



Township of Southgate
Minutes of Special Council Meeting

March 19, 2025
6 PM
Holstein Council Chambers

Members Present: Mayor Brian Milne
Deputy Mayor Barbara Dobreen
Councillor Jason Rice
Councillor Jim Ferguson
Councillor Martin Shipston
Councillor Joan John
Councillor Monica Singh Soares (Arrived at 6:02PM)

Staff Present: Jim Ellis, Chief Administrative Officer
Lindsey Green, Clerk
Taylor McMann, Treasurer
Kayla Best, HR Manager
Kevin Green, Recreation Manager
Lacy Russell, Librarian CEO
Holly Malynyk, Legislative Coordinator
Ken Melanson, Senior Manager, Development & Community Services
John Watson, Acting Public Works Manager
Phil Schram, Chief Building Official

1. Call to Order

Mayor Milne called the meeting to order at 6:00PM.

2. Public Information Meeting

2.1 2025 Budget Presentation

Treasurer Taylor McMann reviewed the Budget Presentation. The 2025 Public Information Meeting presentation can be [viewed here](#).

2.2 Open Forum/Discussions

Resident Heather Arnott provided comments regarding the proposed tax rate, proposed road works programs, and the reserves for the Township.

Resident Gerry McNalty also provided comments regarding the proposed tax rate and concerns regarding the allocation of tax dollars to roads, specifically industrial tax rates and how they are allocated within the Township.

2.3 Adjournment of Public Information Meeting

The public information meeting adjourned at 6:56PM.

3. Confirmation of Agenda

No. 2025-179

Moved By Councillor Rice

Seconded By Deputy Mayor Dobreen

Be it resolved that Council confirm the agenda as presented.

Carried

4. Declaration of Pecuniary Interest

No one declared a pecuniary interest related to any item on the agenda.

5. Committee of the Whole

5.1 Resolve into Committee of the Whole

No. 2025-180

Moved By Councillor Ferguson

Seconded By Councillor John

Be it resolved that Council recess the Special Council meeting at 6:56PM and move into the Committee of the Whole meeting

to allow for fuller discussion regarding the 2025 Budget - Draft 3.

5.2 Appointment of Chair

No. 2025-181

Moved By Deputy Mayor Dobreen

Seconded By Councillor Ferguson

Be it resolved that the Committee appoint Mayor Brian Milne as Chair of the Committee of the Whole meeting on March 19, 2025.

Carried

6. Reports of Municipal Officers

6.1 Treasurer Taylor McMann

6.1.1 Staff Report FIN205-012 - 2025 Budget - Draft 3

No. 2025-182

Moved By Councillor Ferguson

Seconded By Councillor Singh Soares

Be it resolved that the Committee receive Staff Report FIN2025-012 for information; and

That Committee recommend that Council receive Staff Report FIN2025-008 for information; and

That the Committee recommend that Council direct staff to proceed with all necessary administrative actions.

Carried

Deputy Mayor Dobreen requested a recorded vote on the motion.

No. 2025-183

Moved By Councillor Shipston

Seconded By Deputy Mayor Dobreen

Be it resolved that the Committee recommend that Council direct staff to fund the general roads reserve equivalent to a 1% increase of the tax rate.

Yay (7): Mayor Milne, Deputy Mayor Dobreen, Councillor Rice, Councillor Ferguson, Councillor Shipston, Councillor John, and Councillor Singh Soares

Carried (7 to 0)

No. 2025-184

Moved By Councillor Rice

Seconded By Councillor Ferguson

Be it resolved that the Committee recommend that Council direct staff to remove the Holstein Sand Shed project from the draft budget, as previously added in the second-round draft budget.

Carried

Deputy Mayor Dobreen requested a recorded vote on the motion.

No. 2025-185

Moved By Councillor Ferguson

Seconded By Councillor Shipston

Be it resolved that the Committee recommend that Council direct staff to add the Sideroad 24 Micro Surfacing Project at \$209,000 to the draft budget, as previously removed at the second-round budget meeting.

Yay (7): Mayor Milne, Deputy Mayor Dobreen, Councillor Rice, Councillor Ferguson, Councillor Shipston, Councillor John, and Councillor Singh Soares

Carried (7 to 0)

7. Resolve back to Council

No. 2025-186

Moved By Councillor Rice

Seconded By Councillor Shipston

Be it resolved that the Committee resolve back to the Special Council meeting at 7:35PM.

Carried

Council recessed at 7:36PM and returned at 7:43PM.

8. Motions Resulting from Committee of the Whole

8.1 Staff Report FIN2025-012 - 2025 Budget - Draft 3

No. 2025-187

Moved By Deputy Mayor Dobreen

Seconded By Councillor Ferguson

Be it resolved that Council receive Staff Report FIN2025-012 for information; and

That Council direct staff to proceed with all necessary administrative actions.

Carried

No. 2025-188

Moved By Councillor Shipston

Seconded By Councillor Rice

Be it resolved that Council direct staff to fund the general roads reserve equivalent to a 1% increase of the tax rate.

Carried

No. 2025-189

Moved By Councillor Ferguson

Seconded By Councillor John

Be it resolved that Council direct staff to remove the Holstein Sand Shed replacement Project from the draft budget, as previously added at the second round budget meeting.

Carried

No. 2025-190

Moved By Councillor Ferguson

Seconded By Councillor Rice

Be it resolved that Council direct staff to add the Sideroad 24 Micro Surfacing Project at \$209,000 to the draft budget, as previously removed at the second round budget meeting.

Carried

9. Closed Meeting

None.

10. Confirming By-law

No. 2025-191

Moved By Councillor Ferguson

Seconded By Deputy Mayor Dobrean

Be it resolved that by-law number 2025-034 being a by-law to confirm the proceedings of the Council of the Corporation of the Township of Southgate at its special meeting held on March 19, 2025 be read a first, second and third time, finally passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and entered into the by-law book.

Carried

11. Adjournment

No. 2025-192

Moved By Councillor John

Seconded By Councillor Singh Soares

Be it resolved that Council adjourn the meeting at 7:43PM.

Carried

Mayor Brian Milne

Clerk Lindsey Green