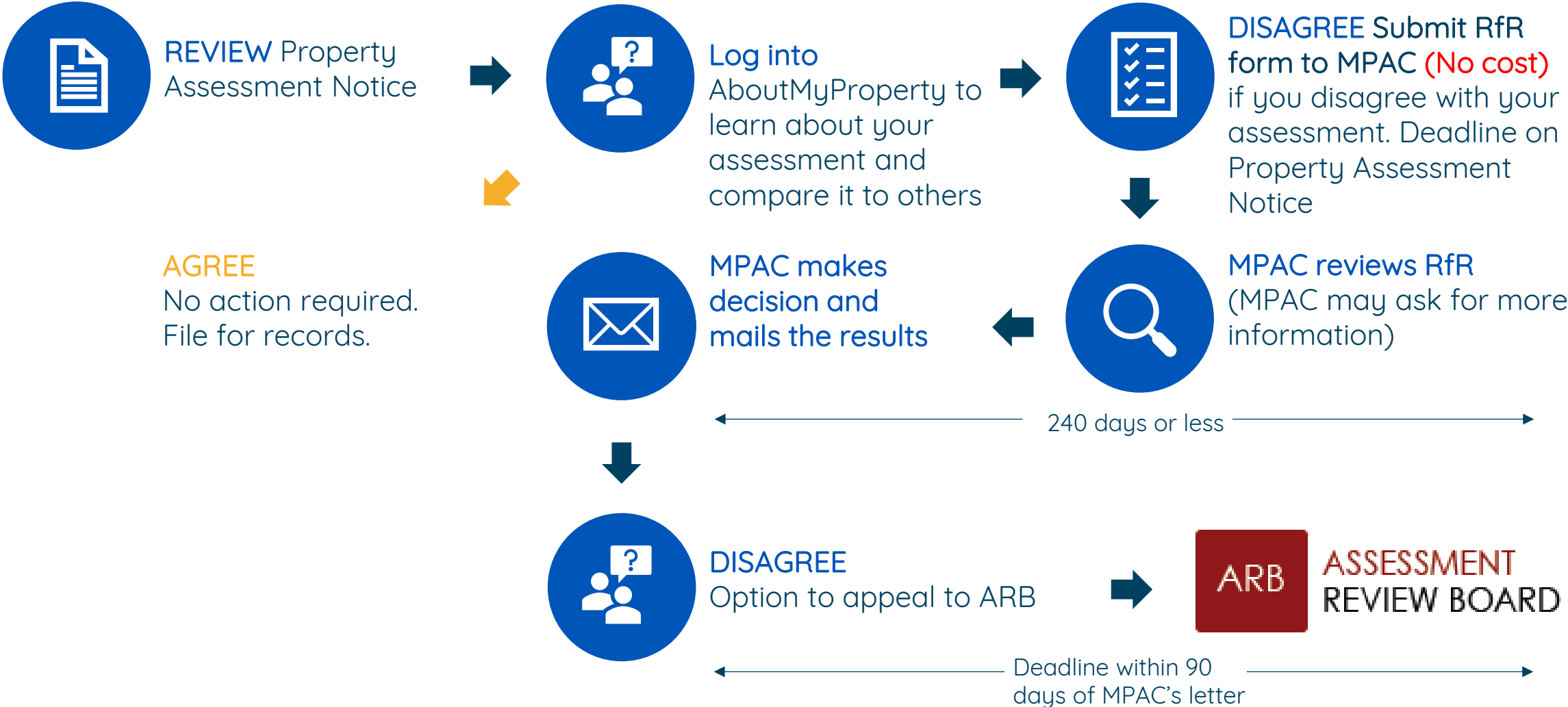
View similar  
properties and  
their assessed  
values

4



Submit a Request  
for Reconsideration  
if you disagree

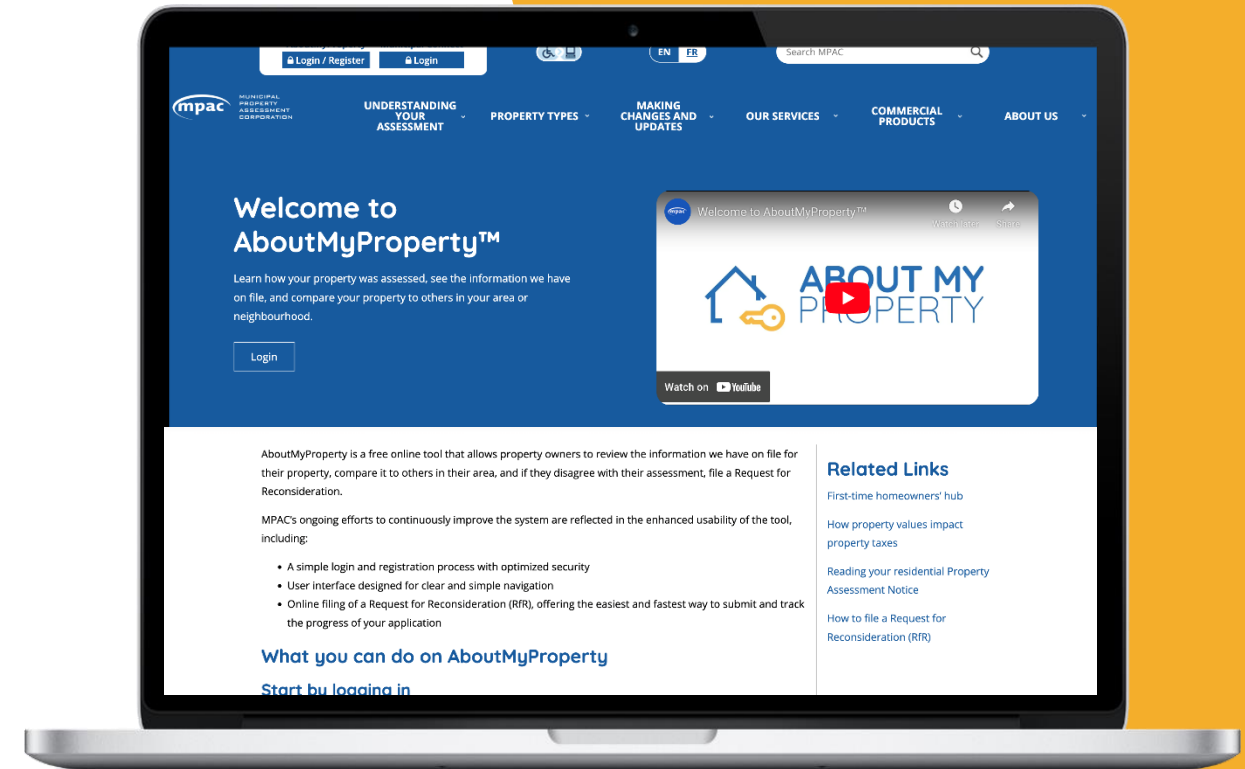
# Requests for Reconsideration (RfRs)



# AboutMyProperty™

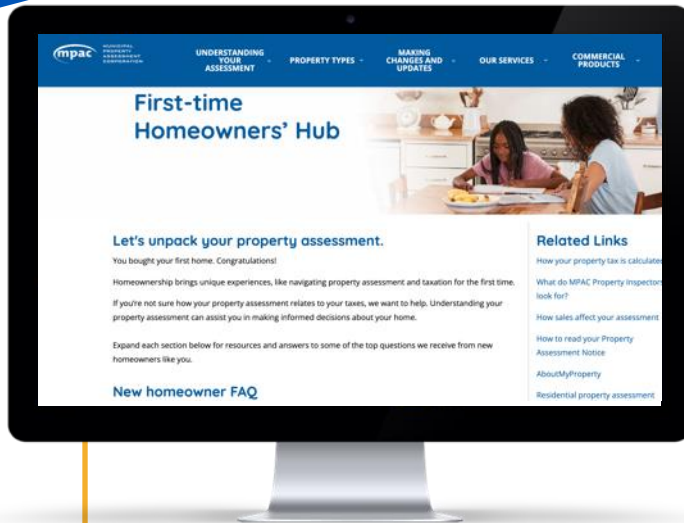
A free online tool to learn more about how your property was assessed:

- View your property information to ensure it is accurate.
- Compare your assessment to up to 100 properties in your neighbourhood.
- File a Request for Reconsideration if you have concerns with your assessed value.
- View and update your school support designation.

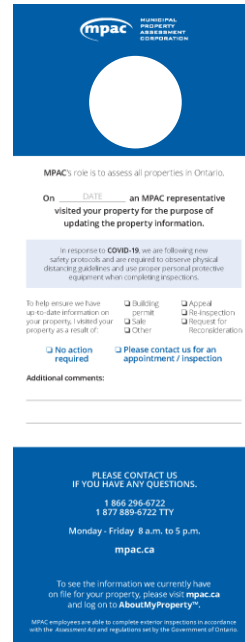




# Supporting property owners.



Homeowners' Hub



Door hangers + letters



Social media campaigns



Educational videos



# Supporting property owners.



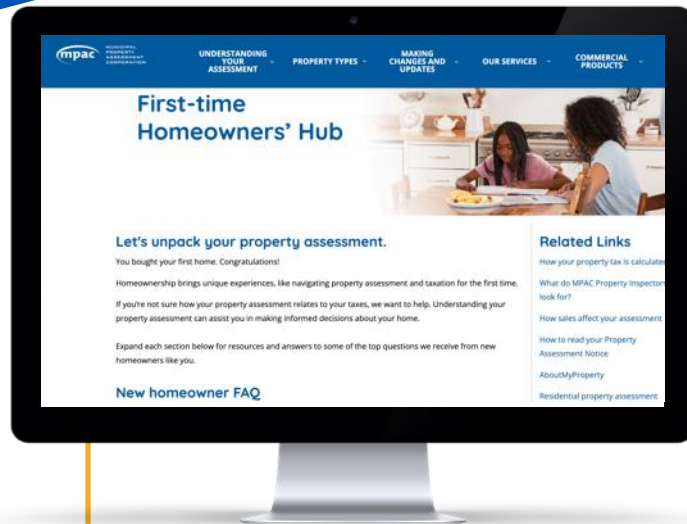
**First-time homeowner?**  
If you have questions about how your tax bill relates to your property assessment, visit MPAC's **First-time Homeowners' Hub** for answers!

You can also check out MPAC's **AboutMyProperty™** portal to review your property details and learn how MPAC valued your home.

**For concerns specific to your tax bill, please reach out to your municipality.**



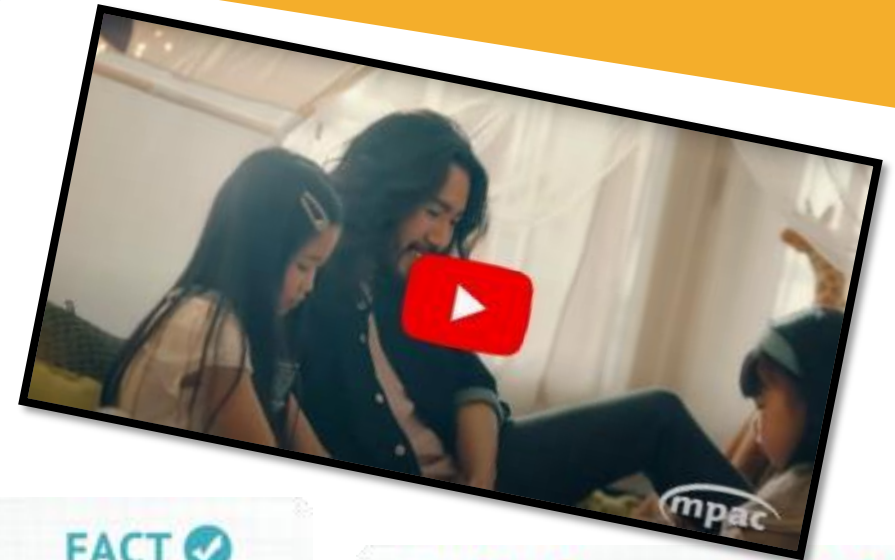
Start unpacking your property assessment on [mpac.ca](https://mpac.ca)



First-time Homeowners' Hub



# Supporting property owners.



<b>MYTH</b> ❌ I pay more taxes than my neighbours because I live in a house that was built this year.	<b>FACT</b> ✅ Even if your home was built this year, MPAC sets the value as if it was sold on January 1, 2016.
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<b>MYTH</b> ❌ My property value has doubled. My property taxes will double.	<b>FACT</b> ✅ There is no 1:1 relationship between the change in your assessed value and change in taxation.
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# Supporting property owners.



## School Support Designation

Now available online at [mpac.ca/schoolsupport](http://mpac.ca/schoolsupport)



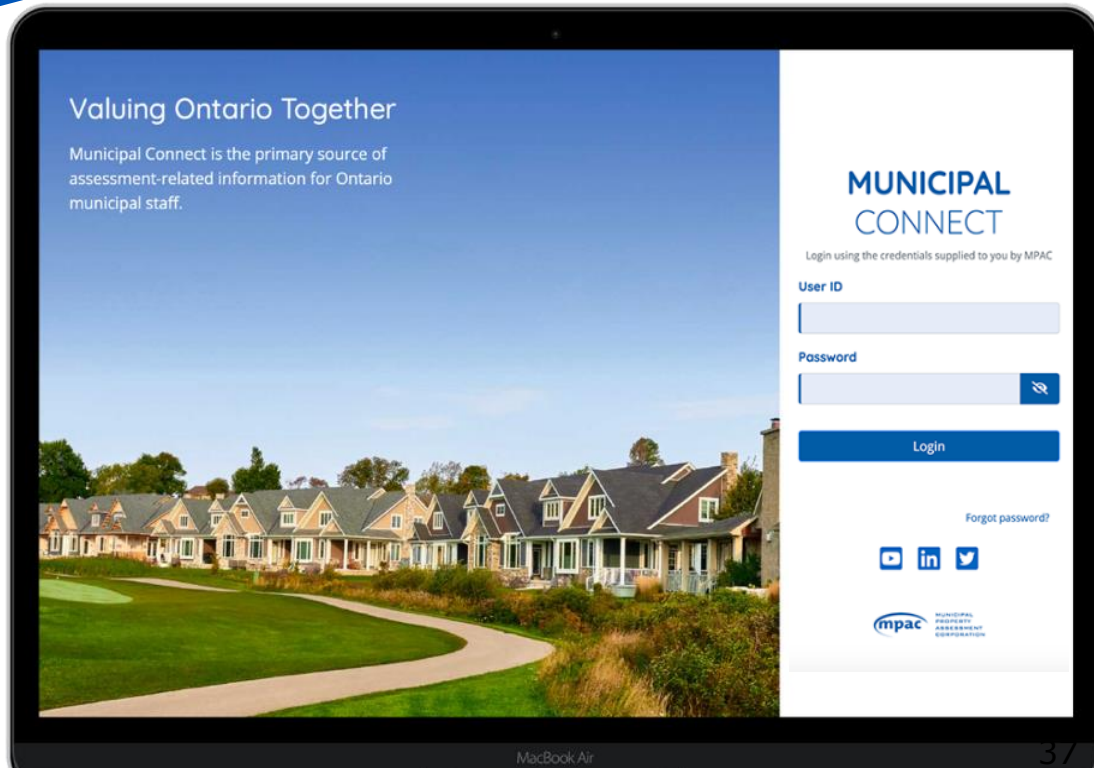
The form is titled "Application for Direction of School Support under Section 18 of the Assessment Act". It includes sections for:

- Property Information: Municipality, Address, City, Province, County, Postal Code.
- Assessment Information: Assessment Year, Assessment Class, Assessment Class Code, Assessment Class Description, Assessment Class Code, Assessment Class Description, Assessment Class Code, Assessment Class Description.
- Designation of Support: A table with columns for "Year", "Month", "City", "Assessment Class", "Assessment Class Code", "Assessment Class Description", "Assessment Class Code", "Assessment Class Description", "Assessment Class Code", "Assessment Class Description".
- Signature of Owner or Tenant: Name, Title, Date.
- Signature of Assessor: Name, Title, Date.

MPAC's School Support Portal



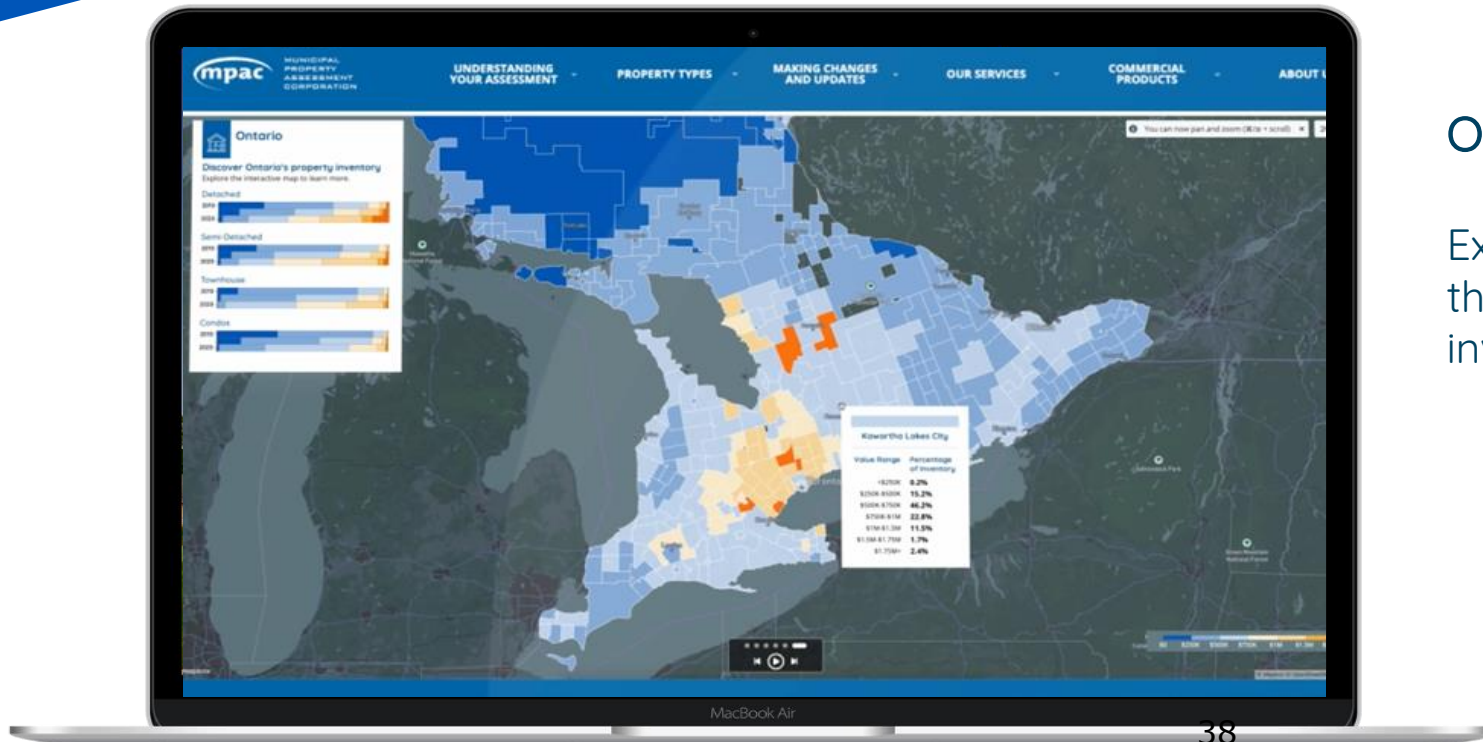
# Strengthening municipal relationships.



- Orientation Sessions
- Conferences
- Municipal Resources + Property Assessment Toolkit
- Municipal Connect
- InTouch Newsletter



# NEW – Insights that are important to your communities.



## Ontario's residential property landscape

Explore our interactive map and uncover the change in Ontario's residential property inventory over the last ten years.

[mpac.ca](http://mpac.ca)



Stronger together:

# The power of collaboration

Municipal Partnerships Report 2024

READ OUR REPORT



Now Available!  
2024 Municipal Partnerships Report.

Belleville, Ontario

[news.mpac.ca/2024-municipal-partnerships-report](https://news.mpac.ca/2024-municipal-partnerships-report)

# 2024 Property Assessment Highlights.

## Township of Southgate



**5,139**  
properties



**\$88,382,000**  
in new assessment



**\$1,810,714,409**  
total property value



# Your Local Assessment Base



MUNICIPAL  
PROPERTY  
ASSESSMENT  
CORPORATION

## Assessment Change Summary Township of Southgate

The following chart provides a snapshot comparing the assessed value at the beginning of one taxation year (2024), to the assessed value at the beginning of the next taxation year (2025).

		Based on 2016 Current Value Assessment (CVA)			
Property Tax Class (RTC) Description	RTC	Destination CVA at time of roll return for 2024 Tax Year	Destination CVA at time of roll return for 2025 Tax Year	Percent Change 2024 – 2025 Tax Year	Percent of Total CVA Distribution of CVA between classes for 2025 Tax Year
Residential	R	927,907,837	1,001,059,925	7.88%	56.35%
Multi-Residential	M	3,135,872	3,047,872	-2.81%	0.17%
New Multi-Residential	N	-	4,988,000	0.00%	0.28%
Commercial	C	20,457,022	21,764,322	6.39%	1.23%
Industrial	I	39,319,197	40,643,097	3.37%	2.29%
Pipeline	P	1,663,000	1,968,000	18.34%	0.11%
Farm	F	626,564,781	631,840,093	0.84%	35.56%
Managed Forests	T	9,707,300	9,833,000	1.29%	0.55%
Aggregate Extraction	V	-	526,000	0.00%	0.03%
PIL - Residential	R	166,800	173,200	3.84%	0.01%
PIL - Commercial	C	1,931,200	1,931,200	0.00%	0.11%
PIL - Landfill	H	116,200	116,200	0.00%	0.01%
Exempt	E	57,280,400	58,740,700	2.55%	3.31%
<b>TOTAL</b>		<b>1,688,249,609</b>	<b>1,776,631,609</b>	<b>5.24%</b>	<b>100.00%</b>

# We invite you to reach out!

Contact your local Municipal and Stakeholder Relations team with questions or to learn more.

**Anthony Fleming**

Account Manager

[Anthony.Fleming@mpac.ca](mailto:Anthony.Fleming@mpac.ca)

**Lynne Cunningham**

Regional Manager

[Lynne.Cunningham@mpac.ca](mailto:Lynne.Cunningham@mpac.ca)

# Questions?

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**Township of Southgate**  
**Minutes of Council Meeting**

March 19, 2025  
1:00 PM  
Holstein Council Chambers

Members Present: Mayor Brian Milne  
Deputy Mayor Barbara Dobreen  
Councillor Jason Rice  
Councillor Jim Ferguson  
Councillor Martin Shipston  
Councillor Joan John

Members Absent: Councillor Monica Singh Soares

Staff Present: Jim Ellis, Chief Administrative Officer  
Lindsey Green, Clerk  
Kayla Best, HR Manager  
Derek Malynyk, Fire Chief  
John Watson, Acting Public Works Manager  
Holly Malynyk, Legislative Assistant  
Ken Melanson, Senior Manager Development & Community Services  
Phil Schram, Chief Building Official  
Brenna Carroll, Economic Development Officer  
Victoria Mance, Junior Planner  
Hannah Coombs, By-law Enforcement Officer  
Holly Malynyk, Legislative & Records Coordinator

Others: Bill White, Senior Planning Consultant Triton Engineering

**1. Call to Order**

Mayor Milne called the meeting to order at 1:00PM.

## **2. Land Acknowledgement**

As we gather, we recognize and acknowledge the traditional keepers of this land with whom we share today. The Township of Southgate is a part of the traditional territories of the Anishinaabek, Six Nations of the Grand River, Saugeen Ojibway Nation, Haudenosaunee, and Saugeen Métis. The land that surrounds us is part of who we are as it reflects our histories; may we live in peace and friendship with all its diverse people.

## **3. Open Forum - Register in Advance**

Resident Pam Burgess spoke at open forum requesting that the Canadian Flags that are put along main street Dundalk in the summer be put up earlier, to show a sense of community in uncertain times.

Resident Ben Crisci and Elmer Martin spoke at open forum regarding staff report 8.3.1 PL2025-021 - Site Alteration Permit Application - Martins Farm Services Inc.

## **4. Confirmation of Agenda**

No. 2025-150

**Moved By** Councillor Ferguson

**Seconded By** Councillor Shipston

**Be it resolved that** Council confirm the agenda as amended to include staff report FIRE2025-005 - Internal Posting for Part Time Deputy Chief.

**Carried**

## **5. Declaration of Pecuniary Interest**

No one declared a pecuniary interest related to any item on the agenda.

## **6. Delegations & Presentations**

**6.1 Community Foundation Grey Bruce - Southgate  
Community Fund Update - Stuart Reid, Executive Director  
and Karl Ellis, Chair, Southgate Community Fund Advisory  
Committee**

No. 2025-151

**Moved By** Councillor Shipston

**Seconded By** Deputy Mayor Dobreen

**Be it resolved that** Council receive the Community Foundation Grey Bruce - Southgate Community Fund update for information.

**Carried**

**6.2 Voice of the River Presentation - Peter Smith, Canadian Centre for Rural Creative and Peter Muir, Grand River Theatre**

No. 2025-152

**Moved By** Councillor Ferguson

**Seconded By** Deputy Mayor Dobreen

**Be it resolved that** Council receive the Voice of the River presentation from Peter Smith and Peter Muir for information.

**Carried**

**7. Adoption of Minutes**

No. 2025-153

**Moved By** Councillor John

**Seconded By** Councillor Ferguson

**Be it resolved that** Council approve the minutes from the March 5, 2025 Council and Closed Session meetings as presented; and

**That** Council approve the minutes from the March 5, 2025 Special Council meeting as presented.

**Carried**

**8. Reports of Municipal Officers**

**8.1 Building & By-law Services**

**8.1.1 BES2025-005 - By-law Enforcement and Canine Control Contract MSS**

Councillor Rice requested a recorded vote on the motion.  
No. 2025-154

**Moved By** Deputy Mayor Dobreen  
**Seconded By** Councillor John

**Be it resolved that** Staff Report BES2025-005 be received for information; and  
**That** Council consider approval of by-law 2025-028 to initiate the contract with MSS for after hours By-law Enforcement and Canine Control; and  
**That** Council direct staff to amend the 2025 proposed budget for contract services for by-law enforcement and canine control as outlined in Table 1 of report BES2025-005; and  
**That** Council direct staff to amend the Fees and Charges By-law and Canine By-law to establish cost recovery of kennel inspection costs to be brought back to Council as soon as possible.

Yay (6): Mayor Milne, Deputy Mayor Dobreen, Councillor Ferguson, Councillor Shipston, and Councillor John

Nay (1): Councillor Rice

Absent (1): Councillor Singh Soares

**Carried (6 to 0)**

### **8.1.2 By-law 2025-028 - Municipal Support Services By-law Enforcement and Canine Control Agreement**

No. 2025-155

**Moved By** Deputy Mayor Dobreen  
**Seconded By** Councillor John

**Be it resolved that** by-law number 2025-028 being a by-law to authorize an agreement between Municipal Support Services and the Corporation of the Township of Southgate be read a first, second and third time, finally passed,

signed by the Mayor and the Clerk, sealed with the seal of the Corporation and entered into the by-law book.

**Carried**

Council recessed at 1:58PM and returned at 2:06PM.

## **8.2 Emergency Services**

### **8.2.1 FIRE-2025-004 - Town of Hanover Fire Protection Agreement**

**Moved By** Councillor Shipston

**Seconded By** Councillor Rice

**Be it resolved that** Staff Report FIRE2025-004 be received for information; and

**That** Council consider approval of By-law 2025-029 to authorize the Municipal Fire Protection Agreement with the Town of Hanover.

Deputy Mayor Dobreen moved the following amendment to the main motion.

**Amendment:**

No. 2025-156

**Moved By** Deputy Mayor Dobreen

**Seconded By** Councillor Ferguson

**Be it resolved that** Council amend the motion to add a third clause that states: "**That** staff bring back a report outlining the cost of this and other technical rescue training now mandated and the alternatives to achieving them."

**Carried**

No. 2025-157

**Moved By** Councillor Shipston

**Seconded By** Councillor Rice

**Be it resolved that** Staff Report FIRE2025-004 be received for information; and



**That** Council consider approval of By-law 2025-029 to authorize the Municipal Fire Protection Agreement with the Town of Hanover; and

**That** staff bring back a report outlining the cost of this and other technical rescue training now mandated and the alternatives to achieving them.

**Carried**

### **8.2.2 By-law 2025-029 - Town of Hanover Fire Protection Agreement**

No. 2025-158

**Moved By** Councillor Ferguson

**Seconded By** Deputy Mayor Dobreen

**Be it resolved that** by-law number 2025-029 being a by-law to authorize an agreement between the Town of Hanover and the Corporation of the Township of Southgate be read a first, second or third time, finally passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and entered into the by-law book.

**Carried**

### **8.2.3 FIRE-2025-005- Internal Posting for Part Time Deputy Chief**

No. 2025-159

**Moved By** Councillor Ferguson

**Seconded By** Councillor John

**Be it resolved that** Staff Report FIRE2025-005 be received for information; and

**That** Council support staff posting the Part Time Deputy Fire Chief position internally only.

**Carried**

## **8.3 Planning Department**

**8.3.1 PL2025-021 - Site Alteration Permit Application -  
Martins Farm Services Inc**

No. 2025-160

**Moved By** Councillor Rice

**Seconded By** Councillor Ferguson

**Be it resolved that** Staff Report PL2025-021 for a Site Alteration Permit by Martins Farm Services Inc. at 311303 Highway 6 be received for information; and

**That** Council direct staff to issue a site alteration agreement upon execution of a Site Plan Agreement or, if needed, a Site Alteration Permit Agreement confirming the provisions of Schedule "C" of the Site Alteration By-law.

**Carried**

**8.4 Human Resources Department**

**8.4.1 HR2025-002 - Proposed New Organizational Chart**

No. 2025-161

**Moved By** Councillor John

**Seconded By** Deputy Mayor Dobreen

**Be it resolved that** Staff Report HR2025-002 be received for information; and

**That** Council approve the proposed Organization Chart for 2025; and

**That** Council support staff to post appropriate job postings internally only.

**Carried**

**8.5 Legislative Services**

**8.5.1 CL2025-009 - April 2, 2025 Council Meeting Date  
Change**

**Moved By** Councillor John

**Seconded By** Deputy Mayor Dobreen

**Be it resolved that** Staff Report CL2025-009 be received for information; and

**That** Council move the April 2, 2025, Council meeting, beginning at 9:00AM, to be scheduled to Thursday, April 3, 2025, beginning at 9:00AM; and

**That** the 2025 budget meeting timeline be adjusted accordingly.

Deputy Mayor Dobreen moved the following amendment to the main motion.

**Amendment:**

No. 2025-162

**Moved By** Deputy Mayor Dobreen

**Seconded By** Councillor Shipston

**Be it resolved that** Council amend the second clause to state: "**That** Council move the April 2, 2025, Council meeting beginning at 9:00AM, to be scheduled to Thursday April 3, 2025, beginning at 1:00PM."

**Carried**

No. 2025-163

**Moved By** Councillor John

**Seconded By** Deputy Mayor Dobreen

**Be it resolved that** Staff Report CL2025-009 be received for information; and

**That** Council move the April 2, 2025, Council meeting beginning at 9:00AM, to be scheduled to Thursday April 3, 2025, beginning at 1:00PM; and

**That** the 2025 budget meeting timeline be adjusted accordingly.

**Carried**

**8.5.2 CL2025-010 - Eco Park Phase 1 Property (2.3 Acres)  
Future Sale**

No. 2025-164

**Moved By** Councillor Rice

**Seconded By** Councillor John

**Be it resolved that** Staff Report CL2025-010 be received for information; and

**That** Council direct the Clerk to advertise the property for sale in accordance with applicable policy and legislation and report back at a future meeting.

**Carried**

## **9. By-laws and Motions**

### **9.1 By-law 2025-027 - Appoint Designates for Civil Marriage Ceremonies**

No. 2025-165

**Moved By** Councillor Ferguson

**Seconded By** Councillor Shipston

**Be it resolved that** by-law number 2025-027 being a by-law to authorize the solemnization of civil ceremonies for the Township of Southgate be read a first, second and third time, finally passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and entered into the by-law book.

**Carried**

### **9.2 By-law 2025-031- Appoint Chief Administrative Officer**

No. 2025-166

**Moved By** Councillor Ferguson

**Seconded By** Deputy Mayor Dobreen

**Be it resolved that** by-law number 2025-031 being a by-law to appoint a Chief Administrative Officer for the Township of Southgate be read a first, second and third time, finally passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and entered into the by-law book.

**Carried**

**9.3 By-law 2025-035 - Appoint Deputy Treasurers**

No. 2025-167

**Moved By** Councillor Ferguson

**Seconded By** Councillor John

**Be it resolved that** by-law number 2025-035 being a by-law to appoint Deputy Treasurers for the Corporation of the Township of Southgate be read a first, second and third time, finally passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and entered into the by-law book.

**Carried**

**9.4 By-law 2025-036 - Appoint Acting Treasurer**

No. 2025-168

**Moved By** Councillor Shipston

**Seconded By** Councillor John

**Be it resolved that** by-law number 2025-036 being a by-law to appoint an Acting Treasurer for the Corporation of the Township of Southgate be read a first, second and third time, finally passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and entered into the by-law book.

**Carried**

**10. Notice of Motion**

**10.1 Deputy Mayor Dobreen - NOM - Fostering a Healthy Democracy Through Local Journalism**

No. 2025-169

**Moved By** Deputy Mayor Dobreen

**Seconded By** Councillor John

**Whereas** a healthy, professional news media is essential for the proper functioning of civil society and a health democracy at the local, regional, federal and international level; and  
**Whereas** according to a local research project, more than 520 news outlets in nearly 350 communities across Canada have closed or merged from 2008 to October 2024 (compared to the launch of the 260 that continue to participate); and  
**Whereas** 29 municipalities - home to nearly 11 million people in nine provinces across Canada - have passed motions since 2020 voicing support for journalism in aid of democracy;  
**Therefore be it resolved that** the Council of the Township of Southgate recognized that a healthy, professional news media is essential to the proper functioning of democracy in the region; and  
**That** Council urges nearby municipal Councils across Canada to recognize that a robust news media is essential to the proper functioning of democracy in their jurisdictions; and  
**That** this resolution be forwarded to all municipalities, local M.P.'s, local M.P.P's, the Federation of Canadian Municipalities and the Association of Municipalities of Ontario.

**Carried**

## **11. Consent Items**

### **11.1 Regular Business (for information)**

No. 2025-170

**Moved By** Councillor Ferguson

**Seconded By** Councillor John

**Be it resolved that** Council approve the items on the Regular Business consent agenda dated March 19, 2025 and direct staff to proceed with all necessary administrative actions.

**Carried**

#### **11.1.1 CAO2025-007- BMA Study Analysis**

**11.1.2 EDO2025-005-South Grey Chamber of  
Commerce 2024 MOU Report**

**11.1.3 FIN2025-009 - Members of Council and  
Appointees to Local Boards and Committees  
Remuneration and Expenses**

**11.2 Correspondence (for information)**

No. 2025-171

**Moved By** Deputy Mayor Dobreen

**Seconded By** Councillor Shipston

**Be it resolved that** Council receive the items on the  
Correspondence consent agenda dated March 19, 2025 as  
information.

**Carried**

**11.2.1 City of Toronto - Request for Expression of  
Interest (REOI) – Residual Waste - received  
February 20, 2025**

**11.2.2 GRCA - Annual General Membership Summary -  
received March 3, 2025**

**11.2.3 GRCA - Annual Report - received March 5, 2025**

**11.2.4 County of Grey - 2024 Economic Development,  
Tourism and Culture Master Plan - received March 5,  
2025**

**11.3 Resolutions of Other Municipalities (for information)**

No. 2025-172

**Moved By** Councillor Rice

**Seconded By** Councillor Shipston

**Be it resolved that** Council receive the items on the  
Resolutions of other Municipalities consent agenda dated March  
19, 2025 as information.

Carried

**11.3.1 Port Colburne - Support Town of Fort Erie - Provincial Election Health Care Advocacy - received February 27, 2025**

**11.3.2 Municipality of Chatham Kent - Impact of Tariffs - received March 11, 2025**

**11.4 Closed Session (for information)**

None.

**12. County Report**

Deputy Mayor Dobreen provided an update on the most recent County Council meeting. Highlights from the March 13, 2025 Grey County Council meeting can be viewed [here](#).

**13. Members Privilege - Good News & Celebrations**

Deputy Mayor Dobreen mentioned that the Friends of the Museum will be hosting a tribute to Agnes McPhail Birthday Celebration on Saturday March 23, 2025 from 2:00PM to 4:00PM at the Annesley United Church in Markdale.

**14. Closed Meeting**

No. 2025-173

**Moved By** Councillor Ferguson

**Seconded By** Councillor Rice

**Be it resolved that** Council proceed into closed session at 3:02PM in order to address matters relating to personal matters about an identifiable individual, including municipal or local board employees(Sec239(2)(b))(Subject: Tax Arrears); and

**That** all those required remain in attendance.

Carried

Council recessed at 3:02PM and returned at 3:36PM.

No. 2025-174



**Moved By** Deputy Mayor Dobreen  
**Seconded By** Councillor Shipston

**Be it resolved that** Council come out of Closed Session at 3:35PM.

**Carried**

Council recessed at 3:35PM and returned at 3:36PM.

## **15. Reports of Municipal Officers**

### **15.1 Finance Department**

#### **15.1.1 FIN2025-010 - Tax Collection Policy Update**

No. 2025-175

**Moved By** Deputy Mayor Dobreen  
**Seconded By** Councillor Rice

**Be it resolved that** Staff Report FIN2025-010 be received for information; and

**That** Council consider approval of Policy #4 Tax Collection Policy by Municipal By-Law 2025-032.

**Carried**

#### **15.1.2 By-law 2025-032 - Adopt Policy No. 4 - Tax Collection Policy**

No. 2025-176

**Moved By** Councillor Ferguson  
**Seconded By** Councillor John

**Be it resolved that** by-law number 2025-032 being a by-law to adopt the "Tax Collection Policy" known as Policy Number 04, be read a first, second and third time, finally passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and entered into the by-law book.

**Carried**

## **16. Confirming By-law**

No. 2025-177

**Moved By** Councillor Rice

**Seconded By** Councillor Ferguson

**Be it resolved that** by-law number 2025-033 being a by-law to confirm the proceedings of the Council of the Corporation of the Township of Southgate at its regular meeting held on March 19, 2025 be read a first, second and third time, finally passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and entered into the by-law book.

**Carried**

**17. Adjournment**

No. 2025-178

**Moved By** Councillor Ferguson

**Seconded By** Deputy Mayor Dobreen

**Be it resolved that** Council adjourn the meeting at 3:38PM.

**Carried**

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Mayor Brian Milne

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Clerk Lindsey Green



**Township of Southgate**  
**Minutes of Special Council Meeting**

March 19, 2025  
6 PM  
Holstein Council Chambers

Members Present: Mayor Brian Milne  
Deputy Mayor Barbara Dobreen  
Councillor Jason Rice  
Councillor Jim Ferguson  
Councillor Martin Shipston  
Councillor Joan John  
Councillor Monica Singh Soares (Arrived at 6:02PM)

Staff Present: Jim Ellis, Chief Administrative Officer  
Lindsey Green, Clerk  
Taylor McMann, Treasurer  
Kayla Best, HR Manager  
Kevin Green, Recreation Manager  
Lacy Russell, Librarian CEO  
Holly Malynyk, Legislative Coordinator  
Ken Melanson, Senior Manager, Development & Community Services  
John Watson, Acting Public Works Manager  
Phil Schram, Chief Building Official

**1. Call to Order**

Mayor Milne called the meeting to order at 6:00PM.

**2. Public Information Meeting**

**2.1 2025 Budget Presentation**

Treasurer Taylor McMann reviewed the Budget Presentation. The 2025 Public Information Meeting presentation can be [viewed here](#).

## **2.2 Open Forum/Discussions**

Resident Heather Arnott provided comments regarding the proposed tax rate, proposed road works programs, and the reserves for the Township.

Resident Gerry McNalty also provided comments regarding the proposed tax rate and concerns regarding the allocation of tax dollars to roads, specifically industrial tax rates and how they are allocated within the Township.

## **2.3 Adjournment of Public Information Meeting**

The public information meeting adjourned at 6:56PM.

## **3. Confirmation of Agenda**

No. 2025-179

**Moved By** Councillor Rice

**Seconded By** Deputy Mayor Dobreen

**Be it resolved that** Council confirm the agenda as presented.

**Carried**

## **4. Declaration of Pecuniary Interest**

No one declared a pecuniary interest related to any item on the agenda.

## **5. Committee of the Whole**

### **5.1 Resolve into Committee of the Whole**

No. 2025-180

**Moved By** Councillor Ferguson

**Seconded By** Councillor John

**Be it resolved that** Council recess the Special Council meeting at 6:56PM and move into the Committee of the Whole meeting

to allow for fuller discussion regarding the 2025 Budget - Draft 3.

## **5.2 Appointment of Chair**

No. 2025-181

**Moved By** Deputy Mayor Dobreen

**Seconded By** Councillor Ferguson

**Be it resolved that** the Committee appoint Mayor Brian Milne as Chair of the Committee of the Whole meeting on March 19, 2025.

**Carried**

## **6. Reports of Municipal Officers**

### **6.1 Treasurer Taylor McMann**

#### **6.1.1 Staff Report FIN205-012 - 2025 Budget - Draft 3**

No. 2025-182

**Moved By** Councillor Ferguson

**Seconded By** Councillor Singh Soares

**Be it resolved that** the Committee receive Staff Report FIN2025-012 for information; and

**That** Committee recommend that Council receive Staff Report FIN2025-008 for information; and

**That** the Committee recommend that Council direct staff to proceed with all necessary administrative actions.

**Carried**

Deputy Mayor Dobreen requested a recorded vote on the motion.

No. 2025-183

**Moved By** Councillor Shipston

**Seconded By** Deputy Mayor Dobreen

**Be it resolved that** the Committee recommend that Council direct staff to fund the general roads reserve equivalent to a 1% increase of the tax rate.

Yay (7): Mayor Milne, Deputy Mayor Dobreen, Councillor Rice, Councillor Ferguson, Councillor Shipston, Councillor John, and Councillor Singh Soares

**Carried (7 to 0)**

No. 2025-184

**Moved By** Councillor Rice

**Seconded By** Councillor Ferguson

**Be it resolved that** the Committee recommend that Council direct staff to remove the Holstein Sand Shed project from the draft budget, as previously added in the second-round draft budget.

**Carried**

Deputy Mayor Dobreen requested a recorded vote on the motion.

No. 2025-185

**Moved By** Councillor Ferguson

**Seconded By** Councillor Shipston

**Be it resolved that** the Committee recommend that Council direct staff to add the Sideroad 24 Micro Surfacing Project at \$209,000 to the draft budget, as previously removed at the second-round budget meeting.

Yay (7): Mayor Milne, Deputy Mayor Dobreen, Councillor Rice, Councillor Ferguson, Councillor Shipston, Councillor John, and Councillor Singh Soares

**Carried (7 to 0)**

## **7. Resolve back to Council**

No. 2025-186

**Moved By** Councillor Rice

**Seconded By** Councillor Shipston

**Be it resolved that** the Committee resolve back to the Special Council meeting at 7:35PM.

**Carried**

Council recessed at 7:36PM and returned at 7:43PM.

**8. Motions Resulting from Committee of the Whole**

**8.1 Staff Report FIN2025-012 - 2025 Budget - Draft 3**

No. 2025-187

**Moved By** Deputy Mayor Dobreen

**Seconded By** Councillor Ferguson

**Be it resolved that** Council receive Staff Report FIN2025-012 for information; and

**That** Council direct staff to proceed with all necessary administrative actions.

**Carried**

No. 2025-188

**Moved By** Councillor Shipston

**Seconded By** Councillor Rice

**Be it resolved that** Council direct staff to fund the general roads reserve equivalent to a 1% increase of the tax rate.

**Carried**

No. 2025-189

**Moved By** Councillor Ferguson

**Seconded By** Councillor John

**Be it resolved that** Council direct staff to remove the Holstein Sand Shed replacement Project from the draft budget, as previously added at the second round budget meeting.

**Carried**

No. 2025-190

**Moved By** Councillor Ferguson

**Seconded By** Councillor Rice

**Be it resolved that** Council direct staff to add the Sideroad 24 Micro Surfacing Project at \$209,000 to the draft budget, as previously removed at the second round budget meeting.

**Carried**

**9. Closed Meeting**

None.

**10. Confirming By-law**

No. 2025-191

**Moved By** Councillor Ferguson

**Seconded By** Deputy Mayor Dobrean

**Be it resolved that** by-law number 2025-034 being a by-law to confirm the proceedings of the Council of the Corporation of the Township of Southgate at its special meeting held on March 19, 2025 be read a first, second and third time, finally passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and entered into the by-law book.

**Carried**

**11. Adjournment**

No. 2025-192

**Moved By** Councillor John

**Seconded By** Councillor Singh Soares



**Be it resolved that** Council adjourn the meeting at 7:43PM.

**Carried**

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Mayor Brian Milne

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Clerk Lindsey Green



<b>Report Presented To:</b>	Township of Southgate Council Meeting
<b>Meeting Date:</b>	2025-04-03
<b>Report Number</b>	EDO2025-006
<b>Title:</b>	Township of Southgate 25 <sup>th</sup> Anniversary – Proposed Activities
<b>Open/Closed Session:</b>	Open Session
<b>Prepared By:</b>	Brenna Carroll Economic Development Officer
<b>Approved By:</b>	Kenneth Melanson, RPP, MCIP Director, Development & Community Services
<b>Approved By:</b>	Jim Ellis Chief Administrative Officer

**Executive Summary:**

This report outlines the proposed activities for the Township of Southgate’s 25th Anniversary celebrations, emphasizing the importance of commemorating this milestone through various community and business engagement activities, events, merchandise, and marketing efforts. The 25th anniversary marks a quarter-century since the Township’s establishment in 2000, following the amalgamation of the Township of Egremont, the Township of Proton, and the Village of Dundalk. This celebration provides an opportunity to honour the Township’s rich history, cultural heritage, and community spirit.

**Recommendation:**

**Be it resolved that** Staff Report EDO2025-006 be received for information; and **That** Council approve the proposed activities for the 25th anniversary celebration on the condition that the budget of \$25,000 is approved for this item in the 2025 Township budget.

**Background:**

The Township of Southgate was formed on January 1, 2000, through the amalgamation of the Township of Egremont, the Township of Proton, and the Village of Dundalk. The 25th anniversary of this amalgamation in 2025 represents a significant milestone for the community, providing an opportunity to reflect on the Township’s development, celebrate its achievements, and engage the community in honouring its cultural heritage.

At the September 4, 2024 meeting, Council approved [Staff Report CAO2024-015](#), which proposed events and activities for the 25th anniversary celebrations. At the November 8, 2024 Council meeting, Council approved [Staff Report SIO2024-008](#) in which they selected and approved the branding for anniversary marketing and merchandise.

The logo pasted below was chosen by Council to commemorate the anniversary:

# Southgate25



## Southgate 25

Considering staffing changes and budget discussions, planning for 25th anniversary celebrations has been delayed. Thus, the proposed activities have been altered slightly from those originally presented. Anniversary activities will now be coordinated by the Economic Development Officer, staff propose that 25th anniversary events merge with already existing community events and activities.

### **Analysis**

The 25th Anniversary celebrations aim to highlight Southgate's history, community spirit, and future aspirations. Key initiatives will engage the community and celebrate Southgate's heritage, by involving residents, local businesses, and volunteers. These celebrations will reinforce the strong sense of community that has defined Southgate for the past 25 years.

Anniversary activities will involve the three components listed below:

#### Community Volunteer and Resident Appreciation

Staff will coordinate with local event organizers to tag on activities – for example a BBQ celebration for the 25th anniversary – as part of events like the Firemen's Frolic in Dundalk or the Canada Day Fireworks in Holstein. This will both support Southgate residents' attendance at established events and help to bring new residents out to participate in community activities and engage with Township staff and fellow residents.

#### Merchandise and Marketing

Staff will invest in branded items that can be utilized for a booth at public engagement events. Items may include the purchase of a Township branded awning, tablecloth, and banners to promote life in the Township. These items can be used by various departments in future years when participating in public engagement at festivals, trade shows, parades, and events like the Hopeville Kite Festival, Grey County Regional Job Fair, and South Grey Home and Garden Show. Staff will purchase branded merchandise and special anniversary items to be distributed to residents to promote community pride and a unified vision of the Township.

## Business and Community Engagement

Anniversary events will support business and community engagement by collaborating with the Southgate Library on the Adult Summer reading program and combining it with “shop local” efforts. This program will promote reading, shopping, and visiting sites within the Township to encourage participation in library activities, increased consumption of local products and services, and discovery of important destinations within the Township.

### **Internal Policy and Legislated Requirements:**

This report aligns with the Township’s strategic priorities of fostering community engagement, promoting cultural heritage and enhancing municipal services. Events and activities outlined within this report will align with all Township applicable policies and procedures.

### **Financial and Resource Implications:**

The activities outlined in this report will move forward on the condition that Council approves the \$25,000 allotted to anniversary celebrations in the 2025 budget. The Economic Development Officer will be the primary organizer of these activities with the support of other Township staff and in-kind resources.

### **Strategic Priorities:**

Priority: Happy, Healthy Communities

Goal: Goal 13: Advance Strategic Priorities and Improve Community Engagement

Action Item: 13 e). Increase Opportunities for Council to Engage with the Public Through Events and Outreach

### **Attachments:**

None.



<b>Report Presented To:</b>	Township of Southgate Council Meeting
<b>Meeting Date:</b>	2025-04-03
<b>Report Number</b>	BES2025-006
<b>Title:</b>	Canine Kennel Inspection Cost Recovery - Fees and Charges By-law Amendment
<b>Open/Closed Session:</b>	Open Session
<b>Prepared By:</b>	Hannah Coombs By-law Enforcement Officer  Phil Schram Chief Building Official
<b>Approved By:</b>	Kenneth Melanson, RPP, MCIP Director, Development & Community Services
<b>Approved By:</b>	Jim Ellis Chief Administrative Officer

**Executive Summary:**

This report proposes an amendment to “Schedule F” of the Township Fees and Charges By-law to incorporate cost recovery for all kennel inspections related to the Canine By-law. This cost recovery is part of efforts to ensure that activities for Canine Enforcement are cost effective. Staff recommend approval of the proposed amendment.

**Recommendation:**

**Be it resolved that** Staff Report BES2025-006 be received for information; and **That** Council consider approval of By-law 2025-040 to amend the Fees and Charges By-law (By-law 2025-014).

**Previous Council Direction:**

At the March 19, 2025 meeting, Council passed the following resolution as part of accepting the recommendations contained in report [BES2025-005](#):  
 “That Council direct staff to amend the Fees and Charges By-law and Canine By-law to establish cost recovery of kennel inspection costs to be brought back to Council as soon as possible”.

**Background:**

At the March 19, 2025 meeting, Council approved the contract with Municipal Support Services (MSS) for Canine Control and After-Hours By-law support. As part of attempting to negate the impacts of cost increases for the full year canine support, cost recovery of inspections for kennel

operations was proposed as a means of bring the program as close to cost recovery as possible. The goal was to limit impacts of this program on the Township Operating budget as much as possible, given the significant increase in dog tag revenues that occurred in 2024.

The proposed amendment to the Fees and Charges By-law will allow for the costs related to inspections to be recovered to kennel owners, as directed by the Council motion from March 19, 2025.

**Conclusion:**

Ensuring the Canine and By-law enforcement activities are provided will provide valued services to residents. Staff recommend Council approve the proposed contract and direct the noted changes to the 2025 Budget for canine control and By-law Enforcement contracted services.

**Internal Policy and Legislated Requirements:**

Enforcement of the Township’s Canine Control By-law is a requirement of Provincial Legislation. Enforcement of Township By-laws is provided within each Township By-law related to property standards and regulation of activities.

**Financial and Resource Implications:**

Budget 2025 has been modified as outlined in Table 1 of report [BES2025-005](#). The proposed Fees and Charges By-law amendment matches the off-set. If Council does not approve this amendment, the Operating Budget (2025) will require further updating.

**Strategic Priorities:**

Priority: Operational Excellence

Goal: Goal 11: Provide Excellent Customer Service to Southgate Ratepayers and Community Members

Action Item: 11 b). Conduct and Implement an Operational and Service Delivery Review to Ensure the Township's Services will Meet the Growing Needs of the Community

**The Corporation of the Township of Southgate**

**By-law Number 2025-040**

being a by-law to amend by-law number 2025-014, being a by-law to establish fees and charges for certain services provided by the Township of Southgate

**Whereas** the Municipal Act, 2001, Chapter 25, as amended, Section 5 (3), states that municipal power, including a municipality's capacity, rights, powers and privileges, shall be exercised by by-law unless the municipality is specifically authorized to do otherwise; and

**Whereas** Section 8 of the Municipal Act, 2001, Chapter 25, as amended, provides that a municipality has the authority to govern its affairs as it considers appropriate and enables the municipality to respond to municipal issues; and

**Whereas** Section 9 of the Municipal Act, 2001, Chapter 25, as amended, provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act; and

**Whereas** Sections 390 to 400 of the Municipal Act, 2001, S.O. 2001, c. 25, as amended, authorizes a municipality to impose fees or charges on persons, for services or activities provided or done by or on behalf of it, and for the use of its property including property under its control,

**Now therefore be it resolved that** the Council of the Corporation of the Township of Southgate hereby enacts as follows:

1. **That** Schedule F of By-law 2025-014 be replaced with the revised schedule as attached hereto and forming part of this by-law; and
2. **That** this by-law shall come into force and effect April 3, 2025

**Read a first, second and third time and finally passed this 3<sup>rd</sup> day of April, 2025.**

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Brian Milne – Mayor

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Lindsey Green – Clerk

**Township of Southgate**  
**By-law 2025 - 040 Fees and Charges**  
**Schedule F - Canine Control**

**2025 - Current**

	<u>Fee</u>	<u>HST</u>	<u>Total</u>
Licence Fees			
Annual Dog Licence (maximum of three per household)	\$ 41.00 ea	\$ -	\$ 41.00
Replacement Tag	\$ 15.25 ea	\$ 1.98	\$ 17.23
Impound Fee (per day)	\$ 35.40 /d	\$ 4.60	\$ 40.00
Annual Kennel License			
Up to Ten (10) Dogs	\$ 204.00 ea		\$ 204.00
Up to Twenty Five (25) Dogs	\$ 357.00 ea		\$ 357.00
Over Twenty Five (25) Dogs (Licence Must be Approved by Council)	\$ 510.00		\$ 510.00
Kennel Inspection	Actual Cost of Inspection - including but not limited to: staff/contractor wages, mileage and subsequent inspections to complete the licensing process		





<b>Report Presented To:</b>	Township of Southgate Council Meeting
<b>Meeting Date:</b>	2025-04-03
<b>Report Number</b>	BES2025-007
<b>Title:</b>	Canine By-law Amendment – Cost recovery of Kennel Fees for Kennel Licenses
<b>Open/Closed Session:</b>	Open Session
<b>Prepared By:</b>	Hannah Coombs By-law Enforcement Officer  Phil Schram Chief Building Official
<b>Approved By:</b>	Kenneth Melanson, RPP, MCIP Director, Development & Community Services
<b>Approved By:</b>	Jim Ellis Chief Administrative Officer

**Executive Summary:**

This report proposes an amendment to the Canine By-law to recognize cost recovery of Kennel Inspections. The proposed amendment would update the regulations pertaining to the issuing and conditions of a Kennel License to include a new provision that a license cannot be issued until all costs related to inspections have been paid in full to the Township. This amendment ties to report BES2025-006, which recommends amendments to the Fees and Charges By-law for cost recovery of kennel inspections. These amendments align with the adopted resolution from report [BES2025-005](#). Staff recommend Council adopt the proposed amendment.

**Recommendation:**

**Be it resolved that** Staff Report BES2025-007 be received for information; and **That** Council consider approval of By-law 2025-042 to amend the Canine By-law (By-law 2024-078).

**Previous Council Direction:**

At the March 19, 2025 meeting, Council passed the following resolution as part of accepting the recommendations contained in report [BES2025-005](#):  
 “That Council direct staff to amend the Fees and Charges By-law and Canine By-law to establish cost recovery of kennel inspection costs to be brought back to Council as soon as possible”.

## **Background:**

At the March 19, 2025 meeting, Council approved the contract with Municipal Support Services (MSS) for Canine Control and After Hours By-law support. As part of attempting to negate the impacts of cost increases for the full year canine support, cost recovery of inspections for kennel operations was proposed as a means of bring the program as close to cost recovery as possible. The goal was to limit impacts of this program on the Township Operating budget as much as possible, given the significant increase in dog tag revenues that occurred in 2024.

The proposed amendment to the Canine By-law affects sections 11.1 (Kennel – License) and 15.1 (License – Grounds – Additional Terms & Conditions, Refusal, Revocation or Suspension). The proposed amendment would add to 11.1 a provision that a license could not be issued by the Chief Building Official until all costs related to any kennel inspections were paid in full to the Township. An additional provision related to failure to pay kennel inspection fees would be also added to section 15.1 as a potential reason to not issue a new license or license renewal. The additional provision in 15.1 is mainly precautionary to avoid an administrative error an issuance of a permit before inspection fees had been paid.

## **Conclusion:**

Ensuring the Canine and By-law enforcement activities are provided will provide valued services to residents. Staff recommend Council approve the proposed contract and direct the noted changes to the 2025 Budget for canine control and By-law Enforcement contracted services.

## **Internal Policy and Legislated Requirements:**

Enforcement of the Township’s Canine Control By-law is a requirement of Provincial Legislation. Enforcement of Township By-laws is provided within each Township By-law related to property standards and regulation of activities.

## **Financial and Resource Implications:**

Budget 2025 has been modified as outlined in Table 1 of report [BES2025-005](#). The proposed changes to the Canine By-law align with proposed changes to the Fees and Charges By-law in report BES2025-006. These two sets of amendments, to both By-laws, will work to ensure that Canine Inspection costs are recovered back to the Township.

## **Strategic Priorities:**

Priority: Operational Excellence

Goal: Goal 11: Provide Excellent Customer Service to Southgate Ratepayers and Community Members

Action Item: 11 b). Conduct and Implement an Operational and Service Delivery Review to Ensure the Township's Services will Meet the Growing Needs of the Community

## **Attachments:**

Attachment 1 – Proposed Canine By-law Amendments

## Attachment 1

Additional provisions for the amendment are noted in red for illustration purposes only.

The Canine By-law (By-law 2024-078) is amended as follows:

1. Deleting section 11.1 and replacing with the following:

“11.1 A **kennel license** shall be issued by the **Chief Building Official**:

- (a) upon the requirements of this By-law being met; and
- (b) upon the requirements of the **Township’s Zoning By-law, Township’s Building By-law** and any other applicable By-law or any provincial or federal legislative requirements being met; and
- (c) subject to completion of an inspection by the **Township** to its satisfaction;  
and
- (d) **payment to the Township of all costs associated with the inspection, to the Township’s satisfaction.”**

2. Section 15.1 (e) is amended by adding additional text to the existing provision as noted:

- (e) “the **applicant** has failed to comply with this By-law or the terms and conditions of a **license, or payment of any kennel inspection costs; or”**

**The Corporation of the Township of Southgate**

**By-law Number 2025-042**

being a by-law to amend By-law 2024-078,  
being a by-law to regulate, control and license the keeping of dogs and kennels in  
the Township of Southgate

**Whereas** Sections 8(1) and 9 of the Municipal Act, 2001, S.O. 2001, c. 25, as amended, provide that the powers of a municipality shall be interpreted broadly so as to enable the Municipality to govern its affairs as it considers appropriate and to respond to issues; and

**Whereas** Section 11 of the Municipal Act, 2001, S.O. 2001, c. 25, as amended, provides broad authority for lower-tier municipalities to pass by-laws protecting the health, safety, and well-being of persons; and

**Whereas** the Council of the Corporation of the Township of Southgate deems it necessary and expedient to amend By-law 2024-078, being a by-law to regulate, control and license the keeping of dogs and kennels in the Township of Southgate,

**Now therefore be it resolved that** the Council of the Corporation of the Township of Southgate hereby enacts as follows:

1. **That** Section 11.1 be replaced as follows:
  - 11.1 A **kennel license** shall be issued by the **Chief Building Official**:
    - (a) upon the requirements of this By-law being met; and
    - (b) upon the requirements of the **Township's Zoning By-law, Township's Building By-law** and any other applicable By-law or any provincial or federal legislative requirements being met; and
    - (c) subject to completion of an inspection by the **Township** to its satisfaction; and
    - (d) payment to the **Township** of all costs associated with the inspection, to the Township's satisfaction.
1. **That** Section 15.1 be amended by adding the additional text to the provisions as noted:
  - (e) the **applicant** has failed to comply with this by-law or the terms and conditions of a license, or payment of any kennel inspection costs; or

**Read a first, second and third time and finally passed this 3<sup>rd</sup> day of April, 2025.**

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Brian Milne – Mayor

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Lindsey Green - Clerk



<b>Report To:</b>	Township of Southgate Council
<b>Meeting Date:</b>	2025-04-03
<b>Report Number:</b>	PL2025-024
<b>Title:</b>	Owen Bennington, Part Lot 41, Concession 3, Servicing Agreement, Southgate Road 04 Upgrades, West of Southgate Melancthon Townline
<b>Open/Closed Session:</b>	Open Session
<b>Prepared By:</b>	Bill White, MCIP, RPP Triton Engineering Senior Planning Consultant
<b>Approved By:</b>	John Watson, Acting Public Works Manager
<b>Approved By:</b>	Jim Ellis, Chief Administrative Officer

**Executive Summary:**

Council is asked to pass a By-law authorizing an agreement to upgrade 750 metres of Southgate Road 04 west of the Southgate Melancthon Townline to municipal standards. In the agreement the Owner of an existing lot on the road pays \$120,000 for widening and ditching by Township Public Works and provides \$5 Million Liability Insurance. The agreement ensures road upgrades, so the Owner’s lot meets Section 5.4(b) of the Zoning By-law regarding frontage on an improved street.

**Recommendation:**

**Be it resolved that** Council receive Staff Report PL2025-024 for information; and **That** Council consider approval of By-law 2025-037 to authorize a Servicing Agreement with Owen Bennington.

**Background:**

The applicant Owen Bennington owns a vacant lot with 80 metres frontage on Southgate Road 04, +-125 metres depth and 1.03 hectares lot area. The parcel shown in **Attachment 1** is surrounded by Grand River Conservation Authority owned property, and several farms nearby.

Southgate Road 04 from the Southgate Melancthon intersection 750 metres west is not a winter maintenance road. Currently Public Works plow operators turn-around in a private driveway. To assume winter maintenance Southgate Road 04 requires widening, ditching/drainage and a turn-around to the intersection with the Townline Road.

The applicant would like to build a home and accessory building on his property. Planning Department’s review of a preliminary site plans noted the Agricultural-1 zone would permit building on the lot except that Section 5.4(b) requires frontage upon and direct access to an improved public street.

**Attachment 2** shows the applicant’s site plan and road improvements. The proposed agreement upgrades this section of Southgate Road 04 to meet the definition of an improved public street.

**Analysis:**

The applicant’s site plan was reviewed and approved by Public Works. The cost breakdown in the agreement was prepared by Public Works and approved by the Owner/applicant.

Council is asked to pass a By-law to authorize the Mayor and Clerk to sign an agreement to update Southgate Road 04 west of the Southgate- Melancthon Townline to municipal standards with Owen Bennington with the following terms:

1. About 750 metres of road upgraded to Township standards with a turn-around at the Townline intersection. Township then assumes full winter maintenance.
2. Owner to pay full cost of \$120,000 for work to be done by Township Public Works with \$5,000 contingency.
3. Signing agreement and posting security ensures Owner’s existing lot complies with Section 5.4(b) of the Zoning By-law regarding direct frontage on public street.
4. Five Million Liability Insurance provided by Owner.
5. Five years cost recovery opportunity if other landowners access improved road.
6. If Township staff cannot complete the work by September 2025 the Owner can contract elsewhere to do the work with Public Works approval.

Public Works and Planning Departments both reviewed the proposed agreement and plans and drawings from the Owner and recommend the agreement be signed

**Internal Policy and Legislated Requirements:**

The agreement meets Township [Local Servicing Policy D-5](#) and Rural road standards in Section G of the [Municipal Servicing Manual](#).

**Financial and Resource Implications:**

The work conducted on Southgate Road 04 upgrades by Public Works staff and equipment is paid for by the Owner/applicant through the \$120,000 deposit and \$5,000 contingency provided for in Schedule “B” to the agreement. Staff and legal costs for preparing the agreement are also the applicant’s responsibility.

**Strategic Priorities:**

The proposed farm expansion meets Objective 7C of the Township Strategic Plan supporting improved access to housing and streamlined approval procedures.

**Attachment(s):**

Attachment 1: Site Location and Southgate Road 04 Intersection.

Attachment 2: Applicant’s Site Plan

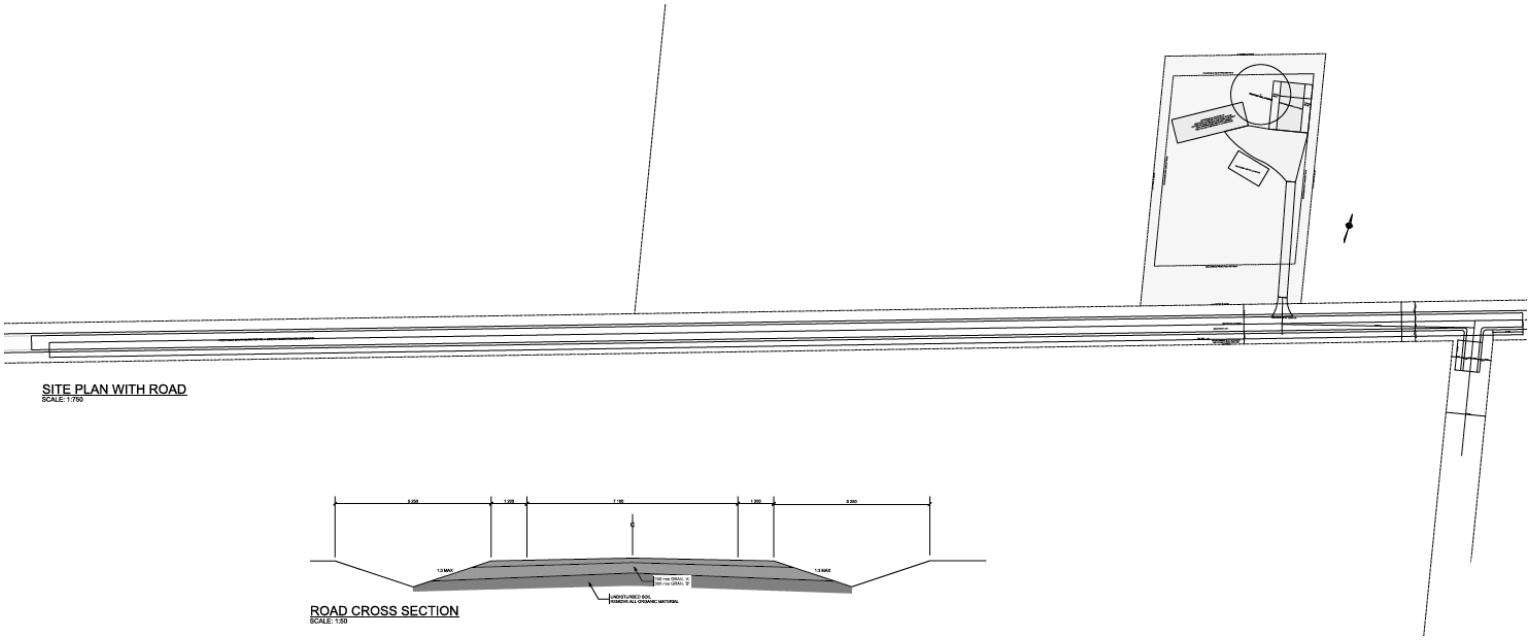
## Attachment 1 Site Location

Current end of Township  
Winter Maintenance

## Intersection Southgate Road 04 and Townline



# Attachment 2: Applicant's Site Plan





**The Corporation of the Township of Southgate**

**By-law Number 2025-037**

**being a by-law to authorize an agreement between Owen Bennington  
and The Corporation of the Township of Southgate**

**Whereas** the Municipal Act, 2001, Chapter 25, as amended, Section 5 (3), states that municipal power, including a municipality's capacity, rights, powers, and privileges, shall be exercised by by-law unless the municipality is specifically authorized to do otherwise; and

**Whereas** Section 8 of the Municipal Act, 2001, Chapter 25, as amended, provides that a municipality has the authority to govern its affairs as it considers appropriate and enables the municipality to respond to municipal issues; and

**Whereas** Section 9 of the Municipal Act, 2001, Chapter 25, as amended, provides that a municipality has the capacity, rights, powers, and privileges of a natural person for the purpose of exercising its authority under this or any other Act; and

**Whereas** it is deemed necessary and desirable that the Council of the Corporation of the Township of Southgate enact a by-law authorizing the Corporation to enter into an agreement with Owen Bennington; and

**Now therefore be it resolved that** the Council of the Corporation of the Township of Southgate enacts as follows:

1. **That** the agreement between Owen Bennington and The Corporation of the Township of Southgate, attached hereto as Schedule A is hereby ratified and confirmed; and
2. **That** the Mayor and Clerk are hereby authorized and directed to sign the Agreement, in substantially the same form as the agreement attached hereto as Schedule "A", on behalf of the Corporation of the Township of Southgate and all other documents as may be necessary to give effect thereto; and
3. **That** where the provisions of any other by-law, resolution or action of Council are inconsistent with the provisions of this by-law, the provisions of this by-law shall prevail.

**Read a first, second and third time and finally passed this 3<sup>rd</sup> day of  
April 2025.**

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Brian Milne - Mayor

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Lindsey Green – Clerk

**SERVICING AGREEMENT**

**THIS AGREEMENT** made as of this \_\_\_\_\_ day of April 2025

**B E T W E E N:**

**Owen Bennington**  
(hereinafter called the "Owner")

OF THE FIRST PART

- and -

**Township of Southgate**  
(hereinafter called the "Township")

OF THE SECOND PART

**WHEREAS** the Owner is the owner of the lands in the Township of Southgate, in the County of Grey, described in Schedule "A" hereto (the "Lands").

**AND WHEREAS** the Owner proposed obtaining a building permit to construct a residence and accessory structures on the subject lot fronting on Southgate Road 04 in compliance with the applicable zoning for the property and other provisions in the Township Zoning By-law including those requiring frontage upon and direct access to an open public street.

**AND WHEREAS** the Parties hereto have entered into this Servicing Agreement for the purpose of defining the terms and conditions for completing road upgrades and improvement works on Southgate Road 04 to a municipal standard for a public roadway from the Southgate Melancthon Townline approximately seven hundred and fifty metres (750m) south and west.

**AND WHEREAS** the Owner will pay sufficient funds to the Township for constructing and improving Southgate Road 04 so that Township winter maintenance is extended along the said road to the Southgate Melancthon Townline and such road once improved shall be assumed by the Township as a public road and maintained as a public street.

**NOW THEREFORE**, this Agreement witnesseth that in consideration of the covenants herein contained, and other good and valuable consideration, the Parties hereto covenant and agree as follows:

**1. OWNERSHIP AND APPROVALS**

- a) The Owner is the proposed registered owner of an existing lot fronting on Southgate Road 04 in the Township of Southgate, in the County of Grey described in Schedule "A".
- b) The Owner by signing this agreement verifies that the description of the subject parcel described in Schedule "A" is the same as in the deed registered on or prior to the date of passing of By-law 19-2002 namely February 15, 2006.
- c) The Parties acknowledge this Agreement is being executed to upgrade Southgate Road 04 seven hundred and fifty metres (750 m) south and west of the Southgate Melancthon Townline for the following reasons:
  - 1. To ensure the said section of road is upgraded constructed to a municipal standard as set out in Schedule "B" so that all works within the road allowance can be assumed for maintenance by the Township including but not limited to winter maintenance; and
  - 2. After road upgrades and assumption by the Township, the Owner's lot described in Schedule "A" has frontage upon and direct access to an open public street as required by the Township Zoning By-law.

- d) The Owner prepared a road design, and the Township prepared a cost as set out in Schedule "B" to this agreement for approximately seven hundred and fifty metres (750m) of road improvements along Southgate Road 04 south and west from the Southgate Melancthon Townline and the Parties agree that the Township shall complete road upgrades according to plans and drawings referenced herein at the Owner's sole cost. In the event the cost of the work approaches the amount in Schedule "B" and the work is not completed the Township shall notify the Owner that contingency funds will be required to complete the work and shall provide a cost for the remaining work to be paid by the contingency. The Owner shall pay the amount to listed in Schedule "B" so that the Township can complete the work. In the event the cost is less than the amount set in Schedule "B" the Township shall reimburse the difference to the Owner less any unpaid costs under Section 4(a) of this agreement.
- e) The Township shall construct the said works as set out in Schedule "B" upon receipt of the full amount of the lump sum cost of \$120,000 such amount to be paid to the Township upon execution of this Agreement with the intent of completing the road improvements by no later than September 30, 2025. In the event the Township cannot schedule the road work so that it is completed by the said date, the Owner may engage qualified contractors with insurance coverage subject to approval by the Township. If the Township fails to schedule and complete road work by September 30, 2025 and the Owner engages a third-party qualified contractor to complete the work approved by the Township the Township shall reimburse the owner the full amount of the cost in Schedule "B" (\$120,000) so the Owner may contract directly with a third-party contractor.
- f) The Owner acknowledges that all work shall be completed in accordance with the approved drawing and municipal standards as referenced in Schedule "B" and shall pay the amount referenced in Schedule "B" to the Township upon execution of this agreement.
- g) The Parties agree that the contingency amount referenced in Schedule "B" shall be paid by the Owner to the Township when the cost of the work approaches \$120,000 and is not complete. The Township will provide a cost to complete the remaining work for approval and payment by the Owner. In the event the cost provided by the Township exceeds the contingency amount in Schedule "B" the Owner upon approval shall pay the amount set in the cost provided by the Township.

## **2. MODIFICATIONS REQUIRED TO ENGINEERING DRAWINGS AND PLANS**

- a) The Owner acknowledges and agrees that the drawings and standards referenced in Schedule "B" and the lump sum cost in Schedule "B" are approved by the Township.
- b) The Parties shall jointly participate in site meetings where the progress on work shall be discussed and any issues, modifications or potential cost overruns are identified and dealt with to the satisfaction of both Parties.

## **3. PROFESSIONAL ENGINEER**

- a) If required by the Township, the Owner agrees to retain a consulting Professional Engineer (the "Engineer"), skilled and experienced in municipal road work, to re-design-any works to be provided under this agreement and to attend site meetings referenced in Section 2 if required to assist with resolving issues and potential use of the contingency.

#### **4. DEPOSITS FOR REVIEWING PLANS AND SPECIFICATIONS**

- a) The Owner agrees to pay the Township and/or its agent the ongoing costs in accordance with Township policy established from time to time for planning, administrative, public works and engineering costs for the checking and verification of plans and specifications, and for the inspection of the Works on behalf of the Township. This payment may be taken by the Township in the form of a deposit in the amount of \$5,000 to be drawn upon by the Township to pay for any accounts that may be owing under this agreement.
- b) The Owner agrees that any accounts relating to engineering work that are not covered by the abovementioned deposit must be paid within thirty (30) days of submission by the Township and, if not paid within thirty (30) days, the Township shall, at its discretion, charge the cost of the accounts against the subject lands in a manner like taxes.
- c) Every provision of this Agreement by which the Owner is obligated in any way is deemed to include the words "at the expense of the Owner and to the Township's satisfaction", unless specifically stated otherwise.

#### **5. CONNECTION TO MUNICIPAL ROADWAY**

- a) The Township agrees that the work described in Schedule "B" does not include an entrance to the subject lands. The Owner agrees that the work does not include a full entrance to the subject lands and that the Owner at his sole cost shall obtain an entrance permit from the Township and construct the entrance to the Township satisfaction.
- b) The Owner agrees to provide a gravel driveway necessary to provide access to the lot described in Schedule "A" beyond the front lot line on private lands at the Owner's expense.

#### **6. PUBLIC ACCESS TO SOUTHGATE ROAD 04**

- a) The Owner acknowledges that once Southgate Road 04 is upgraded to municipal standards and assumed by the Township as a public road that the said section of road shall be the property of the Township and available for public access for all public vehicles that may be allowed according to Township By-laws and standards, and that the Owner has no further obligations toward any upgrades or road improvements.

#### **7. OTHER APPROVALS**

- a) The Owner agrees that it shall forthwith obtain all other governmental approvals necessary for any proposed construction on the land described in Schedule "A" and shall submit to the Township all the normal and usual plans and documents that may be required by the Township and other agencies.
- b) The Owner shall not remove any trees required for the installation of the roadway improvements works, unless final approval of the Township has been received.
- c) The Owner acknowledges the lands described in Schedule "A" may only be developed in accordance with the Township's Zoning By-law and other applicable law as may be required by the Ontario Building Code and other standards that may apply.
- d) The Township acknowledges that upon signing of this agreement and providing all security and deposits required herein the applicant's lot shall have frontage upon and direct access to an open public street (Southgate Road 04) as required by Section 5.4(b) of the Township's Zoning By-law.

## **8. GENERAL LIABILITY INSURANCE POLICY**

The Owner agrees:

- a) To take out and keep in force comprehensive general liability insurance against claims for personal injury, death or property damage resulting from any accident or occurrence relating to the Required External Services.
- b) To deliver with this Agreement (if not previously delivered) a certified copy of the policy of liability insurance or a certificate of insurance setting out the essential terms and conditions of insurance, the form and content of which shall be satisfactory to the Township's Engineers or his or her designate, all acting reasonably, naming the Township and its agents as an additional insured; and
- c) That such policy shall be kept in full force and effect until all of the required works have been assumed by the Township and shall comply with the following provisions:
  - i. the minimum limit shall be \$5,000,000, all inclusive, for property damage and personal liability;
  - ii. the premium must be paid initially for a period of one year;
  - iii. if the policy contains a deductible clause, the Owner agrees to deposit a certified cheque or a Letter of Credit with the Township in the deductible amount, as a deposit, together with a letter from the Owner authorizing the Township to appoint an independent adjuster and to investigate claims less than the deductible amount and authorizing the Township to pay such claims determined to be valid by the adjuster out of the said deposit. The Owner is responsible for all adjustment service costs and shall maintain the deposits in the amount of the deductible;
  - iv. the policy shall provide for cross-liability and severability of interest protecting the Township against claims by the Owner as if they were separately insured and providing that the Township shall be insured notwithstanding any breach of any condition in the policy by any other insured; and
  - v. the policy shall provide that the insurer shall not cancel or refuse to renew it without first giving the Township at least sixty (60) days prior written notice.

## **9. NOTICE**

- a) Where this Agreement requires notice to be delivered by one party to the other, such notice shall be in writing and delivered either personally or by facsimile transmission by one party to the other party at their addresses and facsimile numbers noted below. Such notice shall be deemed to have been given, if by personal delivery, on the date of delivery, and if by facsimile transmission or e-mail, on date of delivery of electronic confirmation of receipt obtained:

Township of Southgate:  
 Clerk, Township of Southgate  
 185667 Grey Rd 9, R.R. 1  
 DUNDALK, ON N0C 1B0

Owner:  
 Owen Bennington  
 122 James Street North  
 SHELBURNE, ON L9V 2Y9

or such other address as the Owner has provided to the Clerk in writing and any notice faxed or delivered shall be deemed good and sufficient notice under the terms of this Agreement.

## 10. OTHER PROVISIONS

- a) The Owner agrees to indemnify and save harmless the Township, its agents, or servants against all actions, causes of action of any kind including causes of action of negligence, suits, claims and demands whatsoever in tort, contract or otherwise which may arise either directly or indirectly by reason of the Owner executing this servicing agreement.
- b) If any of the provisions of this Agreement are found by a court of competent jurisdiction to be unenforceable it shall not affect the enforceability of each, and every other clause contained herein.
- c) In the event of any transfer of any beneficial ownership of interest in the Lands or in the event of any change in the ownership of the principals of the Owner, then, at the sole discretion of the Township, this Agreement may be terminated upon written notice by the Township being provided in accordance with Section 8.
- d) This Agreement shall be binding on the Parties hereto and the Owner consents to its registration by the Township such that it shall endure to the benefit of their successors and assigns.
- e) In the event of the creation of new lots by means of severance from existing lands adjacent to the Owner, and if said lots gain beneficial use of the roadway constructed under this agreement, the Township shall use its best efforts to recover 50% of the total construction cost at a rate of \$80 per metre of frontage collected as a condition of a consent to sever on any lot created along the frontage of the works completed under this agreement. In the event a landowner applies for an entrance permit to the improved roadway funded by the Owner under this agreement the Township will use its best efforts to recover 50% of the total construction cost at the same rate of \$80 per metre frontage. Any funds collected by the Township shall be reimbursed to the Owner for the cost incurred to complete the work under this agreement. The fee charged by the Township shall be proportional such that the total cost incurred to complete work under this agreement is shared evenly by the owners of lots benefiting from use of the road. The Township shall distribute the fee to the Owner by check within 30 days of receipt of payment. The Owner acknowledges that the Township shall use its best efforts for the next 5 years to secure reimbursement and that the Owner must support the Township's efforts by asserting his right to reimbursement to the Township through any opportunity provide through circulation under the Planning Act or other legislation including communicating directly with landowners abutting the section of road to be improved by the Owner.

## 11. SCHEDULES

- a) The following schedules attached hereto form an integral part of this Agreement:
  - Schedule A:** Legal Description of the Subject Lands.
  - Schedule B:** Plans, Drawings and Cost Estimate

**IN WITNESS WHEREOF** the parties have executed this Agreement.

THE CORPORATION OF THE TOWNSHIP OF  
SOUTHGATE

Per: \_\_\_\_\_  
Mayor, Brian Milne

Per: \_\_\_\_\_  
Clerk, Lindsey Green

We have authority to bind the Corporation.

OWEN BENNINGTON

Per: \_\_\_\_\_  
Owen Bennington

\_\_\_\_\_  
Witness

**SCHEDULE A**  
**Legal Description of Subject Lands**

Part Lot 41 Concession 3, Township of Southgate, County of Grey



**SCHEDULE B**  
**Plans, Drawings and Estimated Cost**

The approved plan and drawing shall be the Site Plan prepared by Vanderwoerd Drafting and Design drawn by John Vanderwoerd M.A.A.T.O. BCIN: 2611, Drawing 24-167 Last Revised January 21, 2025 such site plan to be signed and dated by the Township Manager of Public Works or other such staff and on file in the Township office.

The estimated lump sum cost of the said work described in Schedule "B" and required by this agreement is One Hundred and Twenty Thousand Dollars (\$120,000) based on the pricing established below such amount to be paid to the Township in full upon execution of this agreement by the Owner.

<b>Owen Bennington Pricing</b>					
<b>Activity</b>	<b>Units</b>	<b>Cost per</b>	<b>Total</b>		
Pit Run	1150	\$15			\$17,250
Granular A Gravel	400	\$17			\$6,800
Grading	60	\$150			\$9,000
Water Truck	60	\$150			\$9,000
Rehab Ditching	80	\$130			\$10,400
Tri Axle (Rehab)	80	\$125			\$10,000
Packer Rental	2 weeks				\$3,650
Intersection					\$50,000
Supplies					\$1,000
Wages					\$2,900
<b>Total</b>					<b>\$120,000.00</b>

The Contingency Amount shall be \$20,000, which shall only be drawn upon if required pursuant to clauses 1(g), 2(b) and 3(a) of this agreement.

In addition to the estimated cost of the work, the Owner agrees to pay all costs set out in Part 4 related to the Township's engineering and planning costs related to preparation and review of this agreement as set out in Township Policies.



<b>Report To:</b>	Township of Southgate Council
<b>Meeting Date:</b>	2025-04-03
<b>Report Number:</b>	PL2025-025
<b>Title:</b>	Ontario Land Tribunal Attendance Policy – update to Policy 60
<b>Open/Closed Session:</b>	Open Session
<b>Prepared By:</b>	Kenneth Melanson, RPP MCIP Director, Development & Community Services
<b>Approved By:</b>	Jim Ellis Chief Administrative Officer

**Executive Summary:**

This report provides Council with an updated Policy 60 – related to participation in appeals to the Ontario Land Tribunal (OLT). The previous version of Policy 60 related to the former tribunal (Local Planning Authorities Tribunal – LPAT) and did not reflect most recent changes to appeal rights in the *Planning Act*. The proposed changes bring the policy up to date to the correct tribunal and places the decision to participate with Council, while also recognizing that Staff could be summoned and should have legal representation. Staff recommend adopting the updated Policy 60.

**Recommendation:**

**Be it resolved that** Staff Report PL2025-025 be received for information; and  
**That** Council adopt By-law 2025-041 updating Policy 60 – the Ontario Land Tribunal (OLT) Attendance Policy.

**Reasons for Recommendation:**

The updated policy 60 recognizes recent changes to the *Planning Act* for appeal rights and leaves the decision for representation with Council. It also recognizes that Staff should have legal representation if summoned to attend OLT.

**Previous Council Direction:**

At the February 19, 2025 meeting, Council adopted the recommendations of [report PL2025-015](#) to update Policy 60.

**Background:**

Policy 60 has been updated as the province has changed the Planning Appeals Tribunal (which has changed names several times). Until recently, Policy 60 reflected the LPAT, which has now changed to OLT. However, it maintained a position that the Township would not participate in any appeals if initiated by the applicant of a proposal.

Recent circumstances have seen two appeals filed on decisions of Council or the Committee of Adjustment (COA). In one circumstance, the appeal was cancelled by the OLT as the appellant no longer had appeal rights due to recent changes in the *Planning Act*. The second appeal was scheduled for a hearing but withdrawn. Due to recent staff changes, Planning Staff were

unaware of the automatic position taken that no appeal would be defended. The circumstances of the second appeal did not fit those in Policy 60, and Council (at the February 19, 2025 meeting) confirmed staff could proceed to defend. Given the work to prepare for the appeal, Staff believed it was prudent to update Policy 60 – which Council also endorsed on February 19<sup>th</sup>.

**Discussion – Policy Changes:**

The updated Policy 60 has been simplified, recognizing the changes to the *Planning Act* on appeal rights. Staff anticipate that few appeals would likely occur, but should any come in – staff are always the starting point, as they receive the appeal and prepare the materials for submission to the OLT.

On that basis – any decision to participate (or not) in an appeal would start with staff receiving the appeal. Then a report would be prepared and sent to Council for direction. This would be for any *Planning Act* application, including those where a decision is made by COA. Council would then be provided regular updates and if required, could make further decision on actions and outcomes (including any settlements of appeal matters).

The policy also recognises that should the Township decide not to participate, but a staff member is summoned by the OLT. In that case, Staff would provided legal representation even if a report requesting to authorize this occurred after counsel was engaged. This recognizes that the situation may be fast moving and the need immediate, but Council may not be able to be engaged due to meeting timelines. Having representation is important to defend staff and protect them from inappropriate questions at the OLT.

The policy has also noted that regular communication with Council would be provided throughout the appeal process – where updates are warranted, or decisions need to be made. This ensures that Council can be up to date, decisions can be as timely as possible and if need be, Council can choose to change course or accept resolutions if proposed.

**Conclusion:**

The updated Policy 60 provides an updated and flexible approach to appeals, leaving decisions with Council. The policy provides for regular communication and updates as an appeal progresses and opportunities for Council to change course, where circumstances warrant.

**Link to Township of Southgate Strategic Plan:**

Priority: Operational Excellence

Goal: Goal 11: Provide Excellent Customer Service to Southgate Ratepayers and Community Members

Action Item: 10 c). Encourage a Culture of Excellence Throughout the Township Through Education and Continuous Improvement Initiatives

**Attachment(s):**

None.

**THE CORPORATION OF THE TOWNSHIP OF SOUTHGATE**

**BY-LAW NUMBER 2025-041**

being a By-law to adopt the "Ontario Land Tribunal (OLT) Attendance Policy"  
known as Policy Number 60

**Whereas** the Municipal Act, S.O. 2001, Chapter 25, as amended, Section 5 (3), states that municipal power, including a municipality's capacity, rights, powers, and privileges, shall be exercised by by-law unless the municipality is specifically authorized to do otherwise; and

**Whereas** the Municipal Act, S.O. 2001, Chapter 25, as amended, Section 9, provides that a municipality has the capacity, rights, powers, and privileges of a natural person for the purpose of exercising its authority under this or any other Act; and

**Whereas** the Council of The Township of Southgate has deemed it desirable to adopt a Ontario Land Tribunal (OLT) Attendance Policy;

**Now therefore be it resolved that** the Corporation of the Township of Southgate hereby enacts as follows:

1. **That** the "Ontario Land Tribunal (OLT) Attendance Policy" known as Policy No. 60, attached hereto as Schedule A is hereby adopted; and
2. **That** by-law number 2019-155 is hereby repealed; and
3. **That** this by-law shall come into force and effect on the date of its passing.

**Read a first, second and third time and finally passed this 3<sup>rd</sup> day of April, 2025.**

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Brian Milne – Mayor

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Lindsey Green – Clerk



## **Ontario Land Tribunal (OLT) Attendance Policy**

### **Purpose:**

The Township of Southgate Ontario Land Tribunal (OLT) Attendance Policy is to provide direction on instances that the Township may need to determine a course of action on a By-law or Official Plan Amendment appeal. The policy will place the decision on the course of action with Council, recognizing changes to appeal rights undertaken by the Provincial Government through amendments to the *Planning Act*.

### **Background:**

Appeals related to planning decisions can originate from various sources and so this policy recognizes that an appeal may stem from a private developer (landowner) or may originate from the Township related to a decision made by the County on a subdivision.

Recognizing that appeal rights have shifted with amendments to the *Planning Act* and various sources of an appeal, it is important to understand the source of an appeal and context. There may also be situations where a decision is made not to defend an appeal, however the OLT may summon staff to be present. A summons from the OLT has the same jurisdiction as any other Court summons, with penalties for lack of cooperation. In these cases, it is important to recognize that staff should be represented with legal counsel.

It is also important to recognize that many appeals can often be resolved through discussions prior to a formal hearing – allowing for negotiated resolutions to issues. There may be circumstances where an appeal is filed by an appellant that, in the opinion of staff, is not a proper appellant. This may be based on past decisions of the OLT or

Given that staff will be the first group to become aware of or receive an appeal – the process to inform Council will initiate at a Staff level. The final decision of the course of action will remain with Council and this policy recognizes that reconsideration on how an appeal is to be addressed may be needed as appeals can be fluid and change as issues come into focus, are addressed or are removed.

### **Procedure:**

1. When an appeal has been launched, staff will prepare a report to notify Council that an appeal has been received and seek direction on how to address the appeal. The report will provide as much detail as is appropriate to reveal and the opinion of staff in terms of actions to be taken (or not taken).
2. Council will determine based upon the initial appeal any action to be taken based upon staff discussion. This decision is recognized as an initial reaction to the



appeal and may change as the process moves forward.

3. Where the OLT determines that an appeal is not valid and is not accepted – Staff will provide the OLT correspondence back to Council as soon as practical.
4. Where Council has provided direction to defend an appeal, Staff will engage appropriate legal counsel. This action will focus on a negotiated settlement against any or all the issues raised in the appeal(s), recognizing that a resolution is far less expensive than a hearing.
5. During the appeal process, Staff will provide regular updates to Council as is appropriate. These updates may seek further direction on actions to be taken, clarification on direction, settlement negotiations, or new actions depending on the circumstances. The final decision on the course of action will rest with Council.
6. Where Council gives direction not to participate in an appeal, but Staff are summoned by the OLT to give testimony – where time permits, a report to Council to approve legal representation will be prepared. If timing does not permit, Council agrees that representation to protect Township staff can occur – in advance of a report being provided to Council.
7. When the Township participates in an OLT hearing and the County is also a participant and is of the same opinion of the Township on the issues involved in the appeal(s), the Township will seek opportunities to partner and cost share legal expenses, when appropriate, with the County of Grey.
8. Where the Township is successful in defending an appeal, consideration of pursuit of cost recovery will be left for Council. Staff will provide a report, following the issuance of the OLT decision in the Township's favour. OLT procedure is that cost recovery must be pursued within 30 days of a decision. If an appeal is vexatious, Staff may provide a report to Council in advance of an OLT written decision to provide a suggested course of action.



<b>Report To:</b>	Township of Southgate Council
<b>Meeting Date:</b>	2025-04-03
<b>Report Number:</b>	PL2025-027
<b>Title:</b>	County of Grey Hybrid Planning Model Discussion
<b>Open/Closed Session:</b>	Open Session
<b>Prepared By:</b>	Kenneth Melanson, RPP, MCIP Director, Development & Community Services
<b>Approved By:</b>	Jim Ellis Chief Administrative Officer

**Executive Summary:**

The County of Grey provided member municipalities an update on the investigation of a hybrid planning services delivery model on March 21, 2025. The County has requested member Municipalities to provide confirmation of whether “the Township is supportive in principle and have investigations into this hybrid model continue...” that a resolution to this effect be provided by May 9, 2025. This report will provide an overview of the model to date and options for Council consideration.

**Recommendation:**

**Be it resolved that** Staff Report PL2025-027 be received for information; and  
**That** Council chose Option 2 from those provided in report PL2025-027; and  
**That** the chosen option be forwarded to the County of Grey as the Township’s “In Principle” response to the County’s Hybrid Planning Model discussion.

**Reasons for Recommendation:**

Council is being requested, by the County of Grey, to provide an indication of whether they wish to participate in the hybrid planning model. For County staff to accurately determine costs and prepare the future Memorandum of Understanding (MOU), municipalities need to make a firm decision to opt in or out with the Hybrid Service Model.

**Previous Council Direction:**

At the October 16, 2024 meeting, Council adopted the recommendations of [report PL2024-092](#) to provide a series of questions to the County of Grey for response related to the proposed planning services model.

**Background:**

Discussions related to a County led planning services model began in 2024, when several municipalities in Grey County experienced challenges in recruiting staff. Communities in Grey County are experiencing a level of growth not seen before, that is placing pressure on municipalities as application volumes are increasing. For some municipalities not able to find planners to fill vacant or new positions – this is causing challenges.

The County proposed a service delivery model where planners would become County employees and then assigned to work with member municipalities to deliver both County and local planning services. As discussions have evolved, municipalities were requested to provide their questions/concerns to the County, which was done on September 9, 2024 for the Township via report [PL2024-092](#).

Township Staff were advised by the County that the decision being sought was for a firm commitment to participate in the model. This would enable the County staff to prepare as accurate as possible financial estimates along with a draft MOU. Council will need to determine whether there is an interest to be a part of the model or maintain the current Township delivered planning service.

**Discussion – County updates to model:**

The original County planning model was designed as an ‘all in’ approach – all municipalities or none. Following the decision by The Town of Blue Mountains to opt out, the County has since changed the proposed model to be a hybrid approach. This hybrid approach would allow for County municipalities to opt into the planning service proposed by the County or opt out.

It is the understanding of Township Staff that if a municipality opts out, the County will continue to process applications for the upper tier. Conversely, if the County Planning model was to proceed, a Municipality that did not initially participate could opt into the model should their staffing circumstances change. In the same way – a Municipality that opts to participate could decide to withdraw in the future.

**Discussion – County response to questions:**

Following the receipt of comments from various municipalities in Grey County, comments were summarized and categorized by County Staff and responses provided in Attachment 1. Questions and comments provided by the Township have been noted in the table as “Southgate”. It should be noted that similar comments, which may have been received by other Municipalities in Grey County, may have been grouped – so comments have been generalized unless otherwise noted.

Township staff note that several significant questions related to the operation of the model have been deferred to the next step, through the negotiation the MOU. Cost estimates of delivering the new hybrid model have also not been provided but would be calculated based on a firm commitment to participate in the model.

**Discussion – next steps (options):**

The County, at the March 21, 2025 joint meeting, County Staff advised that municipalities are being asked to determine if the Township wishes to participate in the model or not. Council will need to decide the next step. Township staff see three options for Council to consider:

- Option 1: Opt into of the County Hybrid Planning Model;
- Option 2: Not Opt into of the County Hybrid Planning Model; or
- Option 3: Provide no response – Township would be deemed not to be participating by May 9.

Township Staff recognize the challenge for the County to prepare cost estimates for the potential model – as these costs would change if municipalities participated in principle but opt out at the end stage. Township Staff are recommending Council select option 2 as the response to the County.



Township Staff also recognize that the need for this service has changed with time. During the initial negotiations, the Township was in a negative situation for planning resources. That has now changed, with the team producing a record level of reports and processing significant application volumes in a timely manner. The current team has over 55 years of planning experience amongst its members and so it can be said the Township is in a good position for planning services. The County has confirmed that should circumstances for the Township change and the hybrid planning model proceed that the Township could request to opt in, if the need arises.

**Conclusion:**

Township Staff have been attempting to assist Council through the County’s proposed Planning Services discussions. A key decision point has been reached, and Council needs to decide on whether to participate or not in the model. Given the good position the Township is in with delivery of the planning service, Township Staff is recommending that Council opt out of participating in the Hybrid Planning Model.

The Township Planning team remains committed to delivering improvements in planning process to ensure Council’s strategic priorities are achieved.

**Link to Township of Southgate Strategic Plan:**

Priority: Operational Excellence

Goal: Goal 11: Provide Excellent Customer Service to Southgate Ratepayers and Community Members

Action Item: 10 c). Encourage a Culture of Excellence Throughout the Township Through Education and Continuous Improvement Initiatives

**Attachment(s):**

Attachment 1 – County of Grey Report PDR-SJM-19-25 – Hybrid Planning Services Model update  
Attachment 2 – County of Grey correspondence – March 21, 2025.

<b>To:</b>	Warden Matrosovs, Chair and Elected Officials
<b>Committee Date:</b>	March 21, 2025
<b>Subject / Report No:</b>	PDR-SJM-19-25
<b>Title:</b>	Hybrid Planning Services Model Update
<b>Prepared by:</b>	Randy Scherzer and Scott Taylor
<b>Reviewed by:</b>	Kim Wingrove
<b>Lower Tier(s) Affected:</b>	Member municipalities in Grey County

## Recommendation

1. That report PDR-SJM-19-25 be received; and
2. That correspondence be sent to each member municipality in Grey County, requesting any interested municipality to indicate its support in-principle for a hybrid planning service delivery model by no later than May 9, 2025.

## Executive Summary

In 2024, Grey County began a project to improve the planning process and recommended efficiencies at the County level, with suggestions for municipal improvements as well. Several process improvements have since been made at both the County and municipal levels.

As part of these discussions, staff were also directed to research a centralized planning services delivery model. A few closed and open session staff reports were presented in the summer and fall of 2024 on a centralized model. Based on the feedback received, staff are now investigating a hybrid service delivery model. Under this new model, the County could provide planning services to some municipalities for both County and municipal planning matters, while other municipalities would remain status quo with a two-tier planning service delivery model.

This report provides a summary of, and responses to, the municipal feedback received on the centralized service delivery model. The report also outlines how a hybrid model could function, and some next steps for investigation of a hybrid model.

Staff are recommending that this report be received and that any interested municipalities provide in-principle support resolutions for investigating the hybrid model further. For those municipalities that provide no response, County staff will assume that they do not wish to participate in a hybrid service delivery model. Municipalities also have the option to pass a resolution opting out of further investigations of a hybrid service delivery model.

# Background and Discussion

In February 2024, County staff presented report PDR-CW-03-24 which explored potential planning efficiencies at both the County and municipal levels. Since then, a number of those planning efficiencies have been implemented at both levels. Coming out of that efficiency's discussion, through some subsequent closed session staff reports (in June and August of 2024), County staff were directed to investigate options for a centralized planning services delivery model. Reports PDR-CW-52-24 and PDR-CW-63-24 provided; updates to Council, requested comments from municipalities, and direction to continue investigating the matter. Through report PDR-CW-63-24, County Council supported the following recommendation:

1. *“That report PRD-CW-63-24 be received; and*
2. *That staff be directed to continue to investigate the planning efficiencies staffing model based on approximately two thirds of the member municipalities participating; and*
3. *That staff be directed to arrange a joint, open session council meeting with member municipalities to provide a summary of the comments and questions received regarding the potential centralized planning service delivery model and to identify potential next steps and options.”*

Links to the above-noted open session staff reports can be found in the Attachments section of this report.

Since the summer 2024 discussions, County staff have also had discussions with Ministry of Municipal Affairs and Housing (MMAH) staff. MMAH staff offered some verbal comments and perspectives on planning models they see across the province. MMAH staff did not offer formal written comments and noted that the Ministry typically does not get involved in operational service delivery reviews. If there was a request to the Ministry for increased delegation of approval authority responsibility, then the Ministry may take a more 'hands on' role in providing feedback.

Staff also invited feedback from the public and the development industry, through an engagement page on the County's website found [here](#). Staff received some written and verbal feedback on the centralized planning service delivery model. Some comments were received in writing, some of which were supportive of investigating the model further. Other comments, including the Blue Mountain Ratepayers Association noted they were not in support of a centralized planning model. One developer also noted that they were in support of the model for municipalities with smaller planning departments, but not in favour for municipalities with larger existing staff complements. Some developers offered verbal comments to suggest that the model was worthy of investigating further, however they were reticent to put comments in writing for fear of alienating municipal staff and councils who are currently providing their planning approvals.

In response to report PDR-CW-52-24 municipalities shared their comments with the County. A link to a summary of those comments, along with a County staff response has been included as Appendix 1 to this report. These comments were summarized at a very high-level in report PDR-CW-63-24, but the Municipal Comment Response Table in Appendix 1 provides more detail on the comments received.

Municipalities were not asked to declare whether they would like to be a part of the centralized service delivery or not. However, Town of The Blue Mountains Council passed the following resolution on the matter.

*“THAT Council receive Staff Report PDS.24.134, entitled “Grey County Centralized Planning Services Model – Staff Feedback”;*

*AND THAT in consideration of Staff Report CS-24-073, while respecting comments on the County of Grey’s proposed centralized planning service model, Council direct staff to provide a copy of this report in response to the County’s request for comments and the following motion on the matter, to Grey County Council and Planning Staff, the County Clerk, the County’s CAO and Deputy CAO;*

*AND THAT Council requests that the County develop a centralized planning service model that excludes The Blue Mountains;*

*AND THAT Council requests that the County consider a hybrid, phased approach to this model that would start with lower tiers that would benefit from the model, especially for municipalities with sole practitioner planners or consultants, with opportunity for monitoring, feedback and evaluation;*

*AND THAT Council requests that the County, together with The Blue Mountains, consult with the Province on the proposed centralized planning services model prior to implementation and share all comments and/or feedback received through this consultation with member municipalities at the level of their respective council.”*

Based on the above motion from the Town, as well as the direction received through report PDR-CW-63-24, a centralized service delivery model which includes the County and all nine member municipalities is no longer being investigated. At the direction of County Council, staff have pivoted to investigating a hybrid service delivery model, which would see the County potentially provide planning services to some, but not all, member municipalities. The remainder of this staff report will focus on a hybrid service delivery model.

## Additional Municipal Staff Feedback

As noted above, municipalities provided comments through staff reports and council resolutions. However, in early 2025 County staff had further discussions with municipal planning staff, as well as the municipal CAOs.

From a municipal planning staff perspective, there is not a consensus on either a centralized or hybrid service delivery model. While some municipal staff support further investigating a hybrid service delivery model, others expressed concerns with doing so. A summary of the concerns expressed is as follows:

- Will the new model result in more timely planning decision-making,
- What are the actual efficiencies to be gained through a new model,
- What will happen to the ‘planning adjacent services’ provided by municipal planners under the new model, will remaining municipal staff be left to fill those roles,

- Will the new model create inefficiencies and broken relationships between planners and other supporting municipal staff such as operations, engineering, parks and recreation, etc.
- Will the new model be more cost effective,
- Will municipalities be left paying more, to support other municipal functions that may no longer be handled by planners in the centralized model,
- Will there be adequate in-person service delivery hours in each municipal office,
- Where will municipal staff joining the County team be working from, and will there still be the opportunity to work remotely,
- What happens to municipal staff who choose not to join the new model,
- Why is this process being 'rushed' and why the need for a decision until all information is known,
- Municipal staff haven't been adequately consulted on the new model,
- What will happen with existing processes such as development review or pre-submission consultation processes,
- Software, IT, and records management concerns,
- Will the new model have adequate planning policy staffing levels,
- Should development and planning policy be integrated,
- What will the staffing levels be, and when will there be an organizational chart,
- Will the new model have adequate administrative support,
- What happens with agreements and legal needs,
- Municipalities need input on hiring and performance review of County staff serving municipal planning functions,
- A hybrid model could put planners in a conflict scenario where two municipalities disagree on a planning matter,
- Still too many unknown details on how a hybrid model would work,
- What does implementation look like, will it be phased in,
- Will there be an opportunity to exit the hybrid model, should a municipality try it, and determine it doesn't work for them, and
- It may work for some municipalities but wouldn't be a good fit for my specific municipality.

There have also been some supportive comments from municipal staff who welcomed the opportunity to be a part of the model and looked forward to career growth opportunities.

From a municipal CAOs perspective, there were mixed opinions, including but not limited to the following:

- That they would like to see a new model implemented as soon as possible based on current staffing levels or pending staffing and consulting changes,
- At a CAO-level they see merit, but their planners had concerns about the new model,
- Happy with current planning service levels, and see little need for change at the moment,
- If my municipality 'opts out' now, could we still join the model at a future date, and
- Council is supportive, not supportive, or undecided at this stage.

## How would a Hybrid Planning Service Delivery Model Work?

There is precedent for hybrid planning service delivery models in other two-tier municipal governments. Locally, Wellington County uses such a model whereby some municipalities have planners at the County and municipal level, whereas for other municipalities the County provides the planning services, and there are no municipal planners.

This model, if pursued further, could work as follows.

1. Municipalities would be given the option of receiving planning services from the County, or continuing with the status quo of planning services at both levels.
2. For those municipalities that do choose to receive planning services from the County (hereafter referred to as 'participating municipalities'), they would enter into a memorandum of understanding (MOU) with the County which would spell out the terms of service delivery.
3. For each of the participating municipalities there would be in-person planning service office hours, based on what was negotiated in the MOU and the need in any given municipality. In some instances, this may necessitate full-time in office service delivery (i.e., 5-days a week), versus other municipalities may only need one or two days a week.
4. Existing planners at a participating municipality would become County planners, who would deliver County and municipal planning services in those participating municipalities.
5. Planners would be assigned to a given municipality such that there would be some consistency in service delivery, and for relationships to be forged with municipal staff and municipal council. In some cases, this may align with the municipality they're already working for (pre-hybrid model). In a hybrid model, one planner may work across multiple municipalities, or where workload demands, or staffing changes occur, the hybrid model would allow other planners to 'fill in' as needed. For example, if planner 'A' was serving municipality 'Z', but that municipality got very busy, then the model would allow planner 'B' to be pulled in from elsewhere to also assist municipality 'Z'. Conversely if municipality 'Z' was less busy, then planner 'A' may be called upon to help out elsewhere. These same changing workload demands could apply both to development and policy planning needs.
6. For the participating municipalities, no approval authorities would change between the County and municipalities, i.e., municipalities would still approve zoning amendments, minor variances, site plans, etc. For the status quo municipalities, there would also be no change in approval authority jurisdiction.
7. Planning applications in participating municipalities would be filed directly with the County, and a County fee would be required for said applications. In order to do so, the County would need to update its Fees and Services by-law, and participating municipalities may need to reciprocally amend their by-laws accordingly. Municipalities would also have the option of charging a municipal fee, to recoup associated municipal costs.
8. County staff would handle the pre-submission consultation, inquiries, and application processing for planning applications in participating municipalities. County staff would prepare and present reports to municipal councils and committees, who would still render those decisions.

9. For status quo municipalities, the County would still; provide comments on municipal applications, provide planning ecology services, and render decisions\* on subdivisions, condominiums, part lot control, official plans, and official plan amendments.
10. Further details on financials will need to be addressed once it is determined which municipalities will be participating municipalities, versus which will remain status quo. County application fees and general levy would continue to fund the status quo municipalities, while participating municipalities would be funded through; (a) new County application fees on municipal applications, and (b) some fee for service municipal levy contributions. For item (b) this may be similar to current services some municipalities already purchase from the County, such as geographic information systems (GIS) services.
11. Staff working under the hybrid service model would work in municipal offices, the County administration building, and through a hybrid manner. Staff joining the County team would be given similar salary and vacation entitlements, as well as a comparable benefit package. The County Planning department is a part of the County's non-union employee group.
12. Depending on the number of municipalities who choose to participate in the hybrid model, some staffing positions would be appointed, whereas other staffing roles may require an internal competition i.e., current municipal and County employees would be invited to apply for certain positions. As per earlier discussions, those participating municipalities would retain any existing directors, administrative assistants, and GIS / planning technicians, unless otherwise spelled out differently in the MOUs. Planners at the junior, intermediate, senior, and working planning manager levels would join the County team for those participating municipalities.

*\*Approvals differ in the City of Owen Sound who is already the delegated approval authority on some of these planning matters.*

## Next Steps and Further Information Required

Following the joint council meeting on March 21, municipalities will be asked to indicate to the County whether they want to give 'in-principle support' to being a part of a hybrid service model, or whether they wish to remain status quo. County staff are asking that such in-principle support resolutions be received by end of day on May 9, 2025. Municipalities will not be committing to participation through such in-principle support and will be given the opportunity later in the process to fully 'opt in' or 'opt out'. County staff need to get an indication of who may be a part of the model or not, for the purpose of determining staffing levels, financial implications, further consultation needs, etc.

For those municipalities that provide no response, County staff will assume that they do not wish to participate in a hybrid service delivery model. Municipalities also have the option of opting out of further investigations of a hybrid service delivery model.

Beyond the in-principle support resolutions, staff have identified the following next steps, should there be a desire to investigate a hybrid model further.

1. Set up one-on-one discussions with potentially participating municipalities with both the municipal planner(s), relevant department heads (where applicable), and CAO in attendance to discuss;
  - a. Desired service levels under a hybrid model,
  - b. Current 'planning adjacent services' being offered by municipal planners,
  - c. Internal municipal processes, such as development review committees,
  - d. Council / Committee structures and relationships,
  - e. Delegated staff approvals,
  - f. Existing municipal planning budgets, software, etc.,
  - g. Understand current contracted services such as municipal peer reviewers on retainer,
  - h. Desired timing for implementation,
  - i. Any major planning projects in the coming years (e.g., official plan or zoning by-law reviews, special studies/projects, etc.),
  - j. Transition considerations as it relates to existing files, appeals, and special projects, and
  - k. Any concerns or questions that pertain to a hybrid model.
2. Draft MOU templates for consideration by County and municipal councils. Staff believe that large portions of the MOUs will remain the same from municipality-to-municipality. However, there will be some service level details that will vary between municipalities, e.g., the number of in-person office hours per municipality based on need.
3. County staff would meet with other counties that offer hybrid service delivery models to learn from their current models, and collect examples of MOUs, where counties are able to share.
4. Propose an organizational chart once it's known which municipalities are participating.
5. Within the MOUs, there would need to be some transition provision considerations, such as how existing applications in process would be handled, existing appeals to the Ontario Land Tribunal, as well as software and records management considerations.
6. Work with County/municipal Finance, IT, Human Resources, Legal Services, and Clerks staff on additional details to inform Council's decision making on the new model.
7. Update the County's Fees and Services By-law. This may be done prior to any implementation, or could be done early into the implementation of a hybrid model.
8. Determine appropriate implementation dates, and whether that would be an 'all-at-once' implementation for participating municipalities, or a phased implementation. For those municipal CAOs in favour of the new model, many suggested implementation in early 2026, but an exact timeline has not yet been established.

Should there be (a) no desire to further investigate a hybrid service delivery model, or (b) limited interest in investigating such a model, then this whole process may 'end' following either the joint council meeting on March 21, 2025, or following the receipt of the in-principle support resolutions.

The original forecasted planning efficiencies were based on all nine member municipalities and the County working together. Should there be a majority of municipalities that want to pursue a hybrid model, then staff still see a number of efficiencies to be gained from the model. However, should there only be a small subset of municipalities wishing to pursue a hybrid model, then it may not be worth investigating further.



Should there be no further investigations of a hybrid model, then staff at both the County and municipal levels can continue to focus on planning efficiencies and improvements to existing processes as identified in County staff report PDR-CW-03-24.

## Legal Considerations

None at this time.

## Financial and Resource Implications

Any financial and resource implications will be explored as part of the future staff report. Financial and Resource Implications are not anticipated in the 2025 budget, should there be direction to move forward with further investigations into a hybrid model. However, there are many factors that will feed into the total cost and resourcing of the model which are not yet known. Should the model move forward with in principle support from some municipalities, staff anticipate detailed discussions with those municipalities along with the detailed costing. The MOUs and costing investigations will also require discussions on service levels and what services are currently offered by each municipality, including the requested service levels going forward under a potential hybrid model.

Should implementation be considered in 2026, there may be the need for an interim funding model or transfer payments during the initial phases of a hybrid model. While this has not been determined yet, this could include asking participating municipalities to allocate their existing planning services budget to the model (or portion thereof), or to allocate existing planning revenues to the model, until such time as the County's Fees and Services By-law is updated. There may be costs required in the 2026 budget to update the Fees and Services By-law.

IT, HR, legal/agreement review requirements, as well as other staffing considerations will also need to be considered via those detailed discussions, the MOUs, and future staff reports on this matter.

## Relevant Consultation

- Internal: CAO, Clerks, Finance, Human Resources, Information Technology, Legal Services, and Planning
- External: Member municipalities in Grey County, Ministry of Municipal Affairs and Housing, external counties, the development industry, and the public.

## Appendices and Attachments

Appendix 1: Municipal Comment Response Table\*

[PDR-CW-63-24 Centralized Planning Service Delivery Model Update](#)

[PDR-CW-52-24 Investigating a Model for Planning Efficiencies and Shared Service Delivery](#)

[PDR-CW-03-24 Planning Efficiencies Report](#) \*Note: there are many references to a centralized service delivery model in Appendix 1, including in the County staff responses. These references

are in response to the original centralized service delivery model concept. This concept has since evolved into a potential hybrid service delivery model concept. For the sake of responding to the original municipal comments, there are still references to the centralized model, but such responses shall now be read with the understanding that a hybrid model is now what's being considered.

Appendix 1: Municipal Comment Response Table\*

Comment Received	Originating Municipality	County Staff Response
<b>1.0 Impact on Other Municipal Departments</b>		
<p><b>1.1 Input from other departments:</b> Staff are unable to provide full comments on each of the topics requested. Information may be required from other divisions and departments, such as Records Management, IT, and Human Resources</p>	<ul style="list-style-type: none"> <li>• Owen Sound</li> </ul>	<p>This can be investigated further as part of the potential next steps.</p>
<p><b>1.2 GIS:</b> The hours of GIS staff have not been considered</p>	<ul style="list-style-type: none"> <li>• Owen Sound</li> </ul>	<p>This can be explored further as part of the potential next steps.</p>
<p><b>1.3 Collaboration with other departments:</b> The potential impact on other municipal departments and staff is an important consideration. A vast majority of development applications require significant coordination with Engineering Services and Public Works and Building Divisions. How will the proposed model ensure the integrated approach will continue to provide integration and does not result in a disjointed approach with potentially significant frustration for developers?</p>	<ul style="list-style-type: none"> <li>• Owen Sound</li> <li>• Georgian Bluffs</li> <li>• Southgate</li> <li>• Hanover</li> <li>• Meaford</li> </ul>	<p>The planning centralized model will need to be structured to ensure that the relationships and processes with other local municipal staff are integrated into the new processes. It is proposed that planning staff would still be involved with this coordination, would be available to meet and discuss with local municipal staff. The proposal would be to have at least one planner available in-person at each municipal office during the regular office hours specified in the future memorandum of understanding (MOU).</p>
<b>2.0 Service Delivery and Customer Service</b>		
<p><b>2.1 Planning Ecologists:</b> The nine-member municipalities within Grey currently share the two (2) Planning Ecologists. It merits note that these planners were intended to be funded through application revenues and not be supported by the tax levy. Assigning the ecologists to proposed hubs further reduces the level of service that would be provided with potential negative impacts on application timelines.</p>	<ul style="list-style-type: none"> <li>• Owen Sound</li> </ul>	<p>The level of existing service provided by the Planning Ecologists will remain unchanged with this new model.</p>
<p><b>2.2 Policy Planning Complements:</b> The County model dedicates less than 0.5 FTE of staff time to policy planning. The County report acknowledges that consultants may be required to support this policy work. This will further prevent the municipality from directly steering policy development to ensure that it is consistent with municipal long-term strategic visions. On the Policy Planning side, the team is undersized to cope with major Planning Act changes (typically there have been 3 to 4 per year).</p>	<ul style="list-style-type: none"> <li>• Owen Sound</li> <li>• Southgate</li> </ul>	<p>The proposed Planning Centralized Model is designed to provide flexibility and resiliency to be able to respond to increases in application volumes for any given municipality as well as to allocate resources for any specific policy projects. The policy planners are not proposed to be divided by individual municipality, rather their time and resources will be allocated to specific policy projects and initiatives as they arise. For example, if the City of Owen Sound had an Official Plan (OP) update scheduled for a specific year, then this would be incorporated into the workplan for the policy planners and resources would be assigned to it accordingly. Depending on the volume of OP updates and other policy initiatives in any given year, there may need to be a shift in planning staff time to be able to work on the various projects (e.g. shifting development planners/flex planners to assist with policy projects/initiatives if time permits) or consultant support may be required to support policy projects/initiatives. The new model would not prevent municipalities or the County from using external consultants on major policy projects, where capacity or expertise does not exist in-house. The new model is</p>

		<p>expected to reduce the need for consulting resources, but not completely eliminate the need.</p>
<p><b>2.3 Staff Qualifications:</b> The service level reductions include fewer staff and staff who have lower qualifications (Planning Technicians vs RPPs) than the current model. This could be a significant issue. How will the County ensure the complement of planners for municipalities will have the required staff to undertake all planning matters without causing significant delays?</p>	<ul style="list-style-type: none"> <li>• Owen Sound</li> </ul>	<p>The exact staffing levels of the proposed model are not yet fully known. The proposed model, as shown in the August 2024 closed session report, was a proposal, but the County is open to feedback on what the exact staffing levels and qualifications of said staff should be. Should the County explore a hybrid model, i.e., providing centralized services to some member municipalities, but not all municipalities, then it will depend on which municipalities are involved, and the current staffing levels for said municipalities. For those municipalities that sign onto the model, planners at all levels, with the exception of directors and administrative assistants, would join the County’s centralized planning department. However, one of the central tenants of the model is to allow for career growth through having a series of stratified planning positions, which include entry level, intermediate, senior planners, and managers. Although not explicitly shown in the new model, the ability to occasionally hire co-op or planning students could also be explored in the new model. Entry level planners may not be required to be a full Registered Professional Planner (RPP), but rather be eligible to become a RPP. Senior planners or managers will be required to be RPPs. Depending on recruitment challenges, an entry level planner may start as a technician, but the preference would be an RPP-eligible planner. The intent is not to look at staffing reductions or lesser qualified planning staff. County staff do however acknowledge the national shortage in planners, and would note that future recruitment could be a challenge under both the existing or future centralized models. The County’s philosophy of “growing our own” staff will be implemented to ensure proper succession planning and career growth. Individual learning plans will be established to ensure growth potential.</p>
<p><b>2.4 Model Efficiencies:</b> Supportive of the new model being a more efficient way of delivering services and is keen to better understand what the efficiencies look like. What are the exact list of expected efficiencies?</p>	<ul style="list-style-type: none"> <li>• Georgian Bluffs</li> <li>• Southgate</li> <li>• Hanover</li> <li>• Chatsworth</li> </ul>	<p>The level of efficiency, or even definition of efficiency, may come with different perspectives depending on the audience. For example, efficiencies may relate to response times, application processing times, or may also be tied to financial efficiencies. For example, in the past some developers have stated that they would be happy to pay higher application fees, if it meant their applications were processed in a reasonable timeframe. In order to explore this topic further, staff will need to understand what’s desired from member municipalities, the development industry, and residents, as each will have different perspectives on efficiency.</p> <p>Broadly speaking, the proposed list of possible efficiencies are as follows:</p>

		<ol style="list-style-type: none"> <li>1. Avoiding duplication of review and processing efforts by having a single planner and planning department receive and process an application(s) associated with a proposed development (e.g. subdivision application and a zoning amendment application), rather than having both municipal and County Planners reviewing the same application materials.</li> <li>2. Efficient 'one-stop' customer service for inquiries and applications. Rather than having to speak with municipal and County staff, landowners could speak with a single planning department to get answers to their planning questions.</li> <li>3. More in-house policy expertise, which means less use of consultants, and greater retention of institutional knowledge.</li> <li>4. The ability to better share information between municipalities. Most planning issues are not unique to one municipality. As such if municipality 'A' develops a solution under the centralized model, and can share with municipality 'B' then this saves municipality 'B' time and money in finding a solution.</li> <li>5. Greater resiliency to (a) staffing changes, and (b) high vs. low development levels. By having a larger team, the proposed model would make individual municipalities less susceptible to delays where a planner(s) leaves the municipality, or is off on an extended absence, especially in cases where a municipality has one or two planners. In peak times more staff could be allocated to development files in a given municipality, whereas in slower times, said staff could be allocated to another municipality or to policy planning/research.</li> <li>6. The ability to attract and retain staff who may wish to be part of a larger planning team, and see growth within a single organization. Having a larger team covering a broader geography may also given opportunity for a wider array of planning issues, e.g., a planner currently only working in an urban area, could also be exposed to rural planning or vice versa, or similarly a development planner could also be exposed to some policy planning.</li> <li>7. The ability to provide greater peer-to-peer mentoring and career development.</li> <li>8. Some training opportunities or conferences offer group discounts. Having a larger planning team may allow the County and participating member municipalities to utilize those discounts, and/or to offer in-house training where there's a critical mass to do so.</li> </ol>
<p><b>2.5 Local Input:</b> How would services be delivered to ensure local representation was still able to shape planning decisions? Who sets the customer service standards – the County? Municipalities? Both?</p>	<ul style="list-style-type: none"> <li>• Owen Sound</li> <li>• Georgian Bluffs</li> <li>• Southgate</li> <li>• Hanover</li> <li>• Meaford</li> </ul>	<p>Through the new model, no approval authorities are proposed to change, i.e., municipalities would still approve consents, minor variances, zoning by-laws/amendments, site plans, etc., while the County would still approve subdivisions/condominiums outside of Owen Sound, and official plan amendments. There may be potential to explore some staff delegated approvals</p>

		<p>for some of these files, but the new model is not looking to assign greater approval authority to the County.</p> <p>With respect to customer service standards, it is anticipated that such standards could be spelled out in the future memorandum of understanding (MOU) between the County and participating member municipalities. This MOU would also include intervals for review of the MOU, including service delivery standards. In order to help inform these future MOUs, should the model proceed further, it would be helpful if municipalities could provide the County with their current inquiry response / application processing timelines or process flows, as well as any related statistics on these matters.</p>
<p><b>2.6 Reduction of Consultants:</b> Supportive of the potential for centralized services to enable municipalities that are reliant on consulting support services for all or part of their planning work to reduce that reliance</p>	<ul style="list-style-type: none"> <li>• Georgian Bluffs</li> <li>• Southgate</li> </ul>	<p>Acknowledged.</p>
<p><b>2.7 Response Timelines:</b> What is the expected turnaround for inquiries/responses? For application submissions? How will this be interlinked with County staff under this model?</p>	<ul style="list-style-type: none"> <li>• Southgate</li> </ul>	<p>The exact response timing and application processing timings are not yet known, but the expectation is that if the new model is established, it would be a similar level of customer service, if not improved, to what currently exists. Response times may also fluctuate, in times of peak demand, just as they currently do. Timing and customer service levels are expected to be spelled out in the MOU.</p>
<p><b>2.8 Service Delivery Issues:</b> Who is the point of contact with the County to deal with service delivery issues/failures? How will these be escalated if issues are not addressed or the solution is not acceptable to the Municipality? What about an RPP's professional conduct expectations (Code of Conduct)?</p>	<ul style="list-style-type: none"> <li>• Southgate</li> </ul>	<p>The MOU will spell out a communication chain between municipal staff and a centralized or hybrid planning department. This MOU could include provisions for regular communications/meetings at the director or senior staff level, as well as protocols for conflict resolution. A fulsome escalation protocol has not yet been established. However, one potential escalation pathway could see things first discussed at a manager level, or escalated to a director, followed by the CAO, or ultimately Council, should the matter not be addressed earlier. The specifics of this escalation protocol could be spelled out in the MOU.</p> <p>RPP's professional conduct expectations will not change under the new model, i.e., RPPs at any level will still be bound by the Canadian Institute of Planners (CIP) and the Ontario Professional Planners Institute's (OPPI) code of conduct and membership by-laws.</p>
<p><b>2.9 Planner Ownership:</b> How will the County deal with potential issues of "planner ownership" (i.e., Joe is my planner. I want him.)</p>	<ul style="list-style-type: none"> <li>• Southgate</li> </ul>	<p>The County is open to suggestions on how to deal with such issues in this regard. The intent is that whomever the planner is, they will be providing municipality 'x' with a similar level of customer service, as any other planner would. In some cases, planners would likely be assigned to a municipality, and in other instances a planner may be shared or float between municipalities. As to 'who gets assigned where' this will depend on experience levels, need in a given municipality, and where current and future planners are geographically located (i.e., if a planner was currently living in Owen Sound, then it may not make sense to assign them to Southgate).</p>

		<p>The model is also being designed to add some flexibility to adapt to changing workload levels between municipalities, or between policy and development planning. The ability to promote from within is also a key component of staff retention and growth under the proposed model. As such, there may be opportunities where staff may temporarily shift between municipalities or divisions to adjust to workload demands. There may also be internal promotions that see a staff member shift roles or even municipalities within the department.</p>
<b>3.0 Office Hours and Location</b>		
<p><b>3.1 In-Person Customer Service:</b> Currently, Planning Staff are available to answer questions and inquiries at the front counter, Monday to Friday from 8:30am to 4:30pm. This level of service may differ from other lower tiers in Grey County and benefits members of the public who require basic zoning information to build a deck, shed, or small addition and allows collaboration among staff. How will the County model address and ensure the continuity of in-person customer service? How often are planners in the office at each hub?</p>	<ul style="list-style-type: none"> <li>• Owen Sound</li> <li>• Southgate</li> <li>• Hanover</li> <li>• West Grey</li> <li>• Chatsworth</li> <li>• Meaford</li> </ul>	<p>Customer service levels will be spelled out in the future MOUs. Based on feedback received, County staff are recommending that the hub model, as presented in the August 2024 closed session report, be abandoned. Instead staff recommend that any participating municipality be assigned regular office hours for the planners covering that municipality. In some cases, where demand dictates said office hours may be 5 days a week, as is the current standard in some municipalities. In other cases, there may be regularly scheduled office hours e.g., the planner is in office on Tuesdays and Thursdays, where the demand is lower. In these instances, appointments could be booked for the 'in office' hours. Even where full time customer service cannot be offered, the intent would be that planners are easily accessible via phone, email, and or virtual meeting methods.</p> <p>Beyond the peak times, where a floating planner may be necessary, the intent would be to provide a continuity of planning staff to any given municipality, i.e., if planners 'A' and 'B' are assigned to municipality 'X', then they will regularly be served by planners 'A' and 'B', and not have a rotating cast of planners on any given day or week.</p>
<p><b>3.2 Service When Planner is Not In-Building:</b> The proposed centralized planning model could result in reduced staff hours to continue to provide this service five (5) days per week and/or customers needing to visit more than one location to obtain the necessary information. How will service be provided when a planner is not in the office? Will appointment service be available?</p>	<ul style="list-style-type: none"> <li>• Owen Sound</li> <li>• Southgate</li> <li>• Hanover</li> <li>• Meaford</li> </ul>	<p>As per the response to 3.1 above, it is anticipated that regular office hours will be provided in any participating municipality. The intent is not to require landowners or applicants to visit multiple planning offices to get service. Where 5-day a week service is not feasible, then appointments, or phone/virtual service can be provided.</p>
<p><b>3.3 Staffing Complements:</b> It is hoped that any new model will see roles for all existing staff. What would be the eventual staff complement of a centralized model and how does that compare to the current state? How will staff complements be kept whole with the same entitlements when many municipalities vary in what they provide?</p>	<ul style="list-style-type: none"> <li>• Georgian Bluffs</li> <li>• Hanover</li> <li>• Meaford</li> </ul>	<p>The final staff complement will depend on (a) which municipalities participate in the model, and (b) which staff decide to join the centralized team. As per the response to 2.3 above, beyond directors and administrative assistants, the intent is that the planners from the participating municipalities would become part of the centralized team.</p> <p>County Human Resources (HR) staff will work with municipal HR staff to ensure that similar or better vacation entitlements and compensation are carried over. Benefit packages currently vary across the County and member municipalities, so benefits may not be exactly the same, but are expected to be comparable. Preliminary work has been conducted to review wages and benefits and this will</p>

		be updated with 2025 COLA increases as approved with all participating municipalities.
<b>3.4 Changing Staffing Needs:</b> What if the Development Team has extra capacity? What if the proposed staffing levels are not enough? How quickly can the County respond to increasing the staffing need? What if we don't need all the planning staff (reference to preliminary County planning staff model research that noted Grey County has a higher number of planning staff in consideration of both County and municipal staff)?	<ul style="list-style-type: none"> <li>• Southgate</li> <li>• Hanover</li> <li>• Chatsworth</li> </ul>	<p>If the development team has extra capacity, the intent would be that some development planners assist with policy work or special projects. The situation would be similar if the policy team has extra capacity, i.e., some policy planners may then assist with development planning.</p> <p>Adding future staff would be subject to budget approval by Council, and potential updates to MOUs (depending on the funding model agreed upon).</p> <p>It is the intent of the central staffing model that all participating municipalities staff will have a position within the new Central Planning department.</p>
<b>3.5 Space Needs:</b> If a hub has no room for planners, who will pay for the space expansion? If a municipality is looking at new facilities, will the County provide funds for the planning space? This model may solve some municipal space needs by freeing up offices of planners working elsewhere	<ul style="list-style-type: none"> <li>• Southgate</li> <li>• Meaford</li> </ul>	As per the response to 3.1 above, staff are recommending that the hub model be abandoned in favour of regular office hours in each participating municipality. As part of the MOU, the County and member municipality would work together to spell out space needs for any given municipality. Determining whether lease fees will be required for space in existing municipal offices will also be determined at the MOU stage.
<b>3.6 Remote Work:</b> Will planners still be provided with an opportunity to work from home/remote?	<ul style="list-style-type: none"> <li>• Southgate</li> </ul>	The County maintains a remote work policy. Remote work agreements are signed annually. The ability to work hybrid is based on departmental needs and individual work performance. Work performance must be equivalent to performance efficiency within the traditional work environment to be supported.
<b>3.7 Overtime:</b> How will the County address overtime should engagements or meetings occur outside of normal work hours?	<ul style="list-style-type: none"> <li>• Southgate</li> </ul>	The County has an overtime and flexible work hours policies for all non-union staff members. Applicable rules will be applied to all over-time worked. The most common is time banked to be taken as future time off entitlements.
<b>3.8 Hub Locations:</b> Where will the office hubs be located? Within the Municipal Office or County space?	<ul style="list-style-type: none"> <li>• Hanover</li> <li>• West Grey</li> </ul>	As per the response to 3.1 above, staff are recommending that the hub model be abandoned in favour of regular office hours in each participating municipality. It is anticipated that such space would be in existing municipal facilities, with the exception of those staff working out of the County Administration building in Owen Sound.
<b>3.9 Floaters:</b> How will you determine which planners are floaters vs. in more consistent locations? Will there be consideration for floaters who will have varying work locations?	<ul style="list-style-type: none"> <li>• Hanover</li> </ul>	<p>The determining factors for floater planning staff will still need to be assessed. Criteria for a floater vs. a consistent work location may include the following:</p> <ol style="list-style-type: none"> <li>1. Skill level / qualifications,</li> <li>2. Preferences of staff members,</li> <li>3. Living locations of staff,</li> <li>4. Criteria as set out in the MOU,</li> <li>5. Staffing demands in a given municipality,</li> <li>6. The ability for remote service,</li> <li>7. Etc.</li> </ol>



		Further to the response in 2.9 above, the new model is also being proposed to provide flexibility, such that staff can adapt to changes in workload, or changes in development vs. policy pressures. There will need to be some flexibility built into the model to adapt to changing conditions.
<b>4.0 Development Application Process and Reporting to Councils/Committees</b>		
<p><b>4.1 Site Plan Approvals:</b> This model, as currently proposed, provides little information on site plan control and heritage planning. Within the Bruce County Planning Model, site plan approval remains with the lower-tier municipalities. Given that the proposed County model is based on the Bruce County model, the City would likely need to have staff working locally to undertake site plan approval. This would be a cost outside the County model. How will the County model ensure that municipal best interests are respected in Site Plan approvals and that they are integrated with municipal capital planning and other municipal processes? How will the structure integrate financial and other local impacts on an application type that is delegated to staff? Is it anticipated that planning staff will be required in lower tiers to support this work?</p>	<ul style="list-style-type: none"> <li>Owen Sound</li> </ul>	<p>The centralized model, or a hybrid model, could borrow from the approaches in other counties, e.g., Bruce, Wellington, Huron, etc. but can be tailored to meet the needs of Grey County and the participating member municipalities. As per the response to 2.5 above, approval authority is not proposed to change through the new model. Site plan control would continue to be approved at the municipal level. As part of internal discussions at any given municipality, each municipality can delegate the appropriate staff person to approve site plans i.e., director, clerk, CAO, etc. As part of the MOU, the County and member municipalities can discuss the relationship between a centralized planning team, and the necessary staff resources at the municipal level, such as operations, engineering, parks &amp; recreation, etc. It may be that there is a County application fee for <i>Planning Act</i> applications, but that there is also a municipal review fee to cover off some of those roles such as operations or engineering that remain at the municipal level. The exact financial model of a centralized or hybrid model is not yet known, and will not be known until it is determined which municipalities may be participating and which may not.</p> <p>With respect to other roles filled by municipal planners such as heritage review, community improvement plan application intake/review, etc. such services would need to be assessed as part of the MOU negotiations to determine what's best handled at the County versus municipal level. County staff may need to sit down with each potentially participating municipality to better determine who currently offers which service, beyond <i>Planning Act</i> applications and policy work attributed to official plans and zoning by-laws.</p>
<p><b>4.2 Application Timelines:</b> Timelines associated with processing development applications appear longer with the County than with the city.</p>	<ul style="list-style-type: none"> <li>Owen Sound</li> </ul>	<p>The County and all nine member municipalities currently have varied staffing levels, and council-reporting requirements. As per the response to 2.7 above, the exact response timing and application processing timings are not yet known, but the expectation is that if the new model is established, it would be a similar level of customer service, if not improved, to what currently exists. Response times may also fluctuate, in times of peak demand, just as they currently do but the service model will be designed to respond to peak times through flex planners and being able to reallocate staff resources.</p>
<p><b>4.3 Policy and Development Planning:</b> The County model proposes separating policy planning from development planning, but there is a real benefit to having those who undertake development planning also participate in policy development. Knowing how a policy will be implemented and will</p>	<ul style="list-style-type: none"> <li>Owen Sound</li> </ul>	<p>The County is open to feedback on how best to handle policy and development planning. If they are separated divisions, the two divisions would need to be closely connected with regular communications between them. The County is open to exploring how other municipalities outside of Grey approach policy and</p>

<p>'work on the ground' is key to developing good policy. How will the proposed County model integrate development and policy planning?</p>		<p>development planning. Based on discussions with other planning departments it appears that the two are often separated, but there are pros and cons to both approaches i.e., separated divisions vs. joint policy/development staff. County staff concur that good policy staff must also have an understanding of implementation and how the policy is working on the ground. As noted elsewhere, staff also see the merits of a new model having flexibility to move between development and policy planning, depending on demand/workload. By building this flexibility into the system, it should give many planners the ability to gain experience and understanding in both the development and policy realms.</p>
<p><b>4.4 Delegated Tasks:</b> There are other matters that have been delegated to staff by Council, including technical Planning Act applications, such as part lot control, final approval of Plans of Subdivisions, and undisputed consents. How will the proposed County model address these staff delegated matters, ensuring that the approvals and coordination are integrated at the local level?</p>	<ul style="list-style-type: none"> <li>• Owen Sound</li> <li>• Hanover</li> <li>• Meaford</li> </ul>	<p>As per the response to 2.5 above, approval authority is not proposed to change through the new model. Where there is an existing staff delegated approval, the MOU could spell out how that approval gets handled under a centralized model, i.e., does it continue to rest with the same municipal staff role, a different municipal staff role, or other.</p>
<p><b>4.5 Pre-consultation Requests:</b> How will pre-consultation requests work given the tie in with municipal staff?</p>	<ul style="list-style-type: none"> <li>• Southgate</li> </ul>	<p>Pre-consultation requests would be handled by the centralized planning department in consultation with municipal staff such as engineering, operations, parks &amp; recreation, etc. This would be similar to the current model in that sometimes when a municipality is fielding development inquiries, they may need to reach out to the County Planning or Transportation Services to consult on the impacts to County Road.</p>
<p><b>4.6 Committee of Adjustment:</b> Committee of Adjustment must remain as a local appointed committee per municipality. Confirmation is also required that the secretary – treasurer role for Committee of Adjustment remains local.</p>	<ul style="list-style-type: none"> <li>• Hanover</li> </ul>	<p>Committees of Adjustment would remain at the municipal level. The future MOU could spell out how best, and who fills the secretary – treasurer role.</p>
<p><b>4.7 Planning Advisory Committees:</b> Planning Advisory Committees for the municipal level – what would the function, role, and attendance of planning staff be?</p>	<ul style="list-style-type: none"> <li>• Hanover</li> </ul>	<p>This could be spelled out as part of the future MOU. Should municipalities wish to retain a municipal planning advisory committee, then centralized planning staff could attend on an as needed basis. In some cases, municipalities may choose to eliminate their local committees in favour of the County's Planning and Economic Development Advisory Committee.</p>
<p><b>4.8 Relationship with Council/CAO/Directors:</b> With the new model, this relationship is expected to be at arms length, which can be considered a pro or a con.</p>	<ul style="list-style-type: none"> <li>• Meaford</li> </ul>	<p>Acknowledged. As per the response to 2.8 above, the MOU will spell out a communication chain between municipal staff and a centralized planning department, as well as an escalation protocol. This MOU could include provisions for regular communications/meetings at the director or senior staff level, as well as protocols for conflict resolution.</p>
<p><b>5.0 Finance/IT/Legal/HR Matters</b></p>		

<p><b>5.1 Potential Cost Increases:</b> The County report notes that staff cannot guarantee that the model would result in cost savings or speedier decisions. It would be most unfortunate to implement this model only to have the cost increase. At that point, it would be hard to reverse the model as significant resources (financial and human) would be required to make this transition.</p>	<ul style="list-style-type: none"> <li>• Owen Sound</li> <li>• Meaford</li> </ul>	<p>Acknowledged. The goal is to provide consistent or better customer service at a similar cost. The model does not propose any increased staffing levels, and as such a similar number of salaries and total overall cost is anticipated which would be offset by application revenue and other cost-recovery arrangements worked out between the County and the participating member municipalities (see Section 5.2 below). The exact cost is not yet known, given that (a) it is not yet known if the model will move forward, and (b) if it does move forward, which municipalities will be participating.</p>
<p><b>5.2 Financial Analysis:</b> As part of the analysis of the model, further financial analysis is required to understand costs that would be uploaded, costs that are currently within the Planning Division that would need to be reallocated to “home” divisions and how fees would be accounted for and costs that will remain with lower tiers to support planning work locally. How will the County provide a financial analysis of the model such that this does not remain unknown until after the model is implemented? Will lower tiers have input on the establishment of fees and charges relating to Planning Services?</p>	<ul style="list-style-type: none"> <li>• Owen Sound</li> <li>• Georgian Bluffs</li> <li>• Southgate</li> <li>• Hanover</li> <li>• Chatsworth</li> </ul>	<p>Acknowledged. As per the responses to 2.8, 3.3, 3.4, and 5.1 above, there are many factors that will feed into the total cost of the model. Should the model move forward in principle, staff anticipate that each municipality will be requested to state whether they are conditionally supportive or not. Once the County knows how many are conditionally supportive, then draft MOUs can be established, along with more detailed costing in consultation with the member municipalities. Along with the detailed costing, will also come a discussion on service levels and what services are currently offered by each municipality, including the requested service levels going forward under a potential new model. Once municipalities have been presented a draft MOU and detailed costing, they will be required to either commit to the centralized or hybrid model, or stick with their current model.</p> <p>County Council would also need to approve a future fees and services by-law update. As per the response to item 4.1 above, this would not preclude municipalities, through their own municipal by-laws, from also charging a municipal review fee to cover any local municipal costs.</p>
<p><b>5.3 Unsupported allocations:</b> How would allocations that were not supported by planning fees be allocated out?</p>	<ul style="list-style-type: none"> <li>• Georgian Bluffs</li> </ul>	<p>This has not been determined yet. This could be difficult to determine until the County knows which municipalities are participating or not. As per the response to 5.2 above, a conditional support may be requested first in order to allow for a more in depth costing of a centralized or hybrid model.</p>
<p><b>5.4 Interim Funding:</b> Would an interim funding approach be required while planning fees are migrated?</p>	<ul style="list-style-type: none"> <li>• Georgian Bluffs</li> </ul>	<p>There could be the need for an interim funding model or transfer payments during the initial phases of a hybrid or centralized model. While this has not been determined yet, this could include asking participating municipalities to allocate their existing planning services budget to the model (or portion thereof), or to allocate existing planning revenues to the model, until such time as a County fees and services by-law is updated.</p>
<p><b>5.5 Associated Municipal Costs:</b> The County report notes that the County levy may be increased to cover the increased costs of a larger Planning department. Municipal budgets would need to account for the loss of revenue from planning applications. Municipalities would have significantly less control over the fees that would need to be levied for Planning Act matters at the local level, as it would appear that the County would recommend the required fees.</p>	<ul style="list-style-type: none"> <li>• Owen Sound</li> <li>• Southgate</li> <li>• Hanover</li> <li>• Meaford</li> </ul>	<p>Acknowledged. See responses to 5.1, 5.2, and 5.4 above.</p>

<p><b>5.6 Funding Models:</b> Supportive of a funding model that sees municipalities responsible for the costs incurred within their municipality where no one municipality is subsidizing any other municipality. Costs for service should be linked to the services provided where possible.</p>	<ul style="list-style-type: none"> <li>• Georgian Bluffs</li> </ul>	<p>Acknowledged. The County will explore an equitable model, just as it currently does for the provision of GIS services. County staff note that the demands of any one municipality can fluctuate from year-to-year. Furthermore, one of the key benefits of the new model is pooled resources. For example, if municipality 'A' invests in a new comprehensive zoning by-law, then municipality 'B' may benefit from the work and lessons learned from municipality 'A's' new by-law when municipality 'B' updates their by-law. County staff also believe there are certain economies of scale that come from a joint or hybrid service model, that may otherwise be difficult to achieve as each individual planning department.</p>
<p><b>5.7 Software Programs:</b> Municipalities have various software programs that would require integration, and some are undergoing significant expense and effort to acquire. There is no guarantee that the proposed County planning model will incorporate the existing lower-tier software applications, and municipalities may be required to switch to a new system chosen by the County. How will the County model determine what software to use? If that software is different from the current systems used, who will undertake the integration of all municipal files into the new system, and will there be any opportunity for reimbursement to the lower tiers for recently invested software?</p>	<ul style="list-style-type: none"> <li>• Owen Sound</li> <li>• Southgate</li> <li>• Hanover</li> </ul>	<p>Acknowledged. Consultation will be required with municipal planning and IT staff, as well as County planning and IT staff. Should a centralized or hybrid model move forward, there may be an interim approach where the County and each participating municipality continues to use their exiting software platforms until a decision can be made on the appropriate platform to be used on a go forward basis. File integration and records management would need to be discussed with both IT and clerks staff. Any discussions on reimbursement are premature at this stage.</p>
<p><b>5.8 Networks:</b> Will County planners expect to have access to local IT networks? How will data safely be maintained if an external staff member is accessing a Township network? Will the County accept some risk/liability if an issue is caused?</p>	<ul style="list-style-type: none"> <li>• Southgate</li> </ul>	<p>Consultation will be required with municipal/County IT and clerks staff with respect to network access, safety, records management etc. These details could be spelled out as part of the MOU process.</p>
<p><b>5.9 Conflicts:</b> In the past, municipalities have appealed decisions from another municipality. With shared hubs, this has the potential to set staff up to be in some conflicts between political decision-makers that may jeopardize their professional standard of practice as required by OPPI. How will these potential conflicts be addressed?</p>	<ul style="list-style-type: none"> <li>• Owen Sound</li> </ul>	<p>See the responses to 2.8 and 4.8 above. First and foremost, planners will be bound to their independent professional planning opinions, as well as their obligations to the public interest, OPPI, and CIP. There may be instances where a professional planner's recommendation, is contrary to the position of their municipal council, or County Council. In those instances, either council could be required to seek outside planning advice to defend their position. These scenarios can already arise in the current framework, and are also encountered in other municipal realms, i.e., two municipalities use the same external legal counsel, and where conflict arises between the two, both have to seek additional independent legal advice.</p>
<p><b>5.10 Staff Retention:</b> It has been hard to attract and retain staff in a small team. The ability for a larger team, with a broad range of skills and opportunity for growth and development will allow the County to attract and retain employees and that through stability, relationships across Grey County will improve with developers and community, leading to more consistent decisions that help to reduce red tape.</p>	<ul style="list-style-type: none"> <li>• Georgian Bluffs</li> <li>• Southgate</li> </ul>	<p>Acknowledged – this is potentially one of the biggest benefits of a centralized or hybrid model.</p>
<p><b>5.11 Staff Recruitment:</b> Would this model provide an opportunity to begin recruiting for new graduates from planning schools to create a supply of knowledgeable staff?</p>	<ul style="list-style-type: none"> <li>• Southgate</li> </ul>	<p>The new model will allow for recruitment across multiple streams including but not limited to new graduates. See also the response to 2.3 above, with respect to co-op or student hires.</p>

<p><b>5.12 Mentoring Opportunities:</b> The model has the potential to build team mentoring/development capacity, along with building general capacity for peak period of application volume. This should assist with succession planning. How will mentoring be provided if the teams are spread out?</p>	<ul style="list-style-type: none"> <li>• Southgate</li> </ul>	<p>With the ability of virtual work environments (Teams/Zoom) to assist in meeting across a larger geographic space we do not anticipate issues with mentoring. The County participates in an Ontario municipal wide mentorship program originated by Innisfil. The mentorship program has been successfully matching mentors and mentees across the Ontario municipal work environment.</p> <p>The County has also organized an informal planning mentorship group which meets monthly with planners from across the County, municipal, and private-sector levels as both a peer-to-peer knowledge sharing and mentoring opportunity.</p>
<p><b>5.13 Compensation:</b> Will this impact local planning staff salaries? Planners may potentially see an increase in compensation. It is a benefit to move from a variety of employers to one with a definitive pay structure versus many.</p>	<ul style="list-style-type: none"> <li>• Southgate</li> <li>• West Grey</li> </ul>	<p>No planner will be negatively affected by a reduction in salary. When the model has been finalized the County will ensure that we consult with Gallagher and Associates our third-party non-union compensation advisors to ensure our compensation structures are appropriate.</p>
<p><b>5.14 Relationship Management:</b> The County is underestimating the level of capacity needed for relationship management. These will be a major level of time/investment as this rolls out.</p>	<ul style="list-style-type: none"> <li>• Southgate</li> </ul>	<p>The County is well placed to manage relationships across a large geographic area as staff do that every day across our many facilities and departments. Relationships with the development industry, residents, and councils are also important. Having planners regularly present to municipal councils and committees is just one manner in which both the relationship and trust will be built. Change management processes will be implemented to ensure that staff and management are ready to move to a centralized model.</p>
<p><b>5.15 Managing of Teams:</b> Given the size of each development team, is it reasonable for the senior planners to manage the other planners and still do projects? There would be limited project capacity given management/mentoring needs</p>	<ul style="list-style-type: none"> <li>• Southgate</li> </ul>	<p>Workloads and management levels will be assessed as the project proceeds.</p>
<p><b>5.16 Hiring and Performance Evaluation:</b> Will municipalities be involved in the hiring and performance evaluation of planners?</p>	<ul style="list-style-type: none"> <li>• Southgate</li> </ul>	<p>Performance management will be conducted by the planner's direct supervisor. The County has a goal-based annual performance cycle that is focused on departmental and individual priorities, professional development, and mentorship. Recruitment of planning positions will be conducted by the County. Assessment of efficiency and overall program goals involve local municipalities.</p>
<p><b>5.17 Subcontractors:</b> Are the planners going to be considered subcontractors or are they treated as other municipal staff?</p>	<ul style="list-style-type: none"> <li>• Southgate</li> </ul>	<p>Planners under a central model will be County employees.</p>
<p><b>5.18 Deputy Director/Manager Positions:</b> Are the new Deputy Director and Manager positions being posted externally for fair and open competition? Is the Director's position going to be open for competition? If not, why?</p>	<ul style="list-style-type: none"> <li>• Southgate</li> </ul>	<p>Recruitment or assignment of positions has not been established. The County wants to ensure that all individuals have a position in the new model. Once the full model is determined strategies for placement will be determined.</p>
<p><b>5.19 Administrative Assistants:</b> What will the role of the current Administrative Assistants be?</p>	<ul style="list-style-type: none"> <li>• Chatsworth</li> </ul>	<p>The model as currently laid out would have Administrative Assistants stay at their respective municipal and County levels. Depending on the final outcome of the model, there may still be the need for some administrative support at the municipal level, e.g. booking office hours, assisting with mailouts, etc. The final</p>

		details of the support needed (if needed), could be determined as part of the future MOUs.
<b>5.20 Loss of Employees:</b> If planners decide they no longer wish to remain if the model is pursued, how will this be addressed?	<ul style="list-style-type: none"> <li>• Southgate</li> <li>• Hanover</li> </ul>	The planner would receive a severance package pursuant to the Employment Standards Act.
<b>5.21 Staff Training:</b> How will planners be trained in work that they currently have no experience to deliver?	<ul style="list-style-type: none"> <li>• Southgate</li> </ul>	A professional development and training plan will be put in place. Annual plans are developed in conjunction with staff. Having a spectrum of diverse skillsets will also allow planners to learn from one another as they grow in their roles, or work towards future promotions.
<b>5.22 Professional Development:</b> This model has the potential to increase professional development opportunities. Some member municipalities have isolated planners with fewer mentorship opportunities, less training budget, etc. The model may provide greater knowledge of other municipalities and the ability to grow within the County. However, the opposite may occur and some member municipalities may lose opportunities currently enjoyed by staff for external training or events.	<ul style="list-style-type: none"> <li>• Meaford</li> </ul>	Each County department has a fulsome education budget appropriate to the departments need for maintaining professional designations and succession planning. There are several committees and events that the County maintains that are not planning specific however may interest employees in the central planning model. Annual development plans will be created for each of the planning department team members.
<b>5.23 Termination Pay:</b> Will termination pay need to be provided to planning staff when they shift from municipality to the County? How will we mitigate perceived constructive dismissal?	<ul style="list-style-type: none"> <li>• Hanover</li> </ul>	The focus of the centralized planning model is to maintain current compensation and benefits for all members who will be participating. This will mitigate any perception of constructive dismissal.
<b>5.24 Approved Leaves:</b> What if there is a current municipal planning staff member on an approved leave when the transition to a centralized model occurs?	<ul style="list-style-type: none"> <li>• Hanover</li> </ul>	Approved ESA leaves will be maintained as is to not disrupt current benefits for insurance/income replacement. Positions will be offered and effective the date a leave concludes. More research will need to be conducted for staff on extended long-term disability. HR staff will consult with each other from County to municipality and determine the best path forward.
<b>5.25 Errors and Legal Implications:</b> What is the anticipated process if a minor or major error occurs by County staff doing planning work for the Municipality? How will legal liability and resolution of any claims or damages be addressed? How will the County make efforts to mitigate the impact to the relationship or reputation of the Municipality?	<ul style="list-style-type: none"> <li>• Southgate</li> </ul>	The County has an indemnity policy for all staff who might make an honest mistake in the conduct of their work duties. If such an error takes place, we will work as a team to mitigate any reputational damage. RPPs and candidate members also carry professional liability insurance through their professional memberships.
<b>6.0 Municipal Record Keeping</b>		
<b>6.1 Physical Records:</b> If implemented, comments from the Municipal Clerks Division regarding file sharing/records management should be obtained. How will physical records be managed?	<ul style="list-style-type: none"> <li>• Owen Sound</li> <li>• Southgate</li> </ul>	Acknowledged – see also the responses to 5.7 and 5.8 above. Further discussions between IT and clerks will be needed here. Additional details could be included in the MOUs in this regard. County staff could further investigate how other centralized or hybrid counties handle record keeping in this regard.
<b>6.2 Emails:</b> How will emails be managed? Some municipalities have policies on record keeping of corporate email as they pertain to municipal issues.	<ul style="list-style-type: none"> <li>• Southgate</li> </ul>	Acknowledged – see also the responses to 5.7, 5.8, and 6.1 above. Any staff in a hybrid or centralized model would be County staff, and as such would be bound by the County’s records retention policies and have a County email address. However, there may be overlap with municipal policies as well, e.g., records retention on a County-staff authored municipal council planning report. Municipal/County freedom of information requests would also need to be

		assessed in this regard as well. Additional details could be included in the MOUs in this regard. County staff could further investigate how other centralized or hybrid counties handle emails in this regard.
<b>7.0 Timelines or Transitional Considerations</b>		
<b>7.1 Hybrid Model:</b> There may be some merit in re-establishing a previous County model in which the County provided in-house planning services for some lower-tier municipalities. This hybrid model may be beneficial for municipalities that currently rely on sole practitioner planners or planning consultants and which do not have Engineering divisions because they do not have urban settlement areas serviced by municipal water, sewer and stormwater management systems. A hybrid model that begins with a few municipalities and is phased in, would allow the model to be scaled up over time and reviewed to determine financial impact and other success measurables.	<ul style="list-style-type: none"> <li>Owen Sound</li> </ul>	County staff received direction on November 28, 2024 through <a href="#">staff repot PDR-CW-63-24</a> to continue to investigate service delivery models. The hybrid option is one of the models being investigated. There will be further discussion on the hybrid model as part of the joint council meeting in March.
<b>7.2 Level of Support Needed:</b> Is there a critical mass of support of lower-tier municipalities to realize the efficiencies of a centralized model? If so, how many must participate to realize these efficiencies?	<ul style="list-style-type: none"> <li>Georgian Bluffs</li> </ul>	See response to 7.1 above. At this stage County Council has not set a firm threshold for what that critical mass of support needed would be, but staff expect further discussion on this as part of the joint council meeting in March.
<b>7.3 Phase-in Potential:</b> Would the change be considered permanent, or would there be potential for a pilot or phased-in approach? What would the risks and benefits of this be?	<ul style="list-style-type: none"> <li>Georgian Bluffs</li> </ul>	The County is open to implementation options in this regard, which may include either phasing or a pilot approach. If the change is not permanent, there will need to be a minimum trial period (e.g., 3-years) in order to work through any start-up issues as well as ascertaining success and efficiencies. Maintaining full-time permanent employment for any member municipal planner joining employment at Grey County is important to ensure that we avoid any perception of constructive dismissal.
<b>7.4 Process Mapping:</b> Will the County be doing a process mapping exercise for various planning applications? If yes, should the mapping exercise show that various municipal processes differ? Will the County want a standardized model or provide a model that is municipality focused? Who will complete the processing mapping?	<ul style="list-style-type: none"> <li>Southgate</li> <li>Hanover</li> </ul>	County staff can complete some process mapping in this regard. While County staff recognize that each municipality is unique, there would need to be some standardization of processes in order to attain some of the desired efficiencies and aid in implementation. The future MOUs will also help define future processes.
<b>7.4 Opting-Out:</b> What options will be available should a municipality desire to opt out of this agreement? Will there be a period that municipalities must remain in the system to make this work? Could the County take the position that the system is working and provide no opt out clause?	<ul style="list-style-type: none"> <li>Southgate</li> </ul>	See responses to 2.5 and 7.3 above as it pertains to regular review of the MOU and permanency of a new model.
<b>7.5 Roll-Out:</b> How quickly will the roll out of service take place?	<ul style="list-style-type: none"> <li>Southgate</li> </ul>	A timeline has not yet been established.
<b>7.6 Service Level Agreements:</b> Why are only two options (status quo and County-lead model) being considered? Could a third option be considered with service level agreements and service assistance provided between local municipalities (i.e., where one municipality can assist another)? If so, could this not be negotiated between all the local municipalities and include cost recovery/assistance and address potential legal and liabilities issues?	<ul style="list-style-type: none"> <li>Southgate</li> <li>Chatsworth</li> </ul>	See response to 7.1 above. Service level agreements between municipalities could also be investigated, just as some municipalities already share building services staff.
<b>7.7 Applications In Process:</b> What is the transition plan for applications in process?	<ul style="list-style-type: none"> <li>Hanover</li> </ul>	This will need to be determined and detailed as part of the initial MOU.

<p><b>7.8 Focus Group:</b> A Director’s Focus Group could be created to provide further input for questions and clarifications throughout the exploration phase.</p>	<ul style="list-style-type: none"> <li>• Hanover</li> </ul>	<p>Acknowledged – staff are happy to explore this further following the joint council meeting in March.</p>
<p><b>8.0 Other Roles Served by Municipal Planners</b></p>		
<p><b>8.1 Planning Adjacent Work:</b> Municipal planners serve many other roles beyond development application processing and policy review. This other work may be considered “planning adjacent work”. What is the anticipated availability of the Planning staff within the proposed County model to support planning adjacent work in lower tiers? Will there be services that the County will establish as “not being offered”?</p>	<ul style="list-style-type: none"> <li>• Owen Sound</li> <li>• Southgate</li> <li>• Hanover</li> <li>• Meaford</li> </ul>	<p>Acknowledged – see response above to 4.1.</p>
<p><b>8.2 Special Projects:</b> On many special projects, municipalities use cross-department, multifunctional teams. Will planners be available under the proposed model to resource cross-departmental, multifunctional teams on special projects, studies, etc.?</p>	<ul style="list-style-type: none"> <li>• Owen Sound</li> </ul>	<p>County staff see merit to participation in such municipal special projects. The MOUs could spell out what capacity is available for such project participation.</p>
<p><b>9.0 Municipal Agreements</b></p>		
<p><b>9.1 Municipal Plans:</b> How will municipal agreements such as plans of subdivision or site plan approval be addressed under the new model? Will staff be required locally to support this work and how will this be integrated with other divisions?</p>	<ul style="list-style-type: none"> <li>• Owen Sound</li> </ul>	<p>This has not been determined yet, and will need to be (a) further investigated, and (b) detailed as part of the future MOUs. Most likely there would still need to be municipal staff support required for such agreements including possibly clerks and legal advice with support being provided by County planners.</p>
<p><b>9.2 Document Consistency:</b> Municipalities may rely on consultant support in developing zoning bylaws and official plan work. These documents may be very similar, and benefit from the experience of other local Grey County municipalities, but when working with consultants, the municipality does not necessarily benefit from this shared experience. It would be easier to access this shared value in a centralized model where the same policy planning team would be able to extend support to all lower-tier municipalities. This would also enhance consistency to residents.</p>	<ul style="list-style-type: none"> <li>• Georgian Bluffs</li> </ul>	<p>Acknowledged – this is potentially one of the biggest benefits of a centralized or hybrid model.</p>
<p><b>9.3 Document Updates:</b> A clear framework for document updates such as Zoning Bylaws and Official Plans is needed. Knowledge of all municipalities respective Official Plans and Zoning Bylaws will be challenging.</p>	<ul style="list-style-type: none"> <li>• Hanover</li> <li>• Meaford</li> </ul>	<p>Acknowledged – this will be challenging, but also an opportunity for some standardization and peer-to-peer learning. Staff have discussed this matter with both Bruce and Huron Counties who have shared both challenges as well as opportunities for efficiency and ‘not reinventing the wheel’ when looking at official plan and zoning by-law updates.</p>
<p><b>10.0 Future MOU Considerations</b></p>		
<p><b>10.1 MOU Content:</b> Developing service agreements or memorandums of understanding with each of the participating lower-tier municipalities would be critical in ensuring that services were accountable to local needs. Municipalities will want to see and have the opportunity to shape such agreements and would value the ability for these to be individually established to allow for individual needs of municipalities to be reflected. The MOUs need to clearly define responsibilities and roles, including the authority for decision making. They should also include consideration on municipal staff interaction/communication, financials, physical work spaces and conflict resolutions.</p>	<ul style="list-style-type: none"> <li>• Georgian Bluffs</li> <li>• Hanover</li> <li>• Chatsworth</li> </ul>	<p>Acknowledged – see also the response to 5.2 above. Staff agree that the MOU’s/service agreements will be critical and will be worked out between the County and each participating member municipality.</p>



<p><b>10.2 Additional Services:</b> What if a municipality wanted to take on new services that would be outside of the service arrangements?</p>	<ul style="list-style-type: none"> <li>• Southgate</li> </ul>	<p>This would need to be discussed between the municipality and the County as part of a potential MOU update.</p>
<p><b>11.0 Communications and Reporting</b></p>		
<p><b>11.1 Planning Stats:</b> Will the County be reporting planning stats (application volumes)?</p>	<ul style="list-style-type: none"> <li>• Southgate</li> </ul>	<p>Yes in order to offer full transparency, this is a reasonable request, which can be met.</p>
<p><b>11.2 Council Visits:</b> Will the Director or Deputy CAO be making regular visits to local municipal councils to check-in and give a ‘state of planning’?</p>	<ul style="list-style-type: none"> <li>• Southgate</li> </ul>	<p>See the response to 2.8 above. The future MOU will spell out a communication chain between municipal staff and a centralized or hybrid planning department. This MOU could include provisions for regular communications/meetings at the director or senior staff level, updates to County and local municipal councils, as well as protocols for conflict resolution.</p>
<p><b>11.3 Report Templates:</b> Will planners be providing reports in County or Municipal report/presentation formats?</p>	<ul style="list-style-type: none"> <li>• Southgate</li> </ul>	<p>This could be spelled out as part of the future MOU, but staff anticipate it will be a mix i.e., depending on the council or committee the report is being presented to, it would be in the format of that council or committee.</p>
<p><b>11.4 Public Communication:</b> What is the communications strategy to advise the public of these changes?</p>	<ul style="list-style-type: none"> <li>• Southgate</li> </ul>	<p>Should the model progress forward, there can be further public communications here. Currently the County has a page on its website with information on this model, and seeking feedback. <a href="https://www.grey.ca/government/special-projects/centralized-planning-service-delivery-model">https://www.grey.ca/government/special-projects/centralized-planning-service-delivery-model</a></p>
<p><b>12.0 Other</b></p>		
<p><b>12.1 Lobbying Power:</b> There may be increased lobbying power (ROMA/OPPI/AMO/Provincial or Federal Government)</p>	<ul style="list-style-type: none"> <li>• Southgate</li> </ul>	<p>Acknowledged</p>
<p><b>12.2 Remaining Unknowns:</b> There are too many unknowns, and because of those questions, if the reform is implemented, the law of averages dictates that there will be a better change of unseen costs arising through all these ‘grey’ areas. These will only be found when the system is operating. Further, I don’t want to see any lower-tier municipality lose autonomy in planning. Historically, the person or organization holding the purse strings has the last say, or at least more of an influence.</p>	<ul style="list-style-type: none"> <li>• Southgate</li> </ul>	<p>Acknowledged – see the response to 5.2 above, which outlines some potential next steps and investigation areas.</p>
<p><b>12.3 OLT Courts:</b> Will planners be made available in the event of appeals to Ontario Land Tribunal (OLT) or the courts, and at whose expense? A framework is needed.</p>	<ul style="list-style-type: none"> <li>• Southgate</li> <li>• Hanover</li> </ul>	<p>Acknowledged – see the answer to 9.1 above. This will need to be further investigated and spelled out as part of the future MOUs, both as it pertains to future OLT matters, but also existing OLT matters. These considerations would pertain to planning staff and legal resources. While nothing has been determined yet, staff anticipate being able to make planning staff available for OLT matters, provided staff capacity exists. As it pertains to external legal counsel, that would likely have to remain the responsibility of the approval authority, i.e., municipalities would still be responsible for providing legal resources where their council or committee made a decision that was appealed or failed to make a decision on a planning matter that was appealed.</p>

\*Note regarding Appendix 1: there are many references to a centralized service delivery model in Appendix 1, including in the County staff responses. These references are in response to the original centralized service delivery model concept. This concept has since evolved into a potential hybrid service delivery model concept. For the sake of responding to the original municipal comments, there are still references to the centralized model, but such responses shall now be read with the understanding that a hybrid model is now what's being considered.



## Clerk's Department

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March 21, 2025

Lindsey Green  
Clerk  
Township of Southgate  
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VIA EMAIL

To: Council of the Township of Southgate

Further to the Special Joint All Councils meeting held March 21, 2025, please see the resolution below that was passed by the Joint Council at that meeting:

**THAT Report PDR-SJM-19-25 be received; and**

**THAT correspondence be sent to each member municipality in Grey County, requesting any interested municipality to indicate its support in-principle for a hybrid planning service delivery model by no later than May 9, 2025.**

If the Township is supportive in principle for participating in a hybrid planning service delivery model and having investigations into this hybrid model continue, Grey County respectfully requests your municipality to send a resolution of in-principle support by no later than May 9, 2025. If Grey County doesn't hear back from your municipality by May 9<sup>th</sup>, the County will assume that your municipality does not wish to participate in a hybrid service delivery model at this time. Municipalities will not be committing to participation through such in-principle support and will be given the opportunity later in the process to fully 'opt in' or 'opt out' following the detailed financial investigations and the development of draft memorandums of understanding.

Report PDR-SJM-19-25 is attached for reference. Please don't hesitate to reach out if there are any questions.

Yours truly,



Tara Warder  
Clerk  
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[www.grey.ca](http://www.grey.ca)

Encl.

cc. Kim Wingrove, Grey County CAO  
Randy Scherzer, Grey County Deputy CAO  
Scott Taylor, Grey County Director of Planning  
Rayburn Murray, Grey County Deputy Clerk



<b>Report Presented To:</b>	Township of Southgate Council Meeting
<b>Meeting Date:</b>	2025-04-03
<b>Report Number</b>	FIN2025-014
<b>Title:</b>	Additional Donation Request
<b>Open/Closed Session:</b>	Open Session
<b>Prepared By:</b>	Kayla Best Acting Treasurer
<b>Approved By:</b>	Kayla Best Acting Treasurer
<b>Approved By:</b>	Jim Ellis Chief Administrative Officer

**Executive Summary:**

Each year the Township of Southgate accepts and reviews Request for Donation applications. This report outlines the applications for the 2025 fiscal year.

**Recommendation:**

**Be it resolved that** Staff Report FIN2025-014 be received for information; and **That** Council approve a donation of \$500 to the Hanley Institute for their Walk, Bike Drive Safe Campaign.

**Background:**

Policy #3, Grant/Donation Policy, was approved by By-law 2018-043 on April 4, 2018. As the Township of Southgate benefits from the support of Community Volunteer Organizations, Individuals or Groups that provide a service to the community or represents the Community at events, Policy #3 sets the process an applicant must follow when requesting the Township’s financial support.

The Township accepts and reviews Request for Donation applications once per calendar year for the financial period of January to December. The application deadline is December 1 for the following fiscal year. The Policy states that the Treasurer will evaluate the requests against the Policy and budget and make a recommendation to Council in January of each year.

All Donation, Funding and Grant applications are to be funded from Community Reserve Funds, which the Township of Southgate receives from the Eco-Park Royalties and the Samsung Solar.

In submitting the application for funding, each applicant agreed to the following Terms and Conditions:

In the event that a donation, funding or grant is awarded, the applicant agrees to the following:

1. The funds will be used for the purposes described in this application; and
2. To inform the Township of Southgate if the Funding or Grant capital or program delivery project is delayed or changed substantially for any reason;
3. Should the community event be cancelled that any financial support received by the applicant will be returned to the Township of Southgate within 30 days of cancellation; and
4. Should the capital or program Funding or Grant project not get completed or proceed that the applicant will return the funds awarded for the proposed project within 30 days of the decision not to proceed with the project; and
5. That within 60 days of the event(s) or project completion that a letter is sent to the Township of Southgate reporting the completion date and final invested costs to confirm the municipal Funding or Grant has been fully spent. If any funds remain unspent they must be returned to the municipality with the letter.

At the February 5, 2025 Council Meeting, Council approved a total of \$7,000 in grants and donations with report [FIN2025-005](#) and resolution number [2025-046](#).

At the Special Council Meeting on February 19, 2025, Council approved \$5,000 of the grants and donations funding be awarded to Durham Hospital Foundation

**Moved By** Deputy Mayor Dobreen **Seconded By** Councillor Ferguson

**Be it resolved that** the Committee recommend that Council direct staff to add the Durham Hospital Grant Request in the amount of \$5,000.00 to be funded from the grants, donations and funding budget; and

**That** the Committee recommend that Council waive Policy No. 3 to include the grant to be funded by the grants, donations and funding budget.

Carried No 2025-068

### **Analysis**

In previous years, if there are funds left available from the budgeted \$25,000 for community grants and donations, then Council has accepted requests outside of the timeline of December.

The Hanley Institute submitted an application on March 19, 2025 in the amount of \$500 to assist with funding a "Walk, bike, drive safe" campaign in Southgate. The funds would go towards 500 LED Arm bands and materials on safety messaging.

Staff have assessed the application and recommend approval.

### **Internal Policy and Legislated Requirements:**

Policy #3 – Grant / Donation Policy

### **Financial and Resource Implications:**

The 2025 draft Budget contains \$25,000 for donations, funding and grants, funded equally from the Community Benefit Reserve Funds (Eco-Park and Southgate Solar). Approval of the recommended \$7,000 and the additional approval of the Durham Hospital Foundation of \$5,000 totals \$12,000 approved thus far. This leaves \$13,000 remaining available for other requests. The below chart shows the updated funding amounts with the Hanley Institute request included.

	Budget	2025 Request	Recommended
<b>Donation:</b>			
Grey County Truck Show		\$ 500.00	\$ 500.00
The Hanley Institute		\$ 500.00	\$ 500.00
<b>Donation Requests</b>		\$ 1,000.00	\$ 1,000.00
<b>Funding:</b>			
<b>Funding Requests</b>		\$ -	\$ -
<b>Grant:</b>			
Dundalk Dance Association		\$ 2,500.00	\$ 2,500.00
Dundalk Agricultural Society - Dundalk Fall Fair		\$ 2,500.00	\$ 2,500.00
<b>Grant Requests</b>		\$ 5,000.00	\$ 5,000.00
<b>Funds for Policy #3 Requests</b>		\$ 6,000.00	\$ 6,000.00
Dundalk & District Food Bank - Christmas Cheer		\$ 750.00	\$ 750.00
Holstein & District Christmas Hampers		\$ 750.00	\$ 750.00
Durham Hospital Foundation		\$ 5,000.00	\$ 5,000.00
<b>Other Donations</b>		\$ 6,500.00	\$ 6,500.00
<b>Total</b>	<b>\$ 25,000.00</b>	<b>\$ 12,500.00</b>	<b>\$ 12,500.00</b>

**Strategic Priorities:**

Priority: Happy, Healthy Communities

**Attachments:**

None.



<b>Report Presented To:</b>	Township of Southgate Council Meeting
<b>Meeting Date:</b>	2025-04-03
<b>Report Number</b>	FIN2025-015
<b>Title:</b>	2025 Budget – Draft 4
<b>Open/Closed Session:</b>	Open Session
<b>Approved By:</b>	Taylor McMann Treasurer
<b>Approved By:</b>	Jim Ellis Chief Administrative Officer

**Executive Summary:**

This report presents the Operating and Capital Budgets for 2025 for the Township of Southgate. The purpose of this report is to provide an overview of the proposed budget allocations, priorities and anticipated financial impact on the Township’s operations and capital projects.

**Recommendation:**

**Be it resolved that** Staff Report FIN2025-015 be received for information; and  
**That** Council direct staff to proceed with all necessary administrative actions

**Background:**

Municipal Act, 2001 s. 290(1) requires a municipality shall:

“prepare and adopt a budget including estimates of all sums required during the year for the purposes of the municipality, including,

- (a) amounts sufficient to pay all debts of the municipality falling due within the year”.

On January 15, 2025, Council passed the following resolution:

**Be it resolved that** Staff Report FIN2025-003 be received for information; and  
**That** the proposed 2025 budget timeline be approved as presented.

Wednesday, January 15, 2025	1:00 PM	Regular Council	Approve Budget Timeline
Wednesday, February 19, 2025	9:00 AM	Special Committee of the Whole	Present first draft of consolidated budget for discussion



Wednesday March 5, 2025	1:00 PM	Special Committee of the Whole	Present second draft of consolidated budget with changes from first meeting
Wednesday, March 19, 2025	6:00 PM	Special Committee of the Whole	Public Open Forum followed by presentation and discussion of final draft of budget
Wednesday April 3, 2025	1:00 PM	Regular Council	Passage of the 2025 budget

## Analysis

The following are changes based on the direction of Council from Draft 2 from report FIN2025-012. See below for updated changes to the budget from Draft 3. The draft 2025 Budget is provided in Attachment 1.

Township of Southgate 2025 Budget				
Levy Summary:				
	2024	2025	Variance \$	%
Operating Budget	\$ 8,276,472	\$ 9,104,188	\$ 827,716	10.0%
Capital Budget	3,210,022	4,073,535	863,513	26.9%
Total to Raise from General Taxation	\$ 11,486,494	\$ 13,177,723	\$ 1,691,229	14.7%
Supplementaries	\$ 406,000	\$ 600,000	\$ 194,000	47.8%
Write-offs	-	-	-	
Growth	\$ 406,000	\$ 600,000	\$ 194,000	47.8%
Budgeted Taxation	\$ 11,892,494	\$ 13,777,723	\$ 1,885,229	15.9%
Taxation based on Ending Assessments	\$ 12,215,434	\$ 13,177,723	\$ 962,289	7.9%
Non-Budgeted Growth	\$ 322,940			
Budgeted Growth	\$ 406,000			
Total Growth	\$ 728,940		\$ 728,940	8.0%
			\$ 1,691,229	14.7%
Estimated Blended Residential Tax Rate Increase:				
		2025		
	Est. Revenue Neutral	Proposed	% Increase	
Southgate	0.978762%	1.046825%	7.0%	
County of Grey	0.404219%	0.417679%	3.3%	
Education	0.153000%	0.153000%	0.0%	
Total	1.535981%	1.617505%	5.31%	
Estimated Blended Residential Tax Rate Increase				

## Internal Policy and Legislated Requirements:

Municipal Act, 2001, Section 290(1)

## Financial and Resource Implications:

The draft 2025 Budget has a requirement from taxation of \$13,177,723, an increase of \$1,691,229 from the 2024 level. Staff has an estimate of a 1% increase in the blended tax rate of \$192,299 (2024 - \$167,422), including the approved 3.30% increase in the County tax rate

and a no change in the Education Tax Rate. The increase of \$1,691,229 would result in approximately a 5.31% increase in the 2025 blended tax rate. Staff requested Council consider for approval the 2025 Budget on April 3, 2025.

The 5.31% increase in the blended tax rate represents an approximate \$230.93/year increase based on the average residential assessment of \$283,265.

Earlier adoption of the 2025 Budget would allow staff to tender any projects sooner. Past experience has shown better pricing from suppliers/vendors is generally obtained from earlier tender releases.

**Strategic Priorities:**

Priority: Operational Excellence

**Attachments:**

Attachment 1 – 2025 Final Budget Summary

Attachment 2 – 2025 Final Budget Capital Summary

Attachment 3 – 2025 Final Budget 10 Year Capital Summary

**Township of Southgate  
2025 Budget**

Levy Summary:

	<u>2024</u>		<u>2025</u>		<u>Variance \$</u>		<u>%</u>
Operating Budget	\$ 8,276,472	\$	9,104,188	\$	827,716		10.0%
Capital Budget	3,210,022		4,073,535		863,513		26.9%
Total to Raise from General Taxation	<u>\$ 11,486,494</u>	\$	<u>13,177,723</u>	\$	<u>1,691,229</u>		14.7%
Supplementaries	\$ 406,000	\$	600,000	\$	194,000		47.8%
Write-offs	-		-		-		
Growth	<u>\$ 406,000</u>	\$	<u>600,000</u>	\$	<u>194,000</u>		47.8%
Budgeted Taxation	<u>\$ 11,892,494</u>	\$	<u>13,777,723</u>	\$	<u>1,885,229</u>		15.9%
Taxation based on Ending Assessments	<u>\$ 12,215,434</u>	\$	<u>13,177,723</u>	\$	<u>962,289</u>		7.9%
Non-Budgeted Growth	\$ 322,940						
Budgeted Growth	<u>\$ 406,000</u>						
Total Growth	<u>\$ 728,940</u>			\$	<u>728,940</u>		8.0%
				\$	<u>1,691,229</u>		14.7%

Estimated Blended Residential Tax Rate Increase:

	2025		
	<u>Est. Revenue Neutral</u>	<u>Proposed</u>	<u>% Increase</u>
Southgate	0.978762%	1.046825%	7.0%
County of Grey	0.404219%	0.417679%	3.3%
Education	0.153000%	0.153000%	0.0%
<b>Total</b>	<u>1.535981%</u>	<u>1.617505%</u>	<u>5.31%</u>
<b>Estimated Blended Residential Tax Rate Increase</b>			

Staff Report FIN2025-015 2025 Budget  
Attachment 1

Account	Description	2024		Budget to Projected Variance		2025		Budget to Budget Variance	
		Budget	Projected	%	\$	Budget	%	\$	
<b>Fund 1: General Fund</b>									
<b>General Taxation</b>									
	<b>01-400 Subtotal - Taxation</b>	(11,486,493.79)	(11,446,047.19)	99.6%	40,446.60	(13,177,723.03)	114.7%	(1,691,229.24)	
	<b>01-400 Subtotal - Other</b>	(406,000.00)	(730,676.30)	180.0%	(324,676.30)	(600,000.00)	147.8%	(194,000.00)	
01-0400		(11,892,493.79)	(12,215,433.76)	102.7%	(322,939.97)	(13,777,723.03)	115.9%	(1,885,229.24)	
<b>General Government</b>									
<b>Revenues</b>									
01-0300		-	-	-	-	-	-	-	
01-0401	Licences/permits/fees/grants	1,642,538.00	1,719,852.24	104.7%	77,314.24	1,771,106.35	107.8%	128,568.35	
01-0500	County Taxation	4,790,000.00	5,047,578.31	105.4%	257,578.31	5,217,000.00	108.9%	427,000.00	
01-0600	English Public Taxation	2,062,200.00	2,165,660.93	105.0%	103,460.93	2,174,200.00	105.4%	112,000.00	
01-0700	French Public Taxation	5,800.00	5,998.28	103.4%	198.28	6,100.00	105.2%	300.00	
01-0800	English Separate Taxation	181,200.00	175,903.56	97.1%	(5,296.44)	178,200.00	98.3%	(3,000.00)	
01-0900	French Separate Taxation	8,300.00	7,890.90	95.1%	(409.10)	8,000.00	96.4%	(300.00)	
01-1000	General Government	152,500.00	189,102.42	124.0%	36,602.42	152,500.00	100.0%	-	
		8,842,538.00	9,311,986.64	105.3%	469,448.64	9,507,106.35	107.5%	664,568.35	
	<b>01-400 Subtotal - Other</b>	406,000.00	730,676.30	180.0%	324,676.30	600,000.00	147.8%	194,000.00	
	<b>Revenues</b>	9,248,538.00	10,042,662.94	108.6%	794,124.94	10,107,106.35	109.3%	858,568.35	
<b>Expenses</b>									
01-0300		-	-	-	-	-	-	-	
01-0401	Licences/permits/fees/grants	274,032.00	277,665.57	101.3%	3,633.57	285,450.00	104.2%	11,418.00	
01-0500	County Taxation	4,790,000.00	5,047,578.31	105.4%	257,578.31	5,217,000.00	108.9%	427,000.00	
01-0600	English Public Taxation	2,062,200.00	2,165,660.93	105.0%	103,460.93	2,174,200.00	105.4%	112,000.00	
01-0700	French Public Taxation	5,800.00	5,998.28	103.4%	198.28	6,100.00	105.2%	300.00	
01-0800	English Separate Taxation	181,200.00	175,903.56	97.1%	(5,296.44)	178,200.00	98.3%	(3,000.00)	
01-0900	French Separate Taxation	8,300.00	7,890.90	95.1%	(409.10)	8,000.00	96.4%	(300.00)	
01-1000	General Government	124,000.00	124,000.00	100.0%	-	124,000.00	100.0%	-	
		7,445,532.00	7,804,697.55	104.8%	359,165.55	7,992,950.00	107.4%	547,418.00	
	<b>01-400 Subtotal - Other</b>	7,445,532.00	7,804,697.55	104.8%	359,165.55	7,992,950.00	107.4%	547,418.00	
	<b>Expenses</b>	7,445,532.00	7,804,697.55	104.8%	359,165.55	7,992,950.00	107.4%	547,418.00	
<b>Net</b>									
01-0300		-	-	-	-	-	-	-	
01-0401	Licences/permits/fees/grants	(1,368,506.00)	(1,442,186.67)	105.4%	(73,680.67)	(1,485,656.35)	108.6%	(117,150.35)	
01-1000	General Government	(28,500.00)	(65,102.42)	228.4%	(36,602.42)	(28,500.00)	100.0%	-	
		(1,397,006.00)	(1,507,289.09)	107.9%	(110,283.09)	(1,514,156.35)	108.4%	(117,150.35)	
	<b>01-400 Subtotal - Other</b>	(406,000.00)	(730,676.30)	180.0%	(324,676.30)	(600,000.00)	147.8%	(194,000.00)	
	<b>General Revenues</b>	(1,803,006.00)	(2,237,965.39)	124.1%	(434,959.39)	(2,114,156.35)	117.3%	(311,150.35)	
<b>Revenues</b>									
01-1020	Finance	167,000.00	66,426.67	39.8%	(100,573.33)	126,000.00	75.4%	(41,000.00)	
01-1021	Officiant Services	7,500.00	4,100.00	54.7%	(3,400.00)	4,000.00	53.3%	(3,500.00)	
01-1022	Clerks	7,500.00	2,388.23	31.8%	(5,111.77)	-	0.0%	(7,500.00)	
01-1023	Administration	25,000.00	-	0.0%	(25,000.00)	63,600.00	254.4%	38,600.00	
01-1030	Municipal Property	885,000.00	-	0.0%	(885,000.00)	-	0.0%	(885,000.00)	
01-5040	Agricultural & Reforestation	127,635.00	82,004.51	64.2%	(45,630.49)	129,135.00	101.2%	1,500.00	
01-5721	Tile Drain Loans	-	50,000.00	-	50,000.00	50,000.00	-	50,000.00	
	<b>Revenues</b>	1,219,635.00	204,919.41	16.8%	(1,014,715.59)	372,735.00	30.6%	(846,900.00)	
<b>Expenses</b>									
01-1020	Finance	1,075,225.00	1,151,162.28	107.1%	75,937.28	853,419.64	79.4%	(221,805.36)	
01-1021	Officiant Services	7,000.00	1,245.13	17.8%	(5,754.87)	1,440.00	20.6%	(5,560.00)	
01-1022	Clerks	313,239.00	312,543.60	99.8%	(695.40)	305,651.65	97.6%	(7,587.35)	
01-1023	Administration	662,788.00	619,176.39	93.4%	(43,611.61)	1,108,321.24	167.2%	445,533.24	
01-1030	Municipal Property	894,900.00	9,529.80	1.1%	(885,370.20)	13,500.00	1.5%	(881,400.00)	
01-5040	Agricultural & Reforestation	135,135.00	76,276.52	56.4%	(58,858.48)	129,135.00	95.6%	(6,000.00)	
01-5721	Tile Drain Loans	-	50,000.00	-	50,000.00	50,000.00	-	50,000.00	
	<b>Expenses</b>	3,088,287.00	2,219,933.72	71.9%	(868,353.28)	2,461,467.53	79.7%	(626,819.47)	
<b>Net</b>									
01-1020	Finance	908,225.00	1,084,735.61	119.4%	176,510.61	727,419.64	80.1%	(180,805.36)	
01-1021	Officiant Services	(500.00)	(2,854.87)	571.0%	(2,354.87)	(2,560.00)	512.0%	(2,060.00)	
01-1022	Clerks	305,739.00	310,155.37	101.4%	4,416.37	305,651.65	100.0%	(87.35)	
01-1023	Administration	637,788.00	619,176.39	97.1%	(18,611.61)	1,044,721.24	163.8%	406,933.24	
01-1030	Municipal Property	9,900.00	9,529.80	96.3%	(370.20)	13,500.00	136.4%	3,600.00	
01-5040	Agricultural & Reforestation	7,500.00	(5,727.99)	-76.4%	(13,227.99)	-	0.0%	(7,500.00)	
	<b>Administration, Finance, and Clerks</b>	1,868,652.00	2,015,014.31	107.8%	146,362.31	2,088,732.53	111.8%	220,080.53	
<b>Revenues</b>									
		-	-	-	-	-	-	-	
<b>Expenses</b>									
01-1010	Council	266,550.00	248,388.95	93.2%	(18,161.05)	284,095.62	106.6%	17,545.62	
01-1015	Election	11,900.00	1,933.44	16.2%	(9,966.56)	16,933.44	142.3%	5,033.44	
01-1018	Community Fund Management Committee	1,800.00	-	0.0%	(1,800.00)	-	0.0%	(1,800.00)	
	<b>Expenses</b>	280,250.00	250,322.39	89.3%	(29,927.61)	301,029.06	107.4%	20,779.06	
<b>Net</b>									
01-1010	Council	266,550.00	248,388.95	93.2%	(18,161.05)	284,095.62	106.6%	17,545.62	
01-1015	Election	11,900.00	1,933.44	16.2%	(9,966.56)	16,933.44	142.3%	5,033.44	
01-1018	Community Fund Management Committee	1,800.00	-	0.0%	(1,800.00)	-	0.0%	(1,800.00)	
	<b>Council &amp; Committees</b>	280,250.00	250,322.39	89.3%	(29,927.61)	301,029.06	107.4%	20,779.06	
<b>Revenues</b>									
01-1050	Regional Transit	150,000.00	160,300.00	106.9%	10,300.00	150,000.00	100.0%	-	
	<b>Revenues</b>	150,000.00	160,300.00	106.9%	10,300.00	150,000.00	100.0%	-	
<b>Expenses</b>									
		-	-	-	-	-	-	-	

Staff Report FIN2025-015 2025 Budget  
Attachment 1

Account	Description	2024		Budget to Projected Variance		2025		Budget to Budget Variance	
		Budget	Projected	%	\$	Budget	%	\$	
01-1050	Regional Transit	177,155.00	52,127.05	29.4%	(125,027.95)	179,735.00	101.5%	2,580.00	
	Expenses	177,155.00	52,127.05	29.4%	(125,027.95)	179,735.00	101.5%	2,580.00	
	Net								
	Transit	27,155.00	(108,172.95)	-398.4%	(135,327.95)	29,735.00	109.5%	2,580.00	
		373,051.00	(80,801.64)	-21.7%	(453,852.64)	305,340.24	81.8%	(67,710.76)	
	Protection								
	Revenues								
01-2010	Southgate Fire Dept Operations	203,004.21	203,836.14	100.4%	831.93	180,631.30	89.0%	(22,372.91)	
	Revenues	203,004.21	203,836.14	100.4%	831.93	180,631.30	89.0%	(22,372.91)	
	Expenses								
01-2005	Other Fire Services	104,181.00	105,845.49	101.6%	1,664.49	106,264.62	102.0%	2,083.62	
01-2010	Southgate Fire Dept Operations	979,378.00	980,667.59	100.1%	1,289.59	1,007,913.45	102.9%	28,535.45	
01-2011	Tanker 712	5,778.00	8,396.55	145.3%	2,618.55	5,778.00	100.0%	-	
01-2012	RTV Polaris Ranger Side by Side	5,778.00	6,496.06	112.4%	718.06	5,778.00	100.0%	-	
01-2013	Truck 700	5,778.00	159.59	2.8%	(5,618.41)	5,778.00	100.0%	-	
01-2014	Truck 701	5,778.00	2,794.52	48.4%	(2,983.48)	5,778.00	100.0%	-	
01-2015	Squad 710	5,778.00	4,948.87	85.7%	(829.13)	5,778.00	100.0%	-	
01-2016	Engine 715	5,778.00	2,818.86	48.8%	(2,959.14)	5,778.00	100.0%	-	
01-2017	Tanker 709	5,778.00	5,430.40	94.0%	(347.60)	5,778.00	100.0%	-	
01-2018	Rescue 708	5,778.00	539.99	9.3%	(5,238.01)	5,778.00	100.0%	-	
01-2019	Rehab Trailer	5,778.00	94.70	1.6%	(5,683.30)	5,778.00	100.0%	-	
01-2055	Emergency Management	2,300.00	1,950.85	84.8%	(349.15)	2,300.00	100.0%	-	
	Expenses	1,137,861.00	1,120,143.47	98.4%	(17,717.53)	1,168,480.07	102.7%	30,619.07	
	Net								
	Fire	934,856.79	916,307.33	98.0%	(18,549.46)	987,848.77	105.7%	52,991.98	
	Revenues								
01-2020	Police Services	12,800.00	8,087.36	63.2%	(4,712.64)	12,800.00	100.0%	-	
	Police Services Board	-	-	-	-	-	-	-	
	Revenues	12,800.00	8,087.36	63.2%	(4,712.64)	12,800.00	100.0%	-	
	Expenses								
01-2020	Police Services	1,323,939.00	1,332,733.37	100.7%	8,794.37	1,404,968.00	106.1%	81,029.00	
	Police Services Board	3,810.00	-	0.0%	(3,810.00)	-	0.0%	(3,810.00)	
	Expenses	1,327,749.00	1,332,733.37	100.4%	4,984.37	1,404,968.00	105.8%	77,219.00	
	Net								
	Police	1,314,949.00	1,324,646.01	100.7%	9,697.01	1,392,168.00	105.9%	77,219.00	
	Revenues								
01-2030	Conservation Authority								
	Revenues	-	-	-	-	-	-	-	
	Expenses								
01-2030	Conservation Authority	174,272.00	174,272.00	100.0%	-	207,495.00	119.1%	33,223.00	
	Expenses	174,272.00	174,272.00	100.0%	-	207,495.00	119.1%	33,223.00	
	Net								
01-2030	Conservation Authority	174,272.00	174,272.00	100.0%	-	207,495.00	119.1%	33,223.00	
	Conservation Authority	174,272.00	174,272.00	100.0%	-	207,495.00	119.1%	33,223.00	
	Revenues								
01-2040	Protective Inspections	669,469.00	595,546.46	89.0%	(73,922.54)	916,288.54	136.9%	246,819.54	
	Revenues	669,469.00	595,546.46	89.0%	(73,922.54)	916,288.54	136.9%	246,819.54	
	Expenses								
01-2040	Protective Inspections	661,469.00	591,402.73	89.4%	(70,066.27)	909,288.54	137.5%	247,819.54	
01-2041	Unit #313	2,000.00	2,090.96	104.5%	90.96	2,000.00	100.0%	-	
01-2042	Unit #314	2,000.00	-	0.0%	(2,000.00)	-	0.0%	(2,000.00)	
01-2045	Unit #320	2,000.00	1,684.87	84.2%	(315.13)	2,500.00	125.0%	500.00	
01-2046	Unit #321	2,000.00	367.90	18.4%	(1,632.10)	2,500.00	125.0%	500.00	
	Expenses	669,469.00	595,546.46	89.0%	(73,922.54)	916,288.54	136.9%	246,819.54	
	Net								
	Building	-	0.00		0.00	-		-	
	Revenues								
01-2050	Safety Committee								
01-2060	Canine Control	30,000.00	51,693.00	172.3%	21,693.00	47,600.00	158.7%	17,600.00	
01-2080	By-Law Enforcement	5,500.00	5,080.00	92.4%	(420.00)	8,000.00	145.5%	2,500.00	
	Revenues	35,500.00	56,773.00	159.9%	21,273.00	55,600.00	156.6%	20,100.00	
	Expenses								
01-2050	Safety Committee	4,560.00	-	0.0%	(4,560.00)	-	0.0%	(4,560.00)	
01-2060	Canine Control	37,500.00	46,888.96	125.0%	9,388.96	89,700.00	239.2%	52,200.00	
01-2070	Crossing Guard	20,318.00	19,818.00	97.5%	(500.00)	21,160.00	104.1%	842.00	
01-2080	Property Standards	209,104.00	169,029.77	80.8%	(40,074.23)	321,073.09	153.5%	111,969.09	
01-2084	Property Standards - Unit #314	2,000.00	3,754.64	187.7%	1,754.64	7,000.00	350.0%	5,000.00	
	Expenses	273,482.00	239,491.37	87.6%	(33,990.63)	438,933.09	160.5%	165,451.09	
	Net								
01-2050	Safety Committee	4,560.00	-	0.0%	(4,560.00)	-	0.0%	(4,560.00)	
01-2060	Canine Control	7,500.00	(4,804.04)	-64.1%	(12,304.04)	42,100.00	561.3%	34,600.00	
01-2070	Crossing Guard	20,318.00	19,818.00	97.5%	(500.00)	21,160.00	104.1%	842.00	
01-2080	Property Standards	203,604.00	163,949.77	80.5%	(39,654.23)	313,073.09	153.8%	109,469.09	
01-2084	Property Standards - Unit #314	2,000.00	3,754.64	187.7%	1,754.64	7,000.00	350.0%	5,000.00	
	Other Protective Services	237,982.00	182,718.37	76.8%	(55,263.63)	383,333.09	161.1%	145,351.09	
		237,982.00	182,718.37	76.8%	(55,263.63)	383,333.09	161.1%	145,351.09	
	Transportation								
	Roads								

Staff Report FIN2025-015 2025 Budget  
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Account	Description	2024		Budget to Projected Variance		2025		Budget to Budget Variance	
		Budget	Projected	%	\$	Budget	%	\$	
<b>Revenues</b>									
01-2090	Streetlighting				-				-
01-2501	Roads - Revenue	9,300.00	22,058.81	237.2%	12,758.81	11,300.00	121.5%	2,000.00	
01-2508	Gravel Pits	82,000.00	99,105.37	120.9%	17,105.37	90,000.00	109.8%	8,000.00	
01-2514	Municipal Drains	-	6,098.24		6,098.24	3,000.00		3,000.00	
01-2517	Gravel	1,500.00	-	0.0%	(1,500.00)	-	0.0%	(1,500.00)	
01-2519	Civic Addressing	1,000.00	2,000.00	200.0%	1,000.00	1,500.00	150.0%	500.00	
01-2520	Winter Activities	90,954.00	3,600.00	4.0%	(87,354.00)	90,954.00	100.0%	-	
01-2547	Dundalk Works Depot				-	7,900.00		7,900.00	
	<b>Revenues</b>	<b>199,754.00</b>	<b>147,862.42</b>	<b>74.0%</b>	<b>(51,891.58)</b>	<b>233,154.00</b>	<b>116.7%</b>	<b>33,400.00</b>	
<b>Expenses</b>									
01-2090	Streetlighting	41,437.00	44,437.00	107.2%	3,000.00	45,938.00	110.9%	4,501.00	
01-2502	Culverts/Storm Drains/Ditches	200,708.00	50,000.00	24.9%	(150,708.00)	142,000.00	70.7%	(58,708.00)	
01-2503	All Units	394,541.00	376,886.47	95.5%	(17,654.53)	394,800.00	100.1%	259.00	
01-2504	Roads Administration	172,063.50	234,343.06	136.2%	62,279.56	157,069.00	91.3%	(14,994.50)	
01-2505	Vegetation	165,075.00	63,237.18	38.3%	(101,837.82)	60,000.00	36.3%	(105,075.00)	
01-2508	Gravel Pits	18,320.00	26,048.42	142.2%	7,728.42	48,700.00	265.8%	30,380.00	
01-2509	Bridge Maintenance	50,320.00	89,854.24	178.6%	39,534.24	99,150.00	197.0%	48,830.00	
01-2511	Storm/Drains	-	64,028.00		64,028.00	64,029.00		64,029.00	
01-2514	Municipal Drains	36,385.00	16,000.00	44.0%	(20,385.00)	92,500.00	254.2%	56,115.00	
01-2515	Pavement Patching	167,800.00	330,497.29	197.0%	162,697.29	331,744.35	197.7%	163,944.35	
01-2516	Sweeping/Shouldering	40,300.00	32,292.06	80.1%	(8,007.94)	54,700.00	135.7%	14,400.00	
01-2517	Gravel	920,738.00	887,771.57	96.4%	(32,966.43)	954,800.00	103.7%	34,062.00	
01-2519	Civic Addressing	2,290.00	9,399.19	410.4%	7,109.19	11,566.05	505.1%	9,276.05	
01-2520	Winter Activities	502,248.00	473,586.26	94.3%	(28,661.74)	632,748.50	126.0%	130,500.50	
01-2522	Entrance Permits	2,035.00	52.30	2.6%	(1,982.70)	2,116.00	104.0%	81.00	
01-2525	Roads Capital	1,925,770.00	1,925,770.00	100.0%	-	3,016,722.81	156.7%	1,090,952.81	
01-2527	Roads Study	-	-		-	13,750.00		13,750.00	
01-2528	Tree Planting Program	-	-		-	10,000.00		10,000.00	
01-2530	Street Signs	70,138.00	53,976.47	77.0%	(16,161.53)	83,500.00	119.1%	13,362.00	
01-2531	Roads Miscellaneous	55,150.00	292,807.56	530.9%	237,657.56	57,150.00	103.6%	2,000.00	
01-2532	Street Patrols	72,220.00	76,732.69	106.2%	4,512.69	100,600.00	139.3%	28,380.00	
01-2533	Parking Lot - EV Station Recovery	800.00	-	0.0%	(800.00)	800.00	100.0%	-	
01-2540	Snowplowing	-	44,255.69		44,255.69	-		-	
01-2547	Dundalk Works Depot	44,350.00	49,316.94	111.2%	4,966.94	54,315.00	122.5%	9,965.00	
01-2548	Hopeville Works Depot	44,400.00	89,395.71	201.3%	44,995.71	57,665.00	129.9%	13,265.00	
01-2549	Holstein Works Depot	48,350.00	34,772.89	71.9%	(13,577.11)	49,650.00	102.7%	1,300.00	
01-2550	Line Painting	14,000.00	17,767.88	126.9%	3,767.88	18,000.00	128.6%	4,000.00	
01-2551	Sidewalks Repair & Construction	3,435.00	2,370.40	69.0%	(1,064.60)	3,512.40	102.3%	77.40	
01-2553	Grass & Flowers	16,480.00	76,261.48	462.8%	59,781.48	94,543.40	573.7%	78,063.40	
01-2554	Street Decorations	3,892.00	6,428.52	165.2%	2,536.52	500.00	12.8%	(3,392.00)	
01-2555	Roads Shop Administration	57,696.00	67,781.84	117.5%	10,085.84	82,372.00	142.8%	24,676.00	
01-2556	Parquette	629.00	900.00	143.1%	271.00	900.00	143.1%	271.00	
01-2557	Roads Training & Mileage	52,780.00	64,646.85	122.5%	11,866.85	78,000.00	147.8%	25,220.00	
01-2560	Equipment Maintenance	394,450.00	405,737.27	102.9%	11,287.27	205,482.30	52.1%	(188,967.70)	
01-2561	GPS Mapping	4,580.00	-	0.0%	(4,580.00)	-	0.0%	(4,580.00)	
01-2562	Vacation and Statutory Pay	102,555.00	-	0.0%	(102,555.00)	-	0.0%	(102,555.00)	
01-2563	Sick Time	76,574.00	-	0.0%	(76,574.00)	-	0.0%	(76,574.00)	
01-2566	Unit #119	6,500.00	3,000.00	46.2%	(3,500.00)	6,500.00	100.0%	-	
01-2567	Unit #315	3,500.00	2,400.00	68.6%	(1,100.00)	3,500.00	100.0%	-	
01-2568	Unit #215	10,000.00	12,500.00	125.0%	2,500.00	11,000.00	110.0%	1,000.00	
01-2570	Unit #113	6,500.00	4,200.00	64.6%	(2,300.00)	7,000.00	107.7%	500.00	
01-2571	Unit #214	17,000.00	34,054.53	200.3%	17,054.53	22,000.00	129.4%	5,000.00	
01-2573	Unit #309	4,000.00	2,200.00	55.0%	(1,800.00)	4,000.00	100.0%	-	
01-2574	Unit #212	17,000.00	40,000.00	235.3%	23,000.00	18,000.00	105.9%	1,000.00	
01-2575	Unit #208	10,000.00	6,000.00	60.0%	(4,000.00)	10,000.00	100.0%	-	
01-2576	Unit #111	3,500.00	400.00	11.4%	(3,100.00)	3,500.00	100.0%	-	
01-2578	Unit #304	13,000.00	3,000.00	23.1%	(10,000.00)	14,000.00	107.7%	1,000.00	
01-2579	Unit #204	12,000.00	4,600.00	38.3%	(7,400.00)	12,000.00	100.0%	-	
01-2580	Unit#101	11,000.00	4,000.00	36.4%	(7,000.00)	12,000.00	109.1%	1,000.00	
01-2582	Unit #103	9,000.00	9,500.00	105.6%	500.00	12,000.00	133.3%	3,000.00	
01-2583	Unit #104	1,000.00	575.00	57.5%	(425.00)	1,100.00	110.0%	100.00	
01-2584	Unit #105	14,000.00	12,100.00	86.4%	(1,900.00)	21,000.00	150.0%	7,000.00	
01-2589	Unit #312	6,000.00	3,500.00	58.3%	(2,500.00)	9,200.00	153.3%	3,200.00	
01-2590	Unit #201	6,000.00	25,000.00	416.7%	19,000.00	7,000.00	116.7%	1,000.00	
01-2591	Unit #202	15,000.00	12,800.00	85.3%	(2,200.00)	11,000.00	73.3%	(4,000.00)	
01-2592	Unit #203	4,000.00	4,150.00	103.8%	150.00	5,500.00	137.5%	1,500.00	
01-2593	Unit #205	10,000.00	12,450.00	124.5%	2,450.00	11,000.00	110.0%	1,000.00	
01-2596	Unit #110	9,000.00	3,000.00	33.3%	(6,000.00)	8,000.00	88.9%	(1,000.00)	
01-2623	Unit #123	10,000.00	1,900.00	19.0%	(8,100.00)	11,000.00	110.0%	1,000.00	
01-2624	Unit #124	5,000.00	2,350.00	47.0%	(2,650.00)	4,500.00	90.0%	(500.00)	
01-2625	Unit #125	3,500.00	4,850.00	138.6%	1,350.00	5,500.00	157.1%	2,000.00	
01-2626	Unit #126	5,500.00	21,200.00	385.5%	15,700.00	8,000.00	145.5%	2,500.00	
01-2627	Unit #127	7,000.00	11,527.13	164.7%	4,527.13	10,000.00	142.9%	3,000.00	
01-2721	Unit #221	6,000.00	11,100.00	185.0%	5,100.00	7,000.00	116.7%	1,000.00	
01-2722	Unit #222	7,000.00	3,700.00	52.9%	(3,300.00)	7,000.00	100.0%	-	
01-2724	Unit #224	-	3,686.55		3,686.55	22,000.00		22,000.00	
01-2725	Unit #225	-	-		-	7,000.00		7,000.00	
01-2817	Unit #317	3,500.00	950.00	27.1%	(2,550.00)	3,500.00	100.0%	-	
01-2818	Unit #318	4,000.00	4,500.00	112.5%	500.00	4,000.00	100.0%	-	
01-2819	Unit #319	4,000.00	775.00	19.4%	(3,225.00)	4,000.00	100.0%	-	
01-2822	Unit #322	4,000.00	260.00	6.5%	(3,740.00)	-	0.0%	(4,000.00)	
01-2824	Unit #324	3,000.00	3,100.00	103.3%	100.00	4,000.00	133.3%	1,000.00	
	<b>Expenses</b>	<b>5,953,009.50</b>	<b>6,176,683.44</b>	<b>103.8%</b>	<b>223,673.94</b>	<b>7,326,123.81</b>	<b>123.1%</b>	<b>1,373,114.31</b>	
<b>Net</b>									
01-2090	Streetlighting	41,437.00	44,437.00	107.2%	3,000.00	45,938.00	110.9%	4,501.00	
01-2501	Roads - Revenue	(9,300.00)	(22,058.81)	237.2%	(12,758.81)	(11,300.00)	121.5%	(2,000.00)	
01-2502	Culverts/Storm Drains/Ditches	200,708.00	50,000.00	24.9%	(150,708.00)	142,000.00	70.7%	(58,708.00)	
01-2503	All Units	394,541.00	376,886.47	95.5%	(17,654.53)	394,800.00	100.1%	259.00	

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Account	Description	2024				2025			
		Budget	Projected	%	\$	Budget	%	\$	
01-2504	Roads Administration	172,063.50	234,343.06	136.2%	62,279.56	157,069.00	91.3%	(14,994.50)	
01-2505	Vegetation	165,075.00	63,237.18	38.3%	(101,837.82)	60,000.00	36.3%	(105,075.00)	
01-2508	Gravel Pits	(63,680.00)	(73,056.95)	114.7%	(9,376.95)	(41,300.00)	64.9%	22,380.00	
01-2509	Bridge Maintenance	50,320.00	89,854.24	178.6%	39,534.24	85,650.00	170.2%	35,330.00	
01-2511	Storm/Drains	-	64,028.00	-	64,028.00	64,029.00	-	64,029.00	
01-2514	Municipal Drains	36,385.00	9,901.76	27.2%	(26,483.24)	89,500.00	246.0%	53,115.00	
01-2515	Pavement Patching	167,800.00	330,497.29	197.0%	162,697.29	331,744.35	197.7%	163,944.35	
01-2516	Sweeping/Shouldering	40,300.00	32,292.06	80.1%	(8,007.94)	54,700.00	135.7%	14,400.00	
01-2517	Gravel	919,238.00	887,771.57	96.6%	(31,466.43)	954,800.00	103.9%	35,562.00	
01-2519	Civic Addressing	1,290.00	7,399.19	573.6%	6,109.19	10,066.05	780.3%	8,776.05	
01-2520	Winter Activities	411,294.00	469,986.26	114.3%	58,692.26	541,794.50	131.7%	130,500.50	
01-2521	Gravelling	-	-	-	-	-	-	-	
01-2522	Entrance Permits	(12,965.00)	(14,947.70)	115.3%	(1,982.70)	(12,884.00)	99.4%	81.00	
01-2525	Roads Capital	1,925,770.00	1,925,770.00	100.0%	-	3,016,722.81	156.7%	1,090,952.81	
01-2527	Roads Study	-	-	-	-	13,750.00	-	13,750.00	
01-2528	Tree Planting Program	-	-	-	-	10,000.00	-	10,000.00	
01-2530	Street Signs	70,138.00	53,976.47	77.0%	(16,161.53)	83,500.00	119.1%	13,362.00	
01-2531	Roads Miscellaneous	55,150.00	292,807.56	530.9%	237,657.56	57,150.00	103.6%	2,000.00	
01-2532	Street Patrols	72,220.00	76,732.69	106.2%	4,512.69	100,600.00	139.3%	28,380.00	
01-2533	Parking Lot - EV Station Recovery	800.00	-	0.0%	(800.00)	800.00	100.0%	-	
01-2540	Snowplowing	-	44,255.69	-	44,255.69	-	-	-	
01-2547	Dundalk Works Depot	44,350.00	49,316.94	111.2%	4,966.94	46,415.00	104.7%	2,065.00	
01-2548	Hopeville Works Depot	44,400.00	89,395.71	201.3%	44,995.71	57,665.00	129.9%	13,265.00	
01-2549	Holstein Works Depot	48,350.00	34,772.89	71.9%	(13,577.11)	49,650.00	102.7%	1,300.00	
01-2550	Line Painting	14,000.00	17,767.88	126.9%	3,767.88	18,000.00	128.6%	4,000.00	
01-2551	Sidewalks Repair & Construction	3,435.00	2,370.40	69.0%	(1,064.60)	3,512.40	102.3%	77.40	
01-2553	Grass & Flowers	16,480.00	76,261.48	462.8%	59,781.48	94,543.40	573.7%	78,063.40	
01-2554	Street Decorations	3,892.00	6,428.52	165.2%	2,536.52	500.00	12.8%	(3,392.00)	
01-2555	Roads Shop Administration	57,696.00	67,781.84	117.5%	10,085.84	82,372.00	142.8%	24,676.00	
01-2556	Parkette	629.00	900.00	143.1%	271.00	900.00	143.1%	271.00	
01-2557	Roads Training & Mileage	52,780.00	64,646.85	122.5%	11,866.85	78,000.00	147.8%	25,220.00	
01-2560	Equipment Maintenance	394,450.00	405,737.27	102.9%	11,287.27	205,482.30	52.1%	(188,967.70)	
01-2561	GPS Mapping	4,580.00	-	0.0%	(4,580.00)	-	0.0%	(4,580.00)	
01-2562	Vacation and Statutory Pay	102,555.00	-	0.0%	(102,555.00)	-	0.0%	(102,555.00)	
01-2563	Sick Time	76,574.00	-	0.0%	(76,574.00)	-	0.0%	(76,574.00)	
01-2566	Unit #119	6,500.00	3,000.00	46.2%	(3,500.00)	6,500.00	100.0%	-	
01-2567	Unit #315	3,500.00	2,400.00	68.6%	(1,100.00)	3,500.00	100.0%	-	
01-2568	Unit #215	10,000.00	12,500.00	125.0%	2,500.00	11,000.00	110.0%	1,000.00	
01-2570	Unit #113	6,500.00	4,200.00	64.6%	(2,300.00)	7,000.00	107.7%	500.00	
01-2571	Unit #214	17,000.00	34,054.53	200.3%	17,054.53	22,000.00	129.4%	5,000.00	
01-2573	Unit #309	4,000.00	2,200.00	55.0%	(1,800.00)	4,000.00	100.0%	-	
01-2574	Unit #212	17,000.00	40,000.00	235.3%	23,000.00	18,000.00	105.9%	1,000.00	
01-2575	Unit #208	10,000.00	6,000.00	60.0%	(4,000.00)	10,000.00	100.0%	-	
01-2576	Unit #111	3,500.00	400.00	11.4%	(3,100.00)	3,500.00	100.0%	-	
01-2578	Unit #304	13,000.00	3,000.00	23.1%	(10,000.00)	14,000.00	107.7%	1,000.00	
01-2579	Unit #204	12,000.00	4,600.00	38.3%	(7,400.00)	12,000.00	100.0%	-	
01-2580	Unit#101	11,000.00	4,000.00	36.4%	(7,000.00)	12,000.00	109.1%	1,000.00	
01-2582	Unit #103	9,000.00	9,500.00	105.6%	500.00	12,000.00	133.3%	3,000.00	
01-2583	Unit #104	1,000.00	575.00	57.5%	(425.00)	1,100.00	110.0%	100.00	
01-2584	Unit #105	14,000.00	12,100.00	86.4%	(1,900.00)	21,000.00	150.0%	7,000.00	
01-2589	Unit #312	6,000.00	3,500.00	58.3%	(2,500.00)	9,200.00	153.3%	3,200.00	
01-2590	Unit #201	6,000.00	25,000.00	416.7%	19,000.00	7,000.00	116.7%	1,000.00	
01-2591	Unit #202	15,000.00	12,800.00	85.3%	(2,200.00)	11,000.00	73.3%	(4,000.00)	
01-2592	Unit #203	4,000.00	4,150.00	103.8%	150.00	5,500.00	137.5%	1,500.00	
01-2593	Unit #205	10,000.00	12,450.00	124.5%	2,450.00	11,000.00	110.0%	1,000.00	
01-2596	Unit #110	9,000.00	3,000.00	33.3%	(6,000.00)	8,000.00	88.9%	(1,000.00)	
01-2623	Unit #123	10,000.00	1,900.00	19.0%	(8,100.00)	11,000.00	110.0%	1,000.00	
01-2624	Unit #124	5,000.00	2,350.00	47.0%	(2,650.00)	4,500.00	90.0%	(500.00)	
01-2625	Unit #125	3,500.00	4,850.00	138.6%	1,350.00	5,500.00	157.1%	2,000.00	
01-2626	Unit #126	5,500.00	21,200.00	385.5%	15,700.00	8,000.00	145.5%	2,500.00	
01-2627	Unit #127	7,000.00	11,527.13	164.7%	4,527.13	10,000.00	142.9%	3,000.00	
01-2721	Unit #221	6,000.00	11,100.00	185.0%	5,100.00	7,000.00	116.7%	1,000.00	
01-2722	Unit #222	7,000.00	3,700.00	52.9%	(3,300.00)	7,000.00	100.0%	-	
01-2724	Unit #224	-	3,686.55	-	3,686.55	22,000.00	-	22,000.00	
01-2725	Unit #225	-	-	-	-	7,000.00	-	7,000.00	
01-2817	Unit #317	3,500.00	950.00	27.1%	(2,550.00)	3,500.00	100.0%	-	
01-2818	Unit #318	4,000.00	4,500.00	112.5%	500.00	4,000.00	100.0%	-	
01-2819	Unit #319	4,000.00	775.00	19.4%	(3,225.00)	4,000.00	100.0%	-	
01-2822	Unit #322	4,000.00	260.00	6.5%	(3,740.00)	-	0.0%	(4,000.00)	
01-2824	Unit #324	3,000.00	3,100.00	103.3%	100.00	4,000.00	133.3%	1,000.00	
<b>Roads</b>		<b>5,753,255.50</b>	<b>6,028,821.02</b>	<b>104.8%</b>	<b>275,565.52</b>	<b>7,092,969.81</b>	<b>123.3%</b>	<b>1,339,714.31</b>	
<b>Solid Waste</b>									
<b>Revenues</b>									
01-3005	Admin	12,500.00	23,000.00	184.0%	10,500.00	15,000.00	120.0%	2,500.00	
01-3030	Hazardous Waste	5,100.00	5,683.18	111.4%	583.18	5,000.00	98.0%	(100.00)	
01-3040	Dundalk Transfer Station	60,000.00	54,520.00	90.9%	(5,480.00)	90,000.00	150.0%	30,000.00	
01-3070	Egremont Landfill Operation/Covering	35,000.00	71,112.10	203.2%	36,112.10	60,000.00	171.4%	25,000.00	
01-3071	Recycling - Steel	20,000.00	15,500.00	77.5%	(4,500.00)	16,000.00	80.0%	(4,000.00)	
01-3072	Recycling - Blue Cart	300,000.00	256,375.44	85.5%	(43,624.56)	270,000.00	90.0%	(30,000.00)	
01-3074	Recycling - Compost	-	-	-	-	-	-	-	
01-3075	Recycling - Electronics	4,000.00	31,836.82	795.9%	27,836.82	15,000.00	375.0%	11,000.00	
	<b>Revenues</b>	<b>436,600.00</b>	<b>458,027.54</b>	<b>104.9%</b>	<b>21,427.54</b>	<b>471,000.00</b>	<b>107.9%</b>	<b>34,400.00</b>	
<b>Expenses</b>									
01-3001	Cart Maintenance	5,300.00	3,316.00	62.6%	(1,984.00)	3,562.00	67.2%	(1,738.00)	
01-3002	Waste Dept - Debt Repayment	166,748.00	166,748.00	100.0%	-	166,748.00	100.0%	-	
01-3005	Admin	349,571.00	351,200.11	100.5%	1,629.11	144,927.66	41.5%	(204,643.34)	
01-3006	Sick Time	6,837.00	6,837.00	100.0%	-	-	0.0%	(6,837.00)	
01-3007	Holiday Time	19,955.00	20,940.00	104.9%	985.00	-	0.0%	(19,955.00)	

Staff Report FIN2025-015 2025 Budget  
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Account	Description	2024		Budget to Projected Variance		2025		Budget to Budget Variance	
		Budget	Projected	%	\$	Budget	%	\$	
01-3008	Misc	7,360.00	73,885.00	1003.9%	66,525.00	117,316.00	1594.0%	109,956.00	
01-3009	Oil Recycling	-	239.85		239.85	300.00		300.00	
01-3023	Unit #223	-	14,227.00		14,227.00	15,000.00		15,000.00	
01-3030	Hazardous Waste	18,290.00	11,616.70	63.5%	(6,673.30)	14,790.00	80.9%	(3,500.00)	
01-3040	Dundalk Transfer Station	63,326.00	57,068.58	90.1%	(6,257.42)	104,496.00	165.0%	41,170.00	
01-3060	Proton Landfill	8,000.00	7,500.00	93.8%	(500.00)	7,700.00	96.3%	(300.00)	
01-3061	Unit #218	35,000.00	27,000.00	77.1%	(8,000.00)	30,000.00	85.7%	(5,000.00)	
01-3062	Haulage 40 yd Bin	38,715.00	36,863.53	95.2%	(1,851.47)	43,808.00	113.2%	5,093.00	
01-3063	Waste Col Waste & Recycling	2,580.00	768.00	29.8%	(1,812.00)	1,290.00	50.0%	(1,290.00)	
01-3064	All Units	63,990.00	78,480.00	122.6%	14,490.00	127,538.00	199.3%	63,548.00	
01-3065	Unit #210	11,000.00	2,700.00	24.5%	(8,300.00)	10,000.00	90.9%	(1,000.00)	
01-3067	Collection - Garbage/Compost	257,452.50	128,000.00	49.7%	(129,452.50)	95,180.00	37.0%	(162,272.50)	
01-3068	Collection - Recycles/Compost	88,880.00	77,855.73	87.6%	(11,024.27)	99,840.00	112.3%	10,960.00	
01-3069	Egremont Transfer Station	45,282.00	139,700.00	308.5%	94,418.00	160,982.00	355.5%	115,700.00	
01-3070	Egremont Landfill Operation/Covering	216,750.00	556,570.26	256.8%	339,820.26	145,850.00	67.3%	(70,900.00)	
01-3071	Recycling - Steel	2,580.00	2,580.00	100.0%	-	-	0.0%	(2,580.00)	
01-3072	Recycling - Blue Cart	37,776.00	8,156.79	21.6%	(29,619.21)	9,660.00	25.6%	(28,116.00)	
01-3074	Recycling - Compost	31,945.00	14,383.28	45.0%	(17,561.72)	23,400.00	73.3%	(8,545.00)	
01-3077	Waste Dept - Garage	11,445.00	7,500.00	65.5%	(3,945.00)	10,500.00	91.7%	(945.00)	
01-3079	Unit #217	15,000.00	17,550.00	117.0%	2,550.00	13,000.00	86.7%	(2,000.00)	
01-3080	Unit #120	32,000.00	37,500.00	117.2%	5,500.00	10,000.00	31.3%	(22,000.00)	
01-3081	Unit #213	-	7,453.12		7,453.12	-		-	
01-3082	Recycling - Shingles	5,790.00	4,087.32	70.6%	(1,702.68)	5,096.00	88.0%	(694.00)	
01-3083	Unit #219	20,000.00	15,400.00	77.0%	(4,600.00)	20,000.00	100.0%	-	
	<b>Expenses</b>	<b>1,561,572.50</b>	<b>1,876,126.27</b>	<b>120.1%</b>	<b>314,553.77</b>	<b>1,380,983.66</b>	<b>88.4%</b>	<b>(180,588.84)</b>	
	<b>Net</b>								
01-3001	Cart Maintenance	5,300.00	3,316.00	62.6%	(1,984.00)	3,562.00	67.2%	(1,738.00)	
01-3002	Waste Dept - Debt Repayment	166,748.00	166,748.00	100.0%	-	166,748.00	100.0%	-	
01-3005	Admin	337,071.00	328,200.11	97.4%	(8,870.89)	129,927.66	38.5%	(207,143.34)	
01-3006	Sick Time	6,837.00	6,837.00	100.0%	-	-	0.0%	(6,837.00)	
01-3007	Holiday Time	19,955.00	20,940.00	104.9%	985.00	-	0.0%	(19,955.00)	
01-3008	Misc	7,360.00	73,885.00	1003.9%	66,525.00	117,316.00	1594.0%	109,956.00	
01-3009	Oil Recycling	-	239.85		239.85	300.00		300.00	
01-3023	Unit #223	-	14,227.00		14,227.00	15,000.00		15,000.00	
01-3030	Hazardous Waste	13,190.00	5,933.52	45.0%	(7,256.48)	9,790.00	74.2%	(3,400.00)	
01-3040	Dundalk Transfer Station	3,326.00	2,548.58	76.6%	(777.42)	14,496.00	435.8%	11,170.00	
01-3060	Proton Landfill	8,000.00	7,500.00	93.8%	(500.00)	7,700.00	96.3%	(300.00)	
01-3061	Unit #218	35,000.00	27,000.00	77.1%	(8,000.00)	30,000.00	85.7%	(5,000.00)	
01-3062	Haulage 40 yd Bin	38,715.00	36,863.53	95.2%	(1,851.47)	43,808.00	113.2%	5,093.00	
01-3063	Waste Col Waste & Recycling	2,580.00	768.00	29.8%	(1,812.00)	1,290.00	50.0%	(1,290.00)	
01-3064	All Units	63,990.00	78,480.00	122.6%	14,490.00	127,538.00	199.3%	63,548.00	
01-3065	Unit #210	11,000.00	2,700.00	24.5%	(8,300.00)	10,000.00	90.9%	(1,000.00)	
01-3067	Collection - Garbage/Compost	257,452.50	128,000.00	49.7%	(129,452.50)	95,180.00	37.0%	(162,272.50)	
01-3068	Collection - Recycles/Compost	88,880.00	77,855.73	87.6%	(11,024.27)	99,840.00	112.3%	10,960.00	
01-3069	Egremont Transfer Station	45,282.00	139,700.00	308.5%	94,418.00	160,982.00	355.5%	115,700.00	
01-3070	Egremont Landfill Operation/Covering	181,750.00	485,458.16	267.1%	303,708.16	85,850.00	47.2%	(95,900.00)	
01-3071	Recycling - Steel	(17,420.00)	(12,920.00)	74.2%	4,500.00	(16,000.00)	91.8%	1,420.00	
01-3072	Recycling - Blue Cart	(262,224.00)	(248,218.65)	94.7%	14,005.35	(260,340.00)	99.3%	1,884.00	
01-3074	Recycling - Compost	31,945.00	14,383.28	45.0%	(17,561.72)	23,400.00	73.3%	(8,545.00)	
01-3075	Recycling - Electronics	(4,000.00)	(31,836.82)	795.9%	(27,836.82)	(15,000.00)	375.0%	(11,000.00)	
01-3076	Equipment Maintenance	-	-		-	-		-	
01-3077	Waste Dept - Garage	11,445.00	7,500.00	65.5%	(3,945.00)	10,500.00	91.7%	(945.00)	
01-3079	Unit #217	15,000.00	17,550.00	117.0%	2,550.00	13,000.00	86.7%	(2,000.00)	
01-3080	Unit #120	32,000.00	37,500.00	117.2%	5,500.00	10,000.00	31.3%	(22,000.00)	
01-3081	Unit #213	-	7,453.12		7,453.12	-		-	
01-3082	Recycling - Shingles	5,790.00	4,087.32	70.6%	(1,702.68)	5,096.00	88.0%	(694.00)	
01-3083	Unit #219	20,000.00	15,400.00	77.0%	(4,600.00)	20,000.00	100.0%	-	
	<b>Solid Waste</b>	<b>1,124,972.50</b>	<b>1,418,098.73</b>	<b>126.1%</b>	<b>293,126.23</b>	<b>909,983.66</b>	<b>80.9%</b>	<b>(214,988.84)</b>	
	<b>Net</b>								
	<b>Fund 2: Sanitary Sewers</b>								
	<b>Revenues</b>								
02-0401	Direct Sewer Billing	1,035,000.00	965,000.00	93.2%	(70,000.00)	1,040,000.00	100.5%	5,000.00	
	<b>Revenues</b>	<b>1,035,000.00</b>	<b>965,000.00</b>	<b>93.2%</b>	<b>(70,000.00)</b>	<b>1,040,000.00</b>	<b>100.5%</b>	<b>5,000.00</b>	
	<b>Expenses</b>								
02-0401	Direct Sewer Billing	-	-		-	-		-	
02-3010	Sewer Frontage / Connection	745,128.00	656,067.01	88.0%	(89,060.99)	671,579.03	90.1%	(73,548.97)	
02-3020	Lagoon	221,550.00	246,385.05	111.2%	24,835.05	270,722.00	122.2%	49,172.00	
02-3023	Holiday Time	1,290.00	-	0.0%	(1,290.00)	-	0.0%	(1,290.00)	
02-3024	Sick Time	3,870.00	-	0.0%	(3,870.00)	-	0.0%	(3,870.00)	
02-3025	Admin	62,517.00	62,547.94	100.0%	30.94	97,698.97	156.3%	35,181.97	
02-3028	Lagoon Property	645.00	-	0.0%	(645.00)	-	0.0%	(645.00)	
	<b>Expenses</b>	<b>1,035,000.00</b>	<b>965,000.00</b>	<b>93.2%</b>	<b>(70,000.00)</b>	<b>1,040,000.00</b>	<b>100.5%</b>	<b>5,000.00</b>	
	<b>Net</b>								
	<b>Sanitary Sewers</b>					<b>0.00</b>		<b>0.00</b>	
	<b>Fund 3: Water</b>								
	<b>Revenues</b>								
03-0401	Direct Billings	933,000.00	850,000.00	91.1%	(83,000.00)	910,000.00	97.5%	(23,000.00)	
03-3030	Miscellaneous	37,500.00	151,566.70	404.2%	114,066.70	56,500.00	150.7%	19,000.00	
03-3036	Watermain	127,002.00	-	0.0%	(127,002.00)	142,816.00	112.5%	15,814.00	
03-3051	Well #5	215,471.00	-	0.0%	(215,471.00)	244,121.28	113.3%	28,650.28	
	<b>Revenues</b>	<b>1,312,973.00</b>	<b>1,001,566.70</b>	<b>76.3%</b>	<b>(311,406.30)</b>	<b>1,353,437.28</b>	<b>103.1%</b>	<b>40,464.28</b>	
	<b>Expenses</b>								
03-3022	Unit #322	-	-		-	7,000.00		7,000.00	
03-3031	Admin	560,859.00	291,826.98	52.0%	(269,032.02)	459,872.72	82.0%	(100,986.28)	
03-3032	Lead Testing	129.00	14,490.41	11232.9%	14,361.41	16,770.00	13000.0%	16,641.00	
03-3033	Scada System	6,000.00	23,309.26	388.5%	17,309.26	33,000.00	550.0%	27,000.00	



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Account	Description	2024		Budget to Projected Variance		2025		Budget to Budget Variance	
		Budget	Projected	%	\$	Budget	%	\$	
03-3034	Meters	54,163.00	15,518.74	28.7%	(38,644.26)	25,390.80	46.9%	(28,772.20)	
03-3035	Hydrants	10,385.00	14,174.69	136.5%	3,789.69	17,760.00	171.0%	7,375.00	
03-3036	Watermain	150,902.00	143,591.59	95.2%	(7,310.41)	159,216.28	105.5%	8,314.28	
03-3037	Water Service	27,850.00	20,343.49	73.0%	(7,506.51)	28,050.00	100.7%	200.00	
03-3039	Well#4	64,146.00	77,526.59	120.9%	13,380.59	86,358.20	134.6%	22,212.20	
03-3040	Well#3	91,757.00	77,386.26	84.3%	(14,370.74)	92,250.00	100.5%	493.00	
03-3042	Well#3 Emergency Calls	2,967.00	2,555.82	86.1%	(411.18)	3,072.00	103.5%	105.00	
03-3043	Well#4 Emergency Calls	2,193.00	897.03	40.9%	(1,295.97)	1,290.00	58.8%	(903.00)	
03-3045	Drinking Water Quality	3,935.00	3,664.92	93.1%	(270.08)	4,935.00	125.4%	1,000.00	
03-3046	Training	8,385.00	17,245.02	205.7%	8,860.02	20,200.00	240.9%	11,815.00	
03-3047	Standby	19,971.00	15,558.24	77.9%	(4,412.76)	20,609.00	103.2%	638.00	
03-3048	Holiday Time	14,300.00	-	0.0%	(14,300.00)	-	0.0%	(14,300.00)	
03-3049	Sick Time	12,306.00	-	0.0%	(12,306.00)	-	0.0%	(12,306.00)	
03-3051	Well #5	276,985.00	280,423.17	101.2%	3,438.17	269,621.28	97.3%	(7,363.72)	
03-3052	Well #5 Emergency	2,240.00	1,988.07	88.8%	(251.93)	2,560.00	114.3%	320.00	
03-3053	Water Tower	3,500.00	-	0.0%	(3,500.00)	105,482.00	3013.8%	101,982.00	
	<b>Expenses</b>	<b>1,312,973.00</b>	<b>1,000,500.28</b>	<b>76.2%</b>	<b>(312,472.72)</b>	<b>1,353,437.28</b>	<b>103.1%</b>	<b>40,464.28</b>	
<b>Net</b>									
03-0000	Interest	-	-	-	-	-	-	-	
03-0401	Direct Billings	(933,000.00)	(850,000.00)	91.1%	83,000.00	(910,000.00)	97.5%	23,000.00	
03-3022	Unit #322	-	-	-	-	7,000.00	-	7,000.00	
03-3030	Miscellaneous	(37,500.00)	(151,566.70)	404.2%	(114,066.70)	(56,500.00)	150.7%	(19,000.00)	
03-3031	Admin	560,859.00	291,826.98	52.0%	(269,032.02)	459,872.72	82.0%	(100,986.28)	
03-3032	Lead Testing	129.00	14,490.41	11232.9%	14,361.41	16,770.00	13000.0%	16,641.00	
03-3033	Scada System	6,000.00	23,309.26	388.5%	17,309.26	33,000.00	550.0%	27,000.00	
03-3034	Meters	54,163.00	15,518.74	28.7%	(38,644.26)	25,390.80	46.9%	(28,772.20)	
03-3035	Hydrants	10,385.00	14,174.69	136.5%	3,789.69	17,760.00	171.0%	7,375.00	
03-3036	Watermain	23,900.00	143,591.59	600.8%	119,691.59	16,400.28	68.6%	(7,499.72)	
03-3037	Water Service	27,850.00	20,343.49	73.0%	(7,506.51)	28,050.00	100.7%	200.00	
03-3039	Well#4	64,146.00	77,526.59	120.9%	13,380.59	86,358.20	134.6%	22,212.20	
03-3040	Well#3	91,757.00	77,386.26	84.3%	(14,370.74)	92,250.00	100.5%	493.00	
03-3042	Well#3 Emergency Calls	2,967.00	2,555.82	86.1%	(411.18)	3,072.00	103.5%	105.00	
03-3043	Well#4 Emergency Calls	2,193.00	897.03	40.9%	(1,295.97)	1,290.00	58.8%	(903.00)	
03-3045	Drinking Water Quality	3,935.00	3,664.92	93.1%	(270.08)	4,935.00	125.4%	1,000.00	
03-3046	Training	8,385.00	17,245.02	205.7%	8,860.02	20,200.00	240.9%	11,815.00	
03-3047	Standby	19,971.00	15,558.24	77.9%	(4,412.76)	20,609.00	103.2%	638.00	
03-3048	Holiday Time	14,300.00	-	0.0%	(14,300.00)	-	0.0%	(14,300.00)	
03-3049	Sick Time	12,306.00	-	0.0%	(12,306.00)	-	0.0%	(12,306.00)	
03-3051	Well #5	61,514.00	280,423.17	455.9%	218,909.17	25,500.00	41.5%	(36,014.00)	
03-3052	Well #5 Emergency	2,240.00	1,988.07	88.8%	(251.93)	2,560.00	114.3%	320.00	
03-3053	Water Tower	3,500.00	-	0.0%	(3,500.00)	105,482.00	3013.8%	101,982.00	
03-3054	Water Tower Emergency Calls	-	-	-	-	-	-	-	
<b>Water</b>		<b>-</b>	<b>(1,066.42)</b>		<b>(1,066.42)</b>	<b>0.00</b>		<b>0.00</b>	
<b>Health Services</b>									
<b>Revenues</b>									
01-3530	Health Services	-	-	-	-	-	-	-	
01-3531	Dundalk Medical Clinic	-	-	-	-	-	-	-	
01-3532	Erskine Health Clinic	8,000.00	-	0.0%	(8,000.00)	-	0.0%	(8,000.00)	
	<b>Revenues</b>	<b>8,000.00</b>	<b>-</b>	<b>0.0%</b>	<b>(8,000.00)</b>	<b>-</b>	<b>0.0%</b>	<b>(8,000.00)</b>	
<b>Expenses</b>									
01-3530	Health Services	25,000.00	25,000.00	100.0%	-	25,000.00	100.0%	-	
01-3531	Dundalk Medical Clinic	-	-	-	-	-	-	-	
01-3532	Erskine Health Clinic	8,000.00	9,284.67	116.1%	1,284.67	12,000.00	150.0%	4,000.00	
	<b>Expenses</b>	<b>33,000.00</b>	<b>34,284.67</b>	<b>103.9%</b>	<b>1,284.67</b>	<b>37,000.00</b>	<b>112.1%</b>	<b>4,000.00</b>	
<b>Net</b>									
01-3530	Health Services	25,000.00	25,000.00	100.0%	-	25,000.00	100.0%	-	
01-3531	Dundalk Medical Clinic	-	-	-	-	-	-	-	
01-3532	Erskine Health Clinic	-	9,284.67	-	9,284.67	12,000.00	-	12,000.00	
<b>Health Services</b>		<b>25,000.00</b>	<b>25,000.00</b>	<b>100.0%</b>	<b>-</b>	<b>37,000.00</b>	<b>148.0%</b>	<b>12,000.00</b>	
<b>Revenues</b>									
01-3550	Cemetery	-	-	-	-	-	-	-	
	<b>Revenues</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<b>Expenses</b>									
01-3550	Cemetery	45,445.00	42,018.41	92.5%	(3,426.59)	54,550.40	120.0%	9,105.40	
	<b>Expenses</b>	<b>45,445.00</b>	<b>42,018.41</b>	<b>92.5%</b>	<b>(3,426.59)</b>	<b>54,550.40</b>	<b>120.0%</b>	<b>9,105.40</b>	
<b>Net</b>									
<b>Cemetery</b>		<b>45,445.00</b>	<b>42,018.41</b>	<b>92.5%</b>	<b>(3,426.59)</b>	<b>54,550.40</b>	<b>120.0%</b>	<b>9,105.40</b>	
<b>Fund 5: Cemetery</b>									
<b>Revenues</b>									
05-3550	Admin	45,445.00	41,189.07	90.6%	(4,255.93)	53,050.40	116.7%	7,605.40	
05-3551	Plots	1,000.00	2,445.00	244.5%	1,445.00	1,500.00	150.0%	500.00	
05-3552	Foundations	-	2,851.00	-	2,851.00	-	-	-	
05-3553	Interment	10,000.00	8,000.00	80.0%	(2,000.00)	9,000.00	90.0%	(1,000.00)	
05-3554	Cornerposts	150.00	350.00	233.3%	200.00	200.00	133.3%	50.00	
05-3558	Chapel	225.00	725.00	322.2%	500.00	500.00	222.2%	275.00	
05-3560	Columbarium	750.00	1,745.00	232.7%	995.00	2,400.00	320.0%	1,650.00	
	<b>Revenues</b>	<b>57,570.00</b>	<b>57,305.07</b>	<b>99.5%</b>	<b>(264.93)</b>	<b>66,650.40</b>	<b>115.8%</b>	<b>9,080.40</b>	
<b>Expenses</b>									
05-3550	Admin	43,490.00	8,302.52	19.1%	(35,187.48)	18,051.40	41.5%	(25,438.60)	
05-3552	Foundations	5,000.00	3,255.99	65.1%	(1,744.01)	4,000.00	80.0%	(1,000.00)	
05-3553	Interment	5,100.00	4,718.00	92.5%	(382.00)	7,240.00	142.0%	2,140.00	
05-3554	Cornerposts	-	122.11	-	122.11	-	-	-	
05-3557	Yard Maintenance	2,950.00	39,827.65	1350.1%	36,877.65	36,409.00	1234.2%	33,459.00	

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Account	Description	2024		Budget to Projected Variance		2025		Budget to Budget Variance	
		Budget	Projected	%	\$	Budget	%	\$	
05-3558	Chapel	330.00	330.00	100.0%	-	350.00	106.1%	20.00	
05-3560	Columbarium	700.00	508.80	72.7%	(191.20)	600.00	85.7%	(100.00)	
	<b>Expenses</b>	<b>57,570.00</b>	<b>57,065.07</b>	<b>99.1%</b>	<b>(504.93)</b>	<b>66,650.40</b>	<b>115.8%</b>	<b>9,080.40</b>	
	<b>Net</b>								
	<b>Cemetery</b>		(240.00)		(240.00)				
	<b>Recreation &amp; Culture</b>								
	<b>Revenues</b>								
01-1040	Town Hall/Theatre	3,419.00	-	0.0%	(3,419.00)	-	0.0%	(3,419.00)	
01-4514	Swinton Park Hall	3,500.00	6,887.50	196.8%	3,387.50	3,500.00	100.0%	-	
01-4515	Holstein Park	3,500.00	1,184.78	33.9%	(2,315.22)	3,500.00	100.0%	-	
01-4516	Hopeville Park	600.00	2,619.94	436.7%	2,019.94	600.00	100.0%	-	
01-4518	Proton Station Park	1,200.00	-	0.0%	(1,200.00)	1,200.00	100.0%	-	
	<b>Revenues</b>	<b>12,219.00</b>	<b>10,692.22</b>	<b>87.5%</b>	<b>(1,526.78)</b>	<b>8,800.00</b>	<b>72.0%</b>	<b>(3,419.00)</b>	
	<b>Expenses</b>								
01-1040	Town Hall/Theatre	7,788.00	14,298.81	183.6%	6,510.81	-	0.0%	(7,788.00)	
01-4510	Admin	556,765.00	631,874.10	113.5%	75,109.10	634,656.35	114.0%	77,891.35	
01-4513	Dromore Park	8,296.00	30,864.13	372.0%	22,568.13	9,014.88	108.7%	718.88	
01-4514	Swinton Park Hall	17,996.00	5,573.23	31.0%	(12,422.77)	20,822.36	115.7%	2,826.36	
01-4515	Holstein Park	26,200.00	10,982.32	41.9%	(15,217.68)	26,879.57	102.6%	679.57	
01-4516	Hopeville Park	12,648.00	27,376.31	216.4%	14,728.31	14,398.89	113.8%	1,750.89	
01-4518	Proton Station Park	2,021.00	3,168.58	156.8%	1,147.58	2,841.00	140.6%	820.00	
01-4519	Lisanti Park	-	37.26	-	37.26	-	-	-	
01-4530	Programming	68,801.00	7,594.25	11.0%	(61,206.75)	69,000.00	100.3%	199.00	
	<b>Expenses</b>	<b>700,515.00</b>	<b>734,584.70</b>	<b>104.9%</b>	<b>34,069.70</b>	<b>777,613.05</b>	<b>111.0%</b>	<b>77,098.05</b>	
	<b>Net</b>								
	<b>Recreation</b>	<b>688,296.00</b>	<b>723,892.48</b>	<b>105.2%</b>	<b>35,596.48</b>	<b>768,813.05</b>	<b>111.7%</b>	<b>80,517.05</b>	
	<b>Fund 4: Dundalk Recreation</b>								
	<b>Revenues</b>								
04-0301		-	-	-	-	-	-	-	
04-5000	Revenues	81,730.00	165,586.14	202.6%	83,856.14	126,542.93	154.8%	44,812.93	
04-5011	F. Macintyre	8,000.00	5,534.51	69.2%	(2,465.49)	8,000.00	100.0%	-	
04-5012	Pool	24,000.00	27,145.87	113.1%	3,145.87	24,000.00	100.0%	-	
04-5013	Ball Park	3,800.00	855.96	22.5%	(2,944.04)	3,800.00	100.0%	-	
04-5014	Camp/Pavillion	14,500.00	12,322.36	85.0%	(2,177.64)	14,500.00	100.0%	-	
04-5015	Lawn Bowling	425.00	400.00	94.1%	(25.00)	400.00	94.1%	(25.00)	
04-5016	Admin	-	-	-	-	-	-	-	
04-5018	Dales Mem Park	500.00	-	0.0%	(500.00)	500.00	100.0%	-	
	<b>Revenues</b>	<b>132,955.00</b>	<b>211,844.84</b>	<b>159.3%</b>	<b>78,889.84</b>	<b>177,742.93</b>	<b>133.7%</b>	<b>44,787.93</b>	
	<b>Expenses</b>								
04-0301		-	-	-	-	-	-	-	
04-5000	Revenues	-	-	-	-	-	-	-	
04-5011	F. Macintyre	18,924.00	13,785.38	72.8%	(5,138.62)	19,100.00	100.9%	176.00	
04-5012	Pool	58,686.00	55,900.85	95.3%	(2,785.15)	49,914.93	85.1%	(8,771.07)	
04-5013	Ball Park	1,750.00	2,727.66	155.9%	977.66	2,250.00	128.6%	500.00	
04-5014	Camp/Pavillion	5,200.00	70,066.20	1347.4%	64,866.20	5,700.00	109.6%	500.00	
04-5015	Lawn Bowling	260.00	933.27	359.0%	673.27	660.00	253.8%	400.00	
04-5016	Admin	15,159.00	66,414.58	438.1%	51,255.58	67,803.00	447.3%	52,644.00	
04-5017	Urban Parks	31,976.00	-	0.0%	(31,976.00)	31,315.00	97.9%	(661.00)	
04-5018	Dales Mem Park	1,000.00	2,016.90	201.7%	1,016.90	1,000.00	100.0%	-	
	<b>Expenses</b>	<b>132,955.00</b>	<b>211,844.84</b>	<b>159.3%</b>	<b>78,889.84</b>	<b>177,742.93</b>	<b>133.7%</b>	<b>44,787.93</b>	
	<b>Net</b>								
	<b>Dundalk Recreation</b>		(0.00)		(0.00)				
	<b>Fund 6: Dundalk Arena</b>								
	<b>Revenues</b>								
06-4510	Revenues	129,843.00	48,939.56	37.7%	(80,903.44)	181,377.73	139.7%	51,534.73	
06-4511	Auditorium	14,800.00	19,467.25	131.5%	4,667.25	19,600.00	132.4%	4,800.00	
06-4512	Ice Rental	102,900.00	127,954.15	124.3%	25,054.15	112,130.00	109.0%	9,230.00	
06-4513	Floor Rental	9,100.00	2,311.89	25.4%	(6,788.11)	4,600.00	50.5%	(4,500.00)	
06-4514	Other Revenues	6,500.00	6,234.00	95.9%	(266.00)	10,100.00	155.4%	3,600.00	
	<b>Revenues</b>	<b>263,143.00</b>	<b>204,906.85</b>	<b>77.9%</b>	<b>(58,236.15)</b>	<b>327,807.73</b>	<b>124.6%</b>	<b>64,664.73</b>	
	<b>Expenses</b>								
06-4515	Admin	81,628.00	157,379.13	192.8%	75,751.13	128,661.73	157.6%	47,033.73	
06-4516	Plant/Surface	11,000.00	16,190.31	147.2%	5,190.31	15,000.00	136.4%	4,000.00	
06-4517	Arena Admin	36,141.00	6,230.74	17.2%	(29,910.26)	41,496.00	114.8%	5,355.00	
06-4519	Ice Machine	2,500.00	12,257.73	490.3%	9,757.73	7,000.00	280.0%	4,500.00	
06-4520	Main Floor	130,724.00	10,405.92	8.0%	(120,318.08)	133,000.00	101.7%	2,276.00	
06-4521	Parking Lot	-	49.84	-	49.84	-	-	-	
06-4523	Misc	1,150.00	2,379.57	206.9%	1,229.57	2,650.00	230.4%	1,500.00	
06-4524	Auditorium	-	13.61	-	13.61	-	-	-	
	<b>Expenses</b>	<b>263,143.00</b>	<b>204,906.85</b>	<b>77.9%</b>	<b>(58,236.15)</b>	<b>327,807.73</b>	<b>124.6%</b>	<b>64,664.73</b>	
	<b>Net</b>								
	<b>Dundalk Arena</b>		(0.00)		(0.00)	0.00		0.00	
	<b>Revenues</b>								
01-4520	Libraries	-	-	-	-	-	-	-	
01-4521		-	-	-	-	-	-	-	
	<b>Revenues</b>								
	<b>Expenses</b>								
01-4520	Libraries	480,619.00	460,758.12	95.9%	(19,860.88)	553,299.57	115.1%	72,680.57	
	<b>Expenses</b>	<b>480,619.00</b>	<b>460,758.12</b>	<b>95.9%</b>	<b>(19,860.88)</b>	<b>553,299.57</b>	<b>115.1%</b>	<b>72,680.57</b>	
	<b>Net</b>								
	<b>Library</b>	<b>480,619.00</b>	<b>460,758.12</b>	<b>95.9%</b>	<b>(19,860.88)</b>	<b>553,299.57</b>	<b>115.1%</b>	<b>72,680.57</b>	

Staff Report FIN2025-015 2025 Budget  
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Account	Description	2024		Budget to Projected Variance		2025		Budget to Budget Variance	
		Budget	Projected	%	\$	Budget	%	\$	
<b>Fund 7: Library</b>									
<b>Revenues</b>									
07-5520	Management	470,226.00	446,779.97	95.0%	(23,446.03)	527,892.37	112.3%	57,666.37	
	<b>Revenues</b>	470,226.00	446,779.97	95.0%	(23,446.03)	527,892.37	112.3%	57,666.37	
<b>Expenses</b>									
07-5519	Library Board	2,866.00	2,500.00	87.2%	(366.00)	2,870.00	100.1%	4.00	
07-5521	Admin	448,744.00	425,889.97	94.9%	(22,854.03)	491,715.37	109.6%	42,971.37	
07-5522	Maintenance	29,110.00	18,390.00	63.2%	(10,720.00)	33,307.00	114.4%	4,197.00	
	<b>Expenses</b>	480,720.00	446,779.97	92.9%	(33,940.03)	527,892.37	109.8%	47,172.37	
	<b>Net</b>								
	<b>Library</b>	10,494.00	-	0.0%	(10,494.00)	0.00	0.0%	(10,494.00)	
	Library Wages	289,392.00	288,070.00	99.5%	(1,322.00)	303,818.00	105.0%	14,426.00	
	Library Benefits	89,712.00	80,030.00	89.2%	(9,682.00)	94,183.00	105.0%	4,471.00	
	Library Wages & Benefits	379,104.00	368,100.00	97.1%	(11,004.00)	398,001.00	105.0%	18,897.00	
<b>Planning and Economic Development</b>									
<b>Revenues</b>									
01-5010	Planning & Zoning	172,907.00	195,446.48	113.0%	22,539.48	172,907.00	100.0%	-	
	<b>Revenues</b>	172,907.00	195,446.48	113.0%	22,539.48	172,907.00	100.0%	-	
<b>Expenses</b>									
01-5005	Committee of Adjustment	11,950.00	2,429.57	20.3%	(9,520.43)	6,450.00	54.0%	(5,500.00)	
01-5010	Planning & Zoning	342,773.00	414,288.60	120.9%	71,515.60	427,812.74	124.8%	85,039.74	
	<b>Expenses</b>	354,723.00	416,718.17	117.5%	61,995.17	434,262.74	122.4%	79,539.74	
	<b>Net</b>								
	<b>Planning</b>	181,816.00	221,271.69	121.7%	39,455.69	261,355.74	143.7%	79,539.74	
<b>Revenues</b>									
01-5020	Eco Industrial Park	1,200,000.00	7,100.00	0.6%	(1,192,900.00)	-	0.0%	(1,200,000.00)	
	<b>Revenues</b>	1,200,000.00	7,100.00	0.6%	(1,192,900.00)	-	0.0%	(1,200,000.00)	
<b>Expenses</b>									
01-5020	Eco Industrial Park	1,200,000.00	32,074.37	2.7%	(1,167,925.63)	20,000.00	1.7%	(1,180,000.00)	
01-5021	Road to Hwy #10	-	-	-	-	-	-	-	
01-5030		-	-	-	-	-	-	-	
	<b>Expenses</b>	1,200,000.00	32,074.37	2.7%	(1,167,925.63)	20,000.00	1.7%	(1,180,000.00)	
	<b>Net</b>								
	<b>Industrial Land</b>	-	24,974.37		24,974.37	20,000.00		20,000.00	
<b>Revenues</b>									
	<b>Revenues</b>	-	-		-	-		-	
<b>Expenses</b>									
	<b>Expenses</b>	-	-		-	-		-	
	<b>Net</b>								
	<b>Agriculture</b>	-	-		-	-		-	
<b>Revenues</b>									
01-7000	Economic Development	45,000.00	31,569.00	70.2%	(13,431.00)	45,000.00	100.0%	-	
	<b>Revenues</b>	45,000.00	31,569.00	70.2%	(13,431.00)	45,000.00	100.0%	-	
<b>Expenses</b>									
01-7000	Economic Development	186,485.00	178,614.72	95.8%	(7,870.28)	248,565.70	133.3%	62,080.70	
	<b>Expenses</b>	186,485.00	178,614.72		(7,870.28)	248,565.70		62,080.70	
	<b>Net</b>								
01-7000	Economic Development	141,485.00	147,045.72		5,560.72	203,565.70		62,080.70	
	<b>Economic Development</b>	141,485.00	147,045.72		5,560.72	203,565.70		62,080.70	
	<b>Total</b>	11,486,493.79	11,607,716.19		121,222.40	13,177,723.03		1,691,229.24	
	<b>Surplus / Deficit</b>		161,669.00		161,669.00			-	

Township of Southgate				Does not impact tax rate										Does impact tax rate					
2025 Budget				Project Funding										General Fund Expense					
Description	Prior year unfunded expenditure	Current year expenditure	Total expenditure requiring funding	Contribution from Unrestricted Reserves	Contribution from Restricted Reserves	Grants	Donations	Sale of Assets	Debt Issuance	Future year funding	Comment	Sub-total	Transfer to Capital Fund	Transfer to Reserves	Debt Repayment	Debt Interest	Current Year Taxation / Rates	Prior Year Taxation / Rates	
Taxation Funded	\$ 1,194,891	\$ 19,238,189	\$ 20,423,080	\$ 5,834,449	\$ 861,432	\$ 594,870	\$ 2,792,542	\$ 13,000	\$ -	\$ 7,812,000		\$ 17,908,293	\$ 2,514,787	\$ 686,056	\$ 649,736	\$ 222,952	\$ 4,073,531	\$ 3,435,378	18.6%
Non-Taxation Funded	\$ -	\$ 5,402,057	\$ 5,402,057	\$ 353,226	\$ 2,011,220	\$ 3,462,139	\$ -	\$ -	\$ -	\$ -		\$ 5,826,585	\$ (424,528)	\$ -	\$ 347,148	\$ 77,380	\$ -	\$ -	
<b>2025</b>	<b>\$ 1,194,891</b>	<b>\$ 24,640,246</b>	<b>\$ 25,825,137</b>	<b>\$ 6,187,675</b>	<b>\$ 2,872,652</b>	<b>\$ 4,057,009</b>	<b>\$ 2,792,542</b>	<b>\$ 13,000</b>	<b>\$ -</b>	<b>\$ 7,812,000</b>		<b>\$ 23,734,878</b>	<b>\$ 2,090,259</b>	<b>\$ 686,056</b>	<b>\$ 996,884</b>	<b>\$ 300,332</b>	<b>\$ 4,073,531</b>	<b>\$ 3,435,378</b>	<b>18.6%</b>
Finance	\$ -	\$ 3,000	\$ 3,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ 3,000	\$ -	\$ -	\$ -	\$ 3,000	\$ 3,000	0.0%
Clerks	\$ -	\$ 23,540	\$ 23,540	\$ 18,200	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ 18,200	\$ 5,340	\$ -	\$ -	\$ -	\$ 5,340	\$ 10,000	-46.6%
Council	\$ -	\$ 3,000	\$ 3,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ 3,000	\$ 21,250	\$ -	\$ -	\$ 24,250	\$ 22,500	7.8%
Administration	\$ -	\$ 145,500	\$ 145,500	\$ 120,000	\$ 20,000	\$ -	\$ -	\$ -	\$ -	\$ -		\$ 140,000	\$ 5,500	\$ 67,460	\$ -	\$ -	\$ 72,960	\$ 72,327	0.9%
Public Health	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Planning	\$ -	\$ 30,000	\$ 30,000	\$ 30,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ 30,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Building	\$ -	\$ 55,000	\$ 55,000	\$ -	\$ 55,000	\$ -	\$ -	\$ -	\$ -	\$ -		\$ 55,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Property Standards	\$ -	\$ 4,500	\$ 4,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ 4,500	\$ -	\$ -	\$ -	\$ 4,500	\$ 17,820	-74.7%
Industrial Land	\$ -	\$ 13,467,540	\$ 13,467,540	\$ 2,904,395	\$ -	\$ -	\$ 2,751,145	\$ -	\$ -	\$ 7,812,000		\$ 13,467,540	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Economic Development	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (167,970)	-100.0%
Fire	\$ 28,896	\$ 71,000	\$ 99,896	\$ 78,896	\$ 10,500	\$ -	\$ -	\$ -	\$ -	\$ -		\$ 89,396	\$ 10,500	\$ 187,332	\$ -	\$ -	\$ 197,832	\$ 223,756	-11.6%
Recreation	\$ -	\$ 268,270	\$ 268,270	\$ 137,000	\$ 128,270	\$ -	\$ -	\$ 3,000	\$ -	\$ -		\$ 268,270	\$ -	\$ 195,500	\$ -	\$ -	\$ 195,500	\$ 195,500	0.0%
Library	\$ -	\$ 37,000	\$ 37,000	\$ -	\$ 15,000	\$ -	\$ -	\$ -	\$ -	\$ -		\$ 15,000	\$ 22,000	\$ 17,215	\$ -	\$ -	\$ 39,215	\$ 35,650	10.0%
Roads	\$ 1,165,995	\$ 4,479,818	\$ 5,635,814	\$ 2,283,950	\$ 310,150	\$ 594,870	\$ 41,397	\$ 10,000	\$ -	\$ -		\$ 3,240,367	\$ 2,395,447	\$ 192,299	\$ 485,135	\$ 220,805	\$ 3,293,686	\$ 2,548,158	29.3%
Solid Waste	\$ -	\$ 640,020	\$ 640,020	\$ 252,008	\$ 322,512	\$ -	\$ -	\$ -	\$ -	\$ -		\$ 574,520	\$ 65,500	\$ -	\$ 164,601	\$ 2,147	\$ 232,248	\$ 469,637	-50.5%
Cemetery	\$ -	\$ 10,000	\$ 10,000	\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ 10,000	\$ -	\$ 5,000	\$ -	\$ -	\$ 5,000	\$ 5,000	0.0%
<b>Sub-total - taxation funded</b>	<b>\$ 1,194,891</b>	<b>\$ 19,238,189</b>	<b>\$ 20,423,080</b>	<b>\$ 5,834,449</b>	<b>\$ 861,432</b>	<b>\$ 594,870</b>	<b>\$ 2,792,542</b>	<b>\$ 13,000</b>	<b>\$ -</b>	<b>\$ 7,812,000</b>		<b>\$ 17,908,293</b>	<b>\$ 2,514,787</b>	<b>\$ 686,056</b>	<b>\$ 649,736</b>	<b>\$ 222,952</b>	<b>\$ 4,073,531</b>	<b>\$ 3,435,378</b>	<b>18.6%</b>
Wastewater	\$ -	\$ 5,214,057	\$ 5,214,057	\$ 3,200	\$ 1,748,718	\$ 3,462,139	\$ -	\$ -	\$ -	\$ -		\$ 5,214,057	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Water	\$ -	\$ 188,000	\$ 188,000	\$ 350,026	\$ 262,502	\$ -	\$ -	\$ -	\$ -	\$ -		\$ 612,528	\$ (424,528)	\$ -	\$ 347,148	\$ 77,380	\$ -	\$ -	
<b>Sub-total - non-taxation funded</b>	<b>\$ -</b>	<b>\$ 5,402,057</b>	<b>\$ 5,402,057</b>	<b>\$ 353,226</b>	<b>\$ 2,011,220</b>	<b>\$ 3,462,139</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>		<b>\$ 5,826,585</b>	<b>\$ (424,528)</b>	<b>\$ -</b>	<b>\$ 347,148</b>	<b>\$ 77,380</b>	<b>\$ -</b>	<b>\$ -</b>	
<b>2025</b>	<b>\$ 1,194,891</b>	<b>\$ 24,640,246</b>	<b>\$ 25,825,137</b>	<b>\$ 6,187,675</b>	<b>\$ 2,872,652</b>	<b>\$ 4,057,009</b>	<b>\$ 2,792,542</b>	<b>\$ 13,000</b>	<b>\$ -</b>	<b>\$ 7,812,000</b>		<b>\$ 23,734,878</b>	<b>\$ 2,090,259</b>	<b>\$ 686,056</b>	<b>\$ 996,884</b>	<b>\$ 300,332</b>	<b>\$ 4,073,531</b>	<b>\$ 3,435,378</b>	<b>18.6%</b>

Attachment 3

Township of Southgate 2025 Budget		General Fund Expense																				
10 yr Capital Plan		Project Funding																				
Description	Prior year unfunded expenditure	Current year expenditure	Total expenditure requiring funding	Contribution from Unrestricted Reserves	Contribution from Restricted Reserves	Grants	Donations	Sale of Assets	Debt Issuance	Future year funding	Comment	Sub-Total Budget	Transfer to Capital Fund	Transfer to Reserves	Debt Repayment	Debt Interest	Current Year Taxation	Prior Year Taxation	Notes	Amount Spent		
<b>Finance</b>																						
<b>2025</b>																						
Technology - Computers #4		\$ 3,000	\$ 3,000									\$ -	\$ 3,000				\$ 3,000					
			\$ -									\$ -	\$ -				\$ -					
			\$ -									\$ -	\$ -				\$ -					
			\$ -									\$ -	\$ -				\$ -					
		<b>Budget</b>	\$ -	\$ 3,000	\$ 3,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,000	\$ -	\$ -	\$ -	\$ 3,000	\$ 3,000		0.0%		
<b>2026</b>																						
Technology - Computers #5		\$ 3,000	\$ 3,000									\$ -	\$ 3,000				\$ 3,000					
			\$ -									\$ -	\$ -				\$ -					
			\$ -									\$ -	\$ -				\$ -					
			\$ -									\$ -	\$ -				\$ -					
		<b>Budget</b>	\$ -	\$ 3,000	\$ 3,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,000	\$ -	\$ -	\$ -	\$ 3,000	\$ 3,000		0.0%		
<b>2027</b>																						
Technology - Computers #6		\$ 3,000	\$ 3,000									\$ -	\$ 3,000				\$ 3,000					
			\$ -									\$ -	\$ -	\$ -			\$ -					
			\$ -									\$ -	\$ -				\$ -					
			\$ -									\$ -	\$ -				\$ -					
		<b>Budget</b>	\$ -	\$ 3,000	\$ 3,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,000	\$ -	\$ -	\$ -	\$ 3,000	\$ 3,000		0.0%		
<b>2028</b>																						
Technology - Computers (Additional #7)		\$ 3,000	\$ 3,000									\$ -	\$ 3,000				\$ 3,000					
Financial System Replacement		\$ 200,000	\$ 200,000	\$ 200,000								\$ 200,000	\$ -	\$ -			\$ -					
			\$ -									\$ -	\$ -				\$ -					
			\$ -									\$ -	\$ -				\$ -					
		<b>Budget</b>	\$ -	\$ 203,000	\$ 203,000	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 200,000	\$ 3,000	\$ -	\$ -	\$ -	\$ 3,000	\$ 3,000		0.0%		
<b>2029</b>																						
Technology - Computers #1		\$ 3,000	\$ 3,000									\$ -	\$ 3,000				\$ 3,000					
			\$ -									\$ -	\$ -				\$ -					
			\$ -									\$ -	\$ -				\$ -					
			\$ -									\$ -	\$ -				\$ -					
		<b>Budget</b>	\$ -	\$ 3,000	\$ 3,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,000	\$ -	\$ -	\$ -	\$ 3,000	\$ 3,000		0.0%		
<b>2030</b>																						
Technology - Computers #2		\$ 3,000	\$ 3,000									\$ -	\$ 3,000				\$ 3,000					
			\$ -									\$ -	\$ -				\$ -					
			\$ -									\$ -	\$ -				\$ -					
			\$ -									\$ -	\$ -				\$ -					
		<b>Budget</b>	\$ -	\$ 3,000	\$ 3,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,000	\$ -	\$ -	\$ -	\$ 3,000	\$ 3,000		0.0%		
<b>2031</b>																						
Technology - Computers #3		\$ 3,000	\$ 3,000									\$ -	\$ 3,000				\$ 3,000					
			\$ -									\$ -	\$ -				\$ -					
			\$ -									\$ -	\$ -				\$ -					
			\$ -									\$ -	\$ -				\$ -					
		<b>Budget</b>	\$ -	\$ 3,000	\$ 3,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,000	\$ -	\$ -	\$ -	\$ 3,000	\$ 3,000		0.0%		
<b>2032</b>																						
Technology - Computers #4		\$ 3,000	\$ 3,000									\$ -	\$ 3,000				\$ 3,000					
			\$ -									\$ -	\$ -				\$ -					
			\$ -									\$ -	\$ -				\$ -					
			\$ -									\$ -	\$ -				\$ -					
		<b>Budget</b>	\$ -	\$ 3,000	\$ 3,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,000	\$ -	\$ -	\$ -	\$ 3,000	\$ 3,000		0.0%		
<b>2033</b>																						
Technology - Computers #5		\$ 3,000	\$ 3,000									\$ -	\$ 3,000				\$ 3,000					
			\$ -									\$ -	\$ -				\$ -					
			\$ -									\$ -	\$ -				\$ -					
			\$ -									\$ -	\$ -				\$ -					
		<b>Budget</b>	\$ -	\$ 3,000	\$ 3,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,000	\$ -	\$ -	\$ -	\$ 3,000	\$ 3,000		0.0%		

Township of Southgate		General Fund Expense																			
2025 Budget		Project Funding																			
10 yr Capital Plan		Project Funding																			
Description	Prior year unfunded expenditure	Current year expenditure	Total expenditure requiring funding	Contribution from Unrestricted Reserves	Contribution from Restricted Reserves	Grants	Donations	Sale of Assets	Debt Issuance	Future year funding	Comment	Sub-Total Budget	Transfer to Capital Fund	Transfer to Reserves	Debt Repayment	Debt Interest	Current Year Taxation	Prior Year Taxation	Notes	Amount Spent	
<b>Finance</b>																					
<b>2034</b>																					
Technology - Computers #6		\$ 3,000	\$ 3,000									\$ -	\$ 3,000				\$ 3,000				
			\$ -									\$ -	\$ -				\$ -				
			\$ -									\$ -	\$ -				\$ -				
			\$ -									\$ -	\$ -				\$ -				
		<b>Budget</b>	\$ -	\$ 3,000	\$ 3,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,000	\$ -	\$ -	\$ -	\$ 3,000	\$ 3,000		0.0%	
<b>2035</b>																					
Technology - Computers #7		\$ 3,000	\$ 3,000									\$ -	\$ 3,000				\$ 3,000				
			\$ -									\$ -	\$ -				\$ -				
			\$ -									\$ -	\$ -				\$ -				
			\$ -									\$ -	\$ -				\$ -				
		<b>Budget</b>	\$ -	\$ 3,000	\$ 3,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,000	\$ -	\$ -	\$ -	\$ 3,000	\$ 3,000		0.0%	
<b>2036</b>																					
Technology - Computers #6		\$ 3,000	\$ 3,000									\$ -	\$ 3,000				\$ 3,000				
			\$ -									\$ -	\$ -				\$ -				
			\$ -									\$ -	\$ -				\$ -				
			\$ -									\$ -	\$ -				\$ -				
		<b>Budget</b>	\$ -	\$ 3,000	\$ 3,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,000	\$ -	\$ -	\$ -	\$ 3,000	\$ 3,000		0.0%	



Township of Southgate																			
2025 Budget																			
10 yr Capital Plan																			
Project Funding																			
General Fund Expense																			
Description	Prior year unfunded expenditure	Current year expenditure	Total expenditure requiring funding	Contribution from Unrestricted Reserves	Contribution from Restricted Reserves	Grants	Donations	Sale of Assets	Debt Issuance	Future year funding	Comment	Sub-Total Budget	Transfer to Capital Fund	Transfer to Reserves	Debt Repayment	Debt Interest	Current Year Taxation	Prior Year Taxation	Notes
<b>Clerks</b>																			
			\$ -	\$ 3,000	\$ 3,000	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,000	\$ -
<b>Budget \$ - \$ 3,000 \$ 3,000 \$ - \$ - \$ - \$ - \$ - \$ - \$ - \$ - \$ - \$ - \$ 3,000 \$ - \$ - \$ - \$ 3,000 \$ -</b>																			
<b>2032</b>																			
			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Budget \$ - \$ - \$ - \$ - \$ - \$ - \$ - \$ - \$ - \$ - \$ - \$ - \$ - \$ - \$ - \$ - \$ - \$ - \$ 3,000 -100.0%</b>																			
<b>2033</b>																			
Replacement laptop		\$ 3,000	\$ 3,000									\$ -	\$ 3,000				\$ 3,000		
			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Budget \$ - \$ 3,000 \$ 3,000 \$ - \$ - \$ - \$ - \$ - \$ - \$ - \$ - \$ - \$ - \$ 3,000 \$ - \$ - \$ - \$ 3,000 \$ -</b>																			
<b>2034</b>																			
			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,000
			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Budget \$ - \$ - \$ - \$ - \$ - \$ - \$ - \$ - \$ - \$ - \$ - \$ - \$ - \$ - \$ - \$ - \$ - \$ - \$ 3,000 -100.0%</b>																			
<b>2035</b>																			
Replacement laptop		\$ 3,000	\$ 3,000									\$ -	\$ 3,000				\$ 3,000		
			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Budget \$ - \$ 3,000 \$ 3,000 \$ - \$ - \$ - \$ - \$ - \$ - \$ - \$ - \$ - \$ - \$ 3,000 \$ - \$ - \$ - \$ 3,000 \$ -</b>																			
<b>2036</b>																			
			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,000
			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Budget \$ - \$ - \$ - \$ - \$ - \$ - \$ - \$ - \$ - \$ - \$ - \$ - \$ - \$ - \$ - \$ - \$ - \$ - \$ 3,000 -100.0%</b>																			





Township of Southgate		General Fund Expense																				
2025 Budget																						
10 yr Capital Plan		Project Funding																				
	Description	Prior year unfunded expenditure	Current year expenditure	Total expenditure requiring funding	Contribution from Unrestricted Reserves	Contribution from Restricted Reserves	Grants	Donations	Sale of Assets	Debt Issuance	Future year funding	Comment	Sub-Total Budget	Transfer to Capital Fund	Transfer to Reserves	Debt Repayment	Debt Interest	Current Year Taxation	Prior Year Taxation	Notes	Amount Spent	
<b>Council</b>																						
<b>Budget</b>		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 19,000	\$ -	\$ -	\$ 19,000	0.0%
<b>2033</b>																						
Technology - Council - 5 Laptops			\$ 17,000	\$ 17,000									\$ -	\$ 17,000				\$ 17,000				
Cont to Res - Election				\$ -									\$ -	\$ -	\$ 15,000			\$ 15,000				
				\$ -									\$ -	\$ -				\$ -				
<b>Budget</b>		\$ -	\$ 17,000	\$ 17,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 17,000	\$ 15,000	\$ -	\$ -	\$ 32,000	\$ 19,000		68.4%	
<b>2034</b>																						
Cont to Res - Replacement laptops				\$ -									\$ -	\$ -	\$ 4,000			\$ 4,000				
Cont to Res - Election				\$ -									\$ -	\$ -	\$ 15,000			\$ 15,000				
Elections			\$ 50,000	\$ 50,000									\$ -	\$ 50,000				\$ 50,000				
				\$ -									\$ -	\$ -				\$ -				
<b>Budget</b>		\$ -	\$ 50,000	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 50,000	\$ 19,000	\$ -	\$ -	\$ 69,000	\$ 32,000		115.6%	
<b>2035</b>																						
Cont to Res - Replacement laptops				\$ -									\$ -	\$ -	\$ 4,000			\$ 4,000				
Cont to Res - Election				\$ -									\$ -	\$ -	\$ 17,500			\$ 17,500				
				\$ -									\$ -	\$ -				\$ -				
<b>Budget</b>		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 21,500	\$ -	\$ -	\$ 21,500	\$ 69,000		-68.8%	
<b>2036</b>																						
Cont to Res - Replacement laptops				\$ -									\$ -	\$ -	\$ 4,000			\$ 4,000				
Cont to Res - Election				\$ -									\$ -	\$ -	\$ 17,500			\$ 17,500				
				\$ -									\$ -	\$ -				\$ -				
<b>Budget</b>		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 21,500	\$ -	\$ -	\$ 21,500	\$ 21,500		0.0%	

Attachment 3

Township of Southgate		General Fund Expense																		
2025 Budget		Project Funding																		
10 yr Capital Plan																				
Description	Prior year unfunded expenditure	Current year expenditure	Total expenditure requiring funding	Contribution from Unrestricted Reserves	Contribution from Restricted Reserves	Grants	Donations	Sale of Assets	Debt Issuance	Future year funding	Comment	Sub-Total Budget	Transfer to Capital Fund	Transfer to Reserves	Debt Repayment	Debt Interest	Current Year Taxation	Prior Year Taxation	Notes	
<b>Administration</b>																				
<b>2025</b>																				
1051	Technology - Computers	\$ 3,000	\$ 3,000									\$ -	\$ 3,000				\$ 3,000			
1052	Office Furniture/Equipment	\$ 2,500	\$ 2,500									\$ -	\$ 2,500				\$ 2,500			
	Contrib to Infrastructure Res		\$ -									\$ -	\$ -	\$ 67,460			\$ 67,460			
	Multi-use Facilities Master Plan	\$ 80,000	\$ 80,000	\$ 60,000	\$ 20,000	Bldg Res						\$ 80,000	\$ -				\$ -			
	Master Service Delivery Review	\$ -	\$ 60,000	\$ 60,000	\$ 60,000							\$ 60,000	\$ -				\$ -			
			\$ -									\$ -	\$ -				\$ -			
			\$ -									\$ -	\$ -				\$ -			
			\$ -									\$ -	\$ -				\$ -			
			\$ -									\$ -	\$ -				\$ -			
	<b>Budget</b>	\$ -	\$ 145,500	\$ 145,500	\$ 120,000	\$ 20,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 140,000	\$ 5,500	\$ 67,460	\$ -	\$ -	\$ 72,960	\$ 72,327	0.9%	
<b>2026</b>																				
	Technology - Computers	\$ 5,000	\$ 5,000									\$ -	\$ 5,000				\$ 5,000			
	Office Furniture/Equipment	\$ 2,500	\$ 2,500									\$ -	\$ 2,500				\$ 2,500			
	Contrib to Infrastructure Res													\$ 100,000			\$ 100,000			
																	\$ -			
			\$ -									\$ -	\$ -				\$ -			
	<b>Budget</b>	\$ -	\$ 7,500	\$ 7,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7,500	\$ 100,000	\$ -	\$ -	\$ 107,500	\$ 72,960	47.3%	
<b>2027</b>																				
	Technology - Computers	\$ 5,000	\$ 5,000									\$ -	\$ 5,000				\$ 5,000			
	Office Furniture/Equipment	\$ 2,500	\$ 2,500									\$ -	\$ 2,500				\$ 2,500			
	Contrib to Infrastructure Res		\$ -									\$ -	\$ -				\$ -			
	Administrative Building	\$ 15,000,000	\$ 15,000,000	\$ 655,137					\$ 14,344,863	20 year, 4%		\$ 15,000,000	\$ 0	\$ 100,000			\$ 100,000			
	<b>Budget</b>	\$ -	\$ 15,007,500	\$ 15,007,500	\$ 655,137	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 15,000,000	\$ 7,500	\$ 100,000	\$ -	\$ -	\$ 107,500	\$ 107,500	0.0%	
<b>2028</b>																				
	Technology - Computers	\$ 5,000	\$ 5,000									\$ -	\$ 5,000				\$ 5,000			
	Office Furniture/Equipment	\$ 2,500	\$ 2,500									\$ -	\$ 2,500				\$ 2,500			
	Contrib to Infrastructure Res		\$ -									\$ -	\$ -				\$ -			
	Debt P&I - Admin Building		\$ -									\$ -	\$ -	\$ 479,729	\$ 569,045		\$ 1,048,774			
	<b>Budget</b>	\$ -	\$ 7,500	\$ 7,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7,500	\$ -	\$ 479,729	\$ 569,045	\$ 1,056,274	\$ 107,500	882.6%	
<b>2029</b>																				
	Technology - Computers	\$ 5,000	\$ 5,000									\$ -	\$ 5,000				\$ 5,000			
	Office Furniture/Equipment	\$ 2,500	\$ 2,500									\$ -	\$ 2,500				\$ 2,500			
	Contrib to Infrastructure Res		\$ -									\$ -	\$ -				\$ -			
	Debt P&I - Admin Building		\$ -									\$ -	\$ -	\$ 499,110	\$ 549,664		\$ 1,048,774			
	<b>Budget</b>	\$ -	\$ 7,500	\$ 7,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7,500	\$ -	\$ 499,110	\$ 549,664	\$ 1,056,274	\$ 1,056,274	0.0%	
<b>2030</b>																				
	Technology - Computers	\$ 5,000	\$ 5,000									\$ -	\$ 5,000				\$ 5,000			
	Office Furniture/Equipment	\$ 2,500	\$ 2,500									\$ -	\$ 2,500				\$ 2,500			
	Contrib to Infrastructure Res		\$ -									\$ -	\$ -	\$ 105,627			\$ 105,627			
	Debt P&I - Admin Building		\$ -									\$ -	\$ -	\$ 519,274	\$ 529,500		\$ 1,048,774			
	<b>Budget</b>	\$ -	\$ 7,500	\$ 7,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7,500	\$ 105,627	\$ 519,274	\$ 529,500	\$ 1,161,901	\$ 1,056,274	10.0%	
<b>2031</b>																				
	Technology - Computers	\$ 5,000	\$ 5,000									\$ -	\$ 5,000				\$ 5,000			
	Office Furniture/Equipment	\$ 2,500	\$ 2,500									\$ -	\$ 2,500				\$ 2,500			
	Contrib to Infrastructure Res		\$ -									\$ -	\$ -	\$ 221,817			\$ 221,817			
	Debt P&I - Admin Building		\$ -									\$ -	\$ -	\$ 540,253	\$ 508,521		\$ 1,048,774			
	<b>Budget</b>	\$ -	\$ 7,500	\$ 7,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7,500	\$ 221,817	\$ 540,253	\$ 508,521	\$ 1,278,091	\$ 1,161,901	10.0%	
<b>2032</b>																				
	Contrib to Infrastructure Res		\$ -									\$ -	\$ -	\$ 357,126			\$ 357,126			
	Debt P&I - Admin Building		\$ -									\$ -	\$ -	\$ 584,787	\$ 463,987		\$ 1,048,774			

Township of Southgate		General Fund Expense																		
2025 Budget																				
10 yr Capital Plan		Project Funding																		
Description	Prior year unfunded expenditure	Current year expenditure	Total expenditure requiring funding	Contribution from Unrestricted Reserves	Contribution from Restricted Reserves	Grants	Donations	Sale of Assets	Debt Issuance	Future year funding	Comment	Sub-Total Budget	Transfer to Capital Fund	Transfer to Reserves	Debt Repayment	Debt Interest	Current Year Taxation	Prior Year Taxation	Notes	
<b>Administration</b>																				
<b>Budget</b>		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 357,126	\$ 584,787	\$ 463,987	\$ 1,405,900	\$ 1,278,091	10.0%
<b>2033</b>																				
Technology - Computers			\$ -									\$ -	\$ -				\$ -			
Office Furniture/Equipment			\$ -									\$ -	\$ -				\$ -			
Debt P&I - Admin Building			\$ -								Payment 6 of 20	\$ -	\$ -		\$ 562,079	\$ 486,695	\$ 1,048,774			
<b>Budget</b>		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 562,079	\$ 486,695	\$ 1,048,774	\$ 1,405,900	-25.4%	
<b>2034</b>																				
Technology - Computers			\$ -									\$ -	\$ -				\$ -			
Office Furniture/Equipment			\$ -									\$ -	\$ -				\$ -			
Contrib to Infrastructure Res			\$ -									\$ -	\$ -	\$ 104,877			\$ 104,877			
Debt P&I - Admin Building			\$ -								Payment 7 of 20	\$ -	\$ -		\$ 584,787	\$ 463,987	\$ 1,048,774			
<b>Budget</b>		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 104,877	\$ 584,787	\$ 463,987	\$ 1,153,651	\$ 1,048,774	10.0%	
<b>2035</b>																				
Technology - Computers			\$ -									\$ -	\$ -				\$ -			
Office Furniture/Equipment			\$ -									\$ -	\$ -				\$ -			
Debt P&I - Admin Building			\$ -								Payment 8 of 20	\$ -	\$ -		\$ 608,413	\$ 440,361	\$ 1,048,774			
<b>Budget</b>		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 608,413	\$ 440,361	\$ 1,048,774	\$ 1,153,651	-9.1%	
<b>2036</b>																				
Technology - Computers			\$ -									\$ -	\$ -				\$ -			
Office Furniture/Equipment			\$ -									\$ -	\$ -				\$ -			
Contrib to Infrastructure Res			\$ -									\$ -	\$ -	\$ 104,877			\$ 104,877			
Debt P&I - Admin Building			\$ -								Payment 9 of 20	\$ -	\$ -		\$ 632,993	\$ 415,781	\$ 1,048,774			
<b>Budget</b>		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 104,877	\$ 632,993	\$ 415,781	\$ 1,153,651	\$ 1,048,774	10.0%	





Attachment 3

Township of Southgate		General Fund Expense																			
2025 Budget																					
10 yr Capital Plan		Project Funding																			
Description	Prior year unfunded expenditure	Current year expenditure	Total expenditure requiring funding	Contribution from Unrestricted Reserves	Contribution from Restricted Reserves	Grants	Donations	Sale of Assets	Debt Issuance	Future year funding	Comment	Sub-Total Budget	Transfer to Capital Fund	Transfer to Reserves	Debt Repayment	Debt Interest	Current Year Taxation	Prior Year Taxation	Notes	Amount Spent	
<b>Building</b>																					
<b>2025</b>																					
1402	Replace HEV car	\$ 50,000	\$ 50,000		\$ 50,000							\$ 50,000	\$ -				\$ -				
1405	1 Laptop - DCBO	\$ 3,000	\$ 3,000		\$ 3,000							\$ 3,000	\$ -				\$ -				
1405	1 Tablets - DCBO	\$ 2,000	\$ 2,000		\$ 2,000							\$ 2,000	\$ -				\$ -				
			\$ -									\$ -	\$ -				\$ -				
			\$ -									\$ -	\$ -				\$ -				
	<b>Budget</b>	\$ -	\$ 55,000	\$ 55,000	\$ -	\$ 55,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 55,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
<b>2026</b>																					
	1 Laptop - DCBO if not purchased in 2025	\$ 3,000	\$ 3,000		\$ 3,000							\$ 3,000	\$ -				\$ -				
	1 Tablets - DCBO if not purchased in 2025	\$ 2,000	\$ 2,000									\$ -	\$ 2,000				\$ 2,000				
	Purchase a 4x4		\$ -									\$ -	\$ -				\$ -				
	<b>Budget</b>	\$ -	\$ 5,000	\$ 5,000	\$ -	\$ 3,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,000	\$ 2,000	\$ -	\$ -	\$ -	\$ 2,000	\$ -			
<b>2027</b>																					
	Replace 4x4	\$ 55,000	\$ 55,000		\$ 45,000			\$ 10,000			Unit #320	\$ 55,000	\$ -				\$ -				
	Replace 1 Tablet	\$ 2,000	\$ 2,000									\$ -	\$ 2,000				\$ 2,000				
	Replace 1 Laptop	\$ 3,000	\$ 3,000									\$ -	\$ 3,000				\$ 3,000				
	<b>Budget</b>	\$ -	\$ 60,000	\$ 60,000	\$ -	\$ 45,000	\$ -	\$ -	\$ 10,000	\$ -	\$ -	\$ 55,000	\$ 5,000	\$ -	\$ -	\$ -	\$ 5,000	\$ 2,000	150.0%		
<b>2028</b>																					
	Replace 2 Tablets	\$ 4,000	\$ 4,000									\$ -	\$ 4,000				\$ 4,000				
	Replace 2 Laptops	\$ 6,000	\$ 6,000									\$ -	\$ 6,000				\$ 6,000				
	Replace 4x4	\$ 55,000	\$ 55,000									\$ -	\$ 55,000				\$ 55,000				
	<b>Budget</b>	\$ -	\$ 65,000	\$ 65,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 65,000	\$ -	\$ -	\$ -	\$ 65,000	\$ 5,000	1200.0%		
<b>2029</b>																					
	Replace 2 Laptops	\$ 8,000	\$ 8,000									\$ -	\$ 8,000				\$ 8,000				
	Replace 1 Tablet	\$ 2,000	\$ 2,000									\$ -	\$ 2,000				\$ 2,000				
			\$ -									\$ -	\$ -				\$ -				
	<b>Budget</b>	\$ -	\$ 10,000	\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,000	\$ -	\$ -	\$ -	\$ 10,000	\$ 65,000	-84.6%		
<b>2030</b>																					
	Replace 1 Tablet	\$ 2,000	\$ 2,000									\$ -	\$ 2,000				\$ 2,000				
	Replace 1 Laptop	\$ 3,000	\$ 3,000									\$ -	\$ 3,000				\$ 3,000				
	Purchase Wide Body Scanner	\$ 5,000	\$ 5,000									\$ -	\$ 5,000				\$ 5,000				
	Purchase 1 Laptop & Monitor	\$ 3,500	\$ 3,500									\$ -	\$ 3,500				\$ 3,500				
			\$ -									\$ -	\$ -				\$ -				
	<b>Budget</b>	\$ -	\$ 13,500	\$ 13,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,500	\$ -	\$ -	\$ -	\$ 5,500	\$ 10,000	-45.0%		
<b>2031</b>																					
	Replace 4x4	\$ 55,000	\$ 55,000		\$ 45,000			\$ 10,000			Unit #313	\$ 55,000	\$ -				\$ -				
	Replace 2 Tablets	\$ 4,000	\$ 4,000									\$ -	\$ 4,000				\$ 4,000				
	Replace 2 Laptops	\$ 6,000	\$ 6,000									\$ -	\$ 6,000				\$ 6,000				
	<b>Budget</b>	\$ -	\$ 65,000	\$ 65,000	\$ -	\$ 45,000	\$ -	\$ -	\$ 10,000	\$ -	\$ -	\$ 55,000	\$ 10,000	\$ -	\$ -	\$ -	\$ 10,000	\$ 5,500	81.8%		
<b>2032</b>																					
	Replace 1 Tablet	\$ 2,000	\$ 2,000									\$ -	\$ 2,000				\$ 2,000				
	Replace 2 Laptops	\$ 6,000	\$ 6,000									\$ -	\$ 6,000				\$ 6,000				
	<b>Budget</b>	\$ -	\$ 8,000	\$ 8,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 8,000	\$ -	\$ -	\$ -	\$ 8,000	\$ 10,000	-20.0%		
<b>2033</b>																					
	Replace 4x4	\$ 55,000	\$ 55,000									\$ -	\$ 55,000				\$ 55,000				
	Replace 1 Tablet	\$ 2,000	\$ 2,000									\$ -	\$ 2,000				\$ 2,000				
	Replace 1 Laptop	\$ 3,000	\$ 3,000									\$ -	\$ 3,000				\$ 3,000				
	1 Laptop	\$ 3,000	\$ 3,000									\$ -	\$ 3,000				\$ 3,000				
	<b>Budget</b>	\$ -	\$ 63,000	\$ 63,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 60,000	\$ -	\$ -	\$ -	\$ 60,000	\$ 8,000	650.0%		
<b>2034</b>																					

Township of Southgate		General Fund Expense																			
2025 Budget																					
10 yr Capital Plan		Project Funding																			
Description	Prior year unfunded expenditure	Current year expenditure	Total expenditure requiring funding	Contribution from Unrestricted Reserves	Contribution from Restricted Reserves	Grants	Donations	Sale of Assets	Debt Issuance	Future year funding	Comment	Sub-Total Budget	Transfer to Capital Fund	Transfer to Reserves	Debt Repayment	Debt Interest	Current Year Taxation	Prior Year Taxation	Notes	Amount Spent	
<b>Building</b>																					
Replace 2 Tablets		\$ 4,000	\$ 4,000									\$ -	\$ 4,000				\$ 4,000				
Replace 2 Laptops		\$ 6,000	\$ 6,000									\$ -	\$ 6,000				\$ 6,000				
<b>Budget</b>		\$ -	\$ 10,000	\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,000	\$ -	\$ -	\$ -	\$ 10,000	\$ 60,000	-83.3%		
<b>2035</b>																					
Replace 1 Tablet		\$ 2,000	\$ 2,000									\$ -	\$ 2,000				\$ 2,000				
Replace 2 Laptops		\$ 6,000	\$ 6,000									\$ -	\$ 6,000				\$ 6,000				
<b>Budget</b>		\$ -	\$ 8,000	\$ 8,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 8,000	\$ -	\$ -	\$ -	\$ 8,000	\$ 10,000	-20.0%		
<b>2036</b>																					
Replace 1 Tablet		\$ 2,000	\$ 2,000									\$ -	\$ 2,000				\$ 2,000				
Replace 1 Laptop		\$ 3,000	\$ 3,000									\$ -	\$ 3,000				\$ 3,000				
1 Laptop		\$ 3,000	\$ 3,000									\$ -	\$ 3,000				\$ 3,000				
<b>Budget</b>		\$ -	\$ 8,000	\$ 8,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 8,000	\$ -	\$ -	\$ -	\$ 8,000	\$ 8,000	0.0%		





Township of Southgate 2025 Budget		General Fund Expense																		Notes	Amount Spent
10 yr Capital Plan		Project Funding																			
Description	Prior year unfunded expenditure	Current year expenditure	Total expenditure requiring funding	Contribution from Unrestricted Reserves	Contribution from Restricted Reserves	Grants	Donations	Sale of Assets	Debt Issuance	Future year funding	Comment	Sub-Total Budget	Transfer to Capital Fund	Transfer to Reserves	Debt Repayment	Debt Interest	Current Year Taxation	Prior Year Taxation			
<b>By-Law Enforcement</b>																					
<b>Budget</b>		\$ -	\$ 3,000	\$ 3,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ 3,000	\$ 21,158	\$ -	\$ -	\$ 24,158	\$ 21,962	10.0%		
<b>2032</b>																					
Contr to Infrastructure Res			\$ -									\$ -	\$ -	\$ (28,426)			\$ (28,426)				
Replace 4x4		\$ 55,000	\$ 55,000									\$ -	\$ 55,000				\$ 55,000				
<b>Budget</b>		\$ -	\$ 55,000	\$ 55,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ 55,000	\$ (28,426)	\$ -	\$ -	\$ 26,574	\$ 24,158	10.0%		
<b>2033</b>																					
Contr to Infrastructure Res												\$ -	\$ -	\$ 26,231			\$ 26,231				
Replace 1 laptop		\$ 3,000	\$ 3,000									\$ -	\$ 3,000				\$ 3,000				
<b>Budget</b>		\$ -	\$ 3,000	\$ 3,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ 3,000	\$ 26,231	\$ -	\$ -	\$ 29,231	\$ 26,574	10.0%		
<b>2034</b>																					
Contr to Infrastructure Res												\$ -	\$ -	\$ (25,846)			\$ (25,846)				
Replace 1 laptop		\$ 3,000	\$ 3,000									\$ -	\$ 3,000				\$ 3,000				
Replace 4x4		\$ 55,000	\$ 55,000									\$ -	\$ 55,000				\$ 55,000				
<b>Budget</b>		\$ -	\$ 58,000	\$ 58,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ 58,000	\$ (25,846)	\$ -	\$ -	\$ 32,154	\$ 29,231	10.0%		
<b>2035</b>																					
Contr to Infrastructure Res												\$ -	\$ -	\$ 32,369			\$ 32,369				
Replace laptop		\$ 3,000	\$ 3,000									\$ -	\$ 3,000				\$ 3,000				
<b>Budget</b>		\$ -	\$ 3,000	\$ 3,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ 3,000	\$ 32,369	\$ -	\$ -	\$ 35,369	\$ 32,154	10.0%		
<b>2036</b>																					
Contr to Infrastructure Res												\$ -	\$ -	\$ 35,906			\$ 35,906				
Replace 1 laptop		\$ 3,000	\$ 3,000									\$ -	\$ 3,000				\$ 3,000				
<b>Budget</b>		\$ -	\$ 3,000	\$ 3,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ 3,000	\$ 35,906	\$ -	\$ -	\$ 38,906	\$ 35,369	10.0%		

Township of Southgate 2025 Budget 10 yr Capital Plan													General Fund Expense									
Description	Prior year unfunded expenditure	Current year expenditure	Total expenditure requiring funding	Project Funding										Sub-Total Budget	Transfer to Capital Fund	Transfer to Reserves	Debt Repayment	Debt Interest	Current Year Taxation	Prior Year Taxation	Notes	
				Contribution from Unrestricted Reserves	Contribution from Restricted Reserves	Grants	Donations	Sale of Assets	Debt Issuance	Future year funding	Comment											
<b>Industrial Land</b>																						
<b>2025</b>																						
Part A - Hwy 10 Intersection Improvements		\$ 1,120,000	\$ 1,120,000									\$ 1,120,000	Donation = Flato Contribution	\$ 1,120,000	\$ -				\$ -			
Part B - Hwy 10 to Existing Eco Parkway		\$ 3,012,000	\$ 3,012,000									\$ 3,012,000	Donation = Flato Contribution	\$ 3,012,000	\$ -				\$ -			
Part C - Round-Abouts		\$ 1,380,000	\$ 1,380,000	\$ 690,000				\$ 690,000					Donation = Flato Contribution	\$ 1,380,000	\$ -				\$ -			
Part D - Existing Eco Parkway		\$ 642,000	\$ 642,000	\$ 642,000				\$ -					Donation = Flato Contribution	\$ 642,000	\$ -				\$ -			
Part E - Sanitary Sewers		\$ 837,800	\$ 837,800	\$ 418,900				\$ 418,900					Donation = Flato Contribution	\$ 837,800	\$ -				\$ -			
Part F - Sewage Pumping Station & Forcemain		\$ 3,680,000	\$ 3,680,000									\$ 3,680,000	Donation = Flato Contribution	\$ 3,680,000	\$ -				\$ -			
Part G - Watermain		\$ 1,358,240	\$ 1,358,240	\$ 679,120				\$ 679,120					Donation = Flato Contribution	\$ 1,358,240	\$ -				\$ -			
Part H - Storm Water Management Facility		\$ 1,000,000	\$ 1,000,000	\$ 330,000				\$ 670,000					Donation = Flato Contribution	\$ 1,000,000	\$ -				\$ -			
Part I - Utilities		\$ 437,500	\$ 437,500	\$ 144,375				\$ 293,125					Donation = Flato Contribution	\$ 437,500	\$ -				\$ -			
		\$ -	\$ -	\$ -				\$ -				\$ -		\$ -	\$ -				\$ -			
		\$ -	\$ -	\$ -				\$ -				\$ -		\$ -	\$ -				\$ -			
<b>Budget</b>		\$ 13,467,540	\$ 13,467,540	\$ 2,904,395	\$ -	\$ -	\$ -	\$ 2,751,145	\$ -	\$ -	\$ -	\$ 7,812,000		\$ 13,467,540	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
<b>2026</b>																						
Part A		\$ 1,120,000	\$ 1,120,000	\$ 560,000				\$ 560,000						\$ 1,120,000	\$ -				\$ -			
Part B		\$ 3,012,000	\$ 3,012,000	\$ 1,506,000				\$ 1,506,000						\$ 3,012,000	\$ -				\$ -			
Part C		\$ -	\$ -	\$ -				\$ -						\$ -	\$ -				\$ -			
Part D		\$ -	\$ -	\$ -				\$ -						\$ -	\$ -				\$ -			
Part E		\$ -	\$ -	\$ -				\$ -						\$ -	\$ -				\$ -			
Part F		\$ 3,680,000	\$ 3,680,000					\$ 2,465,600	\$ 1,214,400					\$ 3,680,000	\$ -				\$ -			
Part G		\$ -	\$ -	\$ -				\$ -	\$ -					\$ -	\$ -				\$ -			
Part H		\$ -	\$ -	\$ -				\$ -	\$ -					\$ -	\$ -				\$ -			
Part I		\$ -	\$ -	\$ -				\$ -	\$ -					\$ -	\$ -				\$ -			
		\$ -	\$ -	\$ -				\$ -	\$ -					\$ -	\$ -				\$ -			
		\$ -	\$ -	\$ -				\$ -	\$ -					\$ -	\$ -				\$ -			
<b>Budget</b>		\$ 7,812,000	\$ 7,812,000	\$ 2,066,000	\$ -	\$ -	\$ -	\$ 4,531,600	\$ -	\$ 1,214,400	\$ -	\$ -		\$ 7,812,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
<b>2027</b>																						
		\$ -	\$ -	\$ -				\$ -	\$ -					\$ -	\$ -				\$ -			
		\$ -	\$ -	\$ -				\$ -	\$ -					\$ -	\$ -				\$ -			
<b>Budget</b>		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
<b>2028</b>																						
		\$ -	\$ -	\$ -				\$ -	\$ -					\$ -	\$ -				\$ -			
		\$ -	\$ -	\$ -				\$ -	\$ -					\$ -	\$ -				\$ -			
<b>Budget</b>		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
<b>2029</b>																						
		\$ -	\$ -	\$ -				\$ -	\$ -					\$ -	\$ -				\$ -			
		\$ -	\$ -	\$ -				\$ -	\$ -					\$ -	\$ -				\$ -			
<b>Budget</b>		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
<b>2030</b>																						
		\$ -	\$ -	\$ -				\$ -	\$ -					\$ -	\$ -				\$ -			
		\$ -	\$ -	\$ -				\$ -	\$ -					\$ -	\$ -				\$ -			
<b>Budget</b>		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
<b>2031</b>																						
		\$ -	\$ -	\$ -				\$ -	\$ -					\$ -	\$ -				\$ -			
		\$ -	\$ -	\$ -				\$ -	\$ -					\$ -	\$ -				\$ -			
<b>Budget</b>		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
<b>2032</b>																						
		\$ -	\$ -	\$ -				\$ -	\$ -					\$ -	\$ -				\$ -			
		\$ -	\$ -	\$ -				\$ -	\$ -					\$ -	\$ -				\$ -			
<b>Budget</b>		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
<b>2033</b>																						

Based on the above, costs associated with servicing will be shared 34% to the Township and 66% to Flato. The costs associated with the road and round-about construction are shared 50/50 as the benefit (i.e., traffic connectivity) to the Township goes beyond the development boundary.

Description	Total Cost	Township		Flato	
		Share	Cost	Share	Cost
Part A - Highway 10 Intersection Improvements	\$1,120,000	50%	\$560,000	50%	\$560,000
Part B - Highway 10 to Existing Eco Parkway	\$3,012,000	50%	\$1,506,000	50%	\$1,506,000
Part C - Round-Abouts	\$1,380,000	50%	\$690,000	50%	\$690,000
Part D - Existing Eco Parkway	\$642,000	100%	\$642,000	0%	\$0
Part E - Sanitary Sewers	\$837,800	50%	\$418,900	50%	\$418,900
Part F - Sewage Pumping Station & Forcemain	\$3,680,000	33%	\$1,214,400	67%	\$2,465,600
Part G - Watermain	\$1,358,240	50%	\$679,120	50%	\$679,120
Part H - Storm Water Management Facility	\$1,000,000	33%	\$330,000	67%	\$670,000
Part I - Utilities	\$437,500	33%	\$144,375	67%	\$293,125
<b>Total Estimated Design &amp; Construction Cost (Excluding HST)</b>	<b>\$13,467,540</b>		<b>\$6,184,795</b>		<b>\$7,282,745</b>

The above cost estimates are preliminary, and may change as design progresses or additional specifics become known. Details regarding the cost breakdown are available upon request.

If you have any questions, please contact us.





Attachment 3

Township of Southgate		General Fund Expense																		
2025 Budget																				
10 yr Capital Plan		Project Funding																		
Description	Prior year unfunded expenditure	Current year expenditure	Total expenditure requiring funding	Contribution from Unrestricted Reserves	Contribution from Restricted Reserves	Grants	Donations	Sale of Assets	Debt Issuance	Future year funding	Comment	Sub-Total Budget	Transfer to Capital Fund	Transfer to Reserves	Debt Repayment	Debt Interest	Current Year Taxation	Prior Year Taxation		
<b>Economic Development</b>																				
			\$ -									\$ -	\$ -				\$ -			
			\$ -									\$ -	\$ -				\$ -			
		<b>Budget</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,000	-100.0%
<b>2034</b>																				
	Replacement Laptop		\$ 3,000	\$ 3,000								\$ -	\$ 3,000				\$ 3,000			
			\$ -									\$ -	\$ -				\$ -			
			\$ -									\$ -	\$ -				\$ -			
		<b>Budget</b>	\$ -	\$ 3,000	\$ 3,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,000	\$ -	\$ -	\$ -	\$ -	\$ 3,000	\$ -	
<b>2035</b>																				
			\$ -									\$ -	\$ -				\$ -			
			\$ -									\$ -	\$ -				\$ -			
			\$ -									\$ -	\$ -				\$ -			
		<b>Budget</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,000	-100.0%
<b>2036</b>																				
	Replacement Laptop		\$ 3,000	\$ 3,000								\$ -	\$ 3,000				\$ 3,000			
			\$ -									\$ -	\$ -				\$ -			
			\$ -									\$ -	\$ -				\$ -			
		<b>Budget</b>	\$ -	\$ 3,000	\$ 3,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,000	\$ -	\$ -	\$ -	\$ -	\$ 3,000	\$ -	



Township of Southgate		General Fund Expense																		
2025 Budget																				
10 yr Capital Plan		Project Funding																		
Description	Prior year unfunded expenditure	Current year expenditure	Total expenditure requiring funding	Contribution from Unrestricted Reserves	Contribution from Restricted Reserves	Grants	Donations	Sale of Assets	Debt Issuance	Future year funding	Comment	Sub-Total Budget	Transfer to Capital Fund	Transfer to Reserves	Debt Repayment	Debt Interest	Current Year Taxation	Prior Year Taxation	Notes	
<b>Fire</b>																				
	Contribution to Res (Infrastructure)		\$ -									\$ -	\$ -	\$ 222,694			\$ 222,694			
	Computer	\$ 1,500	\$ 1,500									\$ -	\$ 1,500				\$ 1,500			
			\$ -									\$ -	\$ -		\$ -	\$ -	\$ -			
			\$ -									\$ -	\$ -		\$ -	\$ -	\$ -			
			\$ -									\$ -	\$ -		\$ -	\$ -	\$ -			
			\$ -									\$ -	\$ -		\$ -	\$ -	\$ -			
	<b>Budget</b>	\$ -	\$ 40,620	\$ 40,620	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 40,620	\$ 222,694	\$ -	\$ -	\$ 263,314	\$ 239,377	10.0%	
<b>2029</b>																				
	Bunker Gear/PPE	\$ 15,800	\$ 15,800									\$ -	\$ 15,800	\$ -			\$ 15,800			
	SCBA Cylinders	\$ 14,400	\$ 14,400									\$ -	\$ 14,400	\$ -			\$ 14,400			
	Contribution to Res (Infrastructure)		\$ -									\$ -	\$ -	\$ 259,446			\$ 259,446			
			\$ -									\$ -	\$ -		\$ -	\$ -	\$ -			
			\$ -									\$ -	\$ -		\$ -	\$ -	\$ -			
			\$ -									\$ -	\$ -		\$ -	\$ -	\$ -			
			\$ -									\$ -	\$ -		\$ -	\$ -	\$ -			
	<b>Budget</b>	\$ -	\$ 30,200	\$ 30,200	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 30,200	\$ 259,446	\$ -	\$ -	\$ 289,646	\$ 263,314	10.0%	
<b>2030</b>																				
	Bunker Gear/PPE	\$ 25,690	\$ 25,690									\$ -	\$ 25,690	\$ -			\$ 25,690			
	SCBA Air Pack retrofit	\$ 13,300	\$ 13,300									\$ -	\$ 13,300	\$ -			\$ 13,300			
	SCBA Cylinders	\$ 9,000	\$ 9,000									\$ -	\$ 9,000	\$ -			\$ 9,000			
	Contribution to Res (Infrastructure)		\$ -									\$ -	\$ -	\$ 270,620			\$ 270,620			
			\$ -									\$ -	\$ -		\$ -	\$ -	\$ -			
			\$ -									\$ -	\$ -		\$ -	\$ -	\$ -			
			\$ -									\$ -	\$ -		\$ -	\$ -	\$ -			
			\$ -									\$ -	\$ -		\$ -	\$ -	\$ -			
			\$ -									\$ -	\$ -		\$ -	\$ -	\$ -			
	<b>Budget</b>	\$ -	\$ 47,990	\$ 47,990	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 47,990	\$ 270,620	\$ -	\$ -	\$ 318,610	\$ 289,646	10.0%	
<b>2031</b>																				
	Bunker Gear/PPE	\$ 13,340	\$ 13,340									\$ -	\$ 13,340	\$ -			\$ 13,340			
	Contribution to Res (Infrastructure)		\$ -									\$ -	\$ -	\$ 337,131			\$ 337,131			
			\$ -									\$ -	\$ -		\$ -	\$ -	\$ -			
			\$ -									\$ -	\$ -		\$ -	\$ -	\$ -			
			\$ -									\$ -	\$ -		\$ -	\$ -	\$ -			
			\$ -									\$ -	\$ -		\$ -	\$ -	\$ -			
			\$ -									\$ -	\$ -		\$ -	\$ -	\$ -			
	<b>Budget</b>	\$ -	\$ 13,340	\$ 13,340	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 13,340	\$ 337,131	\$ -	\$ -	\$ 350,471	\$ 318,610	10.0%	
<b>2032</b>																				
	Bunker Gear/PPE	\$ 16,850	\$ 16,850									\$ -	\$ 16,850	\$ -			\$ 16,850			
	Contribution to Res (Infrastructure)		\$ -									\$ -	\$ -	\$ 348,669			\$ 348,669			
	Fire Master Plan	\$ 80,000	\$ 80,000			\$ 60,000	DC					\$ 60,000	\$ 20,000				\$ 20,000			
	Pumper Truck	\$ 815,000	\$ 815,000			\$ 815,000	DC					\$ 815,000	\$ -				\$ -			
			\$ -									\$ -	\$ -		\$ -	\$ -	\$ -			
			\$ -									\$ -	\$ -		\$ -	\$ -	\$ -			
			\$ -									\$ -	\$ -		\$ -	\$ -	\$ -			
			\$ -									\$ -	\$ -		\$ -	\$ -	\$ -			



Township of Southgate		General Fund Expense																		
2025 Budget																				
10 yr Capital Plan		Project Funding																		
Description	Prior year unfunded expenditure	Current year expenditure	Total expenditure requiring funding	Contribution from Unrestricted Reserves	Contribution from Restricted Reserves	Grants	Donations	Sale of Assets	Debt Issuance	Future year funding	Comment	Sub-Total Budget	Transfer to Capital Fund	Transfer to Reserves	Debt Repayment	Debt Interest	Current Year Taxation	Prior Year Taxation	Notes	
<b>Fire</b>																				
<b>Budget</b>		\$ -	\$ 911,850	\$ 911,850	\$ -	\$ 875,000	\$ -	\$ -	\$ -	\$ -		\$ 875,000	\$ 36,850	\$ 348,669	\$ -	\$ -	\$ 385,519	\$ 350,471	10.0%	
<b>2033</b>																				
Bunker Gear/PPE		\$ 10,980	\$ 10,980									\$ -	\$ 10,980	\$ -			\$ 10,980			
Contribution to Res (Infrastructure)			\$ -									\$ -	\$ -	\$ 424,070			\$ 424,070			
Pumper Truck		\$ 815,000	\$ 815,000		\$ 815,000	DC						\$ 815,000	\$ -				\$ -			
			\$ -									\$ -	\$ -		\$ -	\$ -	\$ -			
			\$ -									\$ -	\$ -		\$ -	\$ -	\$ -			
			\$ -									\$ -	\$ -		\$ -	\$ -	\$ -			
<b>Budget</b>		\$ -	\$ 825,980	\$ 825,980	\$ -	\$ 815,000	\$ -	\$ -	\$ -	\$ -		\$ 815,000	\$ -	\$ 424,070	\$ -	\$ -	\$ 424,070	\$ 385,519	10.0%	
<b>2034</b>																				
Bunker Gear/PPE		\$ 16,850	\$ 16,850									\$ -	\$ 16,850	\$ -			\$ 16,850			
Contribution to Res (Infrastructure)			\$ -									\$ -	\$ -	\$ 449,628			\$ 449,628			
Pumper Truck		\$ 815,000	\$ 815,000		\$ 815,000	DC						\$ 815,000	\$ -				\$ -			
			\$ -									\$ -	\$ -		\$ -	\$ -	\$ -			
			\$ -									\$ -	\$ -		\$ -	\$ -	\$ -			
			\$ -									\$ -	\$ -		\$ -	\$ -	\$ -			
<b>Budget</b>		\$ -	\$ 831,850	\$ 831,850	\$ -	\$ 815,000	\$ -	\$ -	\$ -	\$ -		\$ 815,000	\$ 16,850	\$ 449,628	\$ -	\$ -	\$ 466,478	\$ 424,070	10.0%	
<b>2035</b>																				
Bunker Gear/PPE		\$ 10,980	\$ 10,980									\$ -	\$ 10,980	\$ -			\$ 10,980			
Contribution to Res (Infrastructure)			\$ -									\$ -	\$ -	\$ 493,125			\$ 493,125			
Fire Master Plan		\$ 80,000	\$ 80,000		\$ 60,000	DC						\$ 60,000	\$ 20,000				\$ 20,000			
Pumper Truck		\$ 815,000	\$ 815,000		\$ 815,000	DC						\$ 815,000	\$ -				\$ -			
			\$ -									\$ -	\$ -		\$ -	\$ -	\$ -			
			\$ -									\$ -	\$ -		\$ -	\$ -	\$ -			
			\$ -									\$ -	\$ -		\$ -	\$ -	\$ -			
<b>Budget</b>		\$ -	\$ 905,980	\$ 905,980	\$ -	\$ 875,000	\$ -	\$ -	\$ -	\$ -		\$ 875,000	\$ 20,000	\$ 493,125	\$ -	\$ -	\$ 513,125	\$ 466,478	10.0%	
<b>2036</b>																				
Bunker Gear/PPE		\$ 16,850	\$ 16,850									\$ -	\$ 16,850	\$ -			\$ 16,850			
Contribution to Res (Infrastructure)			\$ -									\$ -	\$ -	\$ 547,588			\$ 547,588			
Pumper Truck		\$ 815,000	\$ 815,000		\$ 815,000	DC						\$ 815,000	\$ -				\$ -			
			\$ -									\$ -	\$ -		\$ -	\$ -	\$ -			
			\$ -									\$ -	\$ -		\$ -	\$ -	\$ -			
			\$ -									\$ -	\$ -		\$ -	\$ -	\$ -			
<b>Budget</b>		\$ -	\$ 831,850	\$ 831,850	\$ -	\$ 815,000	\$ -	\$ -	\$ -	\$ -		\$ 815,000	\$ 16,850	\$ 547,588	\$ -	\$ -	\$ 564,438	\$ 513,125	10.0%	

Attachment 3

Township of Southgate		General Fund Expense																		Notes
2025 Budget																				
10 yr Capital Plan		Project Funding																		
Description	Prior year unfunded expenditure	Current year expenditure	Total expenditure requiring funding	Contribution from Unrestricted Reserves	Contribution from Restricted Reserves	Grants	Donations	Sale of Assets	Debt Issuance	Future year funding	Comment	Sub-Total Budget	Transfer to Capital Fund	Transfer to Reserves	Debt Repayment	Debt Interest	Current Year Taxation	Prior Year Taxation	Notes	
<b>Recreation</b>																				
<b>2025</b>																				
			\$ -									\$ -	\$ -	\$ 10,000			\$ 10,000			
			\$ -									\$ -	\$ -	\$ 185,500			\$ 185,500			
6025	Kubota Tractor Replacement	\$ 45,000	\$ 45,000	\$ 42,000				\$ 3,000			Deferred per Kevin 01-12-24 from 2024	\$ 45,000	\$ -				\$ -			
6002	Swinton Park Accessibility - AODA Requirements		\$ -									\$ -	\$ -				\$ -			
6015?	Sports Field Development - Study	\$ 100,000	\$ 100,000		\$ 100,000	DCs						\$ 100,000	\$ -				\$ -			
6223	MacIntyre Building Accessibility - Doors - AODA Requirements	\$ 28,270	\$ 28,270		\$ 28,270						Amount Zeros MacIntyre Reserve Fund									
	Arena Accessibility - AODA Requirements	\$ 15,000	\$ 15,000	\$ 15,000								\$ 15,000	\$ -				\$ -			
	Playground Mulch	\$ 5,000	\$ 5,000	\$ 5,000								\$ 5,000	\$ -				\$ -			
	CO2 Upgrades Arena	\$ 25,000	\$ 25,000	\$ 25,000								\$ 25,000	\$ -				\$ -			
	Recreation Master Plan	\$ 50,000	\$ 50,000	\$ 50,000								\$ 50,000	\$ -				\$ -			
			\$ -									\$ -	\$ -				\$ -			
			\$ -									\$ -	\$ -				\$ -			
	<b>Budget</b>	\$ -	\$ 268,270	\$ 268,270	\$ 137,000	\$ 128,270	\$ -	\$ -	\$ 3,000	\$ -	\$ -	\$ 240,000	\$ -	\$ 195,500	\$ -	\$ -	\$ 195,500	\$ 195,500	0.0%	
<b>2026</b>																				
	Rural Recreation Reserve		\$ -									\$ -	\$ -	\$ 10,000			\$ 10,000			
	Recreation Infrastructure Reserve		\$ -									\$ -	\$ -	\$ 185,500			\$ 185,500			
	Sports Field Development	\$ 300,000	\$ 300,000		\$ 300,000	DCs						\$ 300,000	\$ -				\$ -			
	<b>Budget</b>	\$ -	\$ 300,000	\$ 300,000	\$ -	\$ 300,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 300,000	\$ -	\$ 195,500	\$ -	\$ -	\$ 195,500	\$ 195,500	0.0%	
<b>2027</b>																				
	Rural Recreation Reserve		\$ -									\$ -	\$ -	\$ 10,000			\$ 10,000			
	Recreation Infrastructure Reserve		\$ -									\$ -	\$ -	\$ 121,500			\$ 121,500			
	Sports Field Development	\$ 300,000	\$ 300,000		\$ 300,000	DCs						\$ 300,000	\$ -				\$ -			
	Second Zero Turn Mower	\$ 30,000	\$ 30,000		\$ 30,000	DCs						\$ 30,000	\$ -				\$ -			
	Arena Structural Upgrades	\$ 100,000	\$ 100,000	\$ 100,000								\$ 100,000	\$ -				\$ -			
			\$ -									\$ -	\$ -				\$ -			
	<b>Budget</b>	\$ -	\$ 430,000	\$ 430,000	\$ 100,000	\$ 330,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 430,000	\$ -	\$ 131,500	\$ -	\$ -	\$ 131,500	\$ 195,500	-32.7%	
<b>2028</b>																				
	Rural Recreation Reserve		\$ -									\$ -	\$ -	\$ 10,000			\$ 10,000			
	Recreation Infrastructure Reserve		\$ -									\$ -	\$ -				\$ -			
	Community Centre Facility	\$ 12,000,000	\$ 12,000,000	\$ 307,000	\$ 622,500	\$ 4,000,000			\$ 7,070,500		5% for 20 years	\$ 12,000,000	\$ -				\$ -			
	Splash Pad	\$ 200,000	\$ 200,000	\$ 100,000	\$ 100,000	DCs						\$ 200,000	\$ -		\$ -	\$ -	\$ -			
	Sports Field Development	\$ 500,000	\$ 500,000			DCs						\$ -	\$ 500,000				\$ 500,000			
			\$ -									\$ -	\$ -				\$ -			
	<b>Budget</b>	\$ -	\$ 12,700,000	\$ 12,700,000	\$ 407,000	\$ 722,500	\$ 4,000,000	\$ -	\$ -	\$ 7,070,500	\$ -	\$ 12,200,000	\$ 500,000	\$ 10,000	\$ -	\$ -	\$ 510,000	\$ 131,500	287.8%	
<b>2029</b>																				
	Rural Recreation Reserve		\$ -									\$ -	\$ -	\$ 10,000			\$ 10,000			
	Recreation Infrastructure Reserve		\$ -									\$ -	\$ -				\$ -			
	Parkland Development and Amenities		\$ -									\$ -	\$ -				\$ -			
	Debt P&I - Community Centre Facility		\$ -								Payment 1 of 20	\$ -	\$ -	\$ 212,421	\$ 350,903	\$ 563,324				
			\$ -									\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			
			\$ -									\$ -	\$ -				\$ -			
			\$ -									\$ -	\$ -				\$ -			
	<b>Budget</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,000	\$ 212,421	\$ 350,903	\$ 573,324	\$ 510,000	12.4%	

Attachment 3

Township of Southgate		General Fund Expense																		Notes
2025 Budget		Project Funding																		Notes
10 yr Capital Plan		Project Funding																		Notes
Description	Prior year unfunded expenditure	Current year expenditure	Total expenditure requiring funding	Contribution from Unrestricted Reserves	Contribution from Restricted Reserves	Grants	Donations	Sale of Assets	Debt Issuance	Future year funding	Comment	Sub-Total Budget	Transfer to Capital Fund	Transfer to Reserves	Debt Repayment	Debt Interest	Current Year Taxation	Prior Year Taxation	Notes	
<b>Recreation</b>																				
<b>2030</b>																				
Rural Recreation Reserve			\$ -									\$ -	\$ -	\$ 10,000			\$ 10,000			
Recreation Infrastructure Reserve			\$ -									\$ -	\$ -	\$ 47,600			\$ 47,600			
Parkland Development and Amenities			\$ -									\$ -	\$ -				\$ -			
Debt P&I - Community Centre Facility			\$ -							Payment 2 of 20		\$ -	\$ -		\$ 223,175	\$ 340,149	\$ 563,324			
			\$ -									\$ -	\$ -		\$ -	\$ -	\$ -			
Arena Ice Surface replacement		\$ 2,000,000	\$ 2,000,000									\$ -	\$ 2,000,000				\$ 2,000,000			
			\$ -									\$ -	\$ -				\$ -			
<b>Budget</b>	\$ -	\$ 2,000,000	\$ 2,000,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ 2,000,000	\$ 57,600	\$ 223,175	\$ 340,149	\$ 2,620,924	\$ 573,324	357.1%	
<b>2031</b>																				
Rural Recreation Reserve			\$ -									\$ -	\$ -	\$ 10,000			\$ 10,000			
Recreation Infrastructure Reserve			\$ -									\$ -	\$ -	\$ 100,000			\$ 100,000			
Parkland Development and Amenities			\$ -									\$ -	\$ -				\$ -			
Debt P&I - Community Centre Facility			\$ -							Payment 3 of 20		\$ -	\$ -		\$ 234,474	\$ 328,850	\$ 563,324			
			\$ -									\$ -	\$ -		\$ -	\$ -	\$ -			
			\$ -									\$ -	\$ -		\$ -	\$ -	\$ -			
<b>Budget</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ 110,000	\$ 234,474	\$ 328,850	\$ 673,324	\$ 2,620,924	-74.3%	
<b>2032</b>																				
Rural Recreation Reserve			\$ -									\$ -	\$ -	\$ 10,000			\$ 10,000			
Recreation Infrastructure Reserve			\$ -									\$ -	\$ -	\$ 158,000			\$ 158,000			
Parkland Development and Amenities			\$ -									\$ -	\$ -				\$ -			
Debt P&I - Community Centre Facility			\$ -							Payment 4 of 20		\$ -	\$ -		\$ 246,344	\$ 316,980	\$ 563,324			
			\$ -									\$ -	\$ -		\$ -	\$ -	\$ -			
			\$ -									\$ -	\$ -		\$ -	\$ -	\$ -			
<b>Budget</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ 168,000	\$ 246,344	\$ 316,980	\$ 731,324	\$ 673,324	8.6%	
<b>2033</b>																				
Rural Recreation Reserve			\$ -									\$ -	\$ -	\$ 10,000			\$ 10,000			
Recreation Infrastructure Reserve			\$ -									\$ -	\$ -	\$ 158,000			\$ 158,000			
Debt P&I - Community Centre Facility			\$ -							Payment 5 of 20		\$ -	\$ -		\$ 258,815	\$ 304,509	\$ 563,324			
			\$ -									\$ -	\$ -		\$ -	\$ -	\$ -			
			\$ -									\$ -	\$ -		\$ -	\$ -	\$ -			
<b>Budget</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ 168,000	\$ 258,815	\$ 304,509	\$ 731,324	\$ 731,324	0.0%	
<b>2034</b>																				
Rural Recreation Reserve			\$ -									\$ -	\$ -	\$ 10,000			\$ 10,000			
Recreation Infrastructure Reserve			\$ -									\$ -	\$ -	\$ 158,000			\$ 158,000			
Parkland Development and Amenities			\$ -									\$ -	\$ -				\$ -			
Debt P&I - Community Centre Facility			\$ -							Payment 6 of 20		\$ -	\$ -		\$ 271,917	\$ 291,407	\$ 563,324			
			\$ -									\$ -	\$ -		\$ -	\$ -	\$ -			
			\$ -									\$ -	\$ -		\$ -	\$ -	\$ -			
<b>Budget</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ 168,000	\$ 271,917	\$ 291,407	\$ 731,324	\$ 731,324	0.0%	
<b>2035</b>																				
Rural Recreation Reserve			\$ -									\$ -	\$ -	\$ 10,000			\$ 10,000			
Recreation Infrastructure Reserve			\$ -									\$ -	\$ -	\$ 158,000			\$ 158,000			
Debt P&I - Community Centre Facility			\$ -							Payment 7 of 20		\$ -	\$ -		\$ 285,683	\$ 277,641	\$ 563,324			
Arena Replacement Partnership		\$ 15,000,000	\$ 15,000,000					\$ 15,000,000				\$ 15,000,000	\$ -		\$ -	\$ -	\$ -			
			\$ -									\$ -	\$ -		\$ -	\$ -	\$ -			
			\$ -									\$ -	\$ -		\$ -	\$ -	\$ -			
<b>Budget</b>	\$ -	\$ 15,000,000	\$ 15,000,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 15,000,000		\$ 15,000,000	\$ -	\$ 168,000	\$ 285,683	\$ 277,641	\$ 731,324	\$ 731,324	0.0%	
<b>2036</b>																				

Township of Southgate		General Fund Expense																		
2025 Budget																				
10 yr Capital Plan		Project Funding																		
	Description	Prior year unfunded expenditure	Current year expenditure	Total expenditure requiring funding	Contribution from Unrestricted Reserves	Contribution from Restricted Reserves	Grants	Donations	Sale of Assets	Debt Issuance	Future year funding	Comment	Sub-Total Budget	Transfer to Capital Fund	Transfer to Reserves	Debt Repayment	Debt Interest	Current Year Taxation	Prior Year Taxation	Notes
<b>Recreation</b>																				
	Rural Recreation Reserve			\$ -									\$ -	\$ -	\$ 10,000			\$ 10,000		
	Recreation Infrastructure Reserve			\$ -									\$ -	\$ -	\$ 158,000			\$ 158,000		
	Parkland Development and Amenities			\$ -									\$ -	\$ -				\$ -		
	Debt P&I - Community Centre Facility			\$ -								Payment 8 of 20	\$ -	\$ -		\$ 300,146	\$ 263,178	\$ 563,324		
	Debt P&I - Arena Replacement Partnership			\$ -								Payment 1 of 20	\$ -	\$ -		\$ -	\$ -	\$ -		
				\$ -									\$ -	\$ -				\$ -		
				\$ -									\$ -	\$ -				\$ -		
	<b>Budget</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ 168,000	\$ 300,146	\$ 263,178	\$ 731,324	\$ 731,324	0.0%

Township of Southgate		General Fund Expense																		
2025 Budget																				
10 yr Capital Plan		Project Funding																		
	Description	Prior year unfunded expenditure	Current year expenditure	Total expenditure requiring funding	Contribution from Unrestricted Reserves	Contribution from Restricted Reserves	Grants	Donations	Sale of Assets	Debt Issuance	Future year funding	Comment	Sub-Total Budget	Transfer to Capital Fund	Transfer to Reserves	Debt Repayment	Debt Interest	Current Year Taxation	Prior Year Taxation	Notes
<b>Library</b>																				
<b>2025</b>																				
	Library Collections - Replacement		\$ 12,000	\$ 12,000									\$ -	\$ 12,000				\$ 12,000		
	Library Collections - Growth		\$ 15,000	\$ 15,000		\$ 15,000						DC- Special Collection	\$ 15,000	\$ -				\$ -		
	Computers/e-resources		\$ 5,000	\$ 5,000									\$ -	\$ 5,000				\$ 5,000		
	Furniture/Furnishings		\$ 5,000	\$ 5,000									\$ -	\$ 5,000				\$ 5,000		
	Contr to Reserves- Infrastructure			\$ -									\$ -	\$ -	\$ 17,215			\$ 17,215		
				\$ -									\$ -	\$ -				\$ -		
				\$ -									\$ -	\$ -				\$ -		
				\$ -									\$ -	\$ -				\$ -		
				\$ -									\$ -	\$ -				\$ -		
				\$ -									\$ -	\$ -				\$ -		
				\$ -									\$ -	\$ -				\$ -		
	<b>Budget</b>	\$ -	\$ 37,000	\$ 37,000	\$ -	\$ 15,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 15,000	\$ 22,000	\$ 17,215	\$ -	\$ -	\$ 39,215	\$ 35,650	10.0%
<b>2026</b>																				
	Library Collections - Replacement		\$ 12,500	\$ 12,500									\$ -	\$ 12,500				\$ 12,500		
	Library Collections - Growth		\$ 15,000	\$ 15,000		\$ 15,000						Collection	\$ 15,000	\$ -				\$ -		
	Computers/e-resources		\$ 5,000	\$ 5,000									\$ -	\$ 5,000				\$ 5,000		
	Furniture/Furnishings		\$ 500	\$ 500									\$ -	\$ 500				\$ 500		
	Contr to Reserves- Infrastructure			\$ -									\$ -	\$ -	\$ 25,137			\$ 25,137		
				\$ -									\$ -	\$ -				\$ -		
				\$ -									\$ -	\$ -				\$ -		
				\$ -									\$ -	\$ -				\$ -		
				\$ -									\$ -	\$ -				\$ -		
	<b>Budget</b>	\$ -	\$ 33,000	\$ 33,000	\$ -	\$ 15,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 15,000	\$ 18,000	\$ 25,137	\$ -	\$ -	\$ 43,137	\$ 39,215	10.0%
<b>2027</b>																				
	Library Collections - Replacement		\$ 13,000	\$ 13,000									\$ -	\$ 13,000				\$ 13,000		
	Library Collections - Growth		\$ 15,000	\$ 15,000		\$ 15,000						Collection	\$ 15,000	\$ -				\$ -		
	Computers/e-resources		\$ 5,000	\$ 5,000									\$ -	\$ 5,000				\$ 5,000		
	Furniture/Furnishings		\$ 10,000	\$ 10,000		\$ 8,000						DC	\$ 8,000	\$ 2,000				\$ 2,000		
	Contr to Reserves- Infrastructure			\$ -									\$ -	\$ -	\$ 27,450			\$ 27,450		
				\$ -									\$ -	\$ -				\$ -		
				\$ -									\$ -	\$ -				\$ -		
				\$ -									\$ -	\$ -				\$ -		
	<b>Budget</b>	\$ -	\$ 43,000	\$ 43,000	\$ -	\$ 23,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 23,000	\$ 20,000	\$ 27,450	\$ -	\$ -	\$ 47,450	\$ 43,137	10.0%
<b>2028</b>																				
	Library Collections - Replacement		\$ 13,500	\$ 13,500									\$ -	\$ 13,500				\$ 13,500		
	Library Collections - Growth		\$ 15,000	\$ 15,000		\$ 15,000							\$ 15,000	\$ -				\$ -		
	Computers/e-resources		\$ 5,000	\$ 5,000									\$ -	\$ 5,000				\$ 5,000		
	Furniture/Furnishings		\$ 10,000	\$ 10,000									\$ -	\$ 10,000				\$ 10,000		
	Contr to Reserves- Infrastructure			\$ -									\$ -	\$ -	\$ 23,695			\$ 23,695		
	Expanding space		\$ 345,000	\$ 345,000		\$ 345,000							\$ 345,000	\$ -				\$ -		
				\$ -									\$ -	\$ -				\$ -		
	<b>Budget</b>	\$ -	\$ 388,500	\$ 388,500	\$ -	\$ 360,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 360,000	\$ 28,500	\$ 23,695	\$ -	\$ -	\$ 52,195	\$ 47,450	10.0%
<b>2029</b>																				

Township of Southgate		General Fund Expense																		
2025 Budget																				
10 yr Capital Plan		Project Funding																		
Description	Prior year unfunded expenditure	Current year expenditure	Total expenditure requiring funding	Contribution from Unrestricted Reserves	Contribution from Restricted Reserves	Grants	Donations	Sale of Assets	Debt Issuance	Future year funding	Comment	Sub-Total Budget	Transfer to Capital Fund	Transfer to Reserves	Debt Repayment	Debt Interest	Current Year Taxation	Prior Year Taxation	Notes	
<b>Library</b>																				
Library Collections - Replacement		\$ 14,000	\$ 14,000									\$ -	\$ 14,000				\$ 14,000			
Library Collections - Growth		\$ 15,000	\$ 15,000		\$ 15,000							\$ 15,000	\$ -				\$ -			
Computers/e-resources		\$ 5,000	\$ 5,000									\$ -	\$ 5,000				\$ 5,000			
Furniture/Furnishings			\$ -									\$ -	\$ -				\$ -			
Contr to Reserves- Infrastructure			\$ -									\$ -	\$ -	\$ 38,415			\$ 38,415			
			\$ -									\$ -	\$ -				\$ -			
			\$ -									\$ -	\$ -				\$ -			
<b>Budget</b>	<b>\$ -</b>	<b>\$ 34,000</b>	<b>\$ 34,000</b>	<b>\$ -</b>	<b>\$ 15,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 15,000</b>	<b>\$ 19,000</b>	<b>\$ 38,415</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 57,415</b>	<b>\$ 52,195</b>	<b>10.0%</b>	
<b>2030</b>																				
Library Collections - Replacement		\$ 14,500	\$ 14,500									\$ -	\$ 14,500				\$ 14,500			
Library Collections - Growth		\$ 15,000	\$ 15,000		\$ 15,000							\$ 15,000	\$ -				\$ -			
Computers/e-resources		\$ 5,000	\$ 5,000									\$ -	\$ 5,000				\$ 5,000			
Furniture/Furnishings			\$ -									\$ -	\$ -				\$ -			
Contr to Reserves- Infrastructure			\$ -									\$ -	\$ -	\$ 43,656			\$ 43,656			
			\$ -									\$ -	\$ -				\$ -			
			\$ -									\$ -	\$ -				\$ -			
<b>Budget</b>	<b>\$ -</b>	<b>\$ 34,500</b>	<b>\$ 34,500</b>	<b>\$ -</b>	<b>\$ 15,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 15,000</b>	<b>\$ 19,500</b>	<b>\$ 43,656</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 63,156</b>	<b>\$ 57,415</b>	<b>10.0%</b>	
<b>2031</b>																				
Library Collections - Replacement		\$ 15,000	\$ 15,000									\$ -	\$ 15,000				\$ 15,000			
Library Collections - Growth		\$ 15,000	\$ 15,000		\$ 15,000							\$ 15,000	\$ -				\$ -			
Computers/e-resources		\$ 5,000	\$ 5,000									\$ -	\$ 5,000				\$ 5,000			
Furniture/Furnishings		\$ 1,000	\$ 1,000									\$ -	\$ 1,000				\$ 1,000			
Contr to Reserves- Infrastructure			\$ -									\$ -	\$ -	\$ 48,472			\$ 48,472			
			\$ -									\$ -	\$ -				\$ -			
			\$ -									\$ -	\$ -				\$ -			
<b>Budget</b>	<b>\$ -</b>	<b>\$ 36,000</b>	<b>\$ 36,000</b>	<b>\$ -</b>	<b>\$ 15,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 15,000</b>	<b>\$ 21,000</b>	<b>\$ 48,472</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 69,472</b>	<b>\$ 63,156</b>	<b>10.0%</b>	
<b>2032</b>																				
Library Collections - Replacement		\$ 16,000	\$ 16,000									\$ -	\$ 16,000				\$ 16,000			
Library Collections - Growth		\$ 15,000	\$ 15,000		\$ 15,000							\$ 15,000	\$ -				\$ -			
Computers/e-resources		\$ 5,000	\$ 5,000									\$ -	\$ 5,000				\$ 5,000			
Furniture/Furnishings		\$ 1,000	\$ 1,000									\$ -	\$ 1,000				\$ 1,000			
Contr to Reserves- Infrastructure			\$ -									\$ -	\$ -	\$ 54,419			\$ 54,419			
			\$ -									\$ -	\$ -				\$ -			
			\$ -									\$ -	\$ -				\$ -			
<b>Budget</b>	<b>\$ -</b>	<b>\$ 37,000</b>	<b>\$ 37,000</b>	<b>\$ -</b>	<b>\$ 15,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 15,000</b>	<b>\$ 22,000</b>	<b>\$ 54,419</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 76,419</b>	<b>\$ 69,472</b>	<b>10.0%</b>	
<b>2033</b>																				
Library Collections - Replacement		\$ 17,000	\$ 17,000									\$ -	\$ 17,000				\$ 17,000			
Library Collections - Growth		\$ 15,000	\$ 15,000		\$ 15,000							\$ 15,000	\$ -				\$ -			
Computers/e-resources		\$ 5,000	\$ 5,000									\$ -	\$ 5,000				\$ 5,000			
Furniture/Furnishings		\$ 1,000	\$ 1,000									\$ -	\$ 1,000				\$ 1,000			
Contr to Reserves- Infrastructure			\$ -									\$ -	\$ -	\$ 61,061			\$ 61,061			
			\$ -									\$ -	\$ -				\$ -			
			\$ -									\$ -	\$ -				\$ -			
<b>Budget</b>	<b>\$ -</b>	<b>\$ 38,000</b>	<b>\$ 38,000</b>	<b>\$ -</b>	<b>\$ 15,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 15,000</b>	<b>\$ 23,000</b>	<b>\$ 61,061</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 84,061</b>	<b>\$ 76,419</b>	<b>10.0%</b>	

Township of Southgate		General Fund Expense																		
2025 Budget																				
10 yr Capital Plan		Project Funding																		
	Description	Prior year unfunded expenditure	Current year expenditure	Total expenditure requiring funding	Contribution from Unrestricted Reserves	Contribution from Restricted Reserves	Grants	Donations	Sale of Assets	Debt Issuance	Future year funding	Comment	Sub-Total Budget	Transfer to Capital Fund	Transfer to Reserves	Debt Repayment	Debt Interest	Current Year Taxation	Prior Year Taxation	Notes
<b>Library</b>																				
<b>2034</b>																				
	Library Collections - Replacement		\$ 18,000	\$ 18,000									\$ -	\$ 18,000				\$ 18,000		
	Library Collections - Growth		\$ 15,000	\$ 15,000		\$ 15,000							\$ 15,000	\$ -				\$ -		
	Computers/e-resources		\$ 5,000	\$ 5,000									\$ -	\$ 5,000				\$ 5,000		
	Furniture/Furnishings		\$ 1,000	\$ 1,000									\$ -	\$ 1,000				\$ 1,000		
	Contr to Reserves- Infrastructure			\$ -									\$ -	\$ -	\$ 68,467			\$ 68,467		
				\$ -									\$ -	\$ -				\$ -		
				\$ -									\$ -	\$ -				\$ -		
	<b>Budget</b>	\$ -	\$ 39,000	\$ 39,000	\$ -	\$ 15,000	\$ -	\$ -	\$ -	\$ -	\$ -		\$ 15,000	\$ 24,000	\$ 68,467	\$ -	\$ -	\$ 92,467	\$ 84,061	10.0%
<b>2035</b>																				
	Library Collections - Replacement		\$ 19,000	\$ 19,000									\$ -	\$ 19,000				\$ 19,000		
	Library Collections - Growth		\$ 15,000	\$ 15,000		\$ 15,000							\$ 15,000	\$ -				\$ -		
	Computers/e-resources		\$ 5,000	\$ 5,000									\$ -	\$ 5,000				\$ 5,000		
	Furniture/Furnishings		\$ 1,000	\$ 1,000									\$ -	\$ 1,000				\$ 1,000		
	Contr to Reserves- Infrastructure			\$ -									\$ -	\$ -	\$ 76,714			\$ 76,714		
				\$ -									\$ -	\$ -				\$ -		
				\$ -									\$ -	\$ -				\$ -		
	<b>Budget</b>	\$ -	\$ 40,000	\$ 40,000	\$ -	\$ 15,000	\$ -	\$ -	\$ -	\$ -	\$ -		\$ 15,000	\$ 25,000	\$ 76,714	\$ -	\$ -	\$ 101,714	\$ 92,467	10.0%
<b>2036</b>																				
	Library Collections - Replacement		\$ 19,000	\$ 19,000									\$ -	\$ 19,000				\$ 19,000		
	Library Collections - Growth		\$ 15,000	\$ 15,000		\$ 15,000							\$ 15,000	\$ -				\$ -		
	Computers/e-resources		\$ 5,000	\$ 5,000									\$ -	\$ 5,000				\$ 5,000		
	Furniture/Furnishings		\$ 1,000	\$ 1,000									\$ -	\$ 1,000				\$ 1,000		
	Contr to Reserves- Infrastructure			\$ -									\$ -	\$ -	\$ 86,885			\$ 86,885		
				\$ -									\$ -	\$ -				\$ -		
				\$ -									\$ -	\$ -				\$ -		
	<b>Budget</b>	\$ -	\$ 40,000	\$ 40,000	\$ -	\$ 15,000	\$ -	\$ -	\$ -	\$ -	\$ -		\$ 15,000	\$ 25,000	\$ 86,885	\$ -	\$ -	\$ 111,885	\$ 101,714	10.0%

Attachment 3

Township of Southgate		General Fund Expense																		AMP Condition Rating 2019		Notes
2025 Budget		Project Funding																				
10 yr Capital Plan																						
Description	Prior year unfunded expenditure	Current year expenditure	Total expenditure requiring funding	Contribution from Unrestricted Reserves	Contribution from Restricted Reserves	Grants	Donations	Sale of Assets	Debt Issuance	Future year funding	Comment	Sub-Total Budget	Transfer to Capital Fund	Transfer to Reserves	Debt Repayment	Debt Interest	Current Year Taxation	Prior Year Taxation				
<b>Roads</b>																						
<b>2025</b>																						
<b>2090 - Street Lights:</b>																						
Debt P&I - LED Conversion			\$ -								Payment 6 of 10	\$ -	\$ -		\$ 12,920	\$ 1,516	\$ 14,436					
			\$ -									\$ -	\$ -		\$ -	\$ -	\$ -					
<b>2090 Sub Total Budget</b>		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ 12,920	\$ 1,516	\$ 14,436	\$ 14,437	0.0%			
<b>2511 - Storm Drains:</b>																						
Debt P&I - Main St			\$ -								Payment 6 of 10	\$ -	\$ -		\$ 57,303	\$ 6,724	\$ 64,027					
			\$ -									\$ -	\$ -		\$ -	\$ -	\$ -					
<b>2511 Sub Total Budget</b>		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ 57,303	\$ 6,724	\$ 64,027	\$ 64,028	0.0%			
<b>2525 - Roads:</b>																						
S34 replacement		\$ 200,000	\$ 200,000									\$ -	\$ 200,000				\$ 200,000					
14-G8-19 DST 146,145		\$ 275,000	\$ 275,000									\$ -	\$ 275,000				\$ 275,000					
SGR 24 Micro 71-13 165, 180		\$ 209,000	\$ 209,000									\$ -	\$ 209,000				\$ 209,000					
Ida St south CIP 50mm HL3		\$ 450,000	\$ 450,000		\$ 285,450	CCBF						\$ 285,450	\$ 164,550				\$ 164,550					
26 71-73 CIP 50mm HL3		\$ 225,000	\$ 225,000									\$ -	\$ 225,000				\$ 225,000					
49-G9-04 CIP overlay 50mm		\$ 2,300,000	\$ 2,300,000	\$ 1,755,130		\$ 544,870	OCIF					\$ 2,300,000	\$ -				\$ -					
Main St west pre-design		\$ 47,318	\$ 47,318								\$46,500 + HST Reb	\$ -	\$ 47,318				\$ 47,318					
Dundalk sidewalks		\$ 30,000	\$ 30,000		\$ 24,700	DC						\$ 24,700	\$ 5,300				\$ 5,300					
Hopeville Overhead Door Replacement		\$ 55,000	\$ 55,000									\$ -	\$ 55,000				\$ 55,000					
Roads Infrastructure Reserve		\$ -	\$ -									\$ -	\$ -				\$ -					
Braemore Storm design - 2026?		\$ -	\$ -									\$ -	\$ -				\$ -					
Holstein Sand Shed Replacement		\$ -	\$ -	\$ -								\$ -	\$ -				\$ -					
Osprey St Design Engineering		\$ 50,000	\$ 50,000			\$ 50,000	HECS					\$ 50,000	\$ -				\$ -					
Holstein Pit Studies		\$ 100,000	\$ 90,000									\$ -	\$ 90,000				\$ 90,000					
14-G14-03 DST 216,213		\$ 280,000	\$ 280,000									\$ -	\$ 280,000				\$ 280,000					
Contribution to Reserves		\$ -	\$ -									\$ -	\$ -	\$ 192,299			\$ 192,299					
Debt P&I - Victoria Street Phase 2 (Through CIBC)			\$ -								2025 Payments - 1-Year Term	\$ -	\$ -		\$ 331,227	\$ 171,899	\$ 503,126					
Debt P&I - Victoria Street Phase 1			\$ -								Payment 1 of 10	\$ -	\$ -		\$ 83,685	\$ 40,666	\$ 124,351					
			\$ -									\$ -	\$ -				\$ -					
From 2024 Budget/Underbudgeted Spending			\$ -									\$ -	\$ -				\$ -					
2004 04-41-49 CIP pave 595,325,326		\$ 255,609	\$ 255,609									\$ -	\$ 255,609				\$ 255,609					
2015 15-12-10 CIP pave 50mm HL 4		\$ 390,170	\$ 390,170									\$ -	\$ 390,170				\$ 390,170					
2024 24 13 G14 DST		\$ 53,032	\$ 53,032	\$ 53,032								\$ 53,032	\$ 0				\$ 0					
2026 Road 26 - 41-Homestead		\$ 178,513	\$ 178,513	\$ 178,513								\$ 178,513	\$ -				\$ -					
Developer paid per J. Ellis 01-22-2025 - look into			\$ 41,397	\$ 41,397			\$ 41,397				100% Developer Funded	\$ 41,397	\$ (0)				\$ (0)					
2142 Artemesia Street		\$ 101,698	\$ 101,698	\$ 101,698								\$ 101,698	\$ (0)				\$ (0)					
2157 Ida Street		\$ 79,206	\$ 79,206	\$ 79,206								\$ 79,206	\$ 0				\$ 0					
2304 Pit 22		\$ 66,371	\$ 66,371	\$ 66,371								\$ -	\$ -				\$ -					
			\$ -	\$ -								\$ -	\$ -				\$ -					
<b>2525 Sub Total Budget</b>		\$ 1,165,995	\$ 4,221,318	\$ 5,377,314	\$ 2,233,950	\$ 310,150	\$ 594,870	\$ 41,397	\$ -	\$ -		\$ 3,113,996	\$ 2,196,947	\$ 192,299	\$ 414,912	\$ 212,565	\$ 3,016,723	\$ 2,068,693	45.8%			
<b>2530 - Signs:</b>																						
Signs		\$ 16,500	\$ 16,500									\$ -	\$ 16,500				\$ 16,500					
			\$ -	\$ -								\$ -	\$ -				\$ -					
<b>2530 Sub Total Budget</b>		\$ -	\$ 16,500	\$ 16,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ 16,500	\$ -	\$ -	\$ -	\$ 16,500	\$ 16,000	3.1%			
<b>2560 - Equipment:</b>																						
1 Tandem Plow Truck - 50% 2025, 50% 2026		\$ 215,000	\$ 215,000	\$ 50,000	Winter Maintenance Reserve			\$ -			Unit 114	\$ 50,000	\$ 165,000				\$ 165,000					
Pick up Truck		\$ -	\$ -								Unit 214 - Moved from 2024	\$ -	\$ -				\$ -					
AMI Pavement Edger		\$ 16,000	\$ 16,000					\$ 10,000			Unit 312	\$ 10,000	\$ 6,000				\$ 6,000					
Trackless Angle Broom		\$ 11,000	\$ 11,000									\$ -	\$ 11,000				\$ 11,000					
			\$ -	\$ -								\$ -	\$ -				\$ -					
<b>2560 Sub Total Budget</b>		\$ -	\$ 242,000	\$ 242,000	\$ 50,000	\$ -	\$ -	\$ 10,000	\$ -	\$ -		\$ 60,000	\$ 182,000	\$ -	\$ -	\$ -	\$ 182,000	\$ 385,000	-52.7%			
<b>Budget</b>		\$ 1,165,995	\$ 4,479,818	\$ 5,635,814	\$ 2,283,950	\$ 310,150	\$ 594,870	\$ 41,397	\$ 10,000	\$ -		\$ 3,173,996	\$ 2,395,447	\$ 192,299	\$ 485,135	\$ 220,805	\$ 3,293,686	\$ 2,548,158	29.3%			
<b>2026</b>																						
<b>2090 - Street Lights:</b>																						
Debt P&I - LED Conversion			\$ -								Payment 7 of 10	\$ -	\$ -		\$ 13,226	\$ 1,211	\$ 14,437					
			\$ -									\$ -	\$ -		\$ -	\$ -	\$ -					
			\$ -									\$ -	\$ -		\$ -	\$ -	\$ -					



Attachment 3

Township of Southgate		General Fund Expense																		AMP Condition Rating 2019		Notes
2025 Budget		Project Funding																				
10 yr Capital Plan																						
Description	Prior year unfunded expenditure	Current year expenditure	Total expenditure requiring funding	Contribution from Unrestricted Reserves	Contribution from Restricted Reserves	Grants	Donations	Sale of Assets	Debt Issuance	Future year funding	Comment	Sub-Total Budget	Transfer to Capital Fund	Transfer to Reserves	Debt Repayment	Debt Interest	Current Year Taxation	Prior Year Taxation				
<b>Roads</b>																						
<b>2090 Sub Total Budget</b>		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 13,226	\$ 1,211	\$ 14,437	\$ 14,436	0.0%		
<b>2511 - Storm Drains:</b>																						
Braemore storm works			\$ 149,000	\$ 149,000								\$ -	\$ 149,000				\$ 149,000					
Debt P&I - Main St				\$ -							Payment 7 of 10	\$ -	\$ -		\$ 58,658	\$ 5,370	\$ 64,028					
<b>2511 Sub Total Budget</b>		\$ -	\$ 149,000	\$ 149,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 149,000	\$ -	\$ 58,658	\$ 5,370	\$ 213,028	\$ 64,027	232.7%			
<b>2525 - Roads:</b>																						
Microsurfacing			\$ 100,000	\$ 100,000		\$ 43,374	CCBF					\$ 43,374	\$ 56,626				\$ 56,626					
04 19-15 DST			\$ 200,000	\$ 200,000		\$ 200,000	CCBF					\$ 200,000	\$ -				\$ -					
Main St West Reconstruction & Sidewalks			\$ 1,730,000	\$ 1,730,000	\$ 1,700,000		HST Rebatable		\$ 1,730,000			\$ 1,730,000	\$ -				\$ -					
Roads Infrastructure Reserve				\$ -								\$ -	\$ -	\$ 1,000,000			\$ 1,000,000					
03 08-G9 CIP Pav 50mm			\$ 1,800,000	\$ 1,800,000	\$ 500,000				\$ 1,300,000			\$ 1,800,000	\$ -				\$ -					
S36-SdRd71			\$ 622,500	\$ 622,500								\$ -	\$ 622,500				\$ 622,500					
S125 dual culverts			\$ 200,000	\$ 200,000								\$ -	\$ 200,000				\$ 200,000					
Debt P&I - Victoria Street Phase 2 (Refinance through IO)				\$ -							Payment 1 of 10	\$ -	\$ -		\$ 310,520	\$ 146,328	\$ 456,848					
Debt P&I - Victoria Street Phase 1				\$ -							Payment 2 of 10	\$ -	\$ -		\$ 172,424	\$ 76,278	\$ 248,702					
Bradley/Highpoint			\$ 66,000	\$ 66,000								\$ -	\$ 66,000				\$ 66,000					
Artemesia Townline Proton Station-Hwy 10			\$ 260,000	\$ 260,000								\$ -	\$ 260,000				\$ 260,000					
Osprey St Construction			\$ 5,000,000	\$ 5,000,000		\$ 2,093,750	Housing-Enabling Core Servin		\$ 2,906,250			\$ 5,000,000	\$ -				\$ -					
Debt P&I (2025)				\$ -								\$ -	\$ -				\$ -					
8 11-19 DST			\$ 400,000	\$ 400,000								\$ -	\$ 400,000				\$ 400,000					
<b>2525 Sub Total Budget</b>		\$ -	\$ 10,378,500	\$ 10,378,500	\$ 500,000	\$ 243,374	\$ 2,093,750	\$ -	\$ -	\$ 5,936,250	\$ -	\$ 8,773,374	\$ 1,605,126	\$ 1,000,000	\$ 482,944	\$ 222,606	\$ 3,310,676	\$ 3,016,723	9.7%			
<b>2530 - Signs:</b>																						
Signs			\$ 16,500	\$ 16,500								\$ -	\$ 16,500				\$ 16,500					
<b>2530 Sub Total Budget</b>		\$ -	\$ 16,500	\$ 16,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 16,500	\$ -	\$ -	\$ -	\$ 16,500	\$ 16,500	0.0%			
<b>2560 - Equipment:</b>																						
Plow Truck			\$ 450,000	\$ 450,000				\$ 35,000			Unit 216	\$ 35,000	\$ 415,000				\$ 415,000					
S/A plow truck			\$ 300,000	\$ 300,000				\$ 25,000			Unit 215	\$ 25,000	\$ 275,000				\$ 275,000					
1 Tandem Plow Truck - 50% 2025, 50% 2026			\$ 215,000	\$ 215,000	\$ 50,000		Winter Maintenance Reserve	\$ 30,000				\$ 80,000	\$ 135,000				\$ 135,000					
Pick up Truck - From 2025			\$ 60,000	\$ 60,000				\$ 20,000			Unit 214 - Moved from 2024	\$ 20,000	\$ 40,000				\$ 40,000					
<b>2560 Sub Total Budget</b>		\$ -	\$ 1,025,000	\$ 1,025,000	\$ 50,000	\$ -	\$ -	\$ -	\$ 110,000	\$ -	\$ -	\$ 160,000	\$ 865,000	\$ -	\$ -	\$ -	\$ 865,000	\$ 182,000	375.3%			
<b>Budget</b>		\$ -	\$ 11,569,000	\$ 11,569,000	\$ 550,000	\$ 243,374	\$ 2,093,750	\$ -	\$ 110,000	\$ 5,936,250	\$ -	\$ 8,933,374	\$ 2,635,626	\$ 1,000,000	\$ 554,828	\$ 229,187	\$ 4,419,641	\$ 3,293,686	34.2%			
<b>2027</b>																						
<b>2090 - Street Lights:</b>																						
Debt P&I - LED Conversion				\$ -							Payment 8 of 10	\$ -	\$ -		\$ 13,538	\$ 898	\$ 14,436					
Highpoint drain improvements			\$ 441,400	\$ 441,400		\$ 375,200	DC					\$ 375,200	\$ 66,200				\$ 66,200					
<b>2090 Sub Total Budget</b>		\$ -	\$ 441,400	\$ 441,400	\$ -	\$ 375,200	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 375,200	\$ 66,200	\$ -	\$ 13,538	\$ 898	\$ 80,636	\$ 14,437	458.5%			
<b>2511 - Storm Drains:</b>																						
Dundalk drain cleanout			\$ 20,000	\$ 20,000								\$ -	\$ 20,000				\$ 20,000					
Debt P&I - Main St				\$ -							Payment 8 of 10	\$ -	\$ -		\$ 60,045	\$ 3,983	\$ 64,028					
<b>2511 Sub Total Budget</b>		\$ -	\$ 20,000	\$ 20,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 20,000	\$ -	\$ 60,045	\$ 3,983	\$ 84,028	\$ 213,028	-60.6%			
<b>2525 - Roads:</b>																						
12-21-G8 DST			\$ 180,000	\$ 180,000								\$ -	\$ 180,000				\$ 180,000					
S58 26-G14-07 replace with dual culverts			\$ 250,000	\$ 250,000		\$ 243,374	CCBF					\$ 243,374	\$ 6,626				\$ 6,626					
71-TL-26 CIP overlay 50mm			\$ 1,850,000	\$ 1,850,000	\$ 850,000				\$ 1,000,000			\$ 1,850,000	\$ -				\$ -					
Roads Infrastructure Reserve				\$ -								\$ -	\$ -	\$ 1,250,000			\$ 1,250,000					



Township of Southgate		General Fund Expense																		AMP Condition Rating 2019		Notes
2025 Budget		Project Funding																				
10 yr Capital Plan																						
Description	Prior year unfunded expenditure	Current year expenditure	Total expenditure requiring funding	Contribution from Unrestricted Reserves	Contribution from Restricted Reserves	Grants	Donations	Sale of Assets	Debt Issuance	Future year funding	Comment	Sub-Total Budget	Transfer to Capital Fund	Transfer to Reserves	Debt Repayment	Debt Interest	Current Year Taxation	Prior Year Taxation				
<b>Roads</b>																						
<b>2090 - Street Lights:</b>																						
Debt P&I - LED Conversion			\$ -								Payment 10 of 10	\$ -	\$ -		\$ 14,186	\$ 251	\$ 14,437					
			\$ -									\$ -	\$ -				\$ -					
			\$ -									\$ -	\$ -				\$ -					
<b>2090 Sub Total Budget</b>		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ 14,186	\$ 251	\$ 14,437	\$ 14,436	0.0%			
<b>2511 - Storm Drains:</b>																						
Debt P&I - Main St			\$ -								Payment 10 of 10	\$ -	\$ -		\$ 62,917	\$ 1,111	\$ 64,028					
			\$ -									\$ -	\$ -				\$ -					
			\$ -									\$ -	\$ -				\$ -					
<b>2511 Sub Total Budget</b>		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ 62,917	\$ 1,111	\$ 64,028	\$ 84,028	-23.8%			
<b>2525 - Roads:</b>																						
S114- 04 between 55 & 57		\$ 2,684,000	\$ 2,684,000	\$ 1,500,000	\$ 243,374	CCBF						\$ 1,743,374	\$ 940,626				\$ 940,626					
Stone Hill Rd culvert		\$ 300,000	\$ 300,000									\$ -	\$ 300,000				\$ 300,000					
14 G14-15 CIP 50mm HL3		\$ 1,500,000	\$ 1,500,000									\$ -	\$ 1,500,000				\$ 1,500,000					
06-G109-41 overlay 50mm		\$ 400,000	\$ 400,000									\$ -	\$ 400,000				\$ 400,000					
Proton-Main-Grey		\$ 500,000	\$ 500,000									\$ -	\$ 500,000				\$ 500,000					
Roads Infrastructure Reserve			\$ -									\$ -	\$ -	\$ 500,000			\$ 500,000					
Debt P&I - Victoria Street Phase 2 (Refinance through IO)			\$ -								Payment 4 of 10	\$ -	\$ -		\$ 349,696	\$ 107,152	\$ 456,848					
Debt P&I - Victoria Street Phase 1			\$ -								Payment 5 of 10	\$ -	\$ -		\$ 194,177	\$ 54,525	\$ 248,702					
			\$ -									\$ -	\$ -				\$ -					
<b>2525 Sub Total Budget</b>		\$ -	\$ 5,384,000	\$ 5,384,000	\$ 1,500,000	\$ 243,374	\$ -	\$ -	\$ -	\$ -		\$ 1,743,374	\$ 3,640,626	\$ 500,000	\$ 543,873	\$ 161,677	\$ 4,846,176	\$ 5,375,676	-9.8%			
<b>2530 - Signs:</b>																						
Signs		\$ 17,500	\$ 17,500									\$ -	\$ 17,500				\$ 17,500					
			\$ -									\$ -	\$ -				\$ -					
			\$ -									\$ -	\$ -				\$ -					
<b>2530 Sub Total Budget</b>		\$ -	\$ 17,500	\$ 17,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ 17,500	\$ -	\$ -	\$ -	\$ 17,500	\$ 17,000	2.9%			
<b>2560 - Equipment:</b>																						
Grader		\$ 740,000	\$ 740,000					\$ 30,000			Unit 116	\$ 30,000	\$ 710,000				\$ 710,000					
Plow Truck		\$ 410,000	\$ 410,000					\$ 30,000			Unit 220	\$ 30,000	\$ 380,000				\$ 380,000					
Backhoe		\$ 270,000	\$ 270,000					\$ 25,000			Unit 117	\$ 25,000	\$ 245,000				\$ 245,000					
			\$ -									\$ -	\$ -				\$ -					
			\$ -									\$ -	\$ -				\$ -					
			\$ -									\$ -	\$ -				\$ -					
<b>2560 Sub Total Budget</b>		\$ -	\$ 1,420,000	\$ 1,420,000	\$ -	\$ -	\$ -	\$ 85,000	\$ -	\$ -		\$ 85,000	\$ 1,335,000	\$ -	\$ -	\$ -	\$ 1,335,000	\$ 739,000	80.6%			
<b>Budget</b>		\$ -	\$ 6,821,500	\$ 6,821,500	\$ 1,500,000	\$ 243,374	\$ -	\$ 85,000	\$ -	\$ -		\$ 1,828,374	\$ 4,993,126	\$ 500,000	\$ 620,976	\$ 163,039	\$ 6,277,141	\$ 6,230,140	0.8%			
<b>2030</b>																						
<b>2090 - Street Lights:</b>																						
			\$ -									\$ -	\$ -				\$ -					
			\$ -									\$ -	\$ -				\$ -					
			\$ -									\$ -	\$ -				\$ -					
<b>2090 Sub Total Budget</b>		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 14,437	-100.0%			
<b>2511 - Storm Drains:</b>																						
			\$ -									\$ -	\$ -				\$ -					
			\$ -									\$ -	\$ -				\$ -					
			\$ -									\$ -	\$ -				\$ -					
<b>2511 Sub Total Budget</b>		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 64,028	-100.0%			
<b>2525 - Roads:</b>																						
22-03 Dromore construct pave		\$ 2,376,000	\$ 2,376,000		\$ 1,053,900	DC			\$ 1,322,100			\$ 2,376,000	\$ -				\$ -					
S71 replacement		\$ 716,500	\$ 716,500		\$ 243,374	CCBF						\$ 243,374	\$ 473,126				\$ 473,126					
S128 dual culverts		\$ 200,000	\$ 200,000	\$ 200,000								\$ 200,000	\$ -				\$ -					
Roads Infrastructure Reserve			\$ -									\$ -	\$ -	\$ 1,250,000			\$ 1,250,000					
Debt P&I - Victoria Street Phase 2 (Refinance through IO)			\$ -								Payment 5 of 10	\$ -	\$ -		\$ 363,823	\$ 93,025	\$ 456,848					
Debt P&I - Victoria Street Phase 1			\$ -								Payment 6 of 10	\$ -	\$ -		\$ 202,022	\$ 46,680	\$ 248,702					
Ida G9-22 pave 100mm		\$ 1,000,000	\$ 1,000,000	\$ 1,000,000								\$ 1,000,000	\$ -				\$ -					
<b>2525 Sub Total Budget</b>		\$ -	\$ 4,292,500	\$ 4,292,500	\$ 1,200,000	\$ 1,297,274	\$ -	\$ -	\$ 1,322,100	\$ -		\$ 3,819,374	\$ 473,126	\$ 1,250,000	\$ 565,845	\$ 139,705	\$ 2,428,676	\$ 4,846,176	-49.9%			
<b>2530 - Signs:</b>																						
Signs		\$ 17,500	\$ 17,500									\$ -	\$ 17,500				\$ 17,500					
			\$ -									\$ -	\$ -				\$ -					
			\$ -									\$ -	\$ -				\$ -					
<b>2530 Sub Total Budget</b>		\$ -	\$ 17,500	\$ 17,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ 17,500	\$ -	\$ -	\$ -	\$ 17,500	\$ 17,500	0.0%			



Township of Southgate		General Fund Expense																		AMP Condition Rating 2019		Notes
2025 Budget		Project Funding																				
10 yr Capital Plan																						
Description	Prior year unfunded expenditure	Current year expenditure	Total expenditure requiring funding	Contribution from Unrestricted Reserves	Contribution from Restricted Reserves	Grants	Donations	Sale of Assets	Debt Issuance	Future year funding	Comment	Sub-Total Budget	Transfer to Capital Fund	Transfer to Reserves	Debt Repayment	Debt Interest	Current Year Taxation	Prior Year Taxation				
<b>Roads</b>																						
03-G9-08 CIP overlay 50mm		\$ 1,800,000	\$ 1,800,000	\$ 1,800,000								\$ 1,800,000	\$ -				\$ -					
Debt P&I - Victoria Street Phase 2 (Refinance through IO)			\$ -								Payment 7 of 10	\$ -	\$ -		\$ 393,814	\$ 63,034	\$ 456,848					
Debt P&I - Victoria Street Phase 1			\$ -								Payment 8 of 10	\$ -	\$ -		\$ 218,675	\$ 30,027	\$ 248,702					
			\$ -									\$ -	\$ -		\$ -	\$ -	\$ -					
<b>2525 Sub Total Budget</b>		\$ -	\$ 6,136,500	\$ 6,136,500	\$ 1,800,000	\$ -	\$ -	\$ -	\$ 1,800,000	\$ -		\$ 3,600,000	\$ 2,536,500	\$ 1,000,000	\$ 612,489	\$ 93,061	\$ 4,242,050	\$ 2,710,550		56.5%		
<b>2530 - Signs:</b>																						
Signs		\$ 18,000	\$ 18,000									\$ -	\$ 18,000				\$ 18,000					
			\$ -									\$ -	\$ -				\$ -					
			\$ -									\$ -	\$ -				\$ -					
<b>2530 Sub Total Budget</b>		\$ -	\$ 18,000	\$ 18,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ 18,000	\$ -	\$ -	\$ -	\$ 18,000	\$ 18,000		0.0%		
<b>2560 - Equipment:</b>																						
Sidewalk machine addition		\$ 230,000	\$ 230,000		\$ 190,000	DC						\$ 190,000	\$ 40,000				\$ 40,000					
Single Axel plow truck Dundak addition		\$ 335,000	\$ 335,000		\$ 335,000	DC						\$ 335,000	\$ -				\$ -					
Tandem plow truck		\$ 430,000	\$ 430,000									\$ -	\$ 430,000				\$ 430,000					
			\$ -									\$ -	\$ -				\$ -					
			\$ -									\$ -	\$ -				\$ -					
			\$ -									\$ -	\$ -				\$ -					
<b>2560 Sub Total Budget</b>		\$ -	\$ 995,000	\$ 995,000	\$ -	\$ 525,000	\$ -	\$ -	\$ -	\$ -		\$ 525,000	\$ 470,000	\$ -	\$ -	\$ -	\$ 470,000	\$ 745,000		-36.9%		
<b>Budget</b>		\$ -	\$ 7,149,500	\$ 7,149,500	\$ 1,800,000	\$ 525,000	\$ -	\$ -	\$ -	\$ 1,800,000	\$ -	\$ 4,125,000	\$ 3,024,500	\$ 1,000,000	\$ 612,489	\$ 93,061	\$ 4,730,050	\$ 3,473,550		36.2%		
<b>2033</b>																						
<b>2090 - Street Lights:</b>																						
			\$ -									\$ -	\$ -				\$ -					
			\$ -									\$ -	\$ -				\$ -					
			\$ -									\$ -	\$ -				\$ -					
<b>2090 Sub Total Budget</b>		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			
<b>2511 - Storm Drains:</b>																						
			\$ -									\$ -	\$ -				\$ -					
			\$ -									\$ -	\$ -				\$ -					
			\$ -									\$ -	\$ -				\$ -					
<b>2511 Sub Total Budget</b>		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			
<b>2525 - Roads:</b>																						
14 G8-15 CIP 50mm HL3		\$ 2,700,000	\$ 2,700,000									\$ -	\$ 2,700,000				\$ 2,700,000					
04 15-G8 DST		\$ 600,000	\$ 600,000									\$ -	\$ 600,000				\$ 600,000					
26 47-G23 DST		\$ 400,000	\$ 400,000									\$ -	\$ 400,000				\$ 400,000					
Roads Infrastructure Reserve			\$ -									\$ -	\$ -	\$ 1,500,000			\$ 1,500,000					
			\$ -									\$ -	\$ -				\$ -					
			\$ -									\$ -	\$ -				\$ -					
Debt P&I - Victoria Street Phase 2 (Refinance through IO)			\$ -								Payment 8 of 10	\$ -	\$ -		\$ 409,724	\$ 47,124	\$ 456,848					
Debt P&I - Victoria Street Phase 1			\$ -								Payment 9 of 10	\$ -	\$ -		\$ 227,509	\$ 21,193	\$ 248,702					
			\$ -									\$ -	\$ -				\$ -					
<b>2525 Sub Total Budget</b>		\$ -	\$ 3,700,000	\$ 3,700,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ 3,700,000	\$ 1,500,000	\$ 637,233	\$ 68,317	\$ 5,905,550	\$ 4,242,050		0.392145		
<b>2530 - Signs:</b>																						
Signs			\$ -									\$ -	\$ -				\$ -					
			\$ -									\$ -	\$ -				\$ -					
			\$ -									\$ -	\$ -				\$ -					
<b>2530 Sub Total Budget</b>		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 18,000		-1		
<b>2560 - Equipment:</b>																						
			\$ -									\$ -	\$ -				\$ -					
			\$ -									\$ -	\$ -				\$ -					
Grader		\$ 750,000	\$ 750,000									\$ -	\$ 750,000				\$ 750,000					
Loader Holstein		\$ 300,000	\$ 300,000									\$ -	\$ 300,000				\$ 300,000					
			\$ -									\$ -	\$ -				\$ -					
<b>2560 Sub Total Budget</b>		\$ -	\$ 1,050,000	\$ 1,050,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ 1,050,000	\$ -	\$ -	\$ -	\$ 1,050,000	\$ 470,000		1.234043		
<b>Budget</b>		\$ -	\$ 4,750,000	\$ 4,750,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ 4,750,000	\$ 1,500,000	\$ 637,233	\$ 68,317	\$ 6,955,550	\$ 4,730,050		47.1%		
<b>2034</b>																						
<b>2090 - Street Lights:</b>																						
			\$ -									\$ -	\$ -				\$ -					
			\$ -									\$ -	\$ -				\$ -					
			\$ -									\$ -	\$ -				\$ -					
<b>2090 Sub Total Budget</b>		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			



Township of Southgate		General Fund Expense																		AMP Condition Rating 2019		Notes
2025 Budget		Project Funding																				
10 yr Capital Plan																						
Description	Prior year unfunded expenditure	Current year expenditure	Total expenditure requiring funding	Contribution from Unrestricted Reserves	Contribution from Restricted Reserves	Grants	Donations	Sale of Assets	Debt Issuance	Future year funding	Comment	Sub-Total Budget	Transfer to Capital Fund	Transfer to Reserves	Debt Repayment	Debt Interest	Current Year Taxation	Prior Year Taxation				
<b>Roads</b>																						
			\$ -									\$ -	\$ -				\$ -					
			\$ -									\$ -	\$ -				\$ -					
			\$ -									\$ -	\$ -				\$ -					
			\$ -									\$ -	\$ -				\$ -					
	2560 Sub Total Budget	\$ -	\$ 880,000	\$ 880,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ 880,000	\$ -	\$ -	\$ -	\$ 880,000	\$ 880,000	0			
	<b>Budget</b>	\$ -	\$ 3,898,000	\$ 3,898,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ 3,898,000	\$ -	\$ 565,412	\$ 15,787	\$ 4,479,199	\$ 4,353,550	2.9%			
<b>2036</b>																						
<b>2090 - Street Lights:</b>																						
			\$ -									\$ -	\$ -				\$ -					
			\$ -									\$ -	\$ -				\$ -					
			\$ -									\$ -	\$ -				\$ -					
	<b>2090 Sub Total Budget</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			
<b>2511 - Storm Drains:</b>																						
			\$ -									\$ -	\$ -				\$ -					
			\$ -									\$ -	\$ -				\$ -					
			\$ -									\$ -	\$ -				\$ -					
	<b>2511 Sub Total Budget</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			
<b>2525 - Roads:</b>																						
	24 G14-G23 DST		\$ 1,200,000	\$ 1,200,000								\$ -	\$ 1,200,000				\$ 1,200,000					
	Micro Surface		\$ 250,000	\$ 250,000								\$ -	\$ 250,000				\$ 250,000					
	49 G9-26 CIP 50mm HL3		\$ 2,000,000	\$ 2,000,000								\$ -	\$ 2,000,000				\$ 2,000,000					
			\$ -									\$ -	\$ -	\$ -			\$ -					
			\$ -									\$ -	\$ -				\$ -					
			\$ -									\$ -	\$ -				\$ -					
	Debt P&I - Victoria Street Phase 2 (Refinance through IO)				\$ -						Payment 9 of 10	\$ -	\$ -		\$ -	\$ -	\$ -					
	Debt P&I - Victoria Street Phase 1				\$ -						Payment 10 of 10	\$ -	\$ -		\$ -	\$ -	\$ -					
			\$ -									\$ -	\$ -				\$ -					
	<b>2525 Sub Total Budget</b>	\$ -	\$ 3,450,000	\$ 3,450,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ 3,450,000	\$ -	\$ -	\$ -	\$ 3,450,000	\$ 3,581,199	-3.7%			
<b>2530 - Signs:</b>																						
	Signs		\$ 18,000	\$ 18,000								\$ -	\$ 18,000				\$ 18,000					
			\$ -									\$ -	\$ -				\$ -					
			\$ -									\$ -	\$ -				\$ -					
	<b>2530 Sub Total Budget</b>	\$ -	\$ 18,000	\$ 18,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ 18,000	\$ -	\$ -	\$ -	\$ 18,000	\$ 18,000	0.0%			
<b>2560 - Equipment:</b>																						
	Plow Truck		\$ 500,000	\$ 500,000		\$ 190,000	DC					\$ 190,000	\$ 310,000				\$ 310,000					
	Single Axle		\$ 400,000	\$ 400,000		\$ 335,000	DC					\$ 335,000	\$ 65,000				\$ 65,000					
			\$ -									\$ -	\$ -				\$ -					
			\$ -									\$ -	\$ -				\$ -					
			\$ -									\$ -	\$ -				\$ -					
	<b>2560 Sub Total Budget</b>	\$ -	\$ 900,000	\$ 900,000	\$ -	\$ 525,000	\$ -	\$ -	\$ -	\$ -		\$ 525,000	\$ 375,000	\$ -	\$ -	\$ -	\$ 375,000	\$ 880,000	-57.4%			
	<b>Budget</b>	\$ -	\$ 4,368,000	\$ 4,368,000	\$ -	\$ 525,000	\$ -	\$ -	\$ -	\$ -		\$ 525,000	\$ 3,843,000	\$ -	\$ -	\$ -	\$ 3,843,000	\$ 4,479,199	-14.2%			





Attachment 3

Township of Southgate		General Fund Expense																	
2025 Budget																			
10 yr Capital Plan		Project Funding																	
Description	Prior year unfunded expenditure	Current year expenditure	Total expenditure requiring funding	Contribution from Unrestricted Reserves	Contribution from Restricted Reserves	Grants	Donations	Sale of Assets	Debt Issuance	Future year funding	Comment	Sub-Total Budget	Transfer to Capital Fund	Transfer to Reserves	Debt Repayment	Debt Interest	Current Year Taxation	Prior Year Taxation	
<b>Waste Resources &amp; Diversion</b>																			
Budget		\$ -	\$ 200,000	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 200,000	\$ 43,250	\$ -	\$ -	\$ 243,250	\$ 243,250	0.0%
<b>2029</b>																			
Collection Truck		\$ 550,000	\$ 550,000					\$ 30,000		Unit 219		\$ 30,000	\$ 520,000				\$ 520,000		
Contribution to Infrastructure Reserve - Solid Waste			\$ -									\$ -	\$ -	\$ -			\$ -		
			\$ -									\$ -	\$ -				\$ -		
			\$ -									\$ -	\$ -				\$ -		
			\$ -									\$ -	\$ -				\$ -		
Budget		\$ -	\$ 550,000	\$ 550,000	\$ -	\$ -	\$ -	\$ 30,000	\$ -	\$ -		\$ 30,000	\$ 520,000	\$ -	\$ -	\$ -	\$ 520,000	\$ 243,250	113.8%
<b>2030</b>																			
Contribution to Infrastructure Reserve - Solid Waste			\$ -									\$ -	\$ -	\$ 180,000			\$ 180,000		
Roll Off Truck		\$ 350,000	\$ 350,000					\$ 10,000				\$ 10,000	\$ 340,000				\$ 340,000		
			\$ -									\$ -	\$ -				\$ -		
			\$ -									\$ -	\$ -				\$ -		
			\$ -									\$ -	\$ -				\$ -		
Budget		\$ -	\$ 350,000	\$ 350,000	\$ -	\$ -	\$ -	\$ 10,000	\$ -	\$ -		\$ 10,000	\$ 340,000	\$ 180,000	\$ -	\$ -	\$ 520,000	\$ 520,000	0.0%
<b>2031</b>																			
Contribution to Infrastructure Reserve - Solid Waste			\$ -									\$ -	\$ -	\$ 300,000			\$ 300,000		
Roll Off Container 1 40yrd		\$ 30,000	\$ 30,000									\$ -	\$ 30,000				\$ 30,000		
Loader		\$ 200,000	\$ 200,000					\$ 10,000				\$ 10,000	\$ 190,000				\$ 190,000		
			\$ -									\$ -	\$ -				\$ -		
			\$ -									\$ -	\$ -				\$ -		
Budget		\$ -	\$ 230,000	\$ 230,000	\$ -	\$ -	\$ -	\$ 10,000	\$ -	\$ -		\$ 10,000	\$ 220,000	\$ 300,000	\$ -	\$ -	\$ 520,000	\$ 520,000	0.0%
<b>2032</b>																			
Contribution to Infrastructure Reserve - Solid Waste			\$ -									\$ -	\$ -	\$ (50,000)			\$ (50,000)		
Collection truck		\$ 600,000	\$ 600,000					\$ 30,000				\$ 30,000	\$ 570,000				\$ 570,000		
			\$ -									\$ -	\$ -				\$ -		
			\$ -									\$ -	\$ -				\$ -		
			\$ -									\$ -	\$ -				\$ -		
Budget		\$ -	\$ 600,000	\$ 600,000	\$ -	\$ -	\$ -	\$ 30,000	\$ -	\$ -		\$ 30,000	\$ 570,000	\$ (50,000)	\$ -	\$ -	\$ 520,000	\$ 520,000	0.0%
<b>2033</b>																			
Contribution to Infrastructure Reserve - Solid Waste			\$ -									\$ -	\$ -	\$ 250,000			\$ 250,000		
Roll Off Container 1 40yrd		\$ 30,000	\$ 30,000									\$ -	\$ -				\$ -		
			\$ -									\$ -	\$ -				\$ -		
			\$ -									\$ -	\$ -				\$ -		
			\$ -									\$ -	\$ -				\$ -		
Budget		\$ -	\$ 30,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ 250,000	\$ -	\$ -	\$ 250,000	\$ 520,000	-51.9%
<b>2034</b>																			
Contribution to Infrastructure Reserve - Solid Waste			\$ -									\$ -	\$ -	\$ -			\$ -		
Collection truck		\$ 620,000	\$ 620,000					\$ 30,000				\$ 30,000	\$ 590,000				\$ 590,000		
			\$ -									\$ -	\$ -				\$ -		
			\$ -									\$ -	\$ -				\$ -		
			\$ -									\$ -	\$ -				\$ -		

Attachment 3

Township of Southgate		General Fund Expense																	
2025 Budget																			
10 yr Capital Plan		Project Funding																	
Description	Prior year unfunded expenditure	Current year expenditure	Total expenditure requiring funding	Contribution from Unrestricted Reserves	Contribution from Restricted Reserves	Grants	Donations	Sale of Assets	Debt Issuance	Future year funding	Comment	Sub-Total Budget	Transfer to Capital Fund	Transfer to Reserves	Debt Repayment	Debt Interest	Current Year Taxation	Prior Year Taxation	
<b>Waste Resources &amp; Diversion</b>																			
<b>Budget</b>		\$ -	\$ 620,000	\$ 620,000	\$ -	\$ -	\$ -	\$ -	\$ 30,000	\$ -	\$ -	\$ 30,000	\$ 590,000	\$ -	\$ -	\$ -	\$ 590,000	\$ 250,000	136.0%
<b>2035</b>																			
	Contribution to Infrastructure Reserve - Solid Waste		\$ -									\$ -	\$ -	\$ 250,000			\$ 250,000		
	Roll Off Container 1 40yrd	\$ 30,000										\$ -	\$ -				\$ -		
			\$ -									\$ -	\$ -				\$ -		
			\$ -									\$ -	\$ -				\$ -		
			\$ -									\$ -	\$ -				\$ -		
<b>Budget</b>		\$ -	\$ 30,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 250,000	\$ -	\$ -	\$ 250,000	\$ 590,000	-57.6%
<b>2036</b>																			
	Contribution to Infrastructure Reserve - Solid Waste		\$ -									\$ -	\$ -	\$ 220,000			\$ 220,000		
	Roll Off Container 1 40yrd	\$ 30,000	\$ 30,000									\$ -	\$ 30,000				\$ 30,000		
			\$ -									\$ -	\$ -				\$ -		
			\$ -									\$ -	\$ -				\$ -		
			\$ -									\$ -	\$ -				\$ -		
<b>Budget</b>		\$ -	\$ 30,000	\$ 30,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 30,000	\$ 220,000	\$ -	\$ -	\$ 250,000	\$ 250,000	0.0%

Township of Southgate		General Fund Expense																	
2025 Budget																			
10 yr Capital Plan		Project Funding																	
Description	Prior year unfunded expenditure	Current year expenditure	Total expenditure requiring funding	Contribution from Unrestricted Reserves	Contribution from Restricted Reserves	Grants	Donations	Sale of Assets	Debt Issuance	Future year funding	Comment	Sub-Total Budget	Transfer to Capital Fund	Transfer to Reserves	Debt Repayment	Debt Interest	Current Year Taxation	Prior Year Taxation	
<b>Cemetery</b>																			
<b>2025</b>																			
Contribution to Infrastructure Res			\$ -									\$ -	\$ -	\$ 5,000			\$ 5,000		
Zero Turn Lawn Mower		\$ 10,000	\$ 10,000	\$ 10,000								\$ 10,000	\$ -				\$ -		
			\$ -									\$ -	\$ -				\$ -		
			\$ -									\$ -	\$ -				\$ -		
			\$ -									\$ -	\$ -				\$ -		
			\$ -									\$ -	\$ -				\$ -		
			\$ -									\$ -	\$ -				\$ -		
<b>Budget</b>	\$ -	\$ 10,000	\$ 10,000	\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ 10,000	\$ -	\$ 5,000	\$ -	\$ -	\$ 5,000	\$ 5,000	0.0%
<b>2026</b>																			
Contribution to Infrastructure Res			\$ -									\$ -	\$ -	\$ 5,000			\$ 5,000		
Iron Fence Along Columbarium		\$ 10,000	\$ 10,000	\$ 10,000								\$ 10,000	\$ -				\$ -		
			\$ -									\$ -	\$ -				\$ -		
			\$ -									\$ -	\$ -				\$ -		
<b>Budget</b>	\$ -	\$ 10,000	\$ 10,000	\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ 10,000	\$ -	\$ 5,000	\$ -	\$ -	\$ 5,000	\$ 5,000	0.0%
<b>2027</b>																			
Contribution to Infrastructure Res			\$ -									\$ -	\$ -	\$ -			\$ -		
Lawn Mower		\$ 18,000	\$ 18,000	\$ 13,000								\$ 13,000	\$ 5,000				\$ 5,000		
			\$ -									\$ -	\$ -				\$ -		
			\$ -									\$ -	\$ -				\$ -		
<b>Budget</b>	\$ -	\$ 18,000	\$ 18,000	\$ 13,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ 13,000	\$ 5,000	\$ -	\$ -	\$ -	\$ 5,000	\$ 5,000	0.0%
<b>2028</b>																			
Contribution to Infrastructure Res			\$ -									\$ -	\$ -	\$ 5,000			\$ 5,000		
Columbarium 3		\$ 35,000	\$ 35,000					\$ 35,000		Future sales of the Niches		\$ 35,000	\$ -				\$ -		
			\$ -									\$ -	\$ -				\$ -		
			\$ -									\$ -	\$ -				\$ -		
<b>Budget</b>	\$ -	\$ 35,000	\$ 35,000	\$ -	\$ -	\$ -	\$ -	\$ 35,000	\$ -	\$ -		\$ 35,000	\$ -	\$ 5,000	\$ -	\$ -	\$ 5,000	\$ 5,000	0.0%
<b>2029</b>																			
Contribution to Infrastructure Res			\$ -									\$ -	\$ -	\$ 5,000			\$ 5,000		
			\$ -									\$ -	\$ -				\$ -		
			\$ -									\$ -	\$ -				\$ -		
<b>Budget</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ 5,000	\$ -	\$ -	\$ 5,000	\$ 5,000	0.0%
<b>2030</b>																			
Contribution to Infrastructure Res			\$ -									\$ -	\$ -	\$ 5,000			\$ 5,000		
			\$ -									\$ -	\$ -				\$ -		
			\$ -									\$ -	\$ -				\$ -		
<b>Budget</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ 5,000	\$ -	\$ -	\$ 5,000	\$ 5,000	0.0%
<b>2031</b>																			

Township of Southgate		General Fund Expense																	
2025 Budget																			
10 yr Capital Plan		Project Funding																	
Description	Prior year unfunded expenditure	Current year expenditure	Total expenditure requiring funding	Contribution from Unrestricted Reserves	Contribution from Restricted Reserves	Grants	Donations	Sale of Assets	Debt Issuance	Future year funding	Comment	Sub-Total Budget	Transfer to Capital Fund	Transfer to Reserves	Debt Repayment	Debt Interest	Current Year Taxation	Prior Year Taxation	
<b>Cemetery</b>																			
Contribution to Infrastructure Res				\$ -								\$ -	\$ -	\$ 5,000			\$ 5,000		
				\$ -								\$ -	\$ -				\$ -		
				\$ -								\$ -	\$ -				\$ -		
				\$ -								\$ -	\$ -				\$ -		
<b>Budget</b>		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,000	\$ -	\$ -	\$ 5,000	\$ 5,000	0.0%
<b>2032</b>																			
Contribution to Infrastructure Res				\$ -								\$ -	\$ -	\$ 5,000			\$ 5,000		
				\$ -								\$ -	\$ -				\$ -		
				\$ -								\$ -	\$ -				\$ -		
				\$ -								\$ -	\$ -				\$ -		
<b>Budget</b>		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,000	\$ -	\$ -	\$ 5,000	\$ 5,000	0.0%
<b>2033</b>																			
Contribution to Infrastructure Res				\$ -								\$ -	\$ -	\$ 5,000			\$ 5,000		
				\$ -								\$ -	\$ -				\$ -		
				\$ -								\$ -	\$ -				\$ -		
				\$ -								\$ -	\$ -				\$ -		
<b>Budget</b>		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,000	\$ -	\$ -	\$ 5,000	\$ 5,000	0
<b>2034</b>																			
Contribution to Infrastructure Res				\$ -								\$ -	\$ -	\$ 5,000			\$ 5,000		
				\$ -								\$ -	\$ -				\$ -		
				\$ -								\$ -	\$ -				\$ -		
				\$ -								\$ -	\$ -				\$ -		
<b>Budget</b>		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,000	\$ -	\$ -	\$ 5,000	\$ 5,000	0.0%
<b>2035</b>																			
Contribution to Infrastructure Res				\$ -								\$ -	\$ -	\$ 5,000			\$ 5,000		
				\$ -								\$ -	\$ -				\$ -		
				\$ -								\$ -	\$ -				\$ -		
				\$ -								\$ -	\$ -				\$ -		
<b>Budget</b>		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,000	\$ -	\$ -	\$ 5,000	\$ 5,000	0
<b>2036</b>																			
Contribution to Infrastructure Res				\$ -								\$ -	\$ -	\$ 5,000			\$ 5,000		
				\$ -								\$ -	\$ -				\$ -		
				\$ -								\$ -	\$ -				\$ -		
				\$ -								\$ -	\$ -				\$ -		
<b>Budget</b>		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,000	\$ -	\$ -	\$ 5,000	\$ 5,000	0.0%



Township of Southgate		Operating Fund Expense																	
2025 Budget																			
10 yr Capital Plan		Project Funding																	
Description	Prior year unfunded expenditure	Current year expenditure	Total expenditure requiring funding	Contribution from Unrestricted Reserves	Contribution from Restricted Reserves	Grants	Donations	Sale of Assets	Debt Issuance	Future year funding	Comment	Sub-Total Budget	Transfer to Capital Fund	Transfer to Reserves	Debt Repayment	Debt Interest	Current Year Rates	Prior Year Rates	
<b>Wastewater</b>																			
											Extension to system - 5%/10 Years	\$ 1,000,000	\$ -				\$ -		
	Ida N-Glenelg sewer		\$ 1,000,000	\$ 1,000,000	\$ -				\$ 1,000,000										
	Debt P&I - Ida & Eco Pumping Station			\$ -	\$ 192,442						Payment 3 of 10	\$ 192,442	\$ (192,442)		\$ 131,254	\$ 61,188	\$ -		
	Debt P&I - Sewage Treatment Facility			\$ -	\$ -						Payment 5 of 10	\$ -	\$ -		\$ -	\$ -	\$ -		
				\$ -	\$ -							\$ -	\$ -				\$ -		
				\$ -	\$ -							\$ -	\$ -				\$ -		
	<b>Budget</b>	\$ -	\$ 1,000,000	\$ 1,000,000	\$ 192,442	\$ -	\$ -	\$ -	\$ -	\$ 1,000,000	\$ -	\$ 1,192,442	\$ (192,442)	\$ -	\$ 131,254	\$ 61,188	\$ -	\$ -	
<b>2031</b>																			
	Debt P&I - Ida & Eco Pumping Station			\$ -	\$ 192,442						Payment 4 of 10	\$ 192,442	\$ (192,442)		\$ 137,899	\$ 54,543	\$ -		
	Debt P&I - Ida N-Glenelg Sewer			\$ -	\$ 128,294						Payment 1 of 10	\$ 128,294	\$ (128,294)		\$ 79,273	\$ 49,021	\$ -		
	Debt P&I - Sewage Treatment Facility			\$ -	\$ -						Payment 6 of 10	\$ -	\$ -		\$ -	\$ -	\$ -		
				\$ -	\$ -							\$ -	\$ -				\$ -		
				\$ -	\$ -							\$ -	\$ -				\$ -		
	<b>Budget</b>	\$ -	\$ -	\$ -	\$ 320,736	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 320,736	\$ (320,736)	\$ -	\$ 217,172	\$ 103,564	\$ -	\$ -	
<b>2032</b>																			
	Sewage Treatment Facility Upgrades Phase 2		\$ 1,500,000	\$ 1,500,000	\$ 150,000	\$ 1,350,000	DC					\$ 1,500,000	\$ -				\$ -		
	Glenelg Sewers		\$ 1,000,000	\$ 1,000,000	\$ -				\$ 1,000,000		5%/10 Years	\$ 1,000,000	\$ -				\$ -		
	Debt P&I - Ida & Eco Pumping Station			\$ -	\$ 192,442						Payment 5 of 10	\$ 192,442	\$ (192,442)		\$ 144,880	\$ 47,562	\$ -		
	Debt P&I - Ida N-Glenelg Sewer			\$ -	\$ 128,294						Payment 2 of 10	\$ 128,294	\$ (128,294)		\$ 83,286	\$ 45,008	\$ -		
	Debt P&I - Sewage Treatment Facility			\$ -	\$ -						Payment 7 of 10	\$ -	\$ -		\$ -	\$ -	\$ -		
	<b>Budget</b>	\$ -	\$ 2,500,000	\$ 2,500,000	\$ 470,736	\$ 1,350,000	\$ -	\$ -	\$ -	\$ 1,000,000	\$ -	\$ 2,820,736	\$ (320,736)	\$ -	\$ 228,166	\$ 92,570	\$ -	\$ -	
<b>2033</b>																			
	Debt P&I - Ida & Eco Pumping Station			\$ -	\$ 192,442						Payment 6 of 10	\$ 192,442	\$ (192,442)		\$ 152,215	\$ 40,227	\$ -		
	Debt P&I - Ida N-Glenelg Sewer			\$ -	\$ 128,294						Payment 3 of 10	\$ 128,294	\$ (128,294)		\$ 87,502	\$ 40,792	\$ -		
	Debt P&I - Glenelg Sewers			\$ -	\$ 128,294						Payment 1 of 10	\$ 128,294	\$ (128,294)		\$ 79,273	\$ 49,021	\$ -		
	Debt P&I - Sewage Treatment Facility			\$ -	\$ -						Payment 8 of 10	\$ -	\$ -		\$ -	\$ -	\$ -		
				\$ -	\$ -							\$ -	\$ -				\$ -		
	<b>Budget</b>	\$ -	\$ -	\$ -	\$ 449,030	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 449,030	\$ (449,030)	\$ -	\$ 318,990	\$ 130,040	\$ -	\$ -	
<b>2034</b>																			
	Sewage Treatment Facility Upgrades Phase 2		\$ 1,500,000	\$ 1,500,000	\$ 150,000	\$ 1,350,000	DC					\$ 1,500,000	\$ -				\$ -		
	Glenelg Sewers		\$ 1,000,000	\$ 1,000,000	\$ 1,000,000				\$ 1,000,000		5%/10 Years	\$ 2,000,000	\$ (1,000,000)				\$ (1,000,000)		
	Debt P&I - Ida & Eco Pumping Station			\$ -	\$ 192,442						Payment 7 of 10	\$ 192,442	\$ (192,442)		\$ 159,921	\$ 32,521	\$ -		
	Debt P&I - Ida N-Glenelg Sewer			\$ -	\$ 128,294						Payment 4 of 10	\$ 128,294	\$ (128,294)		\$ 91,932	\$ 36,362	\$ -		
	Debt P&I - Glenelg Sewers			\$ -	\$ 128,294						Payment 2 of 10	\$ 128,294	\$ (128,294)		\$ 83,286	\$ 45,008	\$ -		
	Debt P&I - Sewage Treatment Facility			\$ -	\$ -						Payment 9 of 10	\$ -	\$ -		\$ -	\$ -	\$ -		
	<b>Budget</b>	\$ -	\$ 2,500,000	\$ 2,500,000	\$ 1,599,030	\$ 1,350,000	\$ -	\$ -	\$ -	\$ 1,000,000	\$ -	\$ 3,949,030	\$ (1,449,030)	\$ -	\$ 335,139	\$ 113,891	\$ (1,000,000)	\$ -	
<b>2035</b>																			

Township of Southgate		Operating Fund Expense																	
2025 Budget																			
10 yr Capital Plan		Project Funding																	
Description	Prior year unfunded expenditure	Current year expenditure	Total expenditure requiring funding	Contribution from Unrestricted Reserves	Contribution from Restricted Reserves	Grants	Donations	Sale of Assets	Debt Issuance	Future year funding	Comment	Sub-Total Budget	Transfer to Capital Fund	Transfer to Reserves	Debt Repayment	Debt Interest	Current Year Rates	Prior Year Rates	
<b>Wastewater</b>																			
			\$ -	\$ 192,442							Payment 8 of 10	\$ 192,442	\$ (192,442)		\$ 168,017	\$ 24,425	\$ -		
	Debt P&I - Ida & Eco Pumping Station		\$ -	\$ 128,294							Payment 5 of 10	\$ 128,294	\$ (128,294)		\$ 96,586	\$ 31,708	\$ -		
	Debt P&I - Ida N-Glenelg Sewer		\$ -	\$ 128,294							Payment 3 of 10	\$ 128,294	\$ (128,294)		\$ 87,502	\$ 40,792	\$ -		
	Debt P&I - Glenelg Sewers		\$ -	\$ -							Payment 10 of 10	\$ -	\$ -		\$ -	\$ -	\$ -		
	Debt P&I - Sewage Treatment Facility		\$ -	\$ -								\$ -	\$ -		\$ -	\$ -	\$ -		
	<b>Budget</b>	\$ -	\$ -	\$ -	\$ 449,030	\$ -	\$ -	\$ -	\$ -	\$ -		\$ 449,030	\$ (449,030)	\$ -	\$ 352,105	\$ 96,925	\$ -	\$ (1,000,000)	-1
<b>2036</b>																			
			\$ -	\$ -	\$ -	DC						\$ -	\$ -				\$ -		
			\$ -	\$ -					\$ 1,000,000		5%/10 Years	\$ 1,000,000	\$ (1,000,000)				\$ (1,000,000)		
	Debt P&I - Ida & Eco Pumping Station		\$ -	\$ -							Payment 9 of 10	\$ -	\$ -		\$ -	\$ -	\$ -		
	Debt P&I - Ida N-Glenelg Sewer		\$ -	\$ -							Payment 6 of 10	\$ -	\$ -		\$ -	\$ -	\$ -		
	Debt P&I - Glenelg Sewers		\$ -	\$ -							Payment 4 of 10	\$ -	\$ -		\$ -	\$ -	\$ -		
	Debt P&I - Sewage Treatment Facility		\$ -	\$ 192,442							Payment 9 of 10	\$ 192,442	\$ (192,442)		\$ 124,930	\$ 67,512	\$ -		
	<b>Budget</b>	\$ -	\$ -	\$ -	\$ 192,442	\$ -	\$ -	\$ -	\$ -	\$ 1,000,000	\$ -	\$ 1,192,442	\$ (1,192,442)	\$ -	\$ 124,930	\$ 67,512	\$ (1,000,000)	\$ -	





Township of Southgate		Operating Fund Expense																	
2025 Budget																			
10 yr Capital Plan		Project Funding																	
Description	Prior year unfunded expenditure	Current year expenditure	Total expenditure requiring funding	Contribution from Unrestricted Reserves	Contribution from Restricted Reserves	Grants	Donations	Sale of Assets	Debt Issuance	Future year funding	Comment	Sub-Total Budget	Transfer to Capital Fund	Transfer to Reserves	Debt Repayment	Debt Interest	Current Year Rates	Prior Year Rates	
<b>Water</b>																			
	Debt P&I - Osprey St Watermain Upgrade				\$ 15,594						Payment 1 of 10	\$ 15,594	\$ (15,594)		\$ 10,599	\$ 4,995			
	Debt P&I - Well D3 Fire System Upgrade				\$ 61,156						Payment 1 of 10	\$ 61,156	\$ (61,156)		\$ 41,568	\$ 19,588			
				\$ -	\$ -							\$ -	\$ -				\$ -	\$ -	
				\$ -	\$ -				\$ -			\$ -	\$ -				\$ -	\$ -	
				\$ -	\$ -				\$ -			\$ -	\$ -				\$ -	\$ -	
	<b>Budget</b>	\$ -	\$ 2,000	\$ 2,000	\$ 303,670	\$ 359,894	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 663,564	\$ (661,564)	\$ -	\$ 496,241	\$ 165,323	\$ -	\$ -	
<b>2028</b>																			
	Miscellaneous Equipment		\$ 2,000	\$ 2,000	\$ 2,000							\$ 2,000	\$ -				\$ -	\$ -	
	Victoria St east watermain	\$ -	\$ 200,000	\$ 200,000	\$ 200,000							\$ 200,000	\$ -				\$ -	\$ -	
	Debt P&I - Well D5 / Main St			\$ -	\$ 127,002	\$ 215,471	DC for Well D5					\$ 342,473	\$ (342,473)		\$ 328,759	\$ 13,714	\$ -	\$ -	
	Debt P&I - Water Tower - 2025 Issuance			\$ -	\$ 38,420	\$ 94,062	DC				Payment 4 of 20	\$ 132,482	\$ (132,482)		\$ 66,907	\$ 65,575	\$ -	\$ -	
	Debt P&I - Ida St S Victoria to Hanbury			\$ -	\$ 31,630						Payment 4 of 10	\$ 31,630	\$ (31,630)		\$ 23,736	\$ 7,894	\$ -	\$ -	
	Debt P&I - Main St West water main / Oversizing			\$ -	\$ 27,869	\$ 50,361	DC				Payment 2 of 20	\$ 78,230	\$ (78,230)		\$ 37,230	\$ 41,000	\$ -	\$ -	
	Debt P&I - Osprey St Watermain Upgrade			\$ -	\$ 15,594						Payment 2 of 10	\$ 15,594	\$ (15,594)		\$ 11,027	\$ 4,567		\$ -	
	Debt P&I - Well D3 Fire System Upgrade			\$ -	\$ 61,156						Payment 2 of 10	\$ 61,156	\$ (61,156)		\$ 43,247	\$ 17,909		\$ -	
3604NEW	New Well D6 construction	\$ 250,000	\$ 6,000,000	\$ 6,250,000	\$ -		DC		\$ 6,250,000		5% for 20 years	\$ 6,250,000	\$ -				\$ -	\$ -	
	Gold Hagan Loop		\$ 60,000	\$ 60,000	\$ 60,000							\$ 60,000	\$ -		\$ -		\$ -	\$ -	
	<b>Budget</b>	\$ 250,000	\$ 6,262,000	\$ 6,512,000	\$ 563,671	\$ 359,894	\$ -	\$ -	\$ 6,250,000	\$ -		\$ 7,173,565	\$ (661,565)	\$ -	\$ 510,906	\$ 150,659	\$ -	\$ -	
<b>2029</b>																			
	Miscellaneous Equipment		\$ 2,000	\$ 2,000	\$ 2,000							\$ 2,000	\$ -				\$ -	\$ -	
	Debt P&I - Well D5 / Main St			\$ -	\$ 127,001	\$ 215,471	DC for Well D5					\$ 342,472	\$ (342,472)		\$ 336,529	\$ 5,943	\$ -	\$ -	
	Debt P&I - Water Tower - 2025 Issuance			\$ -	\$ 38,420	\$ 94,062	DC				Payment 5 of 20	\$ 132,482	\$ (132,482)		\$ 69,610	\$ 62,872	\$ -	\$ -	
	Debt P&I - Ida St S Victoria to Hanbury			\$ -	\$ 31,630						Payment 5 of 10	\$ 31,630	\$ (31,630)		\$ 24,695	\$ 6,935	\$ -	\$ -	
	Debt P&I - Main St West water main / Oversizing			\$ -	\$ 27,869	\$ 50,361	DC				Payment 3 of 20	\$ 78,230	\$ (78,230)		\$ 38,734	\$ 39,496	\$ -	\$ -	
	Debt P&I - Osprey St Watermain Upgrade			\$ -	\$ 15,594						Payment 3 of 10	\$ 15,594	\$ (15,594)		\$ 11,473	\$ 4,121		\$ -	
	Debt P&I - Well D3 Fire System Upgrade			\$ -	\$ 61,156						Payment 3 of 10	\$ 61,156	\$ (61,156)		\$ 44,994	\$ 16,162		\$ -	
3604NEW	Debt P&I - Well D6			\$ -	\$ -	\$ 497,952	DC				Payment 1 of 20	\$ 497,952	\$ (497,952)		\$ 187,770	\$ 310,182	\$ -	\$ -	

Township of Southgate		Operating Fund Expense																	
2025 Budget																			
10 yr Capital Plan		Project Funding																	
Description	Prior year unfunded expenditure	Current year expenditure	Total expenditure requiring funding	Contribution from Unrestricted Reserves	Contribution from Restricted Reserves	Grants	Donations	Sale of Assets	Debt Issuance	Future year funding	Comment	Sub-Total Budget	Transfer to Capital Fund	Transfer to Reserves	Debt Repayment	Debt Interest	Current Year Rates	Prior Year Rates	
<b>Water</b>																			
			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -				\$ -	\$ -	
			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -				\$ -	\$ -	
<b>Budget</b>		\$ -	\$ 2,000	\$ 2,000	\$ 303,670	\$ 857,846	\$ -	\$ -	\$ -	\$ -		\$ 1,161,516	\$ (1,159,516)	\$ -	\$ 713,805	\$ 445,711	\$ -	\$ -	
<b>2030</b>																			
	Miscellaneous Equipment		\$ 2,000	\$ 2,000	\$ 2,000							\$ 2,000	\$ -				\$ -	\$ -	
	Debt P&I - Water Tower - 2025 Issuance			\$ -	\$ 38,420	\$ 94,062	DC				Payment 6 of 20	\$ 132,482	\$ (132,482)		\$ 72,422	\$ 60,060	\$ -	\$ -	
	Debt P&I - Ida St S Victoria to Hanbury			\$ -	\$ 31,630						Payment 6 of 10	\$ 31,630	\$ (31,630)		\$ 25,693	\$ 5,937	\$ -	\$ -	
	Debt P&I - Main St West water main / Oversizing			\$ -	\$ 27,869	\$ 50,361	DC				Payment 4 of 20	\$ 78,230	\$ (78,230)		\$ 40,299	\$ 37,931	\$ -	\$ -	
	Debt P&I - Osprey St Watermain Upgrade			\$ -	\$ 15,594						Payment 4 of 10	\$ 15,594	\$ (15,594)		\$ 11,936	\$ 3,658	\$ -	\$ -	
	Debt P&I - Well D3 Fire System Upgrade			\$ -	\$ 61,156						Payment 4 of 10	\$ 61,156	\$ (61,156)		\$ 46,812	\$ 14,344	\$ -	\$ -	
3604NEW	Debt P&I - Well D6			\$ -	\$ -	\$ 497,952	DC				Payment 2 of 20	\$ 497,952	\$ (497,952)		\$ 197,276	\$ 300,676	\$ -	\$ -	
				\$ -	\$ -							\$ -	\$ -				\$ -	\$ -	
				\$ -	\$ -							\$ -	\$ -				\$ -	\$ -	
<b>Budget</b>		\$ -	\$ 2,000	\$ 2,000	\$ 176,669	\$ 642,375	\$ -	\$ -	\$ -	\$ -		\$ 819,044	\$ (817,044)	\$ -	\$ 394,438	\$ 422,606	\$ -	\$ -	
<b>2031</b>																			
	Miscellaneous Equipment		\$ 2,000	\$ 2,000	\$ 2,000							\$ 2,000	\$ -				\$ -	\$ -	
	Owen Sound Main to Osprey upgrade to 6" tie in at Main st		\$ 100,000	\$ 100,000	\$ 40,000		\$ 60,000	Developer				\$ 100,000	\$ -				\$ -	\$ -	
	Debt P&I - Water Tower - 2025 Issuance			\$ -	\$ 38,420	\$ 94,062	DC				Payment 7 of 20	\$ 132,482	\$ (132,482)		\$ 75,348	\$ 57,134	\$ -	\$ -	
	Debt P&I - Ida St S Victoria to Hanbury			\$ -	\$ 31,630						Payment 7 of 10	\$ 31,630	\$ (31,630)		\$ 26,731	\$ 4,899	\$ -	\$ -	
	Debt P&I - Main St West water main / Oversizing			\$ -	\$ 27,869	\$ 50,361	DC				Payment 5 of 20	\$ 78,230	\$ (78,230)		\$ 41,927	\$ 36,303	\$ -	\$ -	
	Debt P&I - Osprey St Watermain Upgrade			\$ -	\$ 15,594						Payment 5 of 10	\$ 15,594	\$ (15,594)		\$ 12,418	\$ 3,176	\$ -	\$ -	
	Debt P&I - Well D3 Fire System Upgrade			\$ -	\$ 61,156						Payment 5 of 10	\$ 61,156	\$ (61,156)		\$ 48,703	\$ 12,453	\$ -	\$ -	
3604NEW	Debt P&I - Well D6			\$ -	\$ -	\$ 497,952	DC				Payment 3 of 20	\$ 497,952	\$ (497,952)		\$ 207,263	\$ 290,689	\$ -	\$ -	
				\$ -	\$ -							\$ -	\$ -				\$ -	\$ -	
				\$ -	\$ -							\$ -	\$ -				\$ -	\$ -	
<b>Budget</b>		\$ -	\$ 102,000	\$ 102,000	\$ 216,669	\$ 642,375	\$ -	\$ 60,000	\$ -	\$ -		\$ 919,044	\$ (817,044)	\$ -	\$ 412,390	\$ 404,654	\$ -	\$ -	
<b>2032</b>																			

Attachment 3

Township of Southgate		Operating Fund Expense																	
2025 Budget																			
10 yr Capital Plan		Project Funding																	
Description	Prior year unfunded expenditure	Current year expenditure	Total expenditure requiring funding	Contribution from Unrestricted Reserves	Contribution from Restricted Reserves	Grants	Donations	Sale of Assets	Debt Issuance	Future year funding	Comment	Sub-Total Budget	Transfer to Capital Fund	Transfer to Reserves	Debt Repayment	Debt Interest	Current Year Rates	Prior Year Rates	
<b>Water</b>																			
	Miscellaneous Equipment		\$ -	\$ -								\$ -	\$ -				\$ -		
	Debt P&I - Water Tower - 2025 Issuance		\$ -	\$ 38,420	\$ 94,062	DC					Payment 8 of 20	\$ 132,482	\$ (132,482)		\$ 78,392	\$ 54,090	\$ -		
	Debt P&I - Ida St S Victoria to Hanbury		\$ -	\$ 31,630							Payment 8 of 10	\$ 31,630	\$ (31,630)		\$ 27,811	\$ 3,819	\$ -		
	Debt P&I - Main St West water main / Oversizing		\$ -	\$ 27,869	\$ 50,361	DC					Payment 6 of 20	\$ 78,230	\$ (78,230)		\$ 43,621	\$ 34,609	\$ -		
	Debt P&I - Osprey St Watermain Upgrade		\$ -	\$ 15,594							Payment 6 of 10	\$ 15,594	\$ (15,594)		\$ 12,920	\$ 2,674			
	Debt P&I - Well D3 Fire System Upgrade		\$ -	\$ 61,156							Payment 6 of 10	\$ 61,156	\$ (61,156)		\$ 50,671	\$ 10,485			
3604NEW	Debt P&I - Well D6		\$ -	\$ -	\$ 497,952	DC					Payment 4 of 20	\$ 497,952	\$ (497,952)		\$ 217,756	\$ 280,196	\$ -		
			\$ -	\$ -								\$ -	\$ -				\$ -		
			\$ -	\$ -								\$ -	\$ -				\$ -		
	<b>Budget</b>	\$ -	\$ -	\$ -	\$ 174,669	\$ 642,375	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 817,044	\$ (817,044)	\$ -	\$ 431,171	\$ 385,873	\$ -	\$ -	
<b>2033</b>																			
	Miscellaneous Equipment		\$ -	\$ -								\$ -	\$ -				\$ -		
	Debt P&I - Water Tower - 2025 Issuance		\$ -	\$ 38,420	\$ 94,062	DC					Payment 9 of 20	\$ 132,482	\$ (132,482)		\$ 81,559	\$ 50,923	\$ -		
	Debt P&I - Ida St S Victoria to Hanbury		\$ -	\$ 31,630							Payment 9 of 10	\$ 31,630	\$ (31,630)		\$ 28,934	\$ 2,696	\$ -		
	Debt P&I - Main St West water main / Oversizing		\$ -	\$ 27,869	\$ 50,361	DC					Payment 7 of 20	\$ 78,230	\$ (78,230)		\$ 45,383	\$ 32,847	\$ -		
	Debt P&I - Osprey St Watermain Upgrade		\$ -	\$ 15,594							Payment 7 of 10	\$ 15,594	\$ (15,594)		\$ 13,442	\$ 2,152	\$ -		
	Debt P&I - Well D3 Fire System Upgrade		\$ -	\$ 61,156							Payment 7 of 10	\$ 61,156	\$ (61,156)		\$ 52,718	\$ 8,438	\$ -		
3604NEW	Debt P&I - Well D6		\$ -	\$ -	\$ 497,952	DC					Payment 5 of 20	\$ 497,952	\$ (497,952)		\$ 217,756	\$ 280,196	\$ -		
			\$ -	\$ -								\$ -	\$ -				\$ -		
			\$ -	\$ -								\$ -	\$ -				\$ -		
	<b>Budget</b>	\$ -	\$ -	\$ -	\$ 174,669	\$ 642,375	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 817,044	\$ (817,044)	\$ -	\$ 439,792	\$ 377,252	\$ -	\$ -	
<b>2034</b>																			
	Miscellaneous Equipment		\$ -	\$ -								\$ -	\$ -				\$ -		
	Debt P&I - Water Tower - 2025 Issuance		\$ -	\$ 38,420	\$ 94,062	DC					Payment 10 of 20	\$ 132,482	\$ (132,482)		\$ 84,854	\$ 47,628	\$ -		
	Debt P&I - Ida St S Victoria to Hanbury		\$ -	\$ 31,630							Payment 10 of 10	\$ 31,630	\$ (31,630)		\$ 30,103	\$ 1,527	\$ -		
	Debt P&I - Main St West water main / Oversizing		\$ -	\$ 27,869	\$ 50,361	DC					Payment 8 of 20	\$ 78,230	\$ (78,230)		\$ 47,217	\$ 31,013	\$ -		
	Debt P&I - Osprey St Watermain Upgrade		\$ -	\$ 15,594							Payment 8 of 10	\$ 15,594	\$ (15,594)		\$ 13,985	\$ 1,609			

Township of Southgate		Operating Fund Expense																	
2025 Budget																			
10 yr Capital Plan		Project Funding																	
Description	Prior year unfunded expenditure	Current year expenditure	Total expenditure requiring funding	Contribution from Unrestricted Reserves	Contribution from Restricted Reserves	Grants	Donations	Sale of Assets	Debt Issuance	Future year funding	Comment	Sub-Total Budget	Transfer to Capital Fund	Transfer to Reserves	Debt Repayment	Debt Interest	Current Year Rates	Prior Year Rates	
<b>Water</b>																			
	Debt P&I - Well D3 Fire System Upgrade		\$ -	\$ 61,156							Payment 8 of 10	\$ 61,156	\$ (61,156)		\$ 54,848	\$ 6,308			
3604NEW	Debt P&I - Well D6		\$ -	\$ -	\$ 497,952	DC					Payment 4 of 20	\$ 497,952	\$ (497,952)		\$ 217,756	\$ 280,196	\$ -		
			\$ -	\$ -								\$ -	\$ -				\$ -		
			\$ -	\$ -								\$ -	\$ -				\$ -		
	<b>Budget</b>	\$ -	\$ -	\$ -	\$ 174,669	\$ 642,375	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 817,044	\$ (817,044)	\$ -	\$ 448,763	\$ 368,281	\$ -	\$ -	
<b>2035</b>																			
	Miscellaneous Equipment		\$ -	\$ -								\$ -	\$ -				\$ -		
	Debt P&I - Water Tower - 2025 Issuance		\$ -	\$ 19,210	\$ 47,031	DC					Payment 11 of 20	\$ 66,241	\$ (66,241)		\$ 43,704	\$ 22,537	\$ -		
	Debt P&I - Ida St S Victoria to Hanbury		\$ -	\$ 15,815							Payment 10 of 10	\$ 15,815	\$ (15,815)		\$ 15,505	\$ 310	\$ -		
	Debt P&I - Main St West water main / Oversizing		\$ -	\$ 37,854	\$ 68,404	DC					Payment 9 of 20	\$ 106,258	\$ (106,258)		\$ 49,124	\$ 57,134	\$ -		
	Debt P&I - Osprey St Watermain Upgrade		\$ -	\$ 15,594							Payment 9 of 10	\$ 15,594	\$ (15,594)		\$ 14,550	\$ 1,044	\$ -		
	Debt P&I - Well D3 Fire System Upgrade		\$ -	\$ 61,156							Payment 9 of 10	\$ 61,156	\$ (61,156)		\$ 57,063	\$ 4,093	\$ -		
3604NEW	Debt P&I - Well D6		\$ -	\$ -	\$ 497,952	DC					Payment 5 of 20	\$ 497,952	\$ (497,952)		\$ 217,756	\$ 280,196	\$ -		
			\$ -	\$ -								\$ -	\$ -				\$ -		
			\$ -	\$ -								\$ -	\$ -				\$ -		
	<b>Budget</b>	\$ -	\$ -	\$ -	\$ 149,629	\$ 613,387	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 763,016	\$ (763,016)	\$ -	\$ 397,702	\$ 365,314	\$ -	\$ -	
<b>2036</b>																			
	Miscellaneous Equipment		\$ -	\$ -								\$ -	\$ -				\$ -		
	Debt P&I - Water Tower - 2025 Issuance		\$ -	\$ -	\$ -	DC					Payment 10 of 20	\$ -	\$ -		\$ -	\$ -	\$ -		
	Debt P&I - Ida St S Victoria to Hanbury		\$ -	\$ -							Payment 10 of 10	\$ -	\$ -		\$ -	\$ -	\$ -		
	Debt P&I - Main St West water main / Oversizing		\$ -	\$ -	\$ -	DC					Payment 8 of 20	\$ -	\$ -		\$ -	\$ -	\$ -		
	Debt P&I - Osprey St Watermain Upgrade		\$ -	\$ -							Payment 8 of 10	\$ -	\$ -		\$ -	\$ -			
	Debt P&I - Well D3 Fire System Upgrade		\$ -	\$ -							Payment 8 of 10	\$ -	\$ -		\$ -	\$ -			
3604NEW	Debt P&I - Well D6		\$ -	\$ -	\$ 497,952	DC					Payment 4 of 20	\$ 497,952	\$ (497,952)		\$ 217,756	\$ 280,196	\$ -		
			\$ -	\$ -								\$ -	\$ -				\$ -		
			\$ -	\$ -								\$ -	\$ -				\$ -		



**The Corporation of the Township of Southgate**

**By-law 2025-039**

**Being a by-law to adopt the Estimates of Revenue and Expenditures for the year 2025 for the Corporation of the Township of Southgate (the "Municipality")**

**Whereas** the Municipal Act, 2001, Chapter 25, as amended, (the "Act"), Section 5 (3), states that municipal power, including a municipality's capacity, rights, powers and privileges, shall be exercised by by-law unless the municipality is specifically authorized to do otherwise; and

**Whereas** Section 8 of the Act provides that a municipality has the authority to govern its affairs as it considers appropriate and enables the municipality to respond to municipal issues; and

**Whereas** Section 9 of the Act provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act; and

**Whereas** Section 290 of the Act provides, for each year, a local municipality shall, in the year or the immediately preceding year, prepare and adopt a budget including estimates of all sums required during the year for the purposes of the municipality; and

**Now therefore be it resolved that** the Council of the Corporation of the Township of Southgate hereby enacts as follows:

1. **That** the current estimates of revenues and expenditures for the Township of Southgate are hereby adopted as set out in Schedule "A" attached hereto; and
2. **That** Schedule "A" attached hereto forms and becomes a part of this by-law; and
3. **That** this by-law shall come into force and effect on the date of final passing thereof.

**Read a first, second and third time and finally passed this 3<sup>rd</sup> day of April, 2025.**

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Brian Milne – Mayor

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Lindsey Green – Clerk

## Schedule A

Township of Southgate  
 By-Law 2025-039  
 Estimates of Revenue and Expenditures for the year 2025

<b>General Revenues</b>	(2,114,156)
<b>Council</b>	301,029
<b>Administration</b>	2,088,733
<b>Transit</b>	29,735
<b>Fire</b>	987,849
<b>Police</b>	1,392,168
<b>Conservation Authority</b>	207,495
<b>Building</b>	-
<b>Other Protective Services</b>	383,333
<b>Roads</b>	7,092,790
<b>Solid Waste</b>	909,984
<b>Public Health</b>	37,000
<b>Cemetery</b>	54,550
<b>Recreation</b>	768,813
<b>Library</b>	553,300
<b>Planning</b>	261,356
<b>Industrial Land</b>	20,000
<b>Agriculture</b>	-
<b>Economic Development</b>	203,566
	13,177,723
<b>Prior year Surplus</b>	-
<b>Total Budget</b>	<b>13,177,723</b>

**The Corporation of the Township of Southgate**

**By-law Number 2025-038**

being a by-law to appoint Municipal Weed Inspectors

**Whereas** the Weed Control Act, R.S.O. 1990, c.W.5, Section 8(1) authorizes a municipality to appoint one or more persons as Municipal Weed Inspectors; and

**Whereas** the Township of Southgate deems it expedient to appoint Municipal Weed Inspectors,

**Now therefore be it resolved that** the Council of The Corporation of the Township of Southgate does hereby enact as follows:

- 1. That** the following persons be appointed Municipal Weed Inspectors:
  - a. Phil Schram
  - b. Hannah Coombs
- 2. That** the Clerk notify the Chief Inspector of the Ministry of Agriculture, Food and Rural Affairs upon final passage of this by-law; and
- 3. That** by-law 2019-047 be repealed; and
- 4. That** this by-law shall come into force and take effect on the date of passing.

**Read a first, second and third time and finally passed this 3<sup>rd</sup> day of April, 2025.**

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Brian Milne – Mayor

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Lindsey Green - Clerk



**The Corporation of the Township of Southgate**

**By-law Number 2025-043**

**being a by-law to establish a highway in the former  
Township of Proton (Consent file B2-24)**

**Whereas** Section 26 of the Municipal Act, 2001 as amended (“the Act”) provides that highways include all highways that existed on December 31, 2002, and all highways established by by-law of the municipality on and after January 1, 2003; and

**Whereas** Subsection 31(2) of the Act provides that after January 1, 2003 land may only become a highway by virtue of a by-law establishing the highway and not by the activities of the municipality or any other person in relation to the land; and

**Whereas** the corporation is a lower-tier municipality and Subsection 11(3) of the Act authorizes it to pass by-laws respective matters within the highways sphere of jurisdiction; and

**Whereas** at their regular meeting held on April 24, 2024, the Committee of Adjustment approved the aforementioned consent application subject to conditions, and received comments from the Public Works Manager that a 3-metre road widening should be deeded to the Township; and

**Whereas** the owner is willing to convey the road widening to the Township in order to satisfy the request of the Public Works Manager; and

**Whereas** it is deemed expedient to establish a highway on lands owned by the municipality within the Geographic Township of Proton,

**Now therefore be it resolved that** the Council of the Corporation of the Township of Southgate enacts as follows:

1. **That** the following lands are hereby established as a highway pursuant to Section 26 of the Act:

Part of Lots 231, 232 and 233, Concession 4 (Southwest of the Toronto and Sydenham Road), Geographic Township of Proton, alternately described as, 180032 Grey Road 9, being Part 1 on a plan of survey deposited as Plan 16R-12105 on the 15th day of August, 2024 (attached hereto as Schedule A) in the Township of Southgate, County of Grey.

**Read a first, second and third time and finally passed this 3<sup>rd</sup> day of April 2025.**

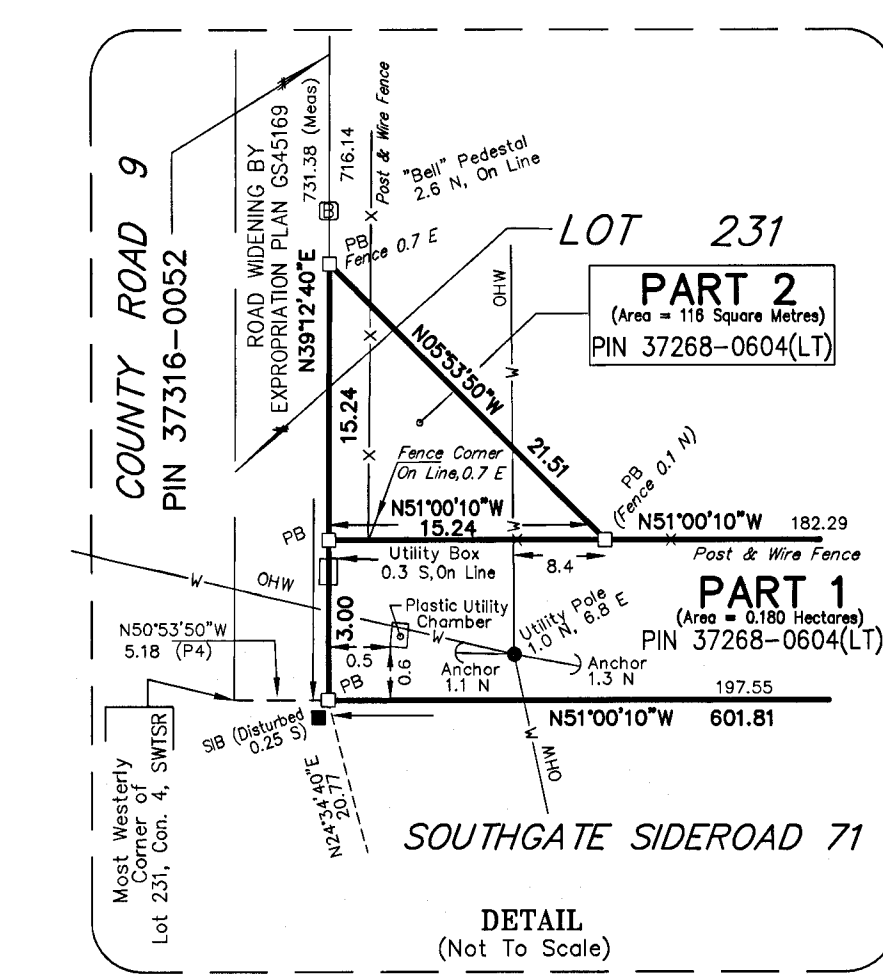
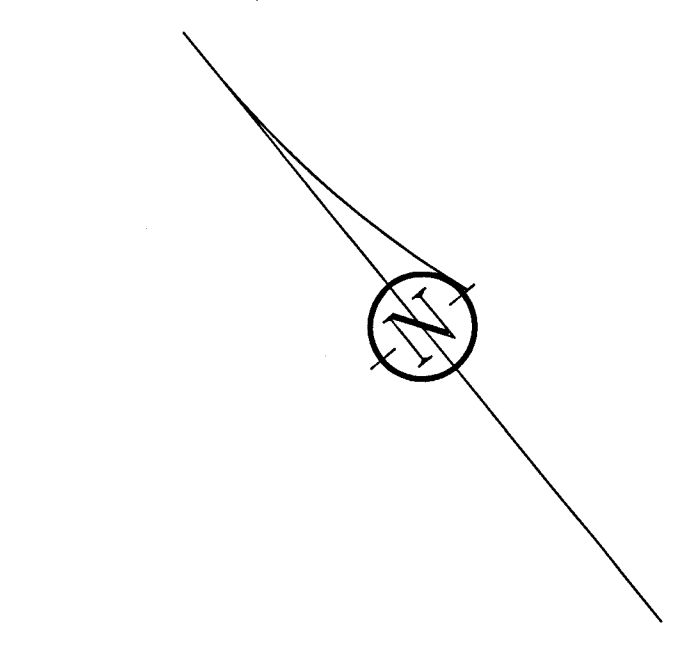
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Brian Milne – Mayor

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Lindsey Green – Clerk

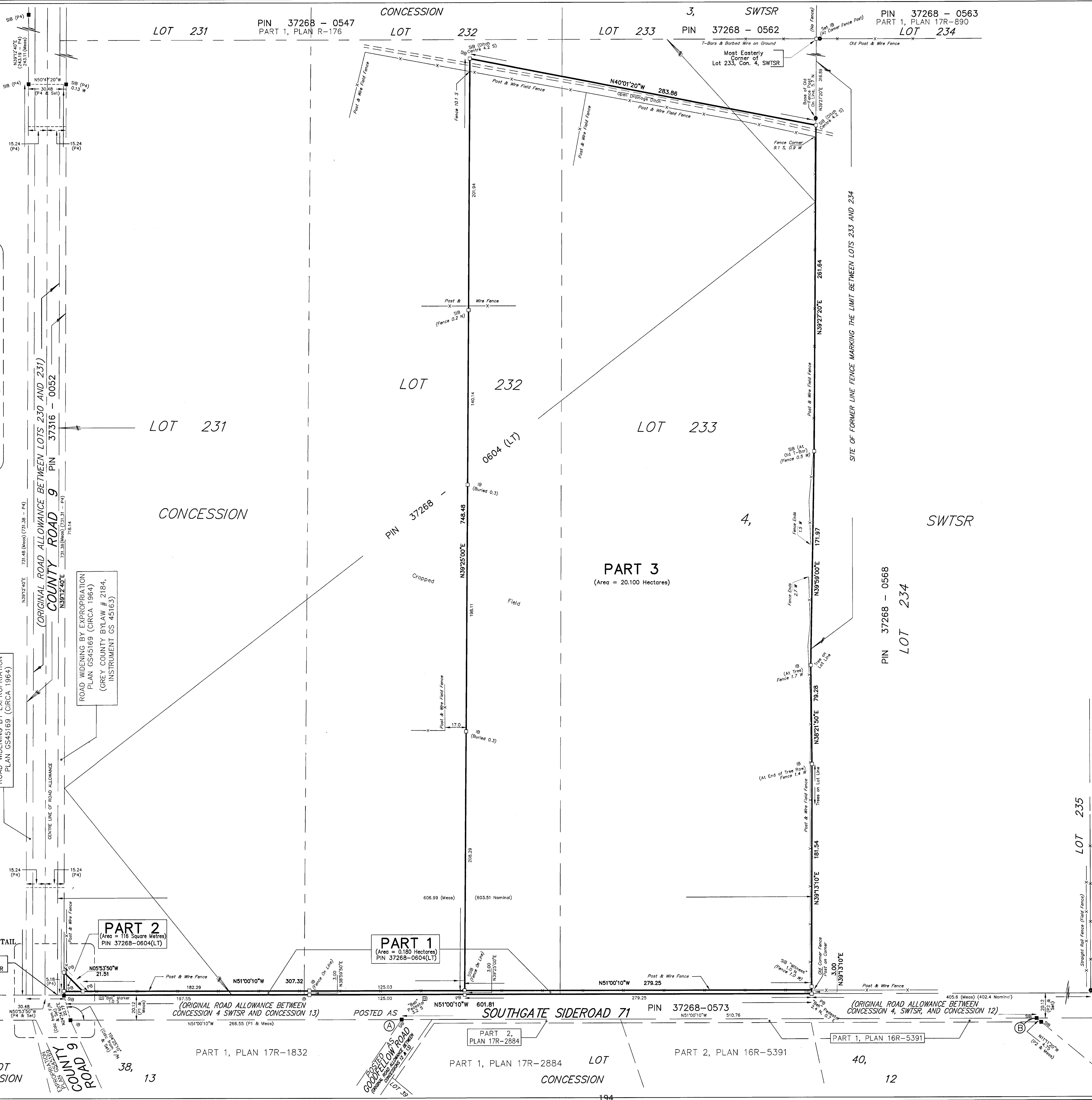
**METRIC**  
DISTANCES AND COORDINATES SHOWN ON THIS PLAN ARE IN METRES, AND CAN BE CONVERTED TO FEET BY DIVIDING BY 0.3048.



**KNISLEY LAND SURVEYING LTD.**  
ONTARIO LAND SURVEYOR  
P.O. BOX 48  
Duntroon, Ontario.  
PHONE (705) 444-6203

PROJECT N# **24-126**

SRD # V-74455 PLAN TYPE: 16R  
DRAWING = 24-126\_16R  
CRD FILE = 24-126\_PNTS  
SHEET SIZE = 24x36"  
PROP ADDRESS = # 180032 GREY ROAD 9



I REQUIRE THIS PLAN TO BE DEPOSITED UNDER THE LAND TITLES ACT.

DATE JULY 11th, 2024

SIGNATURE

NAME **MARTIN KNISLEY**  
(IN PRINT)

DATE August 15, 2024

REPRESENTATIVE FOR LAND REGISTRAR FOR THE LAND TITLES DIVISION OF GREY (No 16)

**PLAN 16R-12105**  
RECEIVED AND DEPOSITED

**SCHEDULE**

PART	LOT	CONCESSION	P.I.N.
1	PART OF 231, 232 & 233	4 SWTSR	37268-0604(LT)
2	PART OF 231		
3	PART OF 232 & 233		

PART 1, 2 AND 3 COMPRISE PART OF PIN 37268-0604(LT)

PLAN OF SURVEY OF  
**PART OF LOTS 231, 232 AND 233,**  
**CONCESSION 4,**  
(SOUTHWEST OF THE TORONTO AND SYDENHAM ROAD)  
(GEOGRAPHIC TOWNSHIP OF PROTON)  
**TOWNSHIP OF SOUTHGATE,**  
**COUNTY OF GREY.**  
KNISLEY LAND SURVEYING LTD.  
2024

Scale = 1:1500

- LEGEND**
- 1) □ DENOTES SURVEY MONUMENT SET
  - 2) ■ SURVEY MONUMENT FOUND
  - 3) SIB STANDARD IRON BAR (0.025 SQUARE)
  - 4) SSIB SHORT STANDARD IRON BAR (0.025 SQUARE) (BURIED SERVICES IN AREA)
  - 5) IB IRON BAR (0.016 SQUARE)
  - 6) PB PLASTIC BAR (0.025 SQUARE) (BURIED SERVICES IN AREA)
  - 7) PIN PROPERTY IDENTIFIER NUMBER
  - 8) 1331 A.R. WILSON SURVEYING INC.
  - 9) P1 DEPOSITED PLAN 17R-1832
  - 10) P2 DEPOSITED PLAN 16R-5391
  - 11) P3 DEPOSITED PLAN 17R-1057
  - 12) P4 EXPROPRIATION PLAN G545169
  - 13) F/N FIELD NOTES BY M. KNISLEY, OLS (RE: DEPOSITED PLAN 17R-3351; FILE: 91-94)
  - 14) Nominal STANDARD (NOMINAL) LOT FRONTS, AS PER THE ORIGINAL PLAN OF THE TOWNSHIP OF PROTON
  - 15) OHW OVERHEAD UTILITY WIRES
  - 16) SWTSR CONCESSIONS SOUTHWEST OF THE TORONTO & SYDENHAM ROAD
  - 17) FOUND MONUMENTS HAVE BEEN IDENTIFIED AS BEING MARKED "1331", UNLESS NOTED OTHERWISE.
  - 18) FOR BEARING COMPARISON PURPOSES, A ROTATION OF 1°28'10", COUNTERCLOCKWISE, HAS BEEN APPLIED TO P2, TO CONVERT TO GRID BEARINGS.
  - 19) FOR BEARING COMPARISON PURPOSES, A ROTATION OF 1°03'50", COUNTERCLOCKWISE, HAS BEEN APPLIED TO P4, TO CONVERT TO GRID BEARINGS.

**INTEGRATION - OBSERVED REFERENCE POINTS**

THE COORDINATES OF THE OBSERVED REFERENCE POINTS (ORP's) HAVE BEEN DETERMINED USING REAL TIME NETWORK GNSS OBSERVATIONS AT THE POINTS ILLUSTRATED HEREON.

COORDINATE SYSTEM DATUM = ZONE 17, UTM NAD-1983 ; CSRS (GBN v6, EPOCH 2010.0)  
ORP ACCURACIES TO MEET URBAN STANDARDS AS PER SECTION 14(2) OF ONT. REG.216/10

POINT	NORTHING	EASTING	DESCRIPTION
ORP "A"	4888137.16	546785.18	SIB
ORP "B"	4887815.89	547181.97	SIB

ORP's CONFIRMED USING COSINE CONTROL POINT # 820048005

BEARINGS - ARE UTM GRID, BEING REFERRED TO THE ORP's NOTED ABOVE

COORDINATES CANNOT, IN THEMSELVES, BE USED TO RE-ESTABLISH THE CORNERS OR BOUNDARIES SHOWN ON THIS PLAN.

**SCALE FACTOR (GROUND TO GRID)**

DISTANCES SHOWN HEREON ARE GROUND DISTANCES, AND CAN BE CONVERTED TO UTM GRID BY MULTIPLYING BY A COMBINED SCALE FACTOR OF : 0.999571 (DETERMINED ON SITE)

**SURVEYOR'S CERTIFICATE**

I CERTIFY THAT:

- THIS SURVEY AND PLAN ARE CORRECT AND IN ACCORDANCE WITH THE SURVEYS ACT, THE SURVEYORS ACT, THE LAND TITLES ACT, AND THE REGULATIONS MADE UNDER THEM.
- THE SURVEY WAS COMPLETED ON THE 5th DAY OF JULY 2024.

DATE JULY 11th, 2024

SIGNATURE

NAME **MARTIN KNISLEY**  
ONTARIO LAND SURVEYOR

THIS PLAN OF SURVEY RELATES TO AOLS PLAN SUBMISSION FORM NUMBER : V-74455

LOT 228  
LOT 229  
CONCESSION A, SWTSR  
LOT 230  
ROAD WIDENING BY EXPROPRIATION PLAN G545169 (CIRCA 1964)  
CENTRE LINE OF ROAD ALLOWANCE  
ORIGINAL ROAD ALLOWANCE BETWEEN LOTS 230 AND 231  
COUNTY ROAD 9 PIN 37316-0052  
SOUTHGATE SIDEROAD 71  
CONCESSION 4, SWTSR  
LOT 231  
PART 2 (Area = 116 Square Metres) PIN 37268-0604(LT)  
PART 1 (Area = 0.180 Hectares) PIN 37268-0604(LT)  
ROAD WIDENING BY EXPROPRIATION PLAN G545169 (CIRCA 1964) (GREY COUNTY BY-LAW # 2184, INSTRUMENT GS 45163)  
ROAD WIDENING BY EXPROPRIATION PLAN G545169 (CIRCA 1964)  
CONCESSION 4, SWTSR  
LOT 232  
PART 3 (Area = 20.100 Hectares)  
CONCESSION 4, SWTSR  
LOT 233  
CONCESSION 4, SWTSR  
LOT 234  
PIN 37268-0568  
LOT 234  
SITE OF FORMER LINE FENCE MARKING THE LIMIT BETWEEN LOTS 233 AND 234  
CONCESSION 4, SWTSR  
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<b>Report Presented To:</b>	Township of Southgate Council Meeting
<b>Meeting Date:</b>	2025-04-03
<b>Report Number</b>	CAO2025-008
<b>Title:</b>	Climate Ready Infrastructure Service Project Approval
<b>Open/Closed Session:</b>	Open Session
<b>Approved By:</b>	Jim Ellis Chief Administrative Officer

**Executive Summary:**

Southgate applied for the Climate Ready Infrastructure Service program and was approved for the future new multi-use facility project, providing expert advice and recommendations on local impact climate change.

**Recommendation:**

**Be it resolved that** Staff Report CAO2025-008 be received for information.

**Background:**

The Canadian Urban Institute is empowering communities to build climate ready housing and infrastructure projects. The Climate Ready Infrastructure Service (CRIS) is a newly established capacity building project for local governments across Canada. The CRIS engages municipalities and communities with climate experts to support low carbon resilience initiatives with expert technical guidance and advice to better serve communities reduce emissions, and challenges of climate change.

**Analysis:**

The work plan produced by the CRIS expert climate team will focus on the Ida Street subdivision property where recently the Township acquired a 5.01-hectare site in exchange for the northern Maple Grove Cemetery lands. This site has been earmarked for a new Southgate multi-use facility that could comprise of an administration centre, Council chambers, Emergency Management Operations Centre, community meeting space, cooling/warming centre, recreation field house, splash pad, outdoor rink, fire hall or Public Works depot.

The CRIS report will provide a climate hazard analysis for extreme weather events, tornados, drought and flooding.

A kick-off meeting was held on March 17, 2025 with the Southgate leadership team and the climate experts' team.

A site visit was conducted on March 26, 2025 with Southgate staff and the CRIS climate experts team.

The CRIS project report completion date is slated for May 15, 2025.

**Internal Policy and Legislated Requirements:**

N/A

**Financial and Resource Implications:**

The CRIS program is totally self funded and is at no cost to the Township.

**Strategic Priorities:**

Priority: Operational Excellence

Goal: Goal 12: Ensure Diligent Maintenance and Long-Term Sustainability of Township Assets and Infrastructure

Action Item: 12 c). Enable Township of Southgate Initiatives Related to Managing Municipal and Public Assets to Align with the Grey County Climate Change Action Plan

**Attachments:**

Attachment 1: CAO2025-008 CRIS Scope of Work

# Scope of Work for the Township of Southgate, ON

2025-02-28 Version 1

<b>Infrastructure Project</b>	<b>Climate Change Hazard Assessment for a Proposed Multi-Use Facility</b>
<b>CRIS Project Manager (CUI Contact)</b>	<b>Dan Wassmansdorf</b>
<b>CRIS Climate Co-Lead</b>	<b>Jeb Brugmann</b>
<b>Expert Project Lead</b>	<b>TBD</b>
<b>Project Objective</b>	Evaluate and recommend asset combinations for a proposed multi-use or multi-site facility, balancing requirements for expansion and location of municipal operations, community services, facilities, and related co-location benefits, and increasing the Township of Southgate’s resilience in the face of climate change. The report will assess alternative siting options and related trade-offs and incorporate feedback from the Township of Southgate to finalize recommendations for resilient, sustainable design choices.
<b>Local Government Project Team</b>	<p><b>Jim Ellis – Interim CAO</b>  <b>Lindsey Green - Clerk</b>  <b>John Watson – Acting Public Works Manager</b>  <b>Ken Melanson - Senior Manager, Development and Community Services</b>  <b>Kevin Green - Recreation Manager</b>  <b>Phil Schram – Chief Building Official</b>  <b>Derek Malynyk – Fire Chief</b>  <b>Lacy Russell – Librarian CEO</b></p>
<b>Location of Project</b>	Southgate, Ontario: A 15–16-acre subdivision plot acquired by the Township through a land-swap with a land developer.
<b>Local Government Inputs &amp; Resources</b>	<p>Complete</p> <ul style="list-style-type: none"> <li>- Draft plan of subdivision approvals</li> <li>- Zoning map of the plot</li> </ul> <p><b>In progress</b></p> <ul style="list-style-type: none"> <li>- Concept stage for purpose of plot development and what assets would be included in its design.</li> <li>- Internal review of current operational capacity and future demands</li> </ul> <p>Unknown status</p> <ul style="list-style-type: none"> <li>- Environmental assessment submitted with the subdivision development application.</li> </ul> <p>Deferred</p> <ul style="list-style-type: none"> <li>- Council has carried a budget for an architect to design the facility in 2025.</li> </ul>

## Project Description

The Township of Southgate is rapidly growing and has acquired a 15–16-acre plot of land through a land-swap with the developer of a new subdivision. The Township wants to build a multi-use facility on this proposed development site that will help them meet rising demand for a variety of municipal services. Several assets have been proposed for inclusion in the design of the facility. Some of the proposed assets for the development site include:

- Outdoor recreational and parks space,
- Additional space for public works operations, - may not be at this location
- Expanded municipal council chambers,
- Municipal administration office space,
- Emergency Management Operations Centre,
- Surplus office space that can be rented to offset the costs of developing and operating the new facility,
- Community meeting space, with opportunity for rented or leased workspace,
- A 25k sq ft field house for public works or recreation,
- A 12k sq ft gymnasium,
- A youth space such as a common area or food court, and
- A combination-seasonal outdoor skating pad and splash pad.

The project is in a pre-feasibility stage, and it would be premature to conduct options analysis for reducing greenhouse gas emissions during the construction or operation of the facility. The Supplier will support the Township in incorporating a climate change lens into the selection and co-location of the assets that would be well suited to the site. Climate change is expected to increase the frequency and intensity of extreme storms, extreme heat events, flooding, drought, and biodiversity loss. To ensure that infrastructure investments are resilient in the long-term, facilities that are being sited and designed today must account for future climate conditions.

## Objectives

1. Provide Southgate with a climate hazard analysis that draws upon existing science as well as local empirical reports and events to estimate how the proposed site (including access/egress) and facilities being considered for the site could be exposed, under selected climate modeling scenarios, to both extreme weather events (e.g., extreme rains, tornados) as well as to changing chronic conditions (e.g., increasing average summer temperatures). The climate hazard analysis will provide estimated ranges of hazard conditions under the selected scenarios in terms of frequency, degree and intensity because of climate change under multiple global emissions pathways.
2. Identify features of the biophysical, built, and social environment related to the project site and projected new facility that would be most exposed to the identified climate change hazards and face increased vulnerability to future damages.

3. Recommend options for design and development of the site and facility, including of municipal assets and functions to be located on the site that would best enhance the Township's, facilities' and community's resilience to the climate hazards identified in Objectives 1 and 2. Recommendations should assess trade-offs between including or excluding specific assets, considering factors such as design considerations and site location and related cost-benefit, factoring municipal operations, social, ecological, cultural, and economic co-benefits, and opportunities to mitigate greenhouse gas emissions.

## Scope of Work

### 1. Information Gathering: Review of Project Resources and Initial Assessment

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#### Task

Gather and review available resources for the project. Resources to review may include:

- Municipal and provincial reports, including those completed by other consultants;
- Scientific studies of climate change trends and conditions in the Township and at the project site or in locations similar to that of the project site;
- Downscaled climate change scenario data for southern Ontario;
- Weather conditions and trend data for the Township area;
- Interviews with select municipal staff and analysis reporting on the nature of exposure of different people, activities, materials and equipment, and municipal services/operations to the identified of climate-change and weather events and trends.

Where required, the Supplier will undertake further detailed analysis of the site to identify environmental conditions that will constrain potential project design options.

The Township of Southgate and the Supplier will work together to evaluate options for what municipal functions and assets, and site/design features will be considered for the facility' design when the Supplier develops its options report in Task 3.

#### Deliverable(s)

- 1.1. Kick-off meeting with the Township of Southgate to complete an initial review of available resources and identify additional information, data, or other resource requirements.
- 1.2. Incorporate findings from the kick-off meeting into the work plan for Task 3.
- 1.3. Compile a record (annotated bibliography, database, or other structured record) of information sources that have been secured and will be used in Task 3.

## 2. Climate Change Hazard Analysis

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### Task

Complete an analysis of current and evolving trends and scenarios for weather and climate change hazards affecting the development site. Use the identified data, science, and modeling tools to estimate the changing frequency, range, and intensity of each hazard. Consider local micro-climate effects and changes, if any, in this assessment. On the basis of hazard identification and trend/scenario analysis, identify the nature, frequency, and degree of current and future exposures of the site.

### Deliverable

- 2.1. A report that evaluates the proposed facility site's vulnerability to climate change hazards of concern. The report should:
  - a. Define a set of plausible climate change scenarios for Southgate.
  - b. Analyze and explain how the identified hazards (including occurrence, frequency, and intensity), such as flooding, extreme weather events, biodiversity loss, and drought could vary under the considered climate change scenarios.
  - c. Investigate and highlight features of the site and the local biophysical and built environment, including micro-climate, which could mitigate or exacerbate the nature of exposure to identified hazards of concern.

## 3. Options Analysis for Asset Selection

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### Task

Prepare a report of preliminary findings describing the range and nature of current and future climate and weather exposures for the assets being considered for the site. The objective is to complete a multi-hazard exposure profile for each considered facility asset based on future climate and weather exposures applicable to the development site. The report should outline options to reduce the facility's exposure under the identified multi-hazard scenario(s) for the selected site, depending on which assets are chosen by the Township for the facility. The options report should identify trade-offs and synergies between options identified through analyses.

Following delivery of the draft report the Supplier will prepare a presentation of the findings to the Township of Southgate. During the meeting the Supplier will present the report and its findings and address any questions and inputs from the Township of Southgate. Following this meeting the Supplier will prepare a final version of the report, taking the inputs from the meeting into consideration.

### Deliverables:

- 3.1. Develop an Option Report that includes:



- a) Options to consider for future design of facilities on the site to mitigate climate hazards identified in climate hazard analysis.
  - b) An exploration of approaches that may include any combination of adaptation, mitigation, and facility needs with identified trade-offs and synergies. The exploration should include an analysis of how climate change hazards could affect opportunities to install renewable energy generation assets on-site.
  - c) A framework for prioritizing the climate change hazards and exposures identified in Task 2 for incorporation into municipal decision-making regarding: i) what to locate on the site and ii) considerations for future design of facilities proposed on the site.
- 3.2. Presentation to Township of Southgate: A presentation of the draft report's findings, addressing questions and gathering feedback.
- 3.3. Final Report: A revised version of the options report, incorporating feedback from the Township meeting.

#### 4. Post Engagement Survey

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##### Task

Participate in a post-engagement survey with CUI.

##### Deliverable

- 4.1. Complete post-engagement survey.

## Supplier Details

### Timeline

Project Completion by **May 15,2025**

### Hours

Task	Hours [Expert to Fill Out]
Task 1: Information gathering	12 hours
Task 2: Climate hazard analysis, including site visit/interviews	65 hours
Task 3: Options analysis, including framework development, prioritization, reporting	81 hours
Task 4: Post-engagement survey	0.5 hours
Total hours	158.5

### Expert Team

#### *To be Completed by Supplier*

Team Member	Title	Hourly Rate (\$s)
Christy Love	Principal, Senior Energy & Climate Specialist	\$300.00
Laura Simandl	Building Science and Energy Engineer	\$195.00
Rehanna Devraj-Kizuk	Project Engineer	\$185.00
Rashad Brugmann	Building Science Engineer (EIT)	\$165.00

### Subcontractors

#### *To be completed by Supplier*

Firm	Service	Cost (\$)
Watercom Engineering Inc.	Assess potential site civil vulnerabilities and provide input on site-specific strategies	\$150 (hourly rate); included in hours estimate above

Total Fees

**To be Completed by Supplier**

<b>Subtotal</b>	\$30,000
<b>Tax</b>	\$1,500 (GST assumed)
<b>Total</b>	\$31,500

Assumptions

- The client will provide access to necessary facilities, data, and staff for the virtual tours and data collection.
- All required historical data (utility usage, emissions data) will be provided in a timely manner.
- Meetings and communications will be scheduled as needed to ensure alignment and progress.

[Signature Line]

Signature: \_\_\_\_\_

**Christy Love**

Digitally signed by Christy Love  
DN: C=CA, E=clove@rdh.com,  
O="RDH Building Science Inc. ",  
CN=Christy Love  
Date: 2025.03.03.14:33:27-08'00'

Name: Christy Love, Principal, RDH Building Science Inc.

Date: March 3, 2025

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Date: \_\_\_\_\_



<b>Report Presented To:</b>	Township of Southgate Council Meeting
<b>Meeting Date:</b>	2025-04-03
<b>Report Number</b>	CAO2025-009
<b>Title:</b>	PSD Citywide AMP Level of Service Survey
<b>Open/Closed Session:</b>	Open Session
<b>Prepared By:</b>	Jim Ellis Chief Administrative Officer
<b>Approved By:</b>	Jim Ellis Chief Administrative Officer

**Executive Summary:**

This report is being provided to advise that PSD Citywide, Asset Management Plan (AMP) consultant is releasing surveys for residents, Council and staff to complete about Southgate’s Levels of Service to assist with updating the AMP.

**Recommendation:**

**Be it resolved that** Staff Report CAO2025-009 be received for information.

**Background:**

PSD Citywide is conducting surveys to provide background for updating Levels of Service (LoS) as required in AMP reporting to the province to meet Ontario Regulation 588/17.

**Analysis:**

Council awarded the 2025 AMP update to PSD Citywide, and staff are working with the consultant to update the plan. A component of the work plan is to conduct Levels of Service surveys with residents, Council and staff to assist in developing the AMP.

The survey asks questions on infrastructure, public services and other aspects of the community.

The resident survey will be posted on the Southgate website and social media outlets, and we encourage the public to fill out the survey to provide comments on the Levels of Service. The survey closes on Friday April 18, 2025.

**Internal Policy and Legislated Requirements:**

Ontario Regulation 588/17 Asset Management Plans

**Financial and Resource Implications:**

The AMP update has been included in the 2025 Finance Operational Budget.

**Strategic Priorities:**

Priority: Operational Excellence

Goal: Goal 12: Ensure Diligent Maintenance and Long-Term Sustainability of Township Assets and Infrastructure

Action Item: 12 a) Update the Municipal Asset Management Plan

**Attachments:**

Attachment 1: PSD Citywide AMP LoS Resident Survey

## Resident Questionnaire

Southgate Township is committed to providing a high quality of life and exceptional services for our residents. As our community evolves, we must invest your tax dollars wisely to maintain and improve our infrastructure, including roads, bridges, and other municipal services. Your input is crucial for strategic planning and asset management. This brief (10 min) Resident Questionnaire provides you with an opportunity to share your thoughts on our strengths and areas for improvement, as well as your feedback on our priorities for the coming years. The information gathered will be used to develop the forward-looking proposed levels of service for the 2025 Southgate Township Asset Management Plan. This plan is in accordance with Ontario Regulation 588/17, which mandates municipalities to establish a strategic asset management policy and maintain an asset management plan for core and non-core municipal infrastructure assets.

We thank you in advance for completing this questionnaire. If you have questions, please contact us on [Township's website](#).

### Questions:

#### 1. What is your current residency status in Southgate Township?

- Full-time resident – tenant
- Full-time resident – property owner
- Part-time resident – tenant
- Part-time resident – property owner
- Seasonal resident – property owner
- I own property within the Township but do not reside here

#### 2. Which planning area best describes where you live within the Town?

- Urban (reside within a village, town, or city)
- Semi-urban (reside within a hamlet or rural subdivision)
- Rural (reside on a rural residential lot or farm)

### 3. Family Structure

- Single
- Married/common law partner
- Married with children
- Retired single/spouse
- Other

### 4. Please select your age range:

- 15 - 29 years
- 30 - 44 years
- 45 - 64 years
- 65 years plus

### 5. Have you read the Township's 2022 Asset Management Plan?

- Yes
- No (You can view the AMP on the Township's website here: [Southgate's 2022 Asset Management Plan](#))

### 6. Please indicate how you would prefer to learn about municipal issues/events/initiatives such as the Asset Management Plan: (Select all that apply)

- In-person information sessions with Council and staff
- Township's website
- Township's social media
- Newspaper (print)
- Radio
- Email
- Mail

**7. Please indicate how important the following features are in making Southgate Township a great place to live:**

Service	Low Importance	Mid Importance	High Importance	N/A
Recreation or sports facilities (e.g., Arena)				
Heritage or Historical Sites				
Arts, Culture, and Heritage Opportunities				
Affordable living				
Building Services and Bylaw Enforcement				
Programs and support for seniors				
Maintenance of Public Property				
Safe and Well-Maintained Roads and Bridges				
Economic Investment and Local Jobs				
Communication From the Township				
Emergency Services				
Public safety and community spirit				



**8. How important are the following municipal services to your household?**

Service	Low Importance	Mid Importance	High Importance	Not Applicable
Roads and Bridges				
Waste Management Services				
Emergency Services				
Land Use and Development Planning				
Maintenance of public property				
Economic Development Initiatives				
Historical Sites and Services				
Stormwater Management				
Waste Water Services				
Water Services				
Natural attractions and conservation areas				
Arts, culture, and heritage opportunities				
Building services and bylaw enforcement				

### 9. How would you describe your experience with different infrastructure?

**Availability:**

Infrastructure	Dissatisfied	Somewhat Satisfied	Satisfied	Unsure	Not Applicable
Roads					
Bridges					
Water Services					
Waste Water Services					
Stormwater Services					
Parks and Recreation					
Waste Management					
Emergency Services Vehicles and Equipment					

**Reliability and Condition:**

<b>Infrastructure</b>	<b>Dissatisfied</b>	<b>Somewhat Satisfied</b>	<b>Satisfied</b>	<b>Unsure</b>	<b>Not Applicable</b>
Roads					
Bridges					
Water Services					
Waste Water Services					
Stormwater Services					
Parks and Recreation					

**Safety:**

Infrastructure	Dissatisfied	Somewhat Satisfied	Satisfied	Unsure	Not Applicable
Roads					
Bridges					
Water Services					
Waste Water Services					
Stormwater Services					
Parks and Recreation					

**10. In your experience with the municipal services offered, would you decrease, maintain, or increase service levels for each of the services provided?**

Service	Decrease Service Levels	Maintain Service Levels	Increase Service Levels	Not Applicable
Roads and Bridges				
Waste Management Services				
Emergency Services				
Land Use and Development Planning				
Maintenance of public property				
Economic Development Initiatives				
Historical Sites and Services				
Stormwater Management				
Natural attractions and conservation areas				
Parks and Recreation				
Building services and bylaw enforcement				
Water Services				
Wastewater Services				

**11. For each of the following services, indicate your preference for spending and willingness to pay for improvements:**

Service	Not Willing	Somewhat Willing	Willing	Not Applicable
Roads and Bridges				
Waste Management Services				
Emergency Services				
Land Use and Development Planning				
Maintenance of public property				
Economic Development Initiatives				
Historical Sites and Services				
Stormwater Management				
Natural attractions and conservation areas				
Parks and Recreation				
Building services and bylaw enforcement				
Water Services				
Wastewater Services				

**12. The Township is growing. This means spending on infrastructure services may need to change over time to meet the evolving needs of the community. How important are the following factors in deciding if the Township's spending on infrastructure is best for the community?**

Factor	Less Important	Somewhat Important	Highly Important	Not Applicable
Preserve the Current Character and Charm				
Attract New Residents				
Attract New Businesses				
Limit Cost Increase to Residents				
Support the Local Economy				
Protect the Environment				
Support the Older Population				
Support Young Families and Singles				
Support the Vulnerable Population				

**13. In your opinion, the Township is making the right investments in infrastructure for its current residents:**

- Strongly Agree
- Agree
- Disagree
- Strongly Disagree
- Unsure

**14. In your opinion, the Township is making the right investments in infrastructure for its future:**

- Strongly Agree
- Agree
- Disagree
- Strongly Disagree
- Unsure

**15. In your opinion, the Township is overspending on any service areas:**

- Strongly Agree
- Agree
- Disagree
- Strongly Disagree
- Unsure

**If so, in which areas (i.e. roads, parks and recreation):**

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**Any other thoughts/comments?**





<b>Report Presented To:</b>	Township of Southgate Council Meeting
<b>Meeting Date:</b>	2025-04-03
<b>Report Number</b>	PW2025-011
<b>Title:</b>	Public Works Department Report
<b>Open/Closed Session:</b>	Open Session
<b>Prepared By:</b>	John Watson, Acting Public Works Manager
<b>Approved By:</b>	Jim Ellis Chief Administrative Officer

**Executive Summary:**

Public Works Department Update

**Recommendation:**

**Be it resolved that** Staff Report PW2025-011 be received for information

**Background:**

Public Works Department Update

**Analysis**

**Transportation and Public Safety:**

1. Dale Mason was hired for the Lead Hand position at the Hopeville Depot. There were 6 applicants for the position, all internal. Dale was initially hired as a full-time Operator/Labourer on July 8, 2013, and has been doing the Lead Hand job in Hopeville on an interim basis since November of 2024. With his extensive experience, and proven performance, he was the ideal candidate for the position.
2. Staff released an RFP for the sale of surplus land, specifically 225579 Southgate Rd 22. The RFP closes April 23, 2025.

**Internal Policy and Legislated Requirements:**

1. Policy No 8 – Hiring Policy
2. Policy No 49 – Surplus Assets Disposal Policy

**Financial and Resource Implications:**

The Lead Hand position wages are included in the proposed 2025 Budget

**Strategic Priorities:**

Priority: Operational Excellence

Goal: Goal 12: Ensure Diligent Maintenance and Long-Term Sustainability of Township Assets and Infrastructure

**Attachments:**

None



<b>Report Presented To:</b>	Township of Southgate Council Meeting
<b>Meeting Date:</b>	2025-04-16
<b>Report Number</b>	PW2025-012
<b>Title:</b>	MECP 2024-2025 Dundalk Drinking Water System Inspection Report
<b>Open/Closed Session:</b>	Open Session
<b>Prepared By:</b>	Cory Henry – Water & Roads Supervisor
<b>Approved By:</b>	Jim Ellis Chief Administrative Officer

**Executive Summary:**

This report is based on the Ministry of Environment, Conservation and Parks (MECP) 2024-2025 Dundalk Drinking Water System Inspection Report.

**Recommendation:**

**Be it resolved that** Staff Report PW2025-012 be received for information.

**Background:**

The MECP 2024-2025 Dundalk Drinking Water System inspection report was received on March 24, 2025 (Attachment #1). MECP inspector, David Dominelli, performed a site inspection on March 18, 2025. MECP inspector David Dominelli conducted a Focused Inspection of the Dundalk Drinking Water System from March 7, 2025, until March 21, 2025, covering the period of March 1, 2024 to February 28, 2025.

**Analysis:**

The inspection review period was from March 1, 2024, to February 28, 2025. There were no Non-Compliance with Regulatory Requirements, no Actions Required and one recommendation in this report. The noted inspection recommendation is to have Dundalk Well D3 complete a down hole inspection as outlined in the Dundalk drinking water System, Standard Operating Procedure #25.

The 2024-2025 Dundalk Drinking Water System Report received a Final Inspection Rating of 100% and Inspection Risk Rating of 0.00%.

**Internal Policy and Legislated Requirements:**

Ontario Regulation 170/03

**Financial and Resource Implications:**

The Well D3 down hole inspection will be funded through the water operations budget.

**Strategic Priorities:**

Priority: Operational Excellence

Goal: Goal 12: Ensure Diligent Maintenance and Long-Term Sustainability of Township Assets and Infrastructure

Action Item: Choose an item.

**Attachments:**

Attachment 1: PW2025-012 MECP Dundalk Drinking Water System Inspection Report 2024-2025

Ministry of the Environment,  
Conservation and Parks  
1094 London Road  
Sarnia, ON N7S 1P1  
Tel: 519 336-4030  
Fax: 519 336-4280

Ministère de l'Environnement, de la  
Protection de la nature et des Parcs  
1094 chemin London  
Sarnia, ON N7S 1P1  
Tél.: 519 336-4030  
Télééc.: 519 336-4280



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File: SI-GR-SO  
Dundalk DWS

March 24, 2025

Jim Ellis  
Chief Administrative Officer  
Township of Southgate

Dear Mr. Ellis,

Re: **March 2025 Inspection – Dundalk Drinking Water System**

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Enclosed is a copy of the inspection report prepared for the Dundalk Drinking Water System. The report is based on conditions encountered at the time of inspection and subsequent follow-up.

There were no compliance issues identified during the inspection. Please review the report for detailed inspection findings. If you have any questions, please contact me at (519) 466-0281.

Regards,

A handwritten signature in black ink, appearing to be "D Dominelli".

---

David Dominelli  
Water Compliance Officer  
Sarnia/Windsor District  
Ministry of the Environment,  
Conservation, and Parks



DUNDALK DRINKING WATER SYSTEM  
Physical Address: 75 DUNDALK ST, ,  
SOUTHGATE, ON N0C 1B0

## INSPECTION REPORT

Entity: THE CORPORATION OF THE  
TOWNSHIP OF SOUTHGATE  
Inspection Start Date: March 07, 2025  
Site Inspection Date: March 18, 2025  
Inspection End Date: March 21, 2025  
Inspected By: David Dominelli  
Badge #: 1119  
Inspected By: Marc Bechard  
Badge #: 918



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(signature)

## INTRODUCTION

### Purpose

This unannounced, focused inspection was conducted to confirm compliance with Ministry of the Environment, Conservation and Parks' (MECP) legislation and conformance with ministry drinking water policies and guidelines.

### Scope

The ministry utilizes a comprehensive, multi-barrier approach in the inspection of water systems that focuses on the source, treatment, and distribution components as well as management and the operation of the system.

The inspection of the drinking water system included both the physical inspection of the component parts of the system listed in section 4 "Systems Components" of the report and the review of data and documents associated with the operation of the drinking water system during the review period.

This drinking water system is subject to the legislative requirements of the Safe Drinking Water Act, 2002 (SDWA) and regulations made therein, including Ontario Regulation 170/03, "Drinking Water Systems" (O. Reg. 170/03). This inspection has been conducted pursuant to Section 81 of the SDWA.

This inspection report does not suggest that all applicable legislation and regulations were evaluated. It remains the responsibility of the owner to ensure compliance with all applicable legislative and regulatory requirements.

### Facility Contacts and Dates

The Dundalk drinking water system is owned and operated by the Township of Southgate.

The system serves an estimated population of 2800 people and is categorized as a Large Municipal Residential Drinking Water System. Information reviewed for this inspection covered the time period of March 1, 2024 to February 28, 2025.

The Water Compliance Officer met with Cory Henry, Lead Hand with the Township of Southgate on March 18, 2025 as part of the inspection process.

### Systems/Components

All locations associated with primary and secondary disinfection were visited as part of this inspection. The following sites were visited as part of the inspection of the drinking water



system:

- Municipal Well No. D3
- Municipal Well No. D4
- Municipal Well No. D5
- Municipal Elevated Water Storage Tank No. DWT1

### **Permissions/Approvals**

This drinking water system was subject to specific conditions contained within the following permissions and/or approvals (please note this list is not exhaustive) at the time of the inspection in addition to the requirements of the SDWA and its regulations:

- Municipal Drinking Water Licence Number (MDWL): 110-101, Issue Number: 5
- Drinking Water Works Permit Number (DWWP): 110-201, Issue Number: 6

## **NON-COMPLIANCE**

This should not be construed as a confirmation of full compliance with all potential applicable legal requirements. These inspection findings are limited to the components and/or activities that were assessed, and the legislative framework(s) that were applied. It remains the responsibility of the owner to ensure compliance with all applicable legislative and regulatory requirements.

If you have any questions related to this inspection, please contact the signed Provincial Officer.

## RECOMMENDATIONS

This should not be construed as a confirmation of full conformance with all potential applicable BMPs. These inspection findings are limited to the components and/or activities that were assessed, and the legislative framework(s) that were applied. It remains the responsibility of the owner to ensure compliance with all applicable legislative and regulatory requirements.

If you have any questions related to this inspection, please contact the signed Provincial Officer.

### INSPECTION DETAILS

This section includes all questions that were assessed during the inspection.

**Ministry Program:** DRINKING WATER | **Regulated Activity:** DW Municipal Residential

Question ID	DWMR1007001	Question Type	Legislative
<b>Legislative Requirement(s):</b> SDWA   O. Reg. 170/03   1-2   (1)1;			
<b>Question:</b> Was the owner maintaining the production well(s) in a manner sufficient to prevent entry into the well of surface water and other foreign materials?			
<b>Compliance Response(s)/Corrective Action(s)/Observation(s):</b> The owner was maintaining the production well(s) in a manner sufficient to prevent entry into the well of surface water and other foreign materials.  All production wells associated with the drinking water system were inspected. All wells appeared to be maintained to prevent surface water and other foreign materials from entering the wells.  Wells No. D3 and No. D4 are located within the treatment/pumphouse buildings for each well. Well No. D5 is located adjacent to its treatment/pumphouse building in a locked steel protective structure.  There were no issues identified during the inspection.			

Question ID	DWMR1009001	Question Type	Legislative
<b>Legislative Requirement(s):</b> SDWA   31   (1);			
<b>Question:</b> Were measures in place to protect the groundwater and/or GUDI source in accordance with the Municipal Drinking Water Licence and Drinking Water Works Permit?			
<b>Compliance Response(s)/Corrective Action(s)/Observation(s):</b> Measures were in place to protect the groundwater and/or GUDI source.  Condition 16.2.8 of the MDWL 5 requires that the operations and maintenance manual for the DWS include an inspection schedule for all wells associated with the drinking water system, including production wells, standby wells, test wells, and monitoring wells.  Condition 16.2.9 of the MDWL requires that the operations and maintenance manual for the DWS include well inspection and maintenance procedures for the entire well structure of each well including all above and below grade well components.			

The operating authority conducts weekly security checks on the wells, as well as monthly physical inspections of the well structures and components.

Additionally, the drinking water systems Standard Operating Procedure (SOP) SOP#: 25 calls for a down hole well inspection every 10 years, or when a well pump is removed for maintenance.

It was noted during the inspection that Well No. D3 is due for a down hole inspection based on the frequency set in the SOP for the system.

It is recommended that a down hole inspection is completed in accordance with the established SOP.

Well inspections and routine maintenance should continue to be undertaken to ensure the integrity of the drinking water source.

<b>Question ID</b>	DWMR1014001	<b>Question Type</b>	Legislative
<b>Legislative Requirement(s):</b> SDWA   31   (1);			
<b>Question:</b> Was flow monitoring performed as required by the Municipal Drinking Water Licence or Drinking Water Works Permit?			
<b>Compliance Response(s)/Corrective Action(s)/Observation(s):</b> Flow monitoring was performed as required.  Condition 2.1.1 under Schedule C of the MDWL requires that continuous flow measurement and recording be undertaken to monitor the flow rate and daily volume of treated water from the treatment works to the distribution system.  Condition 2.1.2 under Schedule C of the MDWL requires that continuous flow measurement and recording be undertaken to monitor the flow rate and daily volume of water that flows into the treatment works.  During the inspection, flow meters were observed in place and operational on all production wells to monitor flow into the treatment works. Flow meters were also in place to monitor treated water flows to the distribution system.			

<b>Question ID</b>	DWMR1016001	<b>Question Type</b>	Legislative
<b>Legislative Requirement(s):</b> SDWA   31   (1);			
<b>Question:</b> Was the owner in compliance with the conditions associated with maximum flow rate or the rated/operational capacity in the Municipal Drinking Water Licence?			

**Compliance Response(s)/Corrective Action(s)/Observation(s):**

The owner was in compliance with the conditions associated with maximum flow rate and/or the rated/operational capacity conditions.

Condition 1.1 under Schedule C of the MDWL limits the volume of treated water to the distribution system from treatment subsystems, Well No. D3, Well No. D4, and Well No. D5, to a maximum of 1181 m<sup>3</sup>/ day, 1637 m<sup>3</sup>/ day, and 1961 m<sup>3</sup>/ day respectively.

A review of flow monitoring data provided by the operating authority confirmed that the above rated capacities were not exceeded over the inspection review period.

<b>Question ID</b>	DWMR1018001	<b>Question Type</b>	Legislative
<b>Legislative Requirement(s):</b> SDWA   31   (1);			
<b>Question:</b> Did the owner ensure that equipment was installed in accordance with Schedule A and Schedule C of the Drinking Water Works Permit?			
<b>Compliance Response(s)/Corrective Action(s)/Observation(s):</b> The owner ensured that equipment was installed as required.  Observations of the treatment works components during the inspection confirmed that the required equipment detailed in the DWWP has been installed and is being operated.			

<b>Question ID</b>	DWMR1020001	<b>Question Type</b>	Legislative
<b>Legislative Requirement(s):</b> SDWA   31   (1);			
<b>Question:</b> Were Form 1 documents prepared as required?			
<b>Compliance Response(s)/Corrective Action(s)/Observation(s):</b> Form 1 documents were prepared as required.  A review of records requested for the inspection confirmed that Form 1 documents are being completed as required for watermain alterations.			

<b>Question ID</b>	DWMR1025001	<b>Question Type</b>	Legislative
<b>Legislative Requirement(s):</b> SDWA   31   (1);			
<b>Question:</b> Were all parts of the drinking water system that came in contact with drinking water disinfected in accordance with a procedure listed in Schedule B of the Drinking Water Works Permit?			

**Compliance Response(s)/Corrective Action(s)/Observation(s):**

All parts of the drinking water system were disinfected as required.

Condition 2.3 under the DWWP requires that all parts of the drinking water system in contact with drinking water that are added, modified, replaced, extended shall be disinfected in accordance with the ministry's Watermain Disinfection Procedure.

The operating authority has established standard operating procedures consistent with the ministry's Watermain Disinfection Procedure for watermain repair and commissioning as required by the drinking water works permit.

The operating authority has also developed forms to document watermain repair and commissioning activities which include details of disinfection completed.

A review of watermain repair and commissioning records over the inspection review period confirmed that disinfection is being completed and documented.

<b>Question ID</b>	DWMR1023001	<b>Question Type</b>	Legislative
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**Legislative Requirement(s):**

SDWA | O. Reg. 170/03 | 1-2 | (2);

**Question:**

Did records indicate that the treatment equipment was operated in a manner that achieved the design capabilities prescribed by O. Reg. 170/03, Drinking Water Works Permit and/or Municipal Drinking Water Licence at all times that water was being supplied to consumers?

**Compliance Response(s)/Corrective Action(s)/Observation(s):**

Records indicated that the treatment equipment was operated in a manner that achieved the design capabilities prescribed.

Primary disinfection is achieved by chlorination at all three wells. The minimum log removal and inactivation for all wells is a 2-log removal of viruses.

Ultraviolet (UV) disinfection is also utilized at Well No. D3 as part of a multi-barrier disinfection approach. A UV dosage of 40 mJ/ cm<sup>2</sup> is required at all times.

A review of operational records confirmed that the system is being operated in a manner to achieve the design capabilities.

<b>Question ID</b>	DWMR1026001	<b>Question Type</b>	Legislative
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**Legislative Requirement(s):**

SDWA | O. Reg. 170/03 | 1-6 | (2);

**Question:**

If primary disinfection equipment did not use chlorination or chloramination, was the equipment equipped with alarms or shut-off mechanisms that satisfy the standards described

in Schedule 1-6 of O. Reg. 170/03?

**Compliance Response(s)/Corrective Action(s)/Observation(s):**

Primary disinfection equipment was equipped with alarms or shutoff mechanisms that satisfied the standards.

As stated, UV disinfection is utilized at Well No. D3 as part of a multi-barrier disinfection approach. A UV dosage of 40 mJ/ cm<sup>2</sup> is required at all times.

The UV alarm set points on the UV units at Well No. D3 is 70 mJ/ cm<sup>2</sup>.

When the set point is reached on the operating UV unit there is an automatic shut-off of the well pump and no further water is directed to the reservoir until the standby UV unit is warmed up and the well pump operation resumes.

Question ID	DWMR1024001	Question Type	Legislative
<b>Legislative Requirement(s):</b> SDWA   O. Reg. 170/03   1-2   (2);			
<b>Question:</b> Did records confirm that the water treatment equipment which provides chlorination or chloramination for secondary disinfection was operated as required?			
<b>Compliance Response(s)/Corrective Action(s)/Observation(s):</b> Records confirmed that the water treatment equipment which provides chlorination or chloramination for secondary disinfection was operated as required.  A review of distribution system chlorine residual monitoring records confirmed that secondary disinfectant residual is being maintained as required.			

Question ID	DWMR1033001	Question Type	Legislative
<b>Legislative Requirement(s):</b> SDWA   O. Reg. 170/03   7-2   (3); SDWA   O. Reg. 170/03   7-2   (4);			
<b>Question:</b> Was secondary disinfectant residual tested as required for the large municipal residential distribution system?			
<b>Compliance Response(s)/Corrective Action(s)/Observation(s):</b> Secondary disinfectant residual was tested as required.  Schedule 7-2(4) of O.Reg. 170/03 requires that, unless samples are collected daily, the owner and the operating authority of a Large Municipal Residential System collect at least four distribution system samples on one day of the week, and at least three distribution samples on another day of the week and test the free chlorine residual, with at least 48 hours between sampling days.			



A review of distribution system chlorine residual monitoring records confirmed testing is being completed as required. The operating authority collects daily samples from the distribution system and tests the free chlorine residual.

<b>Question ID</b>	DWMR1030001	<b>Question Type</b>	Legislative
<b>Legislative Requirement(s):</b> SDWA   O. Reg. 170/03   7-2   (1); SDWA   O. Reg. 170/03   7-2   (2);			
<b>Question:</b> Was primary disinfection chlorine monitoring being conducted at a location approved by Municipal Drinking Water Licence and/or Drinking Water Works Permit or at/near a location where the intended CT had just been achieved?			
<b>Compliance Response(s)/Corrective Action(s)/Observation(s):</b> Primary disinfection chlorine monitoring was conducted as required.			

<b>Question ID</b>	DWMR1035001	<b>Question Type</b>	Legislative
<b>Legislative Requirement(s):</b> SDWA   O. Reg. 170/03   6-5   (1)1-4;			
<b>Question:</b> Were operators examining continuous monitoring test results and did they examine the results within 72 hours of the test?			
<b>Compliance Response(s)/Corrective Action(s)/Observation(s):</b> Operators were examining continuous monitoring test results as required.  Continuous monitoring data reviews are conducted daily and documented in operational logs.			

<b>Question ID</b>	DWMR1038001	<b>Question Type</b>	Legislative
<b>Legislative Requirement(s):</b> SDWA   O. Reg. 170/03   6-5   (1)1-4;			
<b>Question:</b> Was continuous monitoring equipment that was being utilized to fulfill O. Reg. 170/03 requirements performing tests for the parameters with at least the minimum frequency and recording data with the prescribed format?			
<b>Compliance Response(s)/Corrective Action(s)/Observation(s):</b> Continuous monitoring equipment that was being utilized to fulfill O. Reg. 170/03 requirements was performing tests for the parameters with at least the minimum frequency and recording data with the prescribed format.			

<b>Question ID</b>	DWMR1037001	<b>Question Type</b>	Legislative
<b>Legislative Requirement(s):</b> SDWA   O. Reg. 170/03   6-5   (1)5-10; SDWA   O. Reg. 170/03   6-5   (1.1);			
<b>Question:</b> Were all continuous monitoring equipment utilized for sampling and testing required by O. Reg. 170/03, or Municipal Drinking Water Licence or Drinking Water Works Permit or order, equipped with alarms or shut-off mechanisms that satisfied the standards described in Schedule 6?			
<b>Compliance Response(s)/Corrective Action(s)/Observation(s):</b> All required continuous monitoring equipment utilized for sampling and testing were equipped with alarms or shut-off mechanisms that satisfied the standards			

<b>Question ID</b>	DWMR1040001	<b>Question Type</b>	Legislative
<b>Legislative Requirement(s):</b> SDWA   O. Reg. 170/03   6-5   (1)1-4; SDWA   O. Reg. 170/03   6-5   (1)5-10;			
<b>Question:</b> Were all continuous analysers calibrated, maintained, and operated, in accordance with the manufacturer's instructions or the regulation?			
<b>Compliance Response(s)/Corrective Action(s)/Observation(s):</b> All continuous analysers were calibrated, maintained, and operated as required.			

<b>Question ID</b>	DWMR1108001	<b>Question Type</b>	Legislative
<b>Legislative Requirement(s):</b> SDWA   O. Reg. 170/03   6-5   (1)5-10; SDWA   O. Reg. 170/03   6-5   (1.1);			
<b>Question:</b> Where continuous monitoring equipment used for the monitoring of free chlorine residual, total chlorine residual, combined chlorine residual or turbidity, required by O. Reg. 170/03, Municipal Drinking Water Licence, Drinking Water Works Permit, or order triggered an alarm or an automatic shut-off, did a qualified person respond as required and take appropriate actions?			
<b>Compliance Response(s)/Corrective Action(s)/Observation(s):</b> A qualified person responded as required and took appropriate actions.			

<b>Question ID</b>	DWMR1039001	<b>Question Type</b>	Legislative
<b>Legislative Requirement(s):</b> SDWA   O. Reg. 170/03   1-6   (3);			
<b>Question:</b> If primary disinfection equipment that does not use chlorination or chloramination was used, did the owner and operating authority ensure the equipment had a recording device that continuously recorded the performance of the disinfection equipment?			
<b>Compliance Response(s)/Corrective Action(s)/Observation(s):</b> The owner and operating authority ensured that the primary disinfection equipment had a recording device that continuously recorded the performance of the disinfection equipment.			

<b>Question ID</b>	DWMR1109001	<b>Question Type</b>	Legislative
<b>Legislative Requirement(s):</b> SDWA   O. Reg. 170/03   1-6   (1); SDWA   O. Reg. 170/03   1-6   (2);			
<b>Question:</b> If the system used equipment for primary disinfection other than chlorination or chloramination and the equipment malfunctioned, lost power, or ceased to provide the appropriate level of disinfection, causing an alarm or an automatic shut-off, did a certified operator respond as required and take appropriate actions?			
<b>Compliance Response(s)/Corrective Action(s)/Observation(s):</b> A certified operator responded as required and took appropriate actions.			

<b>Question ID</b>	DWMR1042001	<b>Question Type</b>	Legislative
<b>Legislative Requirement(s):</b> SDWA   31   (1);			
<b>Question:</b> If UV disinfection was used, were duty sensors and reference UV sensors checked and calibrated as per the requirements of Schedule E of the Municipal Drinking Water Licence or at a frequency as otherwise recommended by the UV equipment manufacturer?			
<b>Compliance Response(s)/Corrective Action(s)/Observation(s):</b> All UV sensors were checked and calibrated as required.			

<b>Question ID</b>	DWMR1099001	<b>Question Type</b>	Information
<b>Legislative Requirement(s):</b> Not Applicable			

<p><b>Question:</b> Do records show that water provided by the drinking water system met the Ontario Drinking Water Quality Standards?</p>
<p><b>Compliance Response(s)/Corrective Action(s)/Observation(s):</b> Records showed that not all water sample results met the Ontario Drinking Water Quality Standards.  A sample collected on January 7, 2025 and tested for fluoride returned a result of 1.9 mg/ L, which is greater than the O.Reg. 169/03 limit of 1.5 mg/ L.  Reporting and corrective actions were taken in accordance with the requirements of the Safe Drinking Water Act and Regulations.</p>

<b>Question ID</b>	DWMR1083001	<b>Question Type</b>	Legislative
<b>Legislative Requirement(s):</b> SDWA   O. Reg. 170/03   10-3;			
<b>Question:</b> Were treated microbiological sampling requirements prescribed by Schedule 10-3 of O. Reg. 170/03 for large municipal residential systems met?			
<b>Compliance Response(s)/Corrective Action(s)/Observation(s):</b> Treated microbiological sampling requirements were met.  Schedule 10-3. of O. Reg 170/03 requires that the owner of a drinking water system and the operating authority ensure that a treated water sample is collected at least once per week and tested for E. Coli, total coliforms, and general bacteria as a heterotrophic plate count.  A review of sampling records for the inspection review period showed the owner and operating authority are meeting the treated water microbiological sampling requirements.			

<b>Question ID</b>	DWMR1081001	<b>Question Type</b>	Legislative
<b>Legislative Requirement(s):</b> SDWA   O. Reg. 170/03   10-2   (1); SDWA   O. Reg. 170/03   10-2   (2); SDWA   O. Reg. 170/03   10-2   (3);			
<b>Question:</b> Were distribution microbiological sampling requirements prescribed by Schedule 10-2 of O. Reg. 170/03 for large municipal residential systems met?			
<b>Compliance Response(s)/Corrective Action(s)/Observation(s):</b> Distribution microbiological sampling requirements were met.  Schedule 10-2. (1) (a) of O. Reg 170/03 requires that the owner and the operating authority of a Large Municipal Residential System serving 100,000 people or less ensures at least 8 distribution system samples plus 1 for every 1000 people served are collected from the distribution system each month, with at least one of the samples being taken each week.			

The sample are to be tested for E. Coli and total coliforms. Additionally, 25 percent of the samples are to be tested for general bacteria as a heterotrophic plate count.

A review of sampling records for the inspection review period showed the owner and operating authority are meeting the distribution system microbiological sampling requirements.

<b>Question ID</b>	DWMR1096001	<b>Question Type</b>	Legislative
<b>Legislative Requirement(s):</b> SDWA   O. Reg. 170/03   6-3   (1);			
<b>Question:</b> Did records confirm that chlorine residual tests were conducted at the same time and location as microbiological samples?			
<b>Compliance Response(s)/Corrective Action(s)/Observation(s):</b> Records confirmed that chlorine residual tests were conducted as required.			

<b>Question ID</b>	DWMR1084001	<b>Question Type</b>	Legislative
<b>Legislative Requirement(s):</b> SDWA   O. Reg. 170/03   13-2;			
<b>Question:</b> Were inorganic parameter sampling requirements prescribed by Schedule 13-2 of O. Reg. 170/03 met?			
<b>Compliance Response(s)/Corrective Action(s)/Observation(s):</b> Inorganic parameter sampling requirements were met.  Schedule 13-2. of O. Reg 170/03 requires that the owner and the operating authority of a drinking water system that has a groundwater raw water supply collect at least one sample every 36 months and test for the inorganic parameters listed in Schedule 23 of the regulation.  A review of sampling records confirmed that the required samples are being collected and tested for the required inorganic parameters.  Sampling and testing were last completed in March of 2024.			

<b>Question ID</b>	DWMR1085001	<b>Question Type</b>	Legislative
<b>Legislative Requirement(s):</b> SDWA   O. Reg. 170/03   13-4   (1); SDWA   O. Reg. 170/03   13-4   (2); SDWA   O. Reg. 170/03   13-4   (3);			

<p><b>Question:</b> Were organic parameter sampling requirements prescribed by Schedule 13-4 of O. Reg. 170/03 met?</p>
<p><b>Compliance Response(s)/Corrective Action(s)/Observation(s):</b> Organic parameter sampling requirements were met.</p> <p>Schedule 13-4. of O. Reg 170/03 requires that the owner and the operating authority of a drinking water system that has a groundwater raw water supply collect at least one sample every 36 months and test for the organic parameters listed in Schedule 24 of the regulation.</p> <p>A review of sampling records confirmed that the required samples are being collected and tested for the required organic parameters.</p> <p>Sampling and testing were last completed in March of 2024.</p>

Question ID	DWMR1086001	Question Type	Legislative
<p><b>Legislative Requirement(s):</b> SDWA   O. Reg. 170/03   13-6.1   (1); SDWA   O. Reg. 170/03   13-6.1   (2); SDWA   O. Reg. 170/03   13-6.1   (3); SDWA   O. Reg. 170/03   13-6.1   (4); SDWA   O. Reg. 170/03   13-6.1   (5); SDWA   O. Reg. 170/03   13-6.1   (6);</p>			
<p><b>Question:</b> Were haloacetic acid sampling requirements prescribed by Schedule 13-6 of O. Reg. 170/03 met?</p>			
<p><b>Compliance Response(s)/Corrective Action(s)/Observation(s):</b> Haloacetic acid sampling requirements were met.</p> <p>Schedule 13-6.1. requires that the owner and the operating authority of a drinking water system collect at least one sample in each calendar quarter from a point in the distribution system or plumbing that is likely to have elevated potential for the formation of haloacetic acids and test the sample for haloacetic acids.</p> <p>A review of records confirmed that the required sampling and testing is being completed.</p>			

Question ID	DWMR1087001	Question Type	Legislative
<p><b>Legislative Requirement(s):</b> SDWA   O. Reg. 170/03   13-6   (1); SDWA   O. Reg. 170/03   13-6   (2); SDWA   O. Reg. 170/03   13-6   (3); SDWA   O. Reg. 170/03   13-6   (4); SDWA   O. Reg. 170/03   13-6   (5); SDWA   O. Reg. 170/03   13-6   (6);</p>			
<p><b>Question:</b> Were trihalomethane sampling requirements prescribed by Schedule 13-6 of O. Reg. 170/03 met?</p>			

**Compliance Response(s)/Corrective Action(s)/Observation(s):**

Trihalomethane sampling requirements were met.

Schedule 13-6. requires that the owner and the operating authority of a drinking water system collect at least one sample in each calendar quarter from a point in the distribution system or plumbing that is likely to have elevated potential for the formation of trihalomethanes and test the sample for trihalomethanes.

A review of records confirmed that the required sampling and testing is being completed.

<b>Question ID</b>	DWMR1088001	<b>Question Type</b>	Legislative
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**Legislative Requirement(s):**

SDWA | O. Reg. 170/03 | 13-7;

**Question:**

Were nitrate/nitrite sampling requirements prescribed by Schedule 13-7 of O. Reg. 170/03 met?

**Compliance Response(s)/Corrective Action(s)/Observation(s):**

Nitrate/nitrite sampling requirements were met.

Schedule 13-7. requires that the owner and the operating authority of a drinking water system collect at least one water sample every three months and test for nitrate and nitrite.

A review of records confirmed that the required sampling and testing is being completed.

<b>Question ID</b>	DWMR1089001	<b>Question Type</b>	Legislative
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**Legislative Requirement(s):**

SDWA | O. Reg. 170/03 | 13-8;

**Question:**

Were sodium sampling requirements prescribed by Schedule 13-8 of O. Reg. 170/03 met?

**Compliance Response(s)/Corrective Action(s)/Observation(s):**

Sodium sampling requirements were met.

<b>Question ID</b>	DWMR1090001	<b>Question Type</b>	Legislative
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**Legislative Requirement(s):**

SDWA | O. Reg. 170/03 | 13-9;

**Question:**

Where fluoridation is not practiced, were fluoride sampling requirements prescribed by Schedule 13-9 of O. Reg. 170/03 met?

**Compliance Response(s)/Corrective Action(s)/Observation(s):**

Fluoride sampling requirements were met.

Question ID	DWMR1094001	Question Type	Legislative
<b>Legislative Requirement(s):</b> SDWA   31   (1);			
<b>Question:</b> Were water quality sampling requirements imposed by the Municipal Drinking Water Licence and Drinking Water Works Permit met?			
<b>Compliance Response(s)/Corrective Action(s)/Observation(s):</b> Water quality sampling requirements were met.  Condition 5.1 under Schedule C of the MDWL imposes additional sampling and testing requirements for Well No. D3 and Well No. D4.  Well No. D3 is required to be sampled annually and tested for Sodium and Radionuclides at the point of entry to the distribution system.  Sampling and testing were last completed in March of 2025.  Well No. D4 is required to be sampled annually for tested for Sodium at the point of entry to the distribution system.  Sampling and testing were last completed in March of 2025.			

Question ID	DWMR1104001	Question Type	Legislative
<b>Legislative Requirement(s):</b> SDWA   O. Reg. 170/03   16-6   (1); SDWA   O. Reg. 170/03   16-6   (2); SDWA   O. Reg. 170/03   16-6   (3); SDWA   O. Reg. 170/03   16-6   (3.1); SDWA   O. Reg. 170/03   16-6   (3.2); SDWA   O. Reg. 170/03   16-6   (4); SDWA   O. Reg. 170/03   16-6   (5); SDWA   O. Reg. 170/03   16-6   (6);			
<b>Question:</b> Were immediate verbal notification requirements for adverse water quality incidents met?			
<b>Compliance Response(s)/Corrective Action(s)/Observation(s):</b> Immediate verbal notification requirements for adverse water quality incidents were met.			



Question ID	DWMR1101001	Question Type	Legislative
<b>Legislative Requirement(s):</b> SDWA   O. Reg. 170/03   17-1; SDWA   O. Reg. 170/03   17-10   (1); SDWA   O. Reg. 170/03   17-11; SDWA   O. Reg. 170/03   17-12; SDWA   O. Reg. 170/03   17-13; SDWA   O. Reg. 170/03   17-14; SDWA   O. Reg. 170/03   17-2; SDWA   O. Reg. 170/03   17-3; SDWA   O. Reg. 170/03   17-4; SDWA   O. Reg. 170/03   17-5; SDWA   O. Reg. 170/03   17-6; SDWA   O. Reg. 170/03   17-9;			
<b>Question:</b> For large municipal residential systems, were corrective actions, including any steps directed by the Medical Officer of Health, taken to address adverse conditions?			
<b>Compliance Response(s)/Corrective Action(s)/Observation(s):</b> Corrective actions were taken to address adverse conditions.			

Question ID	DWMR1114001	Question Type	Legislative
<b>Legislative Requirement(s):</b> SDWA   31   (1);			
<b>Question:</b> Did the owner have evidence that, when required, all legal owners associated with the drinking water system were notified of the requirements of the Municipal Drinking Water Licence and Drinking Water Works Permit?			
<b>Compliance Response(s)/Corrective Action(s)/Observation(s):</b> The owner had evidence that the required notifications were made.			

Question ID	DWMR1045001	Question Type	Legislative
<b>Legislative Requirement(s):</b> SDWA   31   (1);			
<b>Question:</b> Did the owner update the document describing the distribution components within 12 months of completion of alterations to the system in accordance with the Drinking Water Works Permit?			
<b>Compliance Response(s)/Corrective Action(s)/Observation(s):</b> The owner had up-to-date documents describing the distribution components.			

<b>Question ID</b>	DWMR1060001	<b>Question Type</b>	Legislative
<b>Legislative Requirement(s):</b> SDWA   31   (1);			
<b>Question:</b> Did the operations and maintenance manual(s) meet the requirements of the Municipal Drinking Water Licence?			
<b>Compliance Response(s)/Corrective Action(s)/Observation(s):</b> The operations and maintenance manual(s) met the requirements of the Municipal Drinking Water Licence.			

<b>Question ID</b>	DWMR1062001	<b>Question Type</b>	Legislative
<b>Legislative Requirement(s):</b> SDWA   O. Reg. 170/03   7-5;			
<b>Question:</b> Did records or other record keeping mechanisms confirm that operational testing not performed by continuous monitoring equipment was done by a certified operator, water quality analyst, or person who met the requirements of Schedule 7-5 of O. Reg. 170/03?			
<b>Compliance Response(s)/Corrective Action(s)/Observation(s):</b> Records or other record keeping mechanisms confirmed that operational testing not performed by continuous monitoring equipment was done by a certified operator, water quality analyst, or person who met the requirements of Schedule 7-5 of O. Reg. 170/03.			

<b>Question ID</b>	DWMR1071001	<b>Question Type</b>	BMP
<b>Legislative Requirement(s):</b> Not Applicable			
<b>Question:</b> Did the owner provide security measures to protect components of the drinking water system?			
<b>Compliance Response(s)/Corrective Action(s)/Observation(s):</b> The owner provided security measures to protect components of the drinking water system.  The properties associated with the drinking water system are fenced and secured with locked gates.  The drinking water treatment components, including the three wells, are located in locked structures.  All buildings associated with the drinking water system are equipped with entry alarms.			

<b>Question ID</b>	DWMR1073001	<b>Question Type</b>	Legislative
<b>Legislative Requirement(s):</b> SDWA   O. Reg. 128/04   23   (1);			
<b>Question:</b> Was an overall responsible operator designated for all subsystems which comprise the drinking water system?			
<b>Compliance Response(s)/Corrective Action(s)/Observation(s):</b> An overall responsible operator was designated for all subsystem.			

<b>Question ID</b>	DWMR1074001	<b>Question Type</b>	Legislative
<b>Legislative Requirement(s):</b> SDWA   O. Reg. 128/04   25   (1);			
<b>Question:</b> Were operators-in-charge designated for all subsystems which comprise the drinking water system?			
<b>Compliance Response(s)/Corrective Action(s)/Observation(s):</b> Operators-in-charge were designated for all subsystems.			

<b>Question ID</b>	DWMR1075001	<b>Question Type</b>	Legislative
<b>Legislative Requirement(s):</b> SDWA   O. Reg. 128/04   22;			
<b>Question:</b> Were all operators certified as required?			
<b>Compliance Response(s)/Corrective Action(s)/Observation(s):</b> All operators were certified as required.			

<b>Question ID</b>	DWMR1076001	<b>Question Type</b>	Legislative
<b>Legislative Requirement(s):</b> SDWA   O. Reg. 170/03   1-2   (2);			
<b>Question:</b> Were adjustments to the treatment equipment only made by certified operators?			

**Compliance Response(s)/Corrective Action(s)/Observation(s):**

Adjustments to the treatment equipment were only made by certified operators.

Ministry of the Environment, Conservation and Parks - Inspection Summary Rating Record (Reporting Year - 2024-25)

<b>DWS Name:</b>	DUNDALK DRINKING WATER SYSTEM
<b>DWS Number:</b>	220001753
<b>DWS Owner:</b>	THE CORPORATION OF THE TOWNSHIP OF SOUTHGATE
<b>Municipal Location:</b>	SOUTHGATE
<b>Regulation:</b>	O.REG. 170/03
<b>DWS Category:</b>	DW Municipal Residential
<b>Type of Inspection:</b>	Focused
<b>Compliance Assessment Start Date:</b>	Mar-7-2025
<b>Ministry Office:</b>	Owen Sound District Office

**Maximum Risk Rating:** 553

Inspection Module	Non Compliance Risk (X out of Y)
Capacity Assessment	0/30
Certification and Training	0/42
Distribution System	0/4
Logbooks	0/14
Operations Manuals	0/14
Reporting & Corrective Actions	0/91
Source	0/14
Treatment Processes	0/232
Water Quality Monitoring	0/112
<b>Overall - Calculated</b>	<b>0/553</b>

<b>Inspection Risk Rating:</b>	<b>0.00%</b>
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<b>Final Inspection Rating:</b>	<b>100.00%</b>
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<b>DWS Name:</b>	DUNDALK DRINKING WATER SYSTEM
<b>DWS Number:</b>	220001753
<b>DWS Owner Name:</b>	THE CORPORATION OF THE TOWNSHIP OF SOUTHGATE
<b>Municipal Location:</b>	SOUTHGATE
<b>Regulation:</b>	O.REG. 170/03
<b>DWS Category:</b>	DW Municipal Residential
<b>Type of Inspection:</b>	Focused
<b>Compliance Assessment Start Date:</b>	Mar-7-2025
<b>Ministry Office:</b>	Owen Sound District Office

*All legislative requirements were met. No detailed rating scores.*

Maximum Question Rating: 553

Inspection Risk Rating:	0.00%
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<b>FINAL INSPECTION RATING:</b>	<b>100.00%</b>
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# Key Reference and Guidance Material for Municipal Residential Drinking Water Systems

Many useful materials are available to help you operate your drinking water system. Below is a list of key materials owners and operators of municipal residential drinking water systems frequently use.

To access these materials online click on their titles below or use your web browser to search for their titles. Contact the Ministry if you need assistance or have questions at 1-866-793-2588 or [waterforms@ontario.ca](mailto:waterforms@ontario.ca).

For more information on Ontario's drinking water visit [www.ontario.ca/page/drinking-water](http://www.ontario.ca/page/drinking-water)



## Click on the publication below to access it

- [Drinking Water System Profile Information Form - 012-2149E](#)
- [Laboratory Services Notification Form – 012-2148E](#)
- [Adverse Test Result Notification Form – 012-4444E](#)
- [Taking Care of Your Drinking Water: A Guide for Members of Municipal Councils](#)
- [Procedure for Disinfection of Drinking Water in Ontario](#)
- [Strategies for Minimizing the Disinfection Products Trihalomethanes and Haloacetic Acids](#)
- [Filtration Processes Technical Bulletin](#)
- [Ultraviolet Disinfection Technical Bulletin](#)
- [Guide for Applying for Drinking Water Works Permit Amendments, & License Amendments](#)
- [Certification Guide for Operators and Water Quality Analysts](#)
- [Training Requirements for Drinking Water Operator](#)
- [Community Sampling and Testing for Lead: Standard and Reduced Sampling and Eligibility for Exemption](#)
- [Drinking Water System Contact List – 7128E01](#)
- [Ontario's Drinking Water Quality Management Standard - Pocket Guide](#)
- [2020 Watermain Disinfection Procedure](#)
- [List of Licensed Laboratories](#)

<b>Monthly Statistics Report</b>		
	<b>February 2024</b>	<b>February 2025</b>
<b>New Patrons</b>	23	17
<b>Library Visits</b>	1,257	1,017
<b>Circulation</b>	1,446	1,474
<b>Phone Calls</b>	63	94
<b>Programs</b>	37	44
<b>Program Participation</b>	481	528
<b>Social Media Reaches</b>	9,271	8,441
<b>Social Media Total Likes</b>	497	284
<b>E-material Circulation</b>	465	471
<b>E-resource Usage</b>	14	53
<b>ILL Circulation – Received</b>	18	13
<b>ILL Circulation – Requests</b>	41	0
<b>Computer/iPad Usage</b>	131	140
<b>Wi-Fi</b>	87	40
<b>Tech Help</b>	14	20

Note that OLS has switched to the new system for Interlibrary Loans, and our numbers reflect this transition time.

**February Highlights:**

In February, our library celebrated Black History Month with the Black Authors in Conversation event, in partnership with JunCtian Community Initiatives. The program featured engaging discussions with authors Wayman Hackley (Below the Belt), Dr. Njoki Wane (My Mother’s Back), Liana-Ruth Watson (I am an Israelite Girl), and Shaneque Murray Johnson (Danny the Dreaming Dog). Mr. Hackley was also interviewed by CBC Radio, adding further recognition to his work. We extend our heartfelt thanks to JCI for collaborating with us on this enriching event, which highlighted diverse voices and stories within the Black community.



At the end of February, the library began celebrating Ramadan with a vibrant display and engaging take-home kits for all ages. The take-home kits included crafts, activities, and educational resources, allowing families to explore and celebrate Ramadan together at home. This initiative aimed to foster community spirit and enhance cultural understanding among library visitors.

**February Programs and Events:**

**Kids:**

- In February, our Toddler Sensory Story Time program successfully engaged children aged 2-4 in exploration and sensory play, enhancing their learning and environmental experiences.
- The LEGO Club event on February 12 provided children aged 5-12 with a creative and collaborative environment to build and explore with LEGO bricks after school.
- The Tween No Sew Heart Pillow program provided children aged 10-12 with a fun and creative opportunity to make their own mini heart pillows, fostering their crafting skills and creativity.





- In February, despite numerous snow days, the library successfully hosted 11 class visits and one visit to the daycare.

**Teens:**

- Starting February 28, our Henna Take Home Kit program allowed teens to celebrate Ramadan with a special henna kit.
- The Teen Book Club met to discuss their favorite books and share their insights.
- The ongoing Break in Bags program invites teens to solve clues to unlock a treat, with bags available upon request at the front desk.
- Our ongoing Coloring Sheets for Sweets program invites teens to pick up a coloring sheet at the front desk, complete it, and receive a treat as a reward for their creativity.
- The end of February concluded the Read a Series Challenge that encouraged students in grades 6-12 to read three books from the YA section, including fiction, graphic novels, or manga series, for a chance to win a movie night snack basket. Congratulations to our winner!
- The library celebrated Black History Month with the teen program Jamaican Patties and Ting, inviting visitors to drop in for some delicious snacks.

**Adults:**

- The Edgewood Suites book club discussed *The Light Between Oceans* by M.L. Stedman
- In February, our Cozy Winter Kits program continued to provide adults with monthly kits filled with books, puzzles, activities, and treats. Participants could fill out a form online or in the library, and the kits were available on the first Tuesday of the month.
- In February, our Learn Sign Language program offered beginner American Sign Language classes every Tuesday evening, allowing participants to learn ASL as a group through Transparent Language.
- The Couples Paint Night offered a beginner-friendly painting session for couples, featuring a delightful love bird theme.
- The Wood Burning Craft program invited participants to use wood burning markers to design their own unique serving trays.
- The library's tech help has been experiencing high demand, with numerous patrons seeking assistance with their devices and digital resources. Staff members are diligently addressing each inquiry as promptly as possible.
- In February, the library hosted the first of many tech programs at Edgewood Suites. This month's topic was mobile device storage.





**Township of Southgate**  
**Conference, Workshop/Seminar & Training Policy #2**  
**Council and Staff Education Evaluation Report**  
**Council, Training, Seminars & Professional Development/Self Study**

**Participant's Name:** Deputy Mayor Barbara Dobreen

<b>Course/Workshop/Conference:</b> Annual Politicians Meeting - 2025	<b>Overall Evaluation:</b>				
	Excellent		Good	X Average	Poor

<b>Association/Institution Provider:</b> Bruce and Grey Federations of Agriculture	<b>Name of Instructor:</b> Agri-Food Industry
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**Dates Attended: (if online, indicate online)** Saturday, March 22, 2025 - 10 a.m. to 3:30 p.m.

**Purpose of Attending:**  
 The Bruce and Grey Federations of Agriculture offer this workshop in order to share key commodity information to enhance communication with all levels of government. *The presentations and workshop brief have been shared with staff and available on request.*

**Please summarize the contents and the main points of the course: (Attach additional pages if necessary)**  
 Be sure to pick up the latest issue of the Real Dirt on Farming, available at the Township office and Southgate Library.

Nearly 50,000 farms, encompassing 11.7 million acres of farmland, employ over 750,000 workers and contribute over \$47 billion annually to the GDP while generating \$20 billion in agri-food products. Operators continue to raise concerns about the red tape, regulations and delays imposed on employing the International Agricultural Workers who are critical to their operations. Big topic of conversation was the impact of trade tarriffs across all sectors should they be imposed and the importance of removing provincial trade barriers.

**Will you use this information in your role? If yes, explain how:**  
 Yes. Government is requested to consideration exempting agricultural buildings from development charges (75% already do so), preserving farm land, exempting working dogs from licensing requirements, ongoing tax ratio adjustments and ensuring infrastructure like roads, bridges, broadband and other social services are maintained or enhanced.

**Do you recommend that other Council Members/Staff attend this course? If so, who and why?:**  
 Yes. When considering new policy, elected officials need to be familiar with Grey County's Agri-Food industry and understand its significant contribution to our region, so that increased barriers/burdens are not created for the industry.

**Should similar course material be presented in house? If yes, by whom?**  
 The material is available for review and Grey Federation of Agriculture is always available to provide clarification.

<b>Signature:</b> [Redacted]	<b>Date:</b> 22-Mar-25
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**BRUCE GREY  
POVERTY  
TASK FORCE**  
*Our Voice is Power*



**United Way**  
Bruce Grey

6 March 2025

To: Mayor and Council

We are sharing with you our Annual Report for 2024 to highlight the work of the Bruce Grey Poverty Task Force. The Bruce Grey Poverty Task Force works in partnership with 90+ community-based agencies, planning tables, community groups, universities, institutes, and policy-makers. The Poverty Task Force is led by the United Way of Bruce Grey along with leadership from Bruce and Grey Counties.

We have created a platform that allows for meaningful dialogue, education, and purposeful partnerships that address the root causes of poverty in Grey and Bruce Counties. Our objective is to spark and inform public debate and to engage the social, academic, and policy communities around important issues of poverty reduction in rural communities.

The Poverty Task Force works in partnership to address poverty-related issues facing Grey Bruce – housing, income security, employment security, health equity, community voices, and transportation. We promote high-level discussion among Grey Bruce municipal and provincial governments, carry out local participatory research with universities, the Four County Labour Market Planning Board, and other research partners, and take action with social service agencies and community leaders. We are an action table of the Community Safety and Well-Being Strategy.

The Poverty Task Force is funded by Grey County, Bruce County, and the United Way of Bruce Grey. The United Way of Bruce Grey is the administrative lead and employs a Coordinator. The Poverty Task Force currently meets monthly virtually.

We have significantly benefited from the participation of councillors at the lower-tier municipalities to engage in poverty-reduction strategies. We are asking that you formally adopt the Bruce Grey Poverty Task Force as a committee that a member of your council attends. We believe that this formal representation will improve communication and engagement between our respective organizations. Your municipality’s participation would be invaluable in strengthening our collective efforts to address poverty in our communities.

We invite you to join us in this important work and look forward to your response.

Yours Sincerely,

Jill Umbach  
Planning Network Coordinator  
Bruce Grey Poverty Task Force/United Way of Bruce Grey  
[povertytaskforce@unitedwaybg.com](mailto:povertytaskforce@unitedwaybg.com), 519-377-9406

Francesca Dobbyn  
Executive Director  
United Way of Bruce Grey

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**2024**

# **Bruce Grey Poverty Task Force Annual Report**



**BRUCE GREY  
POVERTY  
TASK FORCE**  
*Our Voice is Power*

# ACKNOWLEDGMENT

This report was prepared by Jill Umbach, Coordinator, Bruce Grey Poverty Task Force on the work of the Poverty Task Force in 2024.

The report reflects the advocacy, public awareness, cross-sector collaboration, knowledge sharing and interagency coordination of 92+ social service organizations to meet our communities' basic needs and to address systemic poverty.

The Poverty Task Force is grateful for the continued support of the Grey County, Bruce County and the United Way of Bruce Grey in the work that we do and for the leadership and ongoing partnership to address poverty in Bruce and Grey Counties.

Poverty is a systemic issue that impacts every aspect of society and cannot be solved without collective action.

**Advocacy, Bridging and Collaboration** are the basic ABCs that guide the work of the Bruce Grey Poverty Task Force. Bringing together 92+ non-profit, government, health and research organizations over the past 12 years has proven that **our voices do have power**.

Our collaborations have been data driven with our local experiences featured at Poverty Task Force monthly meetings and shared with 23 local, provincial and national planning tables, most notably in 2024 with Grey Bruce Community Safety & Well-Being Plan, RentSafe Ontario and the Tamarack Institute.

In 2024, we expanded our data collection and analysis of the Grey Bruce Community Volunteer Income Tax Program. Featuring the work of the Bruce County Public Library and The Meeting Place Tobermory in our report *Reducing Poverty Through Volunteers: the impact of CVITP in Grey Bruce*, the 2 organizations combined brought \$2 million dollars back into Bruce County households.

We are in a housing crisis with chronic homelessness and social housing waitlists increasing for both Counties. Our Housing Community of Practice has created a safe space for housing outreach workers to support each other, raising complex cases and engaging with housing services to find solutions. In 2024, the RentSafe Owen Sound Collaborative released our *Owen Sound Landlord-Tenant Survey* resulting in a motion to form a City of Owen Sound Rental Housing Task Force.

Food insecurity has worsened in Bruce Grey, with household rates rising to 18.3% in 2023. 30.7% of children are living in food insecure households. Food insecurity is a symptom of broader economic issues like inadequate income, unaffordable housing and rising living costs. In 2024, we launched a public awareness campaign *"Income Solutions to Food Insecurity"* to educate policy makers and the public on the unsustainable load carried by charities to feed people without seeing a change in food security and to advocate for income solutions such as increased social assistance rates.

# INTRODUCTION

# PTF 2024 GOALS

The Poverty Task Force Goals for 2024 were based on the collaborative work identified by our Action Groups.

**Goal: build resiliency, hold space and promote collaboration with partners.**

- Create safe spaces for meaningful exchange to build resiliency, hold space and build collaboration for solutions.
- Contribute to collective action for GB CVITP Network FILE Project, RentSafe Tenant-Landlord Survey engagement, Living Wage campaign, GB Good Food Box and Financial Inclusion Study.

**Goal: increase the number of government partners leading on poverty reduction.**

- Contribute to social plans that integrate poverty as a central theme such as the Community Safety and Well-Being Plan, Vital Signs Report 2024, etc.
- Ensure formal representation/annual funding from Bruce County and Grey County.
- Formal representation of lower-tier municipalities – assigned representatives and PTF minutes are submitted to Council packages.

**Goal: develop a sustainable funding strategy for all elements of the Poverty Task Force**

- Develop strategy for PTF collective work to be funded.
- Develop new model and funding strategy for Community Voices.

**Goal: increase public education and awareness on homelessness, harm reduction approaches, food security, hunger, etc. to reduce stigma**

- Participate in public messaging, education, awareness and forums as content expert.
- Create “income solutions addressing food insecurity” awareness campaign around the release of the Nutritious Food Basket.

**Goal: increase engagement of people with lived/living experience**

- Ensure diversity, equity and inclusion is a central strategy to the work we do.
- Support the Giiwe Sharing Circle model and identify opportunities to improve Indigenous relationships.
- Partner with programs such as “Making Your Way” to develop a new Community Voices group.

# Housing Security

The deepening homelessness and opioid crisis has been on every agenda and will continue to be so as rates of poverty and homelessness increase. In 2024, affordable and supportive housing has been advocated for in every statement coming from the Poverty Task Force at national, provincial and local policy advocacy opportunities such as the Ontario budget consultations with the Ministry of Finance.

Members of the Housing Community of Practice (CoP) may think that they are constantly “holding the line” or “trying to keep people from dying”, but their work has not gone unnoticed. The Poverty Task Force recognizes all partners who are on the frontlines saving lives, feeding the hungry and keeping people housed. The Housing CoP met weekly throughout the year (50 weeks) to address immediate housing needs of individuals. ODSP case workers as well as financial advisors have broadened the table and the engagement with housing directors deepens partnerships and cross-sector collaboration to tackle issues holistically.

Giiwe Sharing Circles led by M’Wikwedong Indigenous Friendship Program’s Housing program was supported by the Poverty Task Force for 6 years. In March 2024, the last Giiwe Circle was hosted by the Friendship Centre. Funding will be directed to emergency housing. Recognizing that the impact of colonization and generational trauma has lowered the levels of trust of Indigenous people to engage with “the system”, Indigenous housing workers at the Housing CoP continue to advocate the need for more equitable access to programs and services.

In 2024, we released the RentSafe Owen Sound Collaborative’s *Landlord-Tenant Survey* findings at the Healthy Communities Partnership table, the Poverty Task Force table, the Corporate Services Committee and to the Strategic Planning Committee of the City of Owen Sound.

RENTSAFE OWEN SOUND COLLABORATIVE

A Report on Landlord & Tenant Survey Findings  
in the City of Owen Sound

November 2024



What is the reality of rental housing in the Owen Sound Community?



The RentSafe Owen Sound Collaborative is a group of organizations and community partners working together towards the goal of safe and healthy homes for all

Connecting people across sectors towards healthy housing for all  
RentSafe is a collaborative initiative of the Coalition Partners for  
Owen Sound Health and Environment (CPOHE)

36 landlords responsible for 800 rental units (estimated to be 40% of the rental market) and 545 Owen Sound tenants responded. A good representation of Indigenous and Newcomers provided their lived experience. The City of Owen Sound received the report and a motion was passed to form a Rental Housing Task Force.

We welcome you to read the findings and recommendations in the full report. <https://povertytaskforce.com/publications/>



# Food Security

Food insecurity is more than hunger. Households who struggle to pay for food also struggle to pay for the other costs of living, like housing, utilities, medications and transportation. Presenting food charity as a solution to food insecurity is misinformation that reduces support for real solutions. Food charity cannot be expected to fix an income problem.

We launched our “Income Solutions to Food Insecurity” awareness campaign with the release of the *Monitoring Food Affordability in Grey Bruce* by the Grey Bruce Public Health. This report formed the basis for a series of social media blog posts, media interviews and invitations to speak to community groups across Bruce and Grey Counties, including in Kincardine and Port Elgin, as well as at various planning tables such as the GB Community Safety & Well-Being Plan.



We welcome you to read the full report and go to our website to find the full series of social media posts at: <https://povertytaskforce.com/food-security/income-solutions-to-food-insecurity/>

**Let's Talk** about strategies that can counter food insecurity like:

- JOB**: High quality jobs with benefits
- TAX**: Tax credits for lower income households and automatic tax filing
- Minimum wage and social supports**: Minimum wage and social supports that reflect the true cost of living

Leaders are focusing on income solutions not food provision.

[www.povertytaskforce.com](http://www.povertytaskforce.com)

The Food Security Action Group meets monthly to bring together community food programs to exchange knowledge, technical expertise and share resources. For example, the Poverty Task Force made connections and supported collaboration with The Bridge on Main Street/Kincardine Food Bank and the Grey Bruce Food Share program resulting in the formation of a new food rescue program in Kincardine.

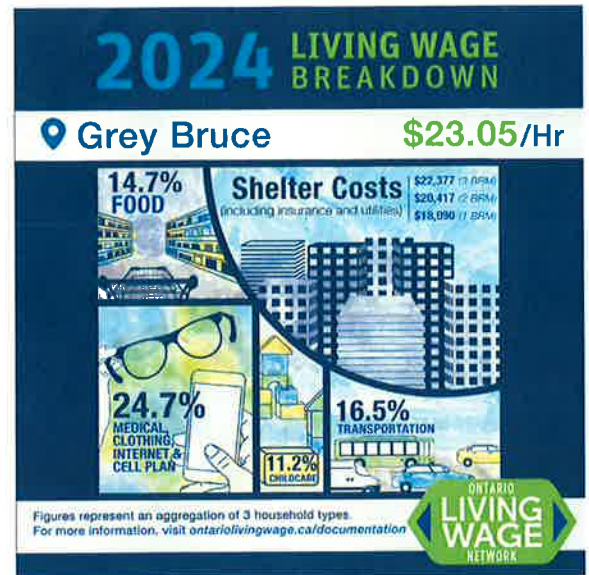
The Poverty Task Force supports the collection of data posted on the Food Bruce Grey Dashboard to monitor food hunger response in Grey Bruce. Data is collected from community meal programs, food banks, Grey Bruce Community Garden Network (produce donated to meal programs/food banks), food rescue including the Grey Bruce Food Share and the Grey Bruce Good Food Box. This Dashboard is available to the public and is used by community food programs and municipal councilors to create reports specific to their area of service to generate policy discussions.

<https://www.foodbrucegrey.com>

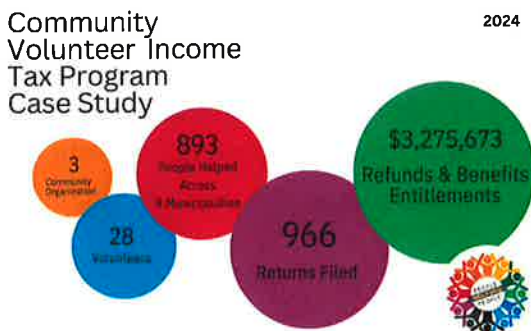
# Income Security

In addition to the “Income Solutions to Food Insecurity” awareness campaign the Poverty Task Force in partnership with the United Way of Bruce Grey and the Ontario Living Wage Network calculated and released the 2024 Grey Bruce Living Wage. At \$23.05/hr it is the second highlight rate in Ontario and reflects a 1.3% increase from the 2023 rate of \$22.75.

In 2024, our Income & Employment Security Action Group partners, including the Four County Labour Planning Market Board, engaged with employers on the value of retaining employees by paying a living wage and educating job seekers. <https://povertytaskforce.com/living-wage/>



The living wage is based on the actual costs of living in Grey Bruce, including housing, food, childcare and transportation. The media release highlighted challenges with a lack of overall childcare spaces, the goal of \$10/day getting close to \$22/day for all and long waitlists (1,254 children in Bruce County and 2,129 in Grey County (December 2023)). The waitlist is impacted by a shortage of Early Childhood Educators, many of whom are not being paid a living wage and an increase in local child care demands.



In 2024, the Poverty Task Force and Bruce County Public Library hosted the Annual Gathering of the Grey Bruce Community Volunteer Income Tax Program (CVITP) Network in Walkerton. The results of the case studies and the gathering with CVITP organizations, representatives from MP Alex Ruff’s office and the CRA were released in the report *Reducing Poverty Through Volunteers: the impact of CVITP in Grey Bruce*. Evidence proving CVITP’s role as an essential poverty reduction strategy.

1 This case study is © 2024, as reported by Bruce County Public Library, The Poverty Task Force CVITP and South East Grey Community Health Centre  
2 Refund and benefit entitlement amounts are from resident and provincial benefits, and are subject to CRA eligibility  
3 Tax amounts apply to tax years and previous tax years and benefits amounts listed through the CVITP from 1 April to 31st March 2024  
4 All data has been disclosed

Two CVITP organizations in Bruce County combined brought \$2 million dollars back into Bruce County households. The Poverty Task Force supported the recruitment of 14 volunteers, however, due to delays in CRA registration many were too late to participate in the 2023 Tax Season and have been contact again for 2024 Tax Season in 2025. Read how we are building collaboration for income solutions and recommendations in the full report here: <https://povertytaskforce.com/income-security/doing-more-to-increase-income-or-why-you-should-file-your-income-tax/>

# Health Equity & Community Voices

The Poverty Task Force support initiatives to collect and generate local Grey Bruce data to inform our collective work. The voices of people with lived experience and their stories are critical to the work of the Poverty Task Force. Collecting data helps us tell our stories better.

The Poverty Task Force Coordinator is the co-chair of BGDISC (Bruce Grey Data and Information Sharing Collaborative) - our Bruce Grey open data portal. The Collaborative mobilizes community decision-makers, including the Corporation of Bruce County, to share vital local rural data to better inform regional programming, policies, funding and social services to support prosperity, sustainability and the well-being of the community. In 2024, we engaged with the Rural Ontario Institute and the Grey Bruce Community Safety and Well-Being Plan on ways to access more local data and create interactive dashboards. <https://www.bgdisc.ca/>

The Poverty Task Force Coordinator sits on the Vital Signs Advisory Committee and the Data Working Group. The Community Foundation Grey Bruce's Vital Signs Reports focus on the status of Bruce Grey against the UN Sustainable Development Goals. In 2024, we identified priority sectors such as poverty, and began to collect local data and stories for the report. The data sets shall be uploaded to BGDISC. The Vital Signs Report 2024 has moved to a release date in 2025.

The Community Voices group did not meet in 2024. However, former members participated in Poverty Task Force meetings, the RentSafe Owen Sound Collaborative Landlord-Tenant Survey and Tamarack Institute's Financial Inclusion Project. The Project is a partnership with Toronto-Dominion (TD) Bank and a multi-sector Working Group to identify solutions to increase the financial inclusion of the "working poor". This work highlights unique levers for-profit businesses have for reducing poverty. <https://www.tamarackcommunity.ca/multimedia/webinar-businesses-reducing-poverty>

The Bruce Grey Poverty Task Force successfully obtained funding from the Grey Bruce Ontario Health Team (OHT) to fund a part-time peer support facilitator and the formation of a new group of Community Voices members to attend regular group meetings and engage with the Poverty Task Force in 2025.

Health equity issues are a priority for the Poverty Task Force. During the pandemic our Health Equity Action Group members were focused on COVID response. In 2025, we shall be refreshing the group in partnership with the Grey Bruce Ontario Health Team and its partners. The Grey Bruce Public Health and Poverty Task Force Coordinator will take leadership roles as co-chairs with admin support from the GB OHT, reporting to the GB OHT and the Poverty Task Force.

## SOCIAL ENGAGEMENT IN 2024

The Poverty Task Force (PTF) maintains a list of 92+ member organizations with a contact list of 330 people. Representatives from 23 planning tables/working groups either participated in various PTF action groups, communities of practice and/or Poverty Task Force meetings or the PTF Coordinator participated in their meetings and/or strategic planning exercises. In 2024, the PTF participated in 5 meetings of the Community Safety & Well-Being Plan as an Action Table.

We provided 1 Bridges Out of Poverty workshop with 20 organizations in Saugeen Shores (Southampton) and moderated 3 Anti-Human Trafficking public information sessions (Kincardine, Port Elgin and Owen Sound.)

Our minutes are circulated to members and key elements included in our Community Updates. Our minutes are included in the City of Owen Sound's Consent Agenda.

In 2024, we released 12 community updates and press releases. We have 1,400 Facebook followers, 1,266 website subscribers and 670 Twitter followers. We were in the news speaking on income tax filing, CVITP volunteer recruitment, income solutions to food security, living wage and poverty strategies for rural communities.

## PTF FINANCIAL REPORT 2024

In 2024, funding went towards:

- Wages & Benefits of a full-time Planning Network Coordinator
- PTF admin costs
- PTF website design & maintenance/CVITP URL purchases
- Tamarack membership
- Grey Bruce CVITP Network and RentSafe OS Collaborative research

Bruce County (\$20,000). Grey County (\$20,000) and the United Way of Bruce Grey (\$50,249.60) provided the remaining core operational funding for an annual operating budget of \$93,998.83. Note: this total now includes contributions by employer.

In addition, Community Foundation Grey Bruce funded the GB CVITP FILE Project (\$3,000) study. The CRA/CVITP program reimbursed costs previously paid for by the Poverty Task Force for the Owen Sound CVITP organization (\$644.86).

### Bruce Grey Poverty Task Force

**Contact:** [povertytaskforce@unitedwaybg.com](mailto:povertytaskforce@unitedwaybg.com)

**Facebook:** [BruceGreyPovertyTaskForce](#)

**Website:** <http://povertytaskforce.com>

**Twitter:** [@BGTaskForce](#)  
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# COLLECTIVE IMPACT FRAMEWORK

**Our collective impact efforts seek to inform policies and support upstream interventions to address poverty-related community issues. Together we have a common agenda, mutually reinforcing activities, continuous communication and backbone infrastructure.**

January 2025

## Collective Action

The Poverty Task Force is made up of 90+ organizations that work across priority sectors to reinforce activities that contribute to reducing poverty.

## Evidence-informed/best practices

We draw upon local and national best practices; examine and test them in Grey Bruce context.

## Data Driven

We collect local data on social determinants of health, including housing/homelessness, food insecurity, employment and income.

### HOUSING SECURITY

**Engage** with City of Owen Sound on recommendations from Rentsafe Tenant-Landlord Survey and formation of Rental Housing Task Force.

**Create** safe spaces for meaningful exchange to build resiliency, hold space and build collaboration for solutions.

### COMMUNITY VOICES

**Develop** election education awareness material and advocacy oriented website.

**Start up** new Community Voices group and ensure they are actively engaged with PTF and GB Ontario Health Team.

**Increase** municipality leadership engagement as Action Table of the Community Safety & Well-Being Plan Grey Bruce.

### FOOD SECURITY

**Promote** income solutions to food insecurity awareness campaign as part of federal and provincial election education.

**Contribute** to the governance, sustainability and promotion of the Grey Bruce Good Food Box.

### INCOME SECURITY

**Support** volunteer recruitment and promotion of the Grey Bruce Community Volunteer Income Tax Program in partnership with CVITP Network partners.

**Contribute** to Grey Bruce Living Wage calculation and employer certification to reduce precarious employment.

### DATA

**Contribute** to participatory data collection and analysis on poverty-related issues such as living wage, CVITP dollar value, housing, precarious work, etc.

**Contribute** poverty related data to Grey Bruce open-data portal BGDISC and Vital Signs 2025.

### HEALTH EQUITY

**Start up** new Health Equity Action Group in partnership with GB Ontario Health Team.

**Contribute** to addressing health equity issues from a poverty lens with GB Ontario Health Team partners.

## TRUTH & RECONCILIATION CALL TO ACTIONS

**We shall build better relations . The following OFIFC principles will guide our work:**

- **Build trust and relations through Indigenous partner engagement**
- **Respect Indigenous culture and spiritualities as a foundation for Indigenous identity.**
- **Understand and respect Indigenous leadership; respond to Indigenous-led community priorities**
- **Collaborate and co-develop programs with Indigenous communities**
- **Respect Indigenous Diversity - no pan-Indigenous programming**
- **Ensure equity for all Indigenous people including women, Two Spirit, Indigi-queer and LGBTQQIA+**

March 19, 2025

Attention: Mayor Brian Milne  
Township of Southgate  
185667 Grey County Rd. 9  
Dundalk, ON N0C 1B0  
Email: [bmilne@southgate.ca](mailto:bmilne@southgate.ca)

**Re: Kayla Best - Graduate of AMCTO's Diploma in Municipal Administration with Honours**

Dear Mayor Milne:

On behalf of the Association of Municipal Managers, Clerks and Treasurers of Ontario (AMCTO), I am extremely pleased to announce that **Kayla Best** has successfully graduated from the Association's **Diploma in Municipal Administration**. Moreover, Kayla has been inducted into **AMCTO's Academic Honour Roll**, which recognizes academic high achievers from AMCTO's diploma programs. We believe that this is a tremendous accomplishment and should be regarded with pride by your municipality.

Founded in 1938, AMCTO is proud to be the largest municipal professional association in Ontario with more than 2,200 members across the province. We have a mandate to provide high-quality education and professional development programs that foster municipal excellence in the province.

The Diploma in Municipal Administration is designed to provide an academic foundation specifically for the career development of Ontario's municipal professionals. Graduates of this diploma are informed professionals with a comprehensive understanding of the complex and rapidly evolving municipal environment. They can immediately implement their knowledge and make a positive impact on any municipal corporation.

To graduate from this diploma, **Kayla** has successfully completed the following four programs:

- Municipal Administration Program
- Municipal Accounting and Finance Program
- Municipal Law Program
- Employment Law and Human Resources Program

We hope that you and your colleagues on Council will join us in congratulating **Kayla** on this significant achievement.

Sincerely,



David Arbuckle, MPA  
Executive Director

cc: Kayla Best

March 19, 2025

Attention: Mayor Brian Milne  
Township of Southgate  
185667 Grey County Rd. 9  
Dundalk, ON N0C 1B0  
Email: [bmilne@southgate.ca](mailto:bmilne@southgate.ca)

**Re: Holly Malynyk - Graduate of AMCTO's Diploma in Municipal Administration with Honours**

Dear Mayor Brian Milne:

On behalf of the Association of Municipal Managers, Clerks and Treasurers of Ontario (AMCTO), I am extremely pleased to announce that **Holly Malynyk** has successfully graduated from the Association's **Diploma in Municipal Administration**. Moreover, Holly has been inducted into **AMCTO's Academic Honour Roll**, which recognizes academic high achievers from AMCTO's diploma programs. We believe that this is a tremendous accomplishment and should be regarded with pride by your municipality.

Founded in 1938, AMCTO is proud to be the largest municipal professional association in Ontario with more than 2,200 members across the province. We have a mandate to provide high-quality education and professional development programs that foster municipal excellence in the province.

The Diploma in Municipal Administration is designed to provide an academic foundation specifically for the career development of Ontario's municipal professionals. Graduates of this diploma are informed professionals with a comprehensive understanding of the complex and rapidly evolving municipal environment. They can immediately implement their knowledge and make a positive impact on any municipal corporation.

To graduate from this diploma, **Holly** has successfully completed the following four programs:

- Municipal Administration Program
- Municipal Accounting and Finance Program
- Municipal Law Program
- Employment Law and Human Resources Program

We hope that you and your colleagues on Council will join us in congratulating **Holly** on this significant achievement.

Sincerely,



David Arbuckle, MPA  
Executive Director

cc: Holly Malynyk

# **SAUGEEN MOBILITY**

## **and REGIONAL TRANSIT**

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### **GENERAL BOARD MEETING MINUTES**

Friday, February 21, 2025, 10:00 a.m.

Boardroom, 603 Bruce Rd 19, Walkerton, ON & via Zoom

**Board Members Present:** Kym Hutcheon, Deputy Mayor, Brockton, Chair  
Warren Dickert, Deputy Mayor, Hanover, past Chair  
Doug Townsend, Councillor, West Grey  
John Divinski, Councillor, Saugeen Shores (via Zoom)  
Scott Mackey, Mayor, Chatsworth  
Mike Hinchberger, Councillor, Kincardine  
Jennifer Shaw, Deputy Mayor, Arran-Elderslie, Vice Chair (via Zoom)  
Monica Singh-Soares, Councillor, Southgate (via Zoom)

**Others Present:** Stephan Labelle, SMART Manager

**Absent members:** Joel Loughead, Councillor, Grey Highlands  
Ed McGugan, Councillor, Huron-Kinloss, past Chair

#### **1. Elections**

The Chair began the meeting by overseeing the election process for the position of Vice-Chair of the Board. Scott Mackey, seconded by Warren Dickert, nominated Jennifer Shaw for the role of Vice-Chair. Jennifer accepted the nomination. With no further nominations, Scott Mackey, seconded by Warren Dickert, moved to close the nominations for Vice-Chair. **Carried.** Jennifer Shaw was unanimously elected as Vice-Chair of the Saugeen Mobility Board of Directors.

#### **2. Call to Order**

The Chair called the meeting to order at 10:10 a.m.

#### **3. Disclosure of Pecuniary Interest and Declaration of Conflict of Interest**

None declared.

#### **4. Approval of the Agenda**

**Motion** Moved by Mike Hinchberger; Seconded by Doug Townsend.

That the agenda be accepted as presented.

**Carried**

#### **5. Minutes of Previous Meeting – January 17, 2025**

Doug Townsend said that he was absent at the last meeting yet he is shown as being part of a motion. He suggested that he be taken off that motion.

**Motion** Moved by Mike Hinchberger; Seconded by Scott Mackey

That the minutes from January 17, 2025 be accepted as modified.

**Carried**

#### **6. Delegation – none**

#### **7. Business Arising from the Minutes**

##### **A. Recording Secretary**

John Divinski asked about the hiring process. The Manager answered that he had received one application and had setup an interview for Friday February 28, 2025.



**8. Correspondence – email from Kincardine Chief Administrative officer (CAO) dated February 13, 2025**

The Manager shared that Kincardine Council had approved \$160,000 to buy a 9-passenger van, along with \$40,000 to cover driver salaries, fuel, maintenance, insurance, and admin costs. He also mentioned that a draft agreement between Saugeen Mobility and Kincardine was in the works and had been discussed with Kincardine’s CAO. A conversation followed about vehicle ownership and other logistics. Mike Hinchberger suggested that instead of buying a new van, they could use an existing Saugeen Mobility vehicle for the pilot project—if one was available. Scott Mackey raised the question of whether there was actually a spare vehicle, given Saugeen Mobility’s current workload. In the end, it was agreed that the Manager would keep working on the agreement with the CAO and bring a finalized document to the table as soon as possible.

**9. New Business**

**A. Line of credit (LOC)**

The Manager presented a document for an increase of \$100,000 to the Saugeen Mobility LOC, currently at \$250,000.

**Motion** Moved by Mike Hinchberger; Seconded by Warren Dickert.

That this subject be deferred until the next meeting, when the Manager will present more details.

**Carried.**

**B. Wages – potential cost of living increase**

The Manager spoke about the Saugeen Mobility partner municipalities’ cost of living increases. He added that the average of all municipalities is 2.65%.

**Motion:** Moved by Scott Mackey; Seconded by Warren Dickert.

That the wages for Saugeen Mobility be increased by 2.65% for 2025, effective January 1<sup>st</sup>, 2025.

**Carried**

**10. Reports and Recommendations**

**A. Report on January 2025 operations**

The Manager discussed the report. In particular, he mentioned that operations were affected by several snow day cancellations that occurred in January.

**Motion** Moved by Mike Hinchberger; Seconded by John Divinski

That the Report on January 2025 Operations be accepted as presented.

**Carried**

**11. Closed session - none**

**12. Adjournment & Upcoming Meeting Dates**

**Upcoming Meeting Dates**

Friday, March 21, 2025, 1:30 p.m.

**Motion** Moved by Scott Mackey; Seconded by Warren Dickert

That the Board of Directors of SMART adjourn at 10:48 a.m.

**Carried**

  
Kym Hutcheon, Chair

  
Stephan Labelle, Recording Secretary



Town of Milton  
150 Mary St.  
Milton, ON L9T 6Z5  
905-878-7252  
www.milton.ca

March 21, 2025

Sent via email

The Right Honourable Mark Carney  
Prime Minister of Canada  
House of Commons  
Ottawa, ON

Dear Mr. Prime Minister:

**RE: Request the Redistribution of the Provincial Land Transfer Tax and GST to  
Municipalities for Sustainable Infrastructure Funding**

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At the Council meeting held on March 17, 2025, the Town of Milton Council adopted the following recommendations regarding the above referenced matter:

**WHEREAS** municipalities face growing infrastructure needs, including roads, bridges, public transit, water systems, and other critical services, which are essential to community well-being and economic development; and,

**WHEREAS** the current sources of municipal revenue, including property taxes and user fees, are insufficient to meet these increasing demands for infrastructure investment; and

**WHEREAS** the Province of Ontario currently collects the Land Transfer Tax (LTT) on property transactions in municipalities across the province, generating significant revenue that is not directly shared with municipalities; and,

**WHEREAS** the Federal Government collects the Goods and Services Tax (GST) on property transactions, a portion of which could be directed to municipalities to address local infrastructure needs; and,

**WHEREAS** redistributing a portion of the Provincial Land Transfer Tax and GST to municipalities would provide a predictable and sustainable source of funding for local infrastructure projects without creating a new tax burden on residents or homebuyers; and,

**WHEREAS** a redistribution of a portion of the existing Land Transfer Tax and GST would allow municipalities to better plan and invest in long-term infrastructure initiatives, supporting local economic growth and improving the quality of life for residents;

1. **Now Therefore Be It Hereby Resolved** That Milton Town Council formally requests the Provincial Government to consider redistributing a portion of the Land Transfer Tax collected on property transactions to municipalities; and Request the Redistribution of the Provincial Land Transfer Tax and GST to Municipalities for Sustainable Infrastructure Funding
2. **Be It Further Resolved** That Milton Town Council calls on the Federal Government to allocate a percentage of the GST collected on property sales to municipalities; and,
3. **Be It Further Resolved** That this redistribution of the Land Transfer Tax and GST should be structured to provide predictable and sustainable funding to municipalities, allowing for better long-term planning and investment in infrastructure projects that benefit local communities, thus ensuring that local governments receive a fair share of the revenue to address critical infrastructure needs; and,
4. **Be It Further Resolved**, That copies of this resolution be forwarded to Prime Minister Mark Carney, Premier Doug Ford, the Ontario Minister of Finance, the Minister of Municipal Affairs and Housing, local Members of Parliament (MPs) and Members of Provincial Parliament (MPPs); and,
5. **Be It Further Resolved**, That copies of this resolution be forwarded to all 444 Municipalities in Ontario, the Federation of Canadian Municipalities (FCM), and the Association of Municipalities of Ontario (AMO) for their endorsement and advocacy.

Yours sincerely,

Meaghen Reid  
Town Clerk

CC: Hon. Doug Ford, Premier of Ontario  
Hon. Peter Bethlenfalvy, Minister of Finance  
Hon. Paul Calandra, Minister of Municipal Affairs and Housing  
All local Members of Parliament (MPs)  
All local Members of Provincial Parliament (MPPs)  
Federation of Canadian Municipalities (FCM)  
Association of Municipalities of Ontario (AMO)

**Resolution of Council  
City Council Meeting**

**Title:** Tariff Motion  
**Date:** February 24, 2025

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**Whereas the federal government is currently in negotiations with the U.S. government on their proposed 25% tariffs on Canadian goods exported to the U.S.; and**

**Whereas Premier Doug Ford has outlined several plans to combat the impact the proposed tariffs would have on Ontario including Fortress Am-Can which focus on strengthening trade between Ontario and the U.S. while bringing good jobs back home for workers on both sides of the border; and**

**Whereas the federal government has also outlined several ways to address the current relationship with the U.S. including establishing the Council on Canada-U.S. relations to support the federal government as it negotiates with the U.S on tariffs; and**

**Whereas Ontario is the number one or number two customer for at least seven US states including New York, Michigan, Ohio, Illinois, Pennsylvania, Wisconsin, and Missouri, and trade between Ontario and the United States is very important to our residents and local economies and requires all levels of government to work together in the best interest of those residents; and**

**Whereas according to data from the Association of Municipalities of Ontario, across Ontario municipalities are expected to spend between \$250 and \$290 billion on infrastructure in the next 10 years; and**

**Whereas municipalities, although currently subject to various trade agreements including the Canada-United States-Mexico Agreement have traditionally treated all procurements from trade partners equally and fairly; and**

**Whereas municipalities can assist in the Team Canada effort to combat tariffs and support businesses in our procurement for equipment, materials and supplies for both operating and capital infrastructure programs; and**

**Whereas there are trade barriers between Canadian provinces that add costs and create inefficiencies in the movement of goods.**

**Therefore, be it resolved that, the City of Peterborough supports Team Canada and the provincial and federal governments on the measures they have put in place in response to the proposed U.S. tariffs on Canadian goods and ask that they take any and all measures to protect the interests of Ontario in any upcoming trade negotiations;**

**And that federal and provincial governments remove any impediments to municipalities preferring Canadian companies and services for capital projects and other supplies;**

**And that the provincial and federal governments take action to remove trade barriers between provinces as a response to US tariffs and support Canadian businesses.**

And that the Commissioner of Finance and Corporate Support Services be directed to bring back a report detailing a temporary procurement policy that integrates and addresses these concerns to the greatest extent possible;

Be it further resolved, that copies of this motion be sent to:

- The Right Hon. Justin Trudeau, Prime Minister of Canada
- The Hon. Doug Ford, Premier of Ontario
- The Hon. Melanie Joly, Minister of Foreign Affairs
- The Hon. Vic Fedeli, Minister of Economic Development, Job Creation and Trade
- The Hon. Nate Erskine-Smith, Minister of Housing, Infrastructure and Communities
- The Hon. Paul Calandra, Minister of Municipal Affairs and Housing
- Rebecca Bligh, President, FCM and Councillor, City of Vancouver
- Robin Jones, President, AMO and Mayor of Westport
- Bonnie Clark, Chair, Eastern Ontario Wardens' Caucus
- John Beddows, Chair, Eastern Ontario Mayors' Caucus
- All provincial and territorial Premiers
- All local MPs and MPPs
- All Ontario Municipalities for their support.

The above resolution, adopted by City Council is forwarded for your information and action, as required.  
Thank you.



John Kennedy, City Clerk

**The Corporation of the Township of Southgate**  
**By-law Number 2025-044**  
**being a by-law to confirm the proceedings of the**  
**Council of the Corporation of the Township of Southgate**  
**at its regular meeting held on April 3, 2025**

**Whereas**, Section 5(1) of the Municipal Act 2001, S.O. 2001, c.25, as amended, grants powers of a Municipal Corporation to be exercised by its Council; and

**Whereas**, Section 5(3) of the Municipal Act 2001, S.O. 2001, c.25, as amended provides municipal power, including a municipality's capacity, rights, powers, and privileges under section 9, shall be exercised by by-law unless the municipality is specifically authorized to do otherwise; and

**Whereas**, it is deemed expedient that the proceedings of the Council Meeting held on April 3, 2025 are confirmed and adopted by By-law;

**Now Therefore** the Council of the Corporation of the Township of Southgate hereby enacts as follows:

1. That the actions of the Council of the Corporation of the Township of Southgate at its Council Meeting held on April 3, 2025 in respect to each motion and resolution passed, reports received, and direction given by the Council at the said meeting, are hereby adopted and confirmed.
2. That the Mayor and the proper officials of the Corporation of the Township of Southgate are hereby authorized and directed to do all things necessary to give effect to the said action of the Council of the Corporation of the Township of Southgate.
3. That the Mayor (or Deputy Mayor) and the Clerk (or Deputy Clerk) are authorized and directed to execute all documents necessary in that behalf and are authorized and directed to affix the Seal of the Corporation of the Township of Southgate to all such documents.
4. That this by-law shall come into force and take effect upon being passed by Council.

**Read a first, second and third time and finally passed this 3<sup>rd</sup> day of April 2025.**

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Brian Milne - Mayor

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Lindsey Green - Clerk